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Recovery, Stability and Socio-economic development
in Libya - Italian Cooperation Component
T05-EUTF-NOA-LY-05-01-01 (T05.437)
CUP: H99F18001050006



Recovery, Stability and Socio-economic Development in Libya *Baladiyati* Programme

Italian Cooperation Component
T05-EUTF-NOA-LY-05-01-01 (T05.437)

ANNUAL REPORT YEAR 3
1 October 2020 – 30 September 2021

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Annex III

FINANCIAL REPORT YEAR 3



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Financial Report

AICS requested the EU to grant a 9-month No-Cost Extension from 1 October 2021 to 30 June 2022 and the EU approved on 31 August 2021.

The approved budget, as per the signed Addendum n. 1 is as follows:

Table 1: Annex III Delegation Agreement – Amended Budget of the Action

	Budget as per contract	Addenda	Budget as per new addendum signed
Expenditures	Total Cost (in EUR)	Total Cost (in EUR)	Total Cost (in EUR)
1. Component I - Support to Community Services			
1.1 Grants contracts to NGO Partners	17 451 503	110 740	17 562 243
Subtotal Support to Community Services	17 451 503	110 740	17 562 243
2. Component II - Capacity building and technical assistance			
2.1 Services and Consultancies	220 500	-220 500	0
2.2 Travel and subsistence costs	104 625	-36 535	68 090
Subtotal Capacity building and technical assistance	325 125	-257 035	68 090
3. Programme Coordination and Management			
3.1 Programme Management Unit (PMU)	2 223 520	178 498	2 402 018
3.1.1 International personnel	1 161 000	461 167	1 622 167
3.1.2 Local personnel	296 400	183 075	479 475
3.1.3 Travel and subsistence costs	336 040	-306 105	29 935
3.1.4 Project office costs	384 480	-163 386	221 094
3.1.5 Equipment and supplies	45 600	3 747	49 347
3.2 National Steering & Technical Committees and seminars	90 000	-32 937	57 063
Subtotal Programme Coordination and Management	2 313 520	145 562	2 459 082
4. Visibility and Communication			
4.1 Visibility and Communication costs	400 600	-58 881	341 719
Subtotal Visibility and Communication	400 600	-58 881	341 719
5. Monitoring and evaluation			
5.1 Monitoring costs (incl. Baseline study)	70 000	59 614	129 614
Subtotal Monitoring and evaluation	70 000	59 614	129 614
6. Subtotal direct eligible costs of the Action (1-5)	20 560 748	0	20 560 748
7. Indirect costs (7%)	1 439 252	0	1 439 252
8. Total eligible costs of the Action (6+7)	22 000 000	0	22 000 000



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Table 2: Transfer of the pre-financing

	Year 1	Year 2	Year 3	TOTAL
Total Budget (EUR)				22,000,000
Budget by year (EUR)	7,599,395	11,663,350	1,298,002	20,560,747
Overhead (EUR)	531,958	816,435	90,860	1,439,253
Budget for the action (EUR)	8,131,353	12,479,785	1,388,862	22,000,000
Contingency (EUR)				
Advance disbursed (EUR)	8,131,353	12,479,785	1,388,862	22,000,000
Receipt of EU payment (EUR)	QT N. 956 on 01/10/2018 - the Bank of Italy account n. 23211	DP N. 2020080006 – QS on 16/03/2020 the Bank of Italy account n. 23211	QS on 29/03/2021 the Bank of Italy account n. 23211	

Total amount credited in year 1, 2 and 3: EUR 22,000,000

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Programme Bank Accounts

The programme has the following dedicated bank accounts:

<u>Italy:</u>	Account Number
Igrue	
Special accounting 5836	
AICS-FONDI-UE-FDR L-183-87	IT07E0100003245350200023211
Banca Intesa San Paolo	
Agenzia Italiana per	
La Cooperazione - B1JLU	IT43D0306905020100000066220
<u>Tunis:</u>	
Tunis International Bank EURO	0404251/003/4410/015 opened on 11 October 2018
Tunis International Bank TND	0404251/001/4410/015 opened on 11 October 2018

All programme's bank accounts are non-interest-bearing.



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Documentation

Complete programme documentation with original administrative documents is available for reference at the:

Italian Agency for Development Cooperation (AICS)
Tunis Regional Office
1, rue de Florence, Mutuelleville
1002 - Tunis, Tunisia

and

PMU Office c/o Tunis Business Center
Immeuble Sarra, Boulevard Principal
Les Berges du Lac
1053 - Tunis, Tunisia
Tel: +216 70 246 300

Financial Report Table

The following synoptic **Table 3** presents the overall financial report up to 30 September 2021, with reference to the amended budget lines indicated in Annex III of the Delegation Agreement and Addendum n. 1.

The report includes all expenses incurred during the period from 1 October 2018 to 30 September 2020 and all expenses and funds committed from 1 October 2020 to 30 September 2021.



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Table 3: ANNUAL FINANCIAL REPORT FROM 01 OCTOBER 2020 TO 30 SEPTEMBER 2021

	A) Amended Budget	Pre-financing 1 - 2 and 3 Installment	B) Spent from 01st Oct 2018 to 30 Sept 2020	C) Spent from 01st Oct 2020 to 30 Sept 2021	D) Committed from 01st Oct 2020 to 30 Sept 2021	E) Total Spent and committed from 01 Oct 2020 to 30 Sept 2021 E= C+D	F) Total Spent and committed from 01 Oct 2018 to 30 Sept 2021 F= B+E	G) Balance G= A-F	% Spent + committed at 30 Sept 2021	% Balance
Costs	Total Cost (in EUR)	Total Cost (in EUR)	Total Cost (in EUR)	Total Cost (in EUR)	Total Cost (in EUR)	Total Cost (in EUR)	Total Cost (in EUR)	Total Cost (in EUR)	%	%
1. Component I - Support to Community Services										
1.1 Grants contracts to NGO Partners	17,562,243	17,562,243	2,689,456	9,686,593	4,951,173	14,637,766	17,327,222	235,021		
Subtotal Support to Community Services	17,562,243	17,562,243	2,689,456	9,686,593	4,951,173	14,637,766	17,327,222	235,021	98.66%	1.34%
2. Component II - Capacity building and technical assistance										
2.1 Services and Consultancies							0.00	0		
2.2 Travel and subsistence costs	68,090	68,090	17,691	19,540	30,251	49,791	67,481	609		
Subtotal Capacity building and technical assistance	68,090	68,090	17,691	19,540	30,251	49,791	67,481	609	99%	1%
3. Programme Coordination and Management										
3.1 Programme Management Unit (PMU)	2,402,018	2,402,018	1,024,359	706,755	159,897	866,652	1,891,011	511,008		
3.1.1 International personnel	1,622,167	1,622,167	671,138	497,207	120,127	617,334	1,288,473	333,694		
3.1.2 Local personnel	479,475	479,475	195,607	131,266	12,292	143,557	339,164	140,311		
3.1.3 Travel and subsistence costs	29,935	29,935	4,907	6,596	19,481	26,078	30,985	-1,050		
3.1.4 Project office costs	221,094	221,094	108,191	70,133	7,997	78,130	186,321	34,773		
3.1.5 Equipment and supplies	49,347	49,347	44,515	1,553		1,553	46,067	3,280		
3.2 National Steering & Technical Committees and seminars	57,063	57,063	22,063	292	35,000	35,292	57,355	-292		
Subtotal Programme Coordination and Management	2,459,082	2,459,082	1,046,422	707,047	194,897	901,944	1,948,366	510,716	79%	21%
4. Visibility and Communication										
4.1 Visibility and Communication costs	341,719	341,719	101,926	85,768	76,847	162,615	264,541	77,178		
Subtotal Visibility and Communication	341,719	341,719	101,926	85,768	76,847	162,615	264,541	77,178	77%	23%
5. Monitoring and evaluation										
5.1 Monitoring costs (incl. Baseline study)	129,614	129,614	0	27,846	41,768	69,614	69,614	60,000		
Subtotal Monitoring and evaluation	129,614	129,614	0	27,846	41,768	69,614	69,614	60,000	54%	46%
6. Subtotal direct eligible costs of the Action (1-5)	20,560,748	20,560,748	3,855,494	10,526,794	5,294,935	15,821,729	19,677,224	883,524	96%	4%
7. Indirect costs (7%)	1,439,252	1,439,252	269,885	736,876	370,645	1,107,521	1,377,406	61,847	96%	4%
8. Total eligible costs of the Action (6+7)	22,000,000	22,000,000	4,125,379	11,263,669	5,665,581	16,929,250	21,054,629	945,371	96%	4%
TOTAL BUDGET	22,000,000									



