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NOTE TO THE FISCALIS 2020 PROGRAMME COORDINATORS OF BELGIUM, BULGARIA, CROATIA, CZECH REPUBLIC, DENMARK, ESTONIA, FINLAND, FRANCE, GERMANY, GREECE, HUNGARY, IRELAND, ITALY, LITHUANIA, THE NETHERLANDS, POLAND, ROMANIA, SLOVAKIA, SPAIN AND UNITED KINGDOM

Subject: Fiscalis Project Group "Classification and inclusion of (new)

products in the scope of excisable tobacco products"

Invitation for 3rd meeting Financial code: FPG/050/003

The 3rd meeting of the Project Group on classification and inclusion of (new) products in the scope of excisable tobacco products will take place:

- In **Brussels**, **Berlaymont building**, **Rue de la Loi 200**, at the meeting room number 3 in the 3rd floor.
- On Thursday 18 June 2015.
- Start at 10.00 and end no later than 17.00. Participants are invited to attend the meeting until the end to avoid possible disturbances.

Two participants per invited country are reimbursed from the **Fiscalis 2020** programme. The travel and living expenses (accommodation + daily allowance) will be covered from the **Fiscalis 2020** programme budget under the conditions specified in the financial guide. **The financial code is: FPG/050/003.**

Delegates should contact their Programme Coordinator before making any travel arrangements.

Officials attending events organized under the programmes have to **respect the reporting obligation** under the Performance Measurement Framework (PMF) of the programme by providing feedback through **Event Assessment Forms** when requested. Programme Coordinators should encourage participants to respect this obligation.

The agenda, badges and all the relevant documents will be uploaded on PICS.

In case of questions related to the content of the meeting, please contact:

In case of a problem encountered during the registration, Programme Coordinators can send a mail to:

xxxxxxxxxxxxx@xx.xxropa.eu

To comply with the security rules, please confirm the participation and send <u>by 11 June</u> <u>2015</u> at the <u>latest</u> the surname, name, birth date and ID or passport number to . In addition, Programme Coordinators are requested to register their participants in the Activity Reporting Tool by the same deadline. Any changes should be communicated <u>at least 4 working days before the meeting.</u>

Participants should bring both the invitation and the e-pass with them for accessing the building.

(e-signed)

Cc.: Dir C: Mr Bergmann

Unit C2:

xxxxxxxxxxxxx@xx.xxropa.eu

Unit R3: Unit R1: