



Education, Audiovisual and Culture Executive Agency

Human Resources, Administration and Communication
Head of Unit

Brussels,
EACEA/R1

Sent by email:

Ms Luisa Izuzquiza

By Askthe EU:

ask+request-5039-9390615a@asktheeu.org

Subject: Your application for access to documents – Travel expenses of EACEA Director

Dear Ms Izuzquiza,

I refer to your e-mail of 16 January 2018 and your application for access to documents related to "the travel expenses of EACEA Director for the period from 1 January 2016 to 31 December 2016 inclusive" in which you refer to Regulation (EC) No 1049/2001¹.

As for any other request to access documents, this request has been registered on 25/01/2018 under the reference number Ares(2018)440082 by the Agency according to the Regulation (EC) No 1049/2001 and of Decision AE/2005/CD03/D-1 of the Steering Committee of the Education, Audiovisual and Culture Executive Agency (hereinafter the "Agency") of 13 June 2005, related to the adoption of the rules of application of the regulation (CE) No 1049/2001².

¹ Regulation (EC) No 1049/2001 of the European Parliament and of the Council of 30 May 2001 regarding public access to European Parliament, Council and Commission documents (OJ L 145, 31.5.2001, p. 43, hereinafter "Regulation No 1049/2001").

² http://eacea.ec.europa.eu/about/documents/decision_13_06_2005.pdf

In my capacity of Head of Unit in charge of Communication of the Agency responsible for the treatment of the initial request to access documents, I have thoroughly examined your request.

After carefully assessing your application, and in line with the provisions of Regulation (EC) No.1049/2001 regarding public access to documents, the Agency has decided to provide you with a report detailing all travel expenses of the Agency's Director for the requested period.

Please note that the management of missions in the Agency is automated and as such the attached report, produced for this purpose, includes details related to amounts spent on each trip carried out by the EACEA Director during the period from 1 January 2016 to 31 December 2016 inclusive, in particular it provides the following:

- Place of origin and destination, amounts spent on travel transportation (by air/taxi);
- Exact dates and duration of the trip;
- Amount spent on accommodation;
- Amount spent on subsistence;
- Other expenses (like public/local transport, registration fees or exchange rate).

We believe that this document contains all the essential information you have requested.

Yours sincerely,

Head of Unit

Human Resources, Administration
and Communication Unit