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Cumulative financial summary from 1 October 2018 to 30 September 2021:

- Total amount received is equal to **EUR 22,000,000**
- Total amount direct costs spent is equal to **EUR 14,382,288**
- Total amount of committed funds is equal to **EUR 5,665,581**
- Total amount of indirect costs is equal to **EUR 1,377,406**
- Total overall spent and committed is equal to **EUR 21,054,629**

AICS spent EUR 15,389,649 (100% of the first pre-financing payment and 58% of the second pre-financing payment) and committed EUR 5,665,581 (42% of the balance of the second pre-financing payment and 32% of the third pre-financing payment) as of 30 September 2021. Additionally, EUR 945,371 are expected to be spent from October 2021 to the end of the Action on 30 June 2022.

No budget heading has a misalignment from the allocated budget.

A. BUDGET SPENDING FROM 01 OCTOBER 2020 TO 30 SEPTEMBER 2021

Budget heading 1: Component I – Support to Community Services

1.1 Grants contracts to NGO Partners:

Budget allocated and totally received as per No Cost Extension approved on 31 August 2021:

Component	Budget as per contract	Addenda	Budget as per new addendum signed
1. Component I - Support to Community Services	Total Cost (in EUR)	Total Cost (in EUR)	Total Cost (in EUR)
1.1 Grants contracts to NGO Partners	17 451 503	110 740	17 562 243
Total Support to Community Services	17 451 503	110 740	17 562 243

AICS launched three CfPs and signed nine contracts totalling EUR 17,327,222.

Call for Proposal	Grant Beneficiaries	Grant Amount	Amount Paid at 30/09/2021	Contract Balance	Impemetation period	Next payment	Indicative date
Call for Proposal 01 05/RSSDLIBYA/T05.437/2 019	Lot 1 - IMC/CESVI	2,240,000.00	1,792,000.00	448,000.00	From 14/11/2019 – 31/03/2021 (16 and a half months)	January 2022 - On going Expenditure verification of the final financial report	
	Lot 2 Help Code/ Organization of Development Pioneers	1,690,000.00	898,617.00	791,383.00	From 1/03/2020 – 30/11/2021 (21 months)	January 2022 - Fourth pre-financing payment 30% of the contract	
Call for Proposal 02 06/RSSDLIBYA/T05.437/2 019	Lot 1 CEFA/FADV	488,069.80	390,455.84	97,613.96	17/03/2020 – 16/05/2021 (14 months)	In November 2021 submit the Final Financial Report	
	Lot 2 IRC/Handicap International	1,000,000.00	800,000.00	200,000.00	1/05/2020 – 30/06/2021 (14 months)	January 2022 - On going Expenditure verification	
Call for Proposal 03 10/RSSDLIBYA/T05.437/2 019	Lot 1 IRC/ACTED/PUI	1,545,000.00	1,236,000.00	309,000.00	From 01/09/2020 to 30/11/2021 (15 months)	April - May 2022 - 20% balance payment	
	Lot 2 IRC/ACTED/PUI	1,505,000.00	1,204,000.00	301,000.00	From 01/09/2020 to 30/11/2021 (15 months)	May-June 2022 - 20% balance payment	
	Lot 3 IRC	2,915,000.00	2,332,000.00	583,000.00	From 01/09/2020 to 30/11/2021 (15 months)	April - May 2022 - 20% balance payment	
	Lot 4 IRC/ WEWORLD/GVC	2,503,000.00	2,002,400.00	500,600.00	From 01/09/2020 to 30/11/2021 (15 months)	April - May 2022 - 20% balance payment	
	Lot 5 CEFA/COSPE	3,441,152.10	1,720,576.05	1,720,576.05	From 01/09/2020 to 31/03/2022 (19 months)	May-June 2022 - 50% balance payment	
TOTAL		17,327,221.90	12,376,048.89	4,951,173.01			



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The total amount spent during this annual report period is equal to EUR 9,686,593.05 and committed amount is equal to EUR 4,951,173.01. The total amount of funds spent and committed is equal to EUR 14,637,766.06. This budget line has available funds equal to EUR 235,021.35.

