



## EUROPEAN COMMISSION

Competition DG

State aid: Cohesion, R&D&I and enforcement  
The Director

Brussels, 21 JAN. 2014  
COMP/H1/KGM/mk D (2014) -006973

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**Subject: UPDATE – Invitation to a technical meeting on the draft supplementary information sheets to notify aid under the Guidelines on regional state aid for 2014-2020 (HT.4129)**

On 20 December 2013, I invited your authorities to a technical meeting with the services of DG Competition to discuss the draft supplementary information sheets<sup>1</sup> for

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<sup>1</sup> The current RAG supplementary information sheets are the supplementary information sheets III.4 and III.5 in Annex 1 of the Implementing Regulation (EC) No 794/2004 of 21 April 2004, as modified.

notification of aid under the Guidelines on regional state aid for 2014-2020 ("the RAG") to be held on 7 February 2014.

In order to reduce the burden on your authorities, it was decided to change the date for this meeting, so that it takes place back-to-back with the Multilateral meeting on State aid and Transport Infrastructure. As a result, the meeting on RAG supplementary information sheets will now take place in Brussels on:

**Wednesday 12 February 2014**

**14:00 – 17:30**

The draft supplementary information sheets and the agenda for this technical meeting will be sent to your authorities in the coming days. The exact location of the meeting will also be communicated to your authorities at that same time.

I would be grateful if you could ensure that this invitation is transmitted to the relevant authorities in your Member State in order for them to make the necessary arrangements for attending the meeting.

Given the capacity of the meeting room, Member States are requested to limit the number of representatives in their delegation to *2 persons* maximum.

You are kindly requested to confirm your presence and the list of participants at the latest by **28 January 2014** by email to [comp-meetings@ec.europa.eu](mailto:comp-meetings@ec.europa.eu).

Yours faithfully,



Karl SOUKUP

**Contact person:**

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**Annexes:**

1. Information on reimbursement

## **Annex 1: Interpretation and reimbursement**

No interpretation will be provided. The technical meeting will take place in English.

Given the capacity of the meeting rooms, Member States are asked to limit their representation to two persons per Member State.

The number of experts whose travel expenses will be reimbursed is limited to one per delegation.

Air travel refunding will be carried out on the basis of the air ticket in economy class, or failing this, in business class, in duly motivated cases only. The regulation concerning the reimbursement of the travel and subsistence expenses as well as of the expenses incurred during the trip of persons not employed by the Commission invited as experts, will be sent to you on request.

### **IMPORTANT**

EXPERTS TRAVELLING BY PLANE ARE REQUESTED TO SYSTEMATICALLY ORDER THE LOWEST PRICED TICKETS AVAILABLE. IF, FOR ANY REASON BEYOND THEIR CONTROL, THEY ARE OBLIGED TO BOOK BUSINESS CLASS A JUSTIFICATION MUST BE ATTACHED TO THE TICKET.

ALL AIR TICKETS (+BOARDING PASSES) AND TRAIN TICKETS MUST BE SHOWN TO THE MEETING SECRETARY.

