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## Minutes of the NN Implementation and Evaluation

### Drafters Meeting

**04/01/2018, 10:00 – 16:00, IRG Secretariat, Brussels**

Welcoming address by the NN EWG co-Chairs Mr. Michiel Van Dijk and Mr. Frode Sørensen to NN Implementation and Evaluation Drafters.

#### Meeting's Agenda – 04 January 2018 - 10:00 – 16:00

Presentation of meeting's agenda by NN co-Chairs as follows:

*Start of meeting 10:00*

- Welcome and adoption of agenda
- Overall status and scheduling of 2018
- Initial steps of NN Evaluation work stream
  - Discuss time schedule
  - Discuss draft list of topics
- Initial steps of NN Implementation questionnaire
  - Discuss time schedule
  - Discuss update of questionnaire
- Initial steps of the new NN Database process
  - Discuss time schedule
- Tour de table on national cases/questions
- Miscellaneous
  - ENISA cooperation [...]
  - Any other business [...]
- Concluding

*Close of meeting 16:00*

The draft agenda has been adopted by the NN Implementation & Evaluation drafters and the meeting started.

#### Activity 1: Overall status and scheduling 2018

NN co-chairs [...] shortly presented the 2018 NN Implementation and Evaluation EWG overall status and scheduling. Meeting's dates has been proposed as a preliminary unbinding list:

- **Thurs 4 Jan** – Impl & Evaluation drafters – *First meeting 2018 in Brussels*
- **Tues 16 Jan 2018** – NN EWG full group meeting – prep. consultation paper
- **Thurs 25 Jan 2018** – Impl. & Evaluation drafters – **video conf.**
- **Thurs 1 March** – Impl. & Evaluation drafters – **video conf.**
- **7-8 Feb / 8-9 March** – **CN1 / P1**
- **March-April** – **Public consultation of discussion paper**
- **Thurs 3 May** – Impl. & Evaluation drafters – meeting in Brussels
- **Tues 15 May** – NN EWG full group meeting – **video conf.**

- **Weds 27 June** – Impl. & Evaluation drafters – **video conf.**
- **Thurs 23 Aug** – Impl. & Evaluation drafters – might be replaced with a video conf?
- **Thurs 30 Aug** – NN EWG full group meeting – or NN EWG 29 Aug + Impl & Evaluation drafters 30 August?
- **13-14 Sept / 3-5 Oct** – **CN3 / P3 / Heads workshop**
- **Thurs 18 Oct** – Impl. & Evaluation drafters – might be replaced with a video conf?
- **Thurs 25 Oct** – NN EWG full group meeting – or NN EWG 24 Oct + Impl & Evaluation drafters 25 Oct?
- **15-16 Nov / 6-7 Dec** – **CN4 / P4**

NN Co-chairs and drafters reviewed in details the proposed dates, and significant changes has been made while four + two additional meetings out of eleven (11) meeting during the year has been proposed to be delivered via video conference.

### Activity 2: NN Implementation and Evaluation Activities

NN co-chair [...] initiated the discussion for the NN Implementation and Evaluation work streams during 2018 with the following structure:

#### **Team A:**

##### **NN Implementation questionnaire and factual report**

Sub-team coordinator: [...] (EETT)

Drafters: [...] (RTR), [...] (BNetzA), [...] (AKOS), and [...] (ILR)

#### **Team B:**

##### **NN Implementation database of national cases/general questions**

Sub-team coordinator: [...] (RRT) / [...] (ACM)

Drafters: [...] (ANCOM), [...] (RTR), [...] (BNetzA), and [...] (ARCEP)

#### **All:**

##### **NN Evaluation, including public consultation and **Opinion on the Evaluation for P4****

Coordinated by: NN EWG co-chairs

Drafters: NN co-chair may decide per step who is assigned to which tasks.

NN drafters expressed their interest to contribute and NN co-chair [...] added drafter's names to the above sub-teams list.

### Activity 3: Initial steps of NN Evaluation work stream

NN co-chair [...] proposed for review the NN Evaluation activities scheduling during 2018 as follows:

- **Thurs 4 Jan** – Discussion among drafters on the proposed topics
- **Tues 9 Jan** – Circulation of draft consultation paper for NN EWG review
- **Tues 16 Jan** – NN EWG full group meeting, Impl & Evaluation drafters take note of comments
- **Thurs 25 Jan** – Impl & Evaluation drafters video conference finalizing the draft
- **Fri 26 Jan** – document submission deadline for CN1 meeting
- **7-8 Feb** – **CN1 meeting**
- **Thurs 1 March** – Impl. & Evaluation drafters – video conf.
- **8-9 March** – **P1 meeting**
- **? 12/13/14 March – Fri 20/Mon 23 April?** – Consultation period
- Handle public consultation of the adopted paper [...]
- Conduct NN Evaluation Heads workshop (P3) [...]
- **Drafting of "Opinion on the evaluation" (P4) [...]**

with drafters reviewed in details the proposed dates, and minor changes has been provided.

NN co-chair [...] initiated the discussion for the topics of the evaluation report outlined from the questions circulated by NN co-chairs on the 21st of December 2017.

