

PAD 2018/001 - Enclosure 1

MR	MEETING START DATE	MEETING STOP DATE	COUNTRY	PLACE OF MISSION	TYPE OF COST	AMOUNT IN €	COMMENT
153585	23/01/2017	25/01/2017	BE	Brussels	Accommodation - Hotel bill foreseen	296	
	23/01/2017	25/01/2017	BE	Brussels	Any other necessary deduction	-1	
	23/01/2017	25/01/2017	BE	Brussels	Daily allowance minus meals/breakfast	255	
	23/01/2017	25/01/2017	BE	Brussels	Transport - Flight prepaid by EFSA	193	
	23/01/2017	25/01/2017	BE	Brussels	Transport - Transfer to/from airport/station	9	
153585					Total cost per Mission	752	
155944	24/04/2017	27/04/2017	JP	Tokyo	Accommodation - Hotel bill foreseen	1,100	
	24/04/2017	27/04/2017	JP	Tokyo	Daily allowance minus meals/breakfast	624	
	24/04/2017	27/04/2017	JP	Tokyo	Transport - Flight prepaid by EFSA	4,094	
155944					Total cost per Mission	5,818	
156211	28/02/2017	02/03/2017	BE	Brussels	Accommodation - Hotel bill foreseen	248	
	28/02/2017	02/03/2017	BE	Brussels	Daily allowance minus meals/breakfast	245	
	28/02/2017	02/03/2017	BE	Brussels	Transport - Flight prepaid by EFSA	222	
156211					Total cost per Mission	715	
157220	06/03/2017	09/03/2017	MT	La Valletta	Accommodation - Hotel bill foreseen	467	
	06/03/2017	09/03/2017	MT	La Valletta	Daily allowance minus meals/breakfast	253	
	06/03/2017	09/03/2017	MT	La Valletta	Transport - Flight prepaid by EFSA	688	
	06/03/2017	09/03/2017	NL	The Hague	Accommodation - Hotel bill foreseen	467	
157220					Total cost per Mission	1,408	
157874	04/04/2017	05/04/2017	BG	Sofia	Accommodation - Hotel bill foreseen	256	
	04/04/2017	05/04/2017	BG	Sofia	Daily allowance minus meals/breakfast	91	
	04/04/2017	05/04/2017	BG	Sofia	Transport - Flight prepaid by EFSA	129	
157874					Total cost per Mission	477	
158942	27/03/2017	28/03/2017	BE	Brussels	Transport - Transfer to/from airport/station	9	
	27/03/2017	28/03/2017	DE	Berlin	Accommodation - Hotel bill foreseen	247	
	27/03/2017	28/03/2017	DE	Berlin	Daily allowance minus meals/breakfast	283	
	27/03/2017	28/03/2017	DE	Berlin	Transport - Flight prepaid by EFSA	460	
158942					Total cost per Mission	999	
159984	14/05/2017	15/05/2017	IS	Reykjavik	Accommodation - Hotel bill foreseen	320	mission from 14/05 to 16/05_mtg from 14/05 at 19:00 to 15/04 at 22:00_PGM claims the reimbursement of the room costs up to the ceiling for Iceland (EUR 160*2 nights) and not by way of derogation for the higher amount
	14/05/2017	15/05/2017	IS	Reykjavik	Daily allowance minus meals/breakfast	179	
	14/05/2017	15/05/2017	IS	Reykjavik	Transport - Flight prepaid by EFSA	622	
	14/05/2017	15/05/2017	IS	Reykjavik	Transport - Taxi (subject to derogation)	178	Taxi to the airport for 4 people - As agreed with Finance prior to departure (please see MR 159984 attached) for efficiency, for shortening the mission time and for cost-effectiveness reasons
159984					Total cost per Mission	1,299	
160091	11/04/2017	11/04/2017	BE	Brussels	Accommodation - Hotel bill foreseen	148	
	11/04/2017	11/04/2017	BE	Brussels	Daily allowance minus meals/breakfast	153	
	11/04/2017	11/04/2017	BE	Brussels	Transport - Flight prepaid by EFSA	281	
	11/04/2017	11/04/2017	BE	Brussels	Transport - Transfer to/from airport/station	18	
160091					Total cost per Mission	600	