During this period all the first pre-financing payments of the Call for Proposal three have been paid – i.e., 80% for four grant contracts lots 1-4 awarded to IRC and 50% for lot 5 awarded to CEFA.

The cumulative (from 1 October 2018 to 30 September 2021) budget spent and committed for this heading is equal to EUR 17,327,221.90 equivalent of 98.66% of the total funds received. The remaining balance is equal to EUR 235,021.35 (1.34 % of the total funds received).

Grants concluded and final financial report at 30 September 2021

- *Call for Proposal 01 05/RSSDLIBYA/T05.437/2019 Lot 1 - IMC/CESVI*

In October 2020, IMC officially submitted the first request for a 3.5 month no-cost extension, with activities ending in February 2021. In January 2021 the NGO IMC requested to extend the project duration for an additional month (NCE no. 2 with end of activities by 31 March 2021).

The consortium completed its activities on 31 March 2021 and the final report was submitted by the NGO on 12 July 2021. It is worth saying that, although the KPMG verification of the expenditures is needed to know the exact balance to be disbursed to the IMC-CESVI consortium, thanks to the financial report already submitted by the NGO it is already possible to state that not all the final balance will be disbursed because of an unspent balance amounting to EUR 113,007.57 reported by the NGO at the end of the project activities. By contract, the due final balance amounts to EUR 448,000 but because of an unspent balance of EUR 113,007.57 to be deducted, it is possible to say that the final balance will not exceed EUR 334,992.43. This amount needs to be confirmed by the KPMG accounting verification to confirm the NGO eligible expenditures.

- *Call for Proposal 02 06/RSSDLIBYA/T05.437/2019 Lot 2 – IRC/HI*

The final report was submitted on 9 September 2021, there were no unspent balances, and it is currently being verified by KPMG. Once approved, the final payment will be disbursed.

Budget heading 2: Component II – Capacity building and technical assistance

Allocated budget and total received as per No-Cost extension approved on 31 August 2021

Component	Budget as per contract	Addenda	Budget as per new addendum signed
2. Component II - Capacity building and technical assistance	Total Cost (in EUR)	Total Cost (in EUR)	Total Cost (in EUR)
2.1 Services and Consultancies	220 500	-220 500	0
2.2 Travel and subsistence costs	104 625	-36 535	68 090
Total Capacity building and technical assistance	325 125	-257 035	68 090

2.1 Services and Consultancies: The funds allocated in this budget line were removed with the budget reallocation in favour of other headings.



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2.2 Travel and subsistence costs: The total amount spent during this annual report period is equal to EUR 19,543.71, while the committed amount is equal to EUR 30,250.89. The total spent and committed amount is EUR 49,790.60. This budget line has available funds equal to EUR 608.77.

The cumulative (from 1 October 2018 to 30 September 2021) budget amount spent and committed for this budget heading is equal to EUR 67,481.23 equivalent of 99% of the total funds received (EUR 68,090). The total amount of funds available is equal to 1% (EUR 608.77) of the total received funds.

Budget heading 3: Component III - Programme Coordination and Management

Allocated budget and total received as per No-Cost extension approved on 31 August 2021:

Component	Budget as per contract	Addenda	Budget as per new addendum signed
3. Component III - Programme Coordination and Management	Total Cost (in EUR)	Total Cost (in EUR)	Total Cost (in EUR)
3.1 Programme Management Unit (PMU)	2 223 520	178 498	2 402 018
3.1.1 International personnel	1 161 000	461 167	1 622 167
3.1.2 Local personnel	296 400	183 075	479 475
3.1.3 Travel and subsistence costs	336 040	-306 105	29 935
3.1.4 Project office costs	384 480	-163 386	221 094
3.1.5 Equipment and supplies	45 600	3 747	49 347
3.2 National Steering & Technical Committees and seminars	90 000	-32 937	57 063
Total Programme Coordination and Management	2 313 520	145 562	2 459 082

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3.1 Programme Management Unit (PMU): The total amount spent during this annual report period is equal to EUR 706,754.93 and committed amount is equal to EUR 159,896.67. The total amount of funds spent and committed is equal to EUR 866,651.60. This budget line has available funds equal to EUR 511,007.65

In details:

- *3.1.1 International Personnel:* The amount of funds spent is equal to EUR 497,207, while the amount committed is equal to EUR 102,127.05. The total overall spent and committed is equal to EUR 617,334.05.

