

## Your compliance guide



### What to do with access to documents requests

According to the Treaty on the Functioning of the European Union, citizens and legal persons residing in the EU have the [right to access any document](#) held by EU institutions and bodies.

**Access to documents (AtD) requests** have to be handled promptly and within strict deadlines.

Should you receive any AtD request, **forward** it **immediately** to [EBA-AtD](#).

The Legal and Compliance Unit will handle it and reply to the requester in accordance with [Regulation 1049/2001](#).

For any questions, reach out via the dedicated Teams channel [Legal & Compliance / Access to Documents](#).

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