



**EUROPEAN COMMISSION
DIRECTORATE-GENERAL
HUMAN RESOURCES AND SECURITY**

Directorate HR.R - Shared Resource Services
Unit HR.R.2 - Shared Services: College, EPSO, IAS, SGPT
Head of Unit

Brussels, 15/05/2012
HR/R.2/MC/CD

Mr Koen Roovers
Steering Committee of ALTER-EU
E-mail: ask+request-110-14ea436d@asktheeu.org

Ref.: Your request for documents related to meetings of Vice-President Šefčovič dated 20 April 2012 – registered as GESTDEM 2012-2118/Ares(2012)515039.

Dear Sir,

I refer to your message of 20 April 2012, registered on 25 April 2012, in which you make a request for access to documents containing information on *"details of all external meetings of Vice-President Maroš Šefčovič since he became Commissioner, including the names of the organisations he has met, the names of the individuals concerned, the subject matter of the meeting, and the dates."*

If we understand your request correctly, what you seek to obtain is a list of all meetings Vice-President Šefčovič had with external organisations. I would like to inform you that information on the meetings and visits of all Members of the Commission is available on the following website: <http://europa.eu/rapid/setLanguage.do?language=en> selecting "calendar".

There is no other document containing the kind of information you are requesting. Therefore, your request does not qualify as a request for access to documents under Regulation (EC) No 1049/2001. Indeed, this Regulation grants a right of access to existing documents held by the EU institutions. It does not entail an obligation to create documents in order to satisfy a request for information.

The Commission is committed to answering enquiries under its Code of Good Administrative Behaviour, accessible under the following web link:
http://myintracomm.ec.europa.eu/hr_admin/en/code/Pages/conduct.aspx.

In case you wish to obtain more detailed information regarding meetings of Vice-President, you should make a more specific and targeted request, e.g. indicating the subject matter that presents an interest to you and/or the organisations participating in the meeting.

Yours faithfully,

Vladimir GRIEGER

P.O.

