



Ref.DoaFRA(2011) - 6658

Registered Letter

Mr. Bertrand Wägenbaur  
Rue des Colonies, 11  
1000 Brussels  
Belgique

Vienna, 29/09/2011

Subject: Complaint proceeding

Dear Mr. Wägenbaur,

With reference to your offer dated 16/09/2011 on the quotation for the required services I would like to confirm the engagement of your services in relation to the complaint proceeding as follows:

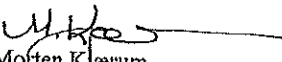
- analysis of the case with assessment of the facts
- meeting(s) on the case if necessary
- preparation of a reply to the complaint

Please note that submission of your quotation implies the acceptance of the General Conditions for Low Value contracts and, where appropriate, waiver of your own general or specific terms and conditions. It is binding on the contractor to whom the contract is awarded for the duration of the contract.

Please find enclosed the General Conditions of Low Value contracts and an information note on the protection of personal data to the case.

I kindly ask you a confirmation in writing on the acceptance of this assignment.

Yours sincerely,

  
Morten Kjærum  
Director

European Union Agency for  
Fundamental Rights

Agence des droits fondamentaux  
de l'Union Européenne

Agentur der Europäischen Union  
für Grundrechte

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