A discussion and update of the draft paper took place seeking for circulation of the paper by the 9<sup>th</sup> of January for NN EWG review.

#### Activity 4: Initial steps of NN Questionnaire work stream

NN co-chair [...] proposed for discussion the **NN Questionnaire activities** as follows:

- Prepare NN Implementation questionnaire
- NN EWG review of questionnaire
- Circulate questionnaire (Last year: 25 April 2017)
- Response deadline (Last year: 15 June 2017)
- Collect responses (BEREC Office)
- Handle responses
- Draft factual Implementation report
- Include cases and questions from database
- NN EWG review of draft report
- **Submit draft report to CN3 / P3.**

As per how to use the planned meetings/video conferences regarding this activity, [...] proposed the following **activities scheduling**:

- **Tues 16 Jan** – NN EWG full group meeting – prep. consultation paper
- **Thurs 25 Jan** – Impl. & Evaluation drafters – video conference – **First draft of NN questionnaire?**
- **Thurs 1 March** – Impl. & Evaluation. Drafters – video conference – **Second draft of NN questionnaire?**
- **7-8 Feb / 8-9 March** – CN1 / P1
- March-April – Public consultation of discussion paper
- **Thurs 3 May** – Impl. & Evaluation. Drafters – meeting in Brussels – **Circulate NN questionnaire after this meeting?**
- **Tues 8 May** – NN EWG full group meeting – video conf.
- **Weds 25 June** – Impl. & Evaluation drafters – video conf.
- **Thurs 23 Aug** – Impl. & Evaluation drafters – *might be replaced with video conference?*
- **Thurs 30 Aug** – NN EWG full group meeting – *or NN EWG 29 Aug + Impl & Eval drafters 30 Aug?*
- **13-14 Sept / 3-5 Oct** – CN3 / P3 / Heads workshop.

NN Co-chair [...] question drafters about the experience gained from the 2017 questionnaire, how updates are needed to be done to the questionnaire and how to use the planned meetings and video conferences regarding this activity.

[...]

NN Co-chair [...] question drafters about the process for the questionnaire preparation [...].

#### Activity 5: Initial steps of the new NN Database process

NN co-chair [...] presented the tasks and steps to be considered with regards to NN Database activities during 2018 as follows:

- Handle cases/questions **in drafters meetings**
- Collect new entries and **report to NN EWG**
- Handle cases/questions **in NN EWG meetings**
- **Keep the database up to date** (ref. new process description)
  - Request input ahead of drafters/NN EWG meetings
  - Remind about any missing entries after the meetings
- **NEW: Reporting cases/questions to P1, P2, P3 and P4 as Reports!**  
(Database process description to be updated accordingly)
- **Contribute** to the NN Implementation report ahead of **P3**.

NN co-chair [...] presented an update of the process for reporting NN National cases / questions and conclusions to Plenaries detailing the timing for receiving/processing of the inputs as well as the preparation of the reports by NN co-chairs for Plenaries.

NN co-chair [...] proposed the detailed NN Database steps in accordance with the new database process as follows:

- Case conclusions after 4 Jan drafters meeting, NRAs, **by Tues 9 Jan**
- Question conclusions after 4 Jan drafters meeting, subteam, **by Tues 9 Jan**
- Followed by comment round and then stored in database, Subteam
- Oral summary of cases/questions for 16 Jan NN EWG meeting, subteam
- Case/question conclusions after 16 Jan NN EWG meeting, NRAs and Subteam
- **NEW:** Written summary of cases/questions for P1, Subteam and Co-chairs.

Drafters commented on the process with NN co-chair [...] made the relevant adaptations using as example the [...] question about the necessity of forming task forces.

**Break 12:30 – 13:00**

### Activity 6: Tour de table / national cases and questions

NN Co-chairs [...] initiated a tour de table discussion for national cases as [...]

[...]

NN Co-chairs [...] invited drafters to open their national cases on the BEREC net and adopt the new process presented today.

### Activity 7: Update on Cooperation with ENISA – BEREC dialogue

NN Co-chair [...] provided an updated feedback of BEREC's reply to ENISA [...]

### Activity 8: Any other Business

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### Activity 9: Meeting conclusion and next steps

Co-chairs circulate the available slides presented on the meeting and they invited NN Impl & Eval drafters to participate to the Full Group Meeting on 16<sup>th</sup> of January 2018.

Co-chairs will circulate the draft consultation paper with all questions collected seeking for input prior the Full Group Meeting.

The Meeting was concluded with co-Chairs to thank NN drafters for their active participation and feedback provided.

Brussels, 04/1/2018

Drafted by BEREC Office [...]

Approved by NN Co-Chairs: 04/01/2018

### List of the Participants:

1	ACM	[...]
2	NKOM	[...]
3	ACM	[...]
4	BNetzA	[...]
5	RTR	[...]
6	NKOM	[...]
7	ARCEP	[...]
8	ARCEP	[...]
9	ARCEP	[...]
10	AKOS	[...]
11	OFCOM	[...]
12	ILR	[...]
13	ANCOM	[...]
14	RRT	[...]
15	BIPT	[...]
16	BEREC Office	[...]

[...] (PTS), [...] (RTR), [...] (FICORA) and [...] (NMHH) have joined via video conference [...].