

ITEM 107/a



EUROPEAN COMMISSION
DIRECTORATE-GENERAL HOME AFFAIRS

Directorate A : Internal Security
Unit A4 : Financial support – Internal Security
The Acting Head of Unit

Ref. Ares(2014)482677 - 24/02/2014

Ref. Ares(2011)915103 - 29/08/2011

Brussels, 25 AUG. 2011
HOME/A4/P (2011)

Transparency International

[REDACTED]

REGISTERED MAIL and electronic mail

Subject: Your application for funding under the Programme Prevention of and Fight against Crime General Call- ISEC 2010 Action Grants

Project number: HOME/2010/ISEC/AG/064
(please use this number in all future correspondence)

Dear [REDACTED]

Following the thorough assessment of each eligible application against the selection and award criteria set out in the Call for Proposals, I am pleased to inform you that the aforementioned application has been awarded a grant.

The Commission has decided to set the maximum amount of the Commission's contribution to 278.721,53 € with the maximum grant percentage of 80, 00% of the total eligible costs of the action and the maximum amount of [REDACTED] € for overheads.

During the procedure of evaluation against the award criteria, the Budget Estimate Form submitted together with your application has been thoroughly verified and corrected, as foreseen in the Call for Proposals (page 9). Based on the comments made by all evaluators (see enclosed the Conclusion form) as well as the administrative and financial rules applicable to all ISEC grants as stated in the ISEC Guide for Applicants 2011 and the Call for Proposals, expenditure was decreased or removed when deemed as non-eligible, higher than available market price or not explicitly related to the project.

The Commission has reviewed each Budget Heading and made some modifications so that they reflect real, reasonable and justifiable costs on the basis of the documentation provided in your application package. **The total amount of each Budget Heading cannot be increased and no further budget review will take place.**

Following revisions have been made:

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

- [REDACTED]

- [REDACTED]

- [REDACTED]

- [REDACTED]

- [REDACTED]

- [REDACTED]

- [REDACTED]

[REDACTED]

- [REDACTED]

- [REDACTED]

- [REDACTED]

- [REDACTED]

- [REDACTED]

- [REDACTED]

- [REDACTED]

[REDACTED]

- [REDACTED]

I would like to draw your attention that [REDACTED]

A grant agreement on the Union co-financing to "*Providing an alternative to silence: Towards greater protection and support for whistleblowers in the EU*" can only be signed by the European Commission, provided that TRANSPARENCY INTERNATIONAL SECRETARIAT agrees with the revised budget excel form I am now providing you with by email only and complies with the requests/comments above.

You will also receive by email a project file, what we kindly ask you to fill in to ensure correct data in the Grant Agreement.

Thank you in advance for providing my services with the corrected budget estimated/ and the documents requested/ (scanned versions) above by 15 September to [REDACTED] Initiating Operational Agent, European Commission, DG HOME Unit A4 "Financial Support – Internal Security", [REDACTED] B-1049 Brussels, [REDACTED].

[REDACTED] is also the financial officer assigned to this project and can assist you in any financial matters you might have.

Failure to meet the above request will result in cancellation of this grant

Yours sincerely,

[REDACTED]

Encl.: Revised budget estimate, project file and conclusion form

C.c.: [REDACTED]

PART B - BUDGET ESTIMATE FORM

INSTRUCTIONS

1. The first worksheet to be completed is "A Staff". Fill in "Applicant organisation name" in cell C1 and the "title of the project for which financial assistance is requested" in cell C2. This information will be copied automatically to the other worksheets.
2. In case the project involves co-beneficiaries complete their name in columns A on worksheet "K Partn". This information will be copied automatically to worksheet "Budget".
3. Complete all the other worksheets. The total amounts of each heading will be updated automatically on worksheet "Budget".
4. Complete the missing information on worksheet "Budget" concerning the requested amount of grant and the division of costs, income and the requested amount of grant among co-beneficiaries on worksheet "Budget". Use only the cells marked in yellow. This worksheet will check if some rules in the "Call for proposals" are respected and if there are any miscalculations. **If a problem is detected an "error message" will appear. In this case, please check all the figures as the proposal may not be eligible.**
5. **For profit making beneficiaries, private organisations and NGOs only** - Complete the BS (Balance Sheet) and P&L (Profit and Loss Account) worksheets with relevant data which will be crossed-checked with the supporting documents attached to an application.

If an impossible action is attempted, an error window or a "#REF" / "#VALUE!" message will appear. In the latter case, please use the "undo" function (the left-oriented, blue arrow button of the toolbar on top of the screen) until the "#REF" / "#VALUE!" message disappears. If an error message is present, the worksheet and the summary will not function properly.

Please make sure that "explanations" to the single items get also printed out on the same page.

In order to be eligible this form should be signed and dated by the authorised signatory indicated in the Application form and all the sheets must be printed out.

ISEC 2010 Action Grants

Project reference number : HOME/2010/ISEC/AG/xxx
Project title :
Project starting date : the date when the last of the two parties signs Grant Agreement

I. Details on the Applicant organisation	
full official name of the Applicant organisation/coordinator	
official legal form *	
official registration number*	
official address in full	
VAT number	
Authorised signatory person of the Applicant organisation/coordinator for the signature of the grant agreement	
Function of the authorised signatory person of the Applicant organisation/coordinator	
II. Contact person in the Applicant organisation/coordinator for the project	
Name of contact person Mr/Ms (name, forename)	
Function	
Full official address for all correspondence	
Telephone number	
Email address	
III. Applicant organisation's bank account	
Name of bank	
Address of branch	
Precise denomination of the account holder	
Full account number (including bank codes)	
IBAN account code	
IV. Details of the Co-beneficiary organisations / partners	
1. full official name - established in [country]	
<i>official legal form*</i>	
<i>official registration number*</i>	
official address in full	

<i>VAT number</i>	
Authorised signatory person of the co-beneficiary organisation /partner and function signing the mandate	
2. full official name - established in [country]	
<i>official legal form*</i>	
<i>official registration number*</i>	
official address in full	
<i>VAT number</i>	
Authorised signatory person of the co-beneficiary organisation /partner and function signing the mandate	
3. full official name - established in [country]	
<i>official legal form*</i>	
<i>official registration number*</i>	
official address in full	
<i>VAT number</i>	
Authorised signatory person of the co-beneficiary organisation /partner and function signing the mandate	
4. full official name - established in [country]	
<i>official legal form*</i>	
<i>official registration number*</i>	
official address in full	
<i>VAT number</i>	
Authorised signatory person of the co-beneficiary organisation /partner and function signing the mandate	
5. full official name - established in [country]	
<i>official legal form*</i>	
<i>official registration number*</i>	
official address in full	
<i>VAT number</i>	
Authorised signatory person of the co-beneficiary organisation /partner and	

function signing the mandate	
6. full official name - established in [country]	
<i>official legal form*</i>	
<i>official registration number*</i>	
official address in full	
<i>VAT number</i>	
Authorised signatory person of the co- beneficiary organisation /partner and function signing the mandate	

* Official legal form and official registration number are not applicable for public sector bodies