160670	22/05/2017	23/05/2017	NO	Oslo	Accommodation - Hotel bill foreseen	140	
	22/05/2017	23/05/2017	NO	Oslo	Daily allowance minus meals/breakfast	124	
	22/05/2017	23/05/2017	NO	Oslo	Transport - Flight prepaid by EFSA	166	
	22/05/2017	23/05/2017	NO	Oslo	Transport - Flight when not prepaid	170	
	22/05/2017	23/05/2017	NO	Oslo	Transport - Transfer to/from airport/station	19	
160670					Total cost per Mission	619	
160715	01/06/2017	01/06/2017	AT	Vienna	Accommodation - Hotel bill foreseen	0	
	01/06/2017	01/06/2017	AT	Vienna	Daily allowance minus meals/breakfast	153	
	01/06/2017	01/06/2017	AT	Vienna	Transport - Flight when not prepaid	0	
160715					Total cost per Mission	153	
160844	03/05/2017	04/05/2017	BE	Brussels	Daily allowance minus meals/breakfast	0	
160844					Total cost per Mission	0	
161036	03/05/2017	04/05/2017	BE	Brussels	Accommodation - Hotel bill foreseen	296	mission from 02/05 to 04/05_mtg from 03/05 at 8:30 to 04/05 at 21:15_ the PGM claims the reimbursement of the hotel costs up to the ceiling for Belgium (EUR 148*2 nights) and not by way of derogation for the higher amount
	03/05/2017	04/05/2017	BE	Brussels	Daily allowance minus meals/breakfast	255	
	03/05/2017	04/05/2017	BE	Brussels	Transport - Flight prepaid by EFSA	425	
161036					Total cost per Mission	976	
164091	12/06/2017	12/06/2017	BE	BRUSSELS	Accommodation - Hotel bill foreseen	94	mission from 11/06 to 12/06_mtg from 12/06 at 9:00 to 12/06 at 17:30
	12/06/2017	12/06/2017	BE	BRUSSELS	Daily allowance minus meals/breakfast	107	
	12/06/2017	12/06/2017	BE	BRUSSELS	Transport - Flight prepaid by EFSA	493	
	12/06/2017	12/06/2017	BE	BRUSSELS	Transport - Taxi (subject to derogation)	50	Taxi invoice (taken after 21.00 on Sunday evening)_flight on 11/06 with departure from Linate at 18:50 and arrival to Brussels at 20:20. Taxi allowed after 20.00 at the place of mission, in line with the guide.
	12/06/2017	12/06/2017	BE	BRUSSELS	Transport - Transfer to/from airport/station	9	
164091					Total cost per Mission	753	
164285	26/06/2017	28/06/2017	PL	WARSAW	Accommodation - Hotel bill foreseen	232	
	26/06/2017	28/06/2017	PL	WARSAW	Daily allowance minus meals/breakfast	121	
	26/06/2017	28/06/2017	PL	WARSAW	Transport - Flight prepaid by EFSA	603	
164285					Total cost per Mission	955	
165982	10/07/2017	11/07/2017	BE	BRUSSELS	Accommodation - Hotel bill foreseen	148	
	10/07/2017	11/07/2017	BE	BRUSSELS	Daily allowance minus meals/breakfast	153	
	10/07/2017	11/07/2017	BE	BRUSSELS	Transport - Flight prepaid by EFSA	648	
165982					Total cost per Mission	949	
167880	26/08/2017	29/08/2017	AT	alpbach	Accommodation - Hotel bill foreseen	300	
	26/08/2017	29/08/2017	AT	alpbach	Daily allowance minus meals/breakfast	281	
167880					Total cost per Mission	581	
167885	30/10/2017	03/11/2017	CN	beijing	Accommodation - Hotel bill foreseen	688	
	30/10/2017	03/11/2017	CN	beijing	Daily allowance minus meals/breakfast	267	
	30/10/2017	03/11/2017	CN	beijing	Other - please explain in comment	220	Visa for China
	30/10/2017	03/11/2017	CN	beijing	Transport - Flight prepaid by EFSA	2,662	
167885					Total cost per Mission	3,838	
168206	12/09/2017	13/09/2017	CZ	PRAGUE	Accommodation - Hotel bill foreseen	242	mission from 11/09 to 13/09_mtg from 12/09 at 9:30 to 13/06 at 15:30_120.77€*2 nights corresponding to 6642 CZK