During the reporting period, three international personnel were selected, and contracts signed. Programme Technical Coordinator/PMU Team Leader starting from on 18 January 2021 to 17 October 2021, Programme Legal/Administrative/Financial Manager/Compliance Officer starting on 14 January 2021 to 13 October 2021, and the Financial Assistant starting from 8 December 2020 to 7 October 2021. Further the contract of the Programme Associate expired on 16 April 2021 was renewed at on 30 September 2021.

3.1.2 Local Personnel: The amount of funds spent is equal to EUR 131,265.62, while the amount committed is equal to EUR 12,291.69. Total overall spent and committed is equal to EUR 143,557.31.

- *3.1.3 Travel and subsistence costs:* The amount of funds spent is equal to EUR 6,596.37, while the amount committed is equal to EUR 19,481.26. Total overall spent and committed is equal to EUR 26,077.63.



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- **3.1.4 Project office costs:** The total amount of funds spent is equal to EUR 70,133.31, while the amount committed is equal to EUR 7,996.67. Total overall spent and committed is equal to EUR 78,128.98.
- **3.1.5 Equipment and supplies:** The total amount of funds spent is equal to EUR 1,552.63, no funds are committed. Total overall spent is equal to EUR 1,552.63.

3.2 National Steering & Technical Committees and seminars: The total amount spent during the Annual report period is equal to EUR 291.99, while the amount committed is equal to EUR 35,000. Total overall spent and committed is equal to EUR 35,291.99.

The total overall spent and committed for Component 3 is equal to EUR 901,943.63.

The cumulative, from 1 October 2018 to 30 September 2021, budget amount spent and committed for this budget heading is equal to EUR 1,948,365.85, equivalent to 79% of the total received funds (EUR 2,459,081.51). There are available funds equal to EUR 510,715.66 equivalent to 21% of the total received funds.

Budget heading 4: Component IV - Visibility and Communication

Allocated budget and total received as per No-Cost extension approved on 31 August 2021:

Component	Budget as per contract	Addenda	Budget as per new addendum signed
4. Component IV - Visibility and Communication	Total Cost (in EUR)	Total Cost (in EUR)	Total Cost (in EUR)
4.1 Visibility and Communication costs	400 600	-58 881	341 719
Total Visibility and Communication	400 600	-58 881	341 719

4.1 Visibility and Communication costs: The total amount spent during this annual report period is equal to EUR 85,768.23 while the amount committed is equal to EUR 76,846.63. Total overall spent and committed is equal to EUR 162,614.86.

The cumulative budget, from 1 October 2018 to 30 September 2021, amount spent and committed for this budget heading is equal to EUR 264,540.64, equivalent to 77% of the total received funds (EUR 314,718.82). The amount of funds available is equal to 23% (EUR 77,718.82) of the total received funds.

Budget heading 5: Component V - Monitoring and evaluation

Allocated budget and total received as per No-Cost extension approved on 31 August 2021:



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Component	Budget as per contract	Addenda	Budget as per new addendum signed
5. Component V - Monitoring and evaluation	Total Cost (in EUR)	Total Cost (in EUR)	Total Cost (in EUR)
5.1 Monitoring costs (incl. Baseline study)	70 000	59 614	129 614
Total Monitoring and evaluation	70 000	59 614	129 614

5.1 Monitoring costs (including Baseline study): The total amount spent during the Annual report period is equal to EUR 27,846, while the amount committed is equal to EUR 41,768. Total overall spent and committed is equal to EUR 69,614.

The cumulative, from 1 October 2018 to 30 September 2021, budget amount spent and committed for this budget heading is equal to EUR 69,614, equivalent to 54% of the total received funds (EUR 129,614). The total amount of funds available is equal to 46% percent (EUR 60,000) of the total received funds.

Budget heading 7: Indirect costs

The total amount of the indirect costs (EUR 1,107,521.04) during this annual report period is calculated at 7% of the total overall accrued and committed expenses equal to EUR 15,821,729.12.

