

Subject:

FW: a few questions

From: [redacted] [mailto:[redacted]@humanrights.dk]

Sent: Monday, November 21, 2011 1:53 PM

To: JUST FRC PROGRAMME

Subject: a few questions

Dear [redacted]

I hope this finds you well. I hope it is OK that I "disturb" you once in a while with some clarification/approval questions, but I need your reply once again ☺
There are a couple of things I would like to ask you:

1. Regarding the cameras: In our project we have set aside an amount for purchase of video cameras for the project use - one for each partner. Our Swedish partners have just told us that they have a video camera already, but they'd love to buy a microphone for it in order to improve the sound taping. Would it be OK if they use the money to buy the microphone instead?
2. Milestones/ time planning: I would also like to ask you whether we are allowed to re-plan our time schedule, as estimated in the application. The thing is that our project (as most of your other projects, I guess) is rather big with many international partners, and we are forced sometimes to re-shuffle some milestones in order to secure that we use our time best and most productive. Just to give you an example, we've just recently found out that a tool kit for NGOs, which we planned to draft during the core of this project, has already been drafted by ILGA-Europe (they have just finished it and will probably launch it next year). This means that we'd really gain good knowledge and inspiration, as well as a good product, if we wait to draft ours till we've seen theirs. By doing so, we secure that we don't produce something that already exists, but draft a product, which compliments the existing one and also fills in the gaps, which the other tool kit might have. I think this makes good sense, but am not sure that we'll then make it in time to live up to the milestone of all three tool kits being finished together by the end of March next year. Also because our partners will then be forced to translated a lot of text at the same time. Will it be OK with you, if we modify our milestones in a situation like this? Just to underline: we will of course deliver all the products from our application during his project, just not necessarily on the dates, which are stated in the original time frame. Will it be alright? If yes, I will send you a modified time schedule shortly, there are a few other deliverables, which would be very helpful for us to move a deadline for.
3. Accessibility: my last question goes for the accessibility standards for the EC. We are currently developing the concept for the students' website, which as you know, is supposed to be colorful, exiting and up-to-beat in order to attract and keep youngsters using it. The more interactive, catchy and visually interesting the website is, the harder it is to make it live up to high accessibility standards, at least within the budget we have. I would therefore like to ask you, whether EC has some minimum standards which the websites, produced during your projects, must live up to and how do you think we should approach this.

Thank you very much in advance. I truly appreciate your advises and you taking time to guide me on some issues. It is very very useful for me.

Sincerely yours

[redacted]



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Subject:

FW: proposal for new element in stead of NGO tool kit budget

From: [REDACTED]
Sent: Monday, May 14, 2012 3:25 PM
To: [REDACTED]
Cc: JUST FRC PROGRAMME
Subject: RE: proposal for new element in stead of NGO tool kit budget

Dear [REDACTED]

Sorry it's taken so long to get back to you, but since I came back from holiday things have been a bit hectic.

Thank you for the further explanation and budget for the new element of the project instead of the toolkit. It seems very feasible and I have no problem in approving it, but I'm wondering whether the overall budget headings will be affected, as you are in essence moving a lot of money from Heading E to Heading B, although I see you have included salary costs in your estimation, and these belong in Heading A. Can you do a quick check to make sure that you don't increase any of the headings by more than 10%, otherwise we will have to do a formal amendment of the budget.

Best regards.

[REDACTED]
[REDACTED]
Project Officer

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From: [REDACTED] [mailto:[REDACTED]@humanrights.dk]
Sent: Thursday, May 03, 2012 3:19 PM
To: JUST FRC PROGRAMME; [REDACTED]
Subject: proposal for new element in stead of NGO tool kit budget

Dear [REDACTED]

As promised I am hereby sending you a bit more formal text on the modification of "NGO tool kit"-element of the project "Fighting Homophobia in Schools", together with budget proposal:

Reason for change: DIHR has originally planned to draft and launch an NGO Tool Kit for LGBT NGO's and other relevant stakeholders on how to address issues of homophobia and Transphobia in the school context. DIHR has recently found out that ILGA Europe has developed and is about to publish a Tool Kit for NGOs on similar issues, and decided therefore to reformulate this particular element of the project. By doing so we secure that we do not reproduce the same product and avoid double-work.

What we propose in stead: DIHR and our partners have discussed which activity could be conducted in stead, which meets similar needs and objectives as the original Tool Kit. We have agreed that the best solution would be to conduct a 3 days training for our partners by ILGA-Europe in how to use the Tool Kit, which ILGA-Europe have produced. By conducting this course, we secure that our partners still get the necessary tools and inspiration for addressing homophobia and Transphobia in the school context. The course will also have an additional value, as our partners will use this opportunity to provide ILGA-Europe with their comments on the tool box before it goes for publishing and therefore influence its content with their experiences and knowledge.

DIHR would also use this opportunity to have a 2 days seminar with our partners. During these two days, we are going to talk about the status of the project; particular issues/questions each partner might have at this point; coordination of the activities and promotion and dissemination strategies. Due to the fact that such meetings were not included in the original budget, but proved themselves being very useful during ILGA-Europe conference 2011 in Turin, it would be very useful for all project partners to use this opportunity to get together and have face-to-face discussions.

Budget: We attach hereto a draft budget for the conduct of the course. We propose to include 3 additional days for ILGA-Europe for conduct of the course; 5 additional days for each partner (for participation in the workshop and in the following meetings with DIHR and other partners); travel costs; accommodation and venue costs. The later are calculated based on the rates which we have received from the Budapest Youth Training Center, under the Council of Europe. We have chosen this venue, as it is a very cheap solution and includes all necessary costs (3 meals a day; accommodation; conference and teaching facilities).

We expect the costs to be found within the existing budget:

The additional costs for partner salaries will be transferred from the DIHR staff budget (total amount 16.043 Euro)

The costs for air travel; venue etc. will be taken from the "Buffer" line under the heading "Travel". This line were made in the early days of the project in order to secure some funds for unforeseen travel costs and was approved by the Commission.

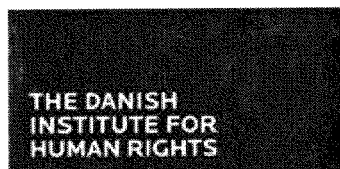
Dear [REDACTED]

I hope that the provided information is sufficient for you to make the final decision. Otherwise, please let me know.

Thank you so much in advance

Yours

[REDACTED]



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