	12/09/2017	13/09/2017	CZ	PRAGUE	Daily allowance minus meals/breakfast	112	
	12/09/2017	13/09/2017	CZ	PRAGUE	Transport - Flight prepaid by EFSA	170	
168206					Total cost per Mission	523	
168972	19/09/2017	21/09/2017	BE	BRUSSELS	Accommodation - Hotel bill foreseen	444	mission from 18/09 to 21/09_mtg from 19/09 at 10:00 to 21/09 at 17:55_PGM claims the reimbursement of the room costs up to the ceiling for Belgium (EUR 148*3 nights) and not by way of derogation for the higher amount
	19/09/2017	21/09/2017	BE	BRUSSELS	Daily allowance minus meals/breakfast	311	
	19/09/2017	21/09/2017	BE	BRUSSELS	Transport - Flight prepaid by EFSA	423	
	19/09/2017	21/09/2017	BE	BRUSSELS	Transport - Transfer to/from airport/station	9	
168972					Total cost per Mission	1,187	
169016	02/10/2017	04/10/2017	EE	Tallinn	Accommodation - Hotel bill foreseen	315	mission from 01/10 to 04/10_mtg from 02/10 at 10:00 to 04/10 at 12:30_PGM claims the reimbursement of the room costs up to the ceiling for Estonia (EUR 105*3 nights) and not by way of derogation for the higher amount
	02/10/2017	04/10/2017	EE	Tallinn	Daily allowance minus meals/breakfast	132	
	02/10/2017	04/10/2017	EE	Tallinn	Transport - Flight prepaid by EFSA	910	
169016					Total cost per Mission	1,357	
171111	18/10/2017	18/10/2017	BE	BRUSSELS	Accommodation - Hotel bill foreseen	148	mission from 17/10 to 18/10_mtg from 18/10 at 09:30 to 18/10 at 18:30_PGM claims the reimbursement of the room costs up to the ceiling for Belgium (EUR 148*1 night) and not by way of derogation for the higher amount
	18/10/2017	18/10/2017	BE	BRUSSELS	Daily allowance minus meals/breakfast	107	
	18/10/2017	18/10/2017	BE	BRUSSELS	Transport - Flight prepaid by EFSA	658	
	18/10/2017	18/10/2017	BE	BRUSSELS	Transport - Taxi maximum EUR 40 (late arrival/early departure)	40	late arrival as flight on 17/10 departing from Linate at 18:50 and arriving to Brussels at 20:20. Taxi allowed for late arrivals as per mission guide.
	18/10/2017	18/10/2017	BE	BRUSSELS	Transport - Transfer to/from airport/station	9	
171111					Total cost per Mission	962	
171222	20/11/2017	23/11/2017	AT	Vienna	Accommodation - Hotel bill foreseen	213	
	20/11/2017	23/11/2017	AT	Vienna	Daily allowance minus meals/breakfast	230	
	20/11/2017	23/11/2017	AT	Vienna	Transport - Transfer to/from airport/station	14	
	20/11/2017	23/11/2017	SI	Ljubljana	Transport - Flight prepaid by EFSA	645	
171222					Total cost per Mission	1,102	
172868	27/11/2017	29/11/2017	BE	Brussels	Transport - Flight prepaid by EFSA	306	
	27/11/2017	29/11/2017	DE	Berlin	Accommodation - Hotel bill foreseen	552	mission from 26/11 to 03/12_mtg from 27/11 at 09:00 to 29/11 at 22:00_combined misson: 2 hotel nights in Brussels on 26/11 and 27/11 (148€*2 nights)+ 2 hotel nights in Berlin on 28/11 and 29/11 (128€*2 nights)
	27/11/2017	29/11/2017	DE	Berlin	Any other necessary deduction	-29	As per price comparison with return after the meeting on 30/11 (PGM; prolonged his mission till 03/12 for personal reasons)
	27/11/2017	29/11/2017	DE	Berlin	Daily allowance minus meals/breakfast	359	
	27/11/2017	29/11/2017	DE	Berlin	Transport - Flight when not prepaid	110	
172868					Total cost per Mission	1,297	
180023	14/12/2017	15/12/2017	IT	Rome	Accommodation - Hotel bill foreseen	296	mission from 13/12 to 17/12_mtg from 14/12 at 10:00 to 15/12 at 16:30_PGM claims the reimbursement of the room costs up to the ceiling for Italy (EUR 148*2 nights)_and not by way of derogation for the higher amount
	14/12/2017	15/12/2017	IT	Rome	Daily allowance minus meals/breakfast	108	
	14/12/2017	15/12/2017	IT	Rome	Transport - Train when not prepaid	163	

180023					Total cost per Mission	567	
					Total cost per Pgm	27,888	