

# Agenda of meetings



## Cooperation Subgroup

13-14 November 2018 - 10:00 to 17:00

1st Floor Meeting Room, 30 rue Montoyer, B-1000 Brussels

### 13 November - Workshop on local cases

The first day of the subgroup was dedicated to the local case issue in a format of a workshop.

[REDACTED]

[REDACTED] The subgroup was informed that the workshop provided an opportunity to discuss any matters related to local cases, discuss all outstanding issues to reach an agreement on still open questions. The workshop intended to elaborate the definition of local cases and offer a method, a procedure for handling them.

[REDACTED]

### Annex: Attendance List

**SAs:** AT, BE, CZ, DE (Berlin), DE (Federal), De (Bayern), EE, EL, ES, EDPS, FI, FR, HR, HU, IE, IT, LU, LV, NL, NO, PL, PT, RO, SE, SI, SK, UK

#### Further attendees:

- European Commission
- EDPB Secretariat

## 14 November - Subgroup meeting

### 1/ Adoption of the agenda

The coordinator welcomed the participants and presented the agenda. The title of item 6 is modified to “Main establishment issues”.

### 2/ Follow-up to the Plenary meeting in September

The Coordinator informed the participants that:

- The list of rapporteurs have been approved for the Art. 64 (2) - (3) guidelines,
- The infonote on international cooperation was not discussed, it is scheduled for the next plenary meeting,
- The subgroup was requested to prepare its annual working plan.

### 3/ Annual working program and dates of planned meetings for 2019

The first draft of the annual working plan of the Cooperation Subgroup was circulated among the meeting documents. Members are invited to send further comments by 3 December.

### 4/ Guidelines for procedures under Article 64 (2) and (3)

The subgroup has discussed the scope of the mandate and the scope of the guidelines. Special attention was paid to the interpretation of the different key notions of Article 64(2) and (3) [REDACTED]

[REDACTED]

#### To do:

- Members are requested to send written comments by 28 November

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

█ [REDACTED]  
[REDACTED]

## 6/ Main establishment issues

There was a reflection on which criteria need to be assessed in practice to determine where the main establishment is.

[REDACTED]  
[REDACTED]

[REDACTED]

█ [REDACTED]  
[REDACTED]  
█ [REDACTED]  
█ [REDACTED]

[REDACTED]  
[REDACTED]

## 7/ Further steps related to the application of the GDPR / questions raised by delegations

### A. DPO contact list for SAs

The EDPB Secretariat gave information that it received 27 replies and 5 replies are missing to have a complete table with the DPO contact details.

### B. Questions related to GDPR application under Article 60

█ rapporteurs will present the point at the next subgroup meeting.

## 8/ International cooperation, Article 50

The coordinator informed the group that this point was submitted to the last plenary, but due to lack of time it was not discussed. It is on the agenda of the next plenary (16 November).

## 9/ Cooperation with the EDPB IT User Subgroup

### A. EDPB IT Platform, practical and procedural issues

The last meeting of the IT user subgroup was dedicated inter alia to the technical enhancement of the IMI system.

The secretariat informed the members that statistics on IMI are sent to the IT Users subgroup and to communication officers in SAs at the beginning of each month.

Since this September the Secretariat has access to the cooperation phase in order to provide assistance to users. The secretariat took the opportunity to highlight the most common problems.

## B. Informal cooperation tool – exploring tools for gathering and sharing knowledge, experience and materials from the SAs

The EDPB Secretariat informed the group about an IT tool (Confluence) that could support the informal cooperation among the SAs (sharing information, using calendar, working on documents). The EDPB Secretariat presented this tool to the IT user subgroup on 11 October. The work on structure is ongoing and the supporting documents on 'How to better frame the informal cooperation phase' prepared by the Cooperation Subgroup was already taken into account.

The next step is that a demo of the system will be presented to IT user group in January. If the subgroup accepts this solution the system will be presented and discussed in all subgroups to gather further inputs to elaborate and adapt it to the needs.

### 10/ Any other business – 10 min

The next Cooperation subgroup meeting is scheduled for 20 February 2019.

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