

EUROPEAN COMMISSION

Secretariat-General

Directorate B - Institutional and Administrative Policies

SG.B.4-Transparency

Brussels,
SG.B4/BB/bb – sg.dsg2.b.4(2014)3918316

*By registered letter with
acknowledgement*

Ms Helen DARBISHIRE

Access Info Europe

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Subject: Your request for access to documents ref. GestDem 2014/4942

Dear Ms Darbshire,

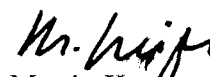
I refer to your request, submitted on 16 October 2014 through the *Asktheeu.org* website, in which you request access to "any documents or minutes of meetings that reveal how this decision was made and who was involved in its formulation, approval and adoption".

In our reply to your request GestDem 2014/2323, submitted on 06 May 2014, you already received the guidance note and its annex titled "Notification of negative replies under Regulation 10469/2001" on 3 June 2014.

Concerning your request of information, having a "general interest in knowing what the decision-making mechanism is for Commission policies", as you may read in that document, the note was consulted with the European Commission's Legal Service. Furthermore, the note was also discussed with the hierarchy of the Secretariat-General of the European Commission.

For your convenience, please find another copy of the above document in the Annex.

Yours sincerely,


Martin Kröger
Head of Unit