The cumulative amount of the accrued indirect costs, from 1 October 2018 to 30 September 2021, is equal to EUR 1,377,405.65, calculated as only 7% of the overall accrued and committed expenses (EUR 19,677,223.62).

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B. FORECAST FROM 1 OCTOBER 2021 TO 30 JUNE 2022

The following synoptic **Table 4** presents the forecast for the next reporting period until end of the project (30 June 2022) and shows:

- The financial statement and planned commitment up to 30 September 2021
- The financial balance up to 30 September 2021
- The financial compensation
- The forecast from 1 October 2021 to 30 June 2022



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Table 4: Forecast up to 30 June 2022

FORECAST FROM 01/10/2021 TO 30/06/2022						
	A) Amended Budget	B) Pre-financing 1 - 2 and 3 Installment	C) Total Spent and committed from 01 Oct 2018 to 30 Sept 2021 F= B+E	D) Balance D= B-C	Financial Compensation	Forecast up to 30 June 2022
Costs	Total Cost (in EUR)	Total Cost (in EUR)	Total Cost (in EUR)	Total Cost (in EUR)	Total Cost (in EUR)	Total Cost (in EUR)
1. Component I - Support to Community Services						
1.1 Grants contracts to NGO Partners	17 562 243	17 562 243	17 327 222	235 021	100 700	335 722
Subtotal Support to Community Services	17 562 243	17 562 243	17 327 222	235 021	100 700	335 722
2. Component II - Capacity building and technical assistance						
2.1 Services and Consultancies			0,00	0		
2.2 Travel and subsistence costs	68 090	68 090	67 481	609	-609	
Subtotal Capacity building and technical assistance	68 090	68 090	67 481	609	-609	0
3. Programme Coordination and Management						
3.1 Programme Management Unit (PMU)	2 402 018	2 402 018	1 891 011	511 008	-82 598	428 410
3.1.1 International personnel	1 622 167	1 622 167	1 288 473	333 694	-60 348	273 346
3.1.2 Local personnel	479 475	479 475	339 164	140 311	-45 902	94 409
3.1.3 Travel and subsistence costs	29 935	29 935	30 985	-1 050	16 247	15 197
3.1.4 Project office costs	221 094	221 094	186 321	34 773	8 336	43 109
3.1.5 Equipment and supplies	49 347	49 347	46 067	3 280	-931	2 349
3.2 National Steering & Technical Committees and seminars	57 063	57 063	57 355	-292	292	
Subtotal Programme Coordination and Management	2 459 082	2 459 082	1 948 366	510 716	-82 306	428 410
4. Visibility and Communication						
4.1 Visibility and Communication costs	341 719	341 719	264 541	77 178	-17 786	59 393
Subtotal Visibility and Communication	341 719	341 719	264 541	77 178	-17 786	59 393
5. Monitoring and evaluation						
5.1 Monitoring costs (incl. Baseline study)	129 614	129 614	69 614	60 000	0	60 000
Subtotal Monitoring and evaluation	129 614	129 614	69 614	60 000	0	60 000
6. Subtotal direct eligible costs of the Action (1-5)	20 560 748	20 560 748	19 677 224	883 524	0	883 524
7. Indirect costs (7%)	1 439 252	1 439 252	1 377 406	61 847	0	61 847
8. Total eligible costs of the Action (6+7)	22 000 000	22 000 000	21 054 629	945 371	0	945 371
TOTAL BUDGET	22 000 000					

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Component I – Support to Community Services

In the period from October 2021 to June 2022, all grant contracts will be closed, including the final deliveries, donation certifications, and related visibility activities. From a financial standpoint, the balance of the funds relating to CfP 1, 2, and 3 will be disbursed. In addition, the possibility of planning further activities is envisioned to absorb the residual positive balance of Component 1, which in accounting terms is EUR 335,800. The activities to be planned must also take into account any unspent residues from the grants. Currently, only two final reports have been submitted, of which, only one with active residual contribution (ref. Call No. 1 lot 1).

Component II – Capacity building and technical assistance

It is expected that capacity building and technical assistance activities in municipalities, carried out through specific service contracts, will be conditioned by the evolution of the COVID-19 pandemic and by the political-institutional situation given the elections at the end of December. Therefore, these activities will be mainly carried out within the projects of the NGOs.

