Decision
of the European Ombudsman adopting internal procedures for dealing with requests for information and applications for public access to documents

The European Ombudsman

Having regard to


- The Ombudsman’s Implementing Provisions²;

Whereas
1. Public access to documents is a fundamental right foreseen in Article 42 of the Charter of Fundamental Rights of the European Union;

2. Citizens of the Union have the right to write to, and receive an answer from, the Ombudsman in accordance with Article 24 of the Treaty on the Functioning of the European Union;

3. Efficient and effective internal procedures should be established to deal with applications for public access to documents and requests for information.

Adopts the following internal procedures

Article 1: Handling and classification of applications and requests
1.1 The Registry is the European Ombudsman’s lead service for the handling of applications for public access to documents and requests for information.

¹ OJ 2001 L 145, p. 43.
² OJ 2008 L 189, p. 25.
³ http://www.ombudsman.europa.eu/resources/provisions.faces#ref3