

Ms Alba Martínez Ortiz

Email: ask+request-7629-ceef031e@asktheeu.org
sent by email only

11 February 2020

Ref: 01-2020

Subject: Your request for access to documents

With regards to your request of 30 January 2020 on access to documents, in particular, to the travel expenses of EIT Director, for the period 1 January 2017 to 31 December 2018 inclusive, related to documents that contain, for each of the trips, the following information:

- Place of origin and destination, and the amount spent on travel or transportation;
- Exact dates and duration of the trip;
- Amount spent on accommodation;
- Amount spent on subsistence;
- Other information, such as possible miscellaneous costs;
- Documents with details on the other travellers (at minimum, names and job titles), if the travel was by air taxi and a team of people were travelling;

Please note that the EIT has carefully examined your request in line with Regulation 1049/2001 of the European Parliament and of the Council regarding public access to European Parliament, Council and Commission documents ('Access to documents Regulation'), which applies to the EIT in accordance with Article 13 paragraph (6) of Regulation 294/2008 of the European Parliament and of the Council establishing the European Institute of Innovation and Technology, as amended by Regulation 1292/2013 of the European Parliament and of the Council ('EIT Regulation').

As a result, the EIT has identified the following document falling within the scope of your request: 'Mission Expenses Overview' for the EIT Director for the period 1 January 2017 to 31 December 2018 inclusive. This document includes an expense report for each mission (detailed costs: transportation, accommodation, allowances and other related costs), as well as the exact dates and duration of the trip (days), destination and the nature of the mission.

Regarding your request specific to costs 'travel by air taxi', please note that no air taxi (charter flight) was commissioned by the EIT in this period.

We are pleased to inform you that the EIT can provide you with a Report detailing all travel expenses of EIT's Director for the requested period.

Enclosed with the letter you will find the above-mentioned document.

Please note that in accordance with Article 7(2) of the Access to documents Regulation, you may, within 15 working days from receiving the present reply, make a confirmatory application, asking the EIT to reconsider its position. Such a confirmatory application should be addressed by post or electronically to the Head of Services and Finance of the EIT at the following address:

Electronically: accessdocument@eit.europa.eu

By post:

Head of Services and Finance
European Institute of Innovation & Technology
Infopark
1/E Neuman Janos Utca
1117 Budapest/ Hungary

Yours sincerely,

Tzvetan Zafirov
Head of Services and Finance

Encl: (Pdf) 'Mission Expenses Overview' for the EIT Director for the period 1 January 2017 to 31 December 2018 inclusive'.