Among the planned interventions, support and guidance will continue to be provided to Libyan press officers trained during the two workshops organized under the guidance of AICS together with UNDP and UNICEF. These activities will be carried out by monitoring and keeping alive the dialogue on the digital platforms created ad hoc (a Facebook group and one WhatsApp), as well as by activating new training initiatives aimed at strengthening the communication and information systems between the municipalities and their



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communities of reference. This path was launched in coordination with the EU and partner agencies (UNDP and UNICEF).

Component III - Programme Coordination and Management

3.1 Programme Management Unit (PMU)

International staff: in the coming months the work of the PMU will intensify, especially in the phases of closing and checking the activities of the contracts assigned to NGOs.

In October, the contracts will be renewed for:

- Team Leader from 18 October 2021 to 30 March 2022
- Compliance Officer from 14 October 2021 to 30 June 2022
- Financial Assistant from 8 October 2021 to 7 October 2022 (the cost of an administrative figure is recognized for 6 months from the end of the activities to ensure compliance with all administrative requirements for closing the Programme)
- Programme Associate: from 21 October 2021 to 30 June 2022

Local staff in Tripoli: at 30 September 2021 the negotiation with the HR Tripoli company was completed, with the company that currently provides temporary agency services for the coverage of local staff of the Tripoli PMU, contract with effect from 01 October 2021 to 30 June 2022. The figures covered by the above contract are a National Programme Officer, a Liaison Assistant, an Operations Associate, a Liaison / Communication Assistant, a driver/logistician, and a guardian/maintenance technician.

Overall, for budget line 3.1 as of 30 September 2021:

- The total spent and committed for the PMU budget item (3.1) is EUR 1,890,933
- The spending plan for the following semester up to the end of the OP 7 activities is equal to EUR 428,410

Component IV - Visibility and Communication

Coinciding with the final phase of the interventions, an intensification of spending commitments is expected to the start-up of the external services necessary for the execution of the activities defined and approved in the Communication & Visibility plan and the selection of related suppliers, in particular:

- An agency specialized in the video-editing service, in line with point 2.5 of the Communication & Visibility plan: this agency will be responsible for the production of 19 video stories on the impact of the programme in the main target municipalities, and a general video on Baladiyati's goals and values
- An agency specializing in the merchandising production service, in line with art. 3.2 of the Communication & Visibility Plan: the production of the visibility material is foreseen based on predetermined technical specifications and guidelines provided by the PMU

Finally, other communication activities carried out directly by the PMU are planned. These include the regular management of dedicated accounts on Social Networks, the management of the blog, and the dissemination and analysis of media coverage.



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Component V - Monitoring and evaluation

In the next six months, Voluntas will proceed with the data collection aimed at producing quarterly monitoring reports no. 6 and n. 7, respectively for the quarters October - December 2021 and January - March 2022. Simultaneously with the conclusion of the Programme, currently scheduled for June 2022, Voluntas will produce and share the baseline study with the AICS office in Tunis, through which it will be possible to evaluate the achievement of the expected objectives of the Programme.

Information on the control and audit measures

In line with AICS procedures, programme financial control is ensured through:

1. Internal double check mechanisms ensured by full segregation of responsibilities between PMU staff and AICS Tunis regional staff, acting as initiator and verifiers respectively
2. The submission of six-monthly narrative and financial reports to AICS HQ prior to the disbursement of the bi-annual pre-financing transfers. During this annual report period, two reports were submitted: Rapporto Semestrale 5, covering the reporting period between 1 October 2020 to 31 March 2021; and Rapporto Semestrale 6, documenting activities and operations pursued between 1 April to 30 September 2021
3. Signed contract with KPMG - F.M.B.Z. KPMG Tunisia – on 09 August 2021 in order to carry out an independent external financial and systems audit of the programme, as per standard EU terms of reference, with a view of finalizing the audit control by the end of February 2021, thereby presenting the audit report latest 15 March 2021 in accordance with Art 1.5 of the Special Conditions

In line with EU procedures, programme financial control is ensured through:

1. AICS reports to the EU uncertified budget consumption through the Quarterly Information Notes.