

# Administrative Notice

## On the final list of temporary staff members reclassified in 2020

For **temporary staff** under Article 2f of the Conditions of Employment of Other Servants

This Administrative Notice concludes the reclassification exercise for temporary staff under Article 2f of the Conditions of Employment of Other Servants (CEOS).

The applicable legal basis are:

- Staff Regulations of Officials of the European Union ('Staff Regulations') and the Conditions of Employment of Other Servants of the European Union ('CEOS'), laid down by Council Regulation (EEC, Euratom, ECSC) No 259/68<sup>1</sup>, and in particular Article 45 and 54 of the CEOS;
- Decision 18/2016 of 24 June 2016 of the Governing Board<sup>2</sup> on laying down general implementing provisions regarding Article 54 of the CEOS;
- Administrative Notice on the launch of the reclassification exercise 2020 published on 10 September 2020<sup>3</sup>.

### PROCEDURE

The reclassification exercise for 2020 for temporary staff was launched on 10 September 2020.

According to the announced procedure, the EIT Director and the Head of Units proceeded with the examination of the comparative merits of the temporary staff eligible for reclassification.

The EIT Director then held a discussion with the Staff Committee on the proposed list on 30 October 2020. As a result, the Director and the Staff Committee agreed on the list of temporary staff members proposed for reclassification.

The proposed list was communicated to the EIT staff on 10 November 2020 by means of an Administrative Notice.

The Joint Reclassification Committee ('JRC') held two meetings: on 27 November 2020 and 2 December 2020. The JRC compared the merits of the staff members eligible for reclassification and presented for the attention of the EIT Director the list of temporary staff it recommends for reclassification in 2020.

### TEMPORARY STAFF MEMBERS RECLASSIFIED

The EIT Director, having carefully assessed and addressed the recommendation of the JRC, carried out a final comparison of the merits of the eligible staff members, taking also into account the applicable legal basis and the budgetary resources available for the current exercise. As a result of the above procedure, the following temporary staff members are assigned to employment corresponding to the first step of the next higher grade in the function group to which they belong to:

<sup>1</sup> OJ L 56, 4.3.1968, p. 1, as last amended by Regulation (EU, Euratom) No 1023/2013 of the European Parliament and of the Council of 22 October 2013, OJ L 287, 29.10.2013, p.15.

<sup>2</sup> 01797.EIT.2016.I.GB.WP

<sup>3</sup> Ref. Ares(2020)6554704 - 10/11/2020

**Temporary staff**

<i>Temporary Staff</i>	<i>Staff members reclassified</i>
	<ul style="list-style-type: none"><li>• Alice Fiser</li><li>• Michal Gorzynski</li><li>• Marton Herczeg</li><li>• Patricia Juanes Burgos</li><li>• Tzvetan Zafirov</li><li>• Manuel Irun Molina</li><li>• Marco Brueckner</li><li>• Barry Irvine</li><li>• Valeria Feandeiro</li><li>• Melinda Moor</li><li>• Nikoletta Volcsei</li></ul>

**EFFECTIVE DATE OF RECLASSIFICATION**

Reclassifications shall take effect on 1 January 2020. If, on that date, the temporary staff member does not have the seniority in the grade or does not occupy a post of the type required under Article 54 of the CEOS, the reclassification shall take effect on the first day of the first full month during which he or she possesses the necessary seniority or occupies a post of the required type.

**COMMUNICATION TO THE STAFF CONCERNED**

Article 25 of the Staff Regulations states that any decision relating to an individual must be communicated in writing to the staff member concerned, therefore an individual decision will be communicated to each reclassified staff member.

**COMPLAINTS**

Under Article 90(2) of the Staff Regulations: *"Any person to whom these Staff Regulations apply may submit to the appointing authority a complaint against an act affecting him adversely, either where the said authority has taken a decision or where it has failed to adopt a measure prescribed by the Staff Regulations. The complaint must be lodged within three months."*

Any complaint may be submitted to the attention of the EIT Director within three months from the date of the publication of this Administrative Notice, by one of the following means:

- by electronic mail, preferably in .pdf format, to the functional mailbox 'EIT HR' ([HR@eit.europa.eu](mailto:HR@eit.europa.eu));
- by depositing the complaint directly to the Head of Services and Finance Unit.

Budapest, 17 December 2020

*For the EIT  
Martin KERN  
Director*