EUROPEAN COMMISSION
Job Description Form

Job description version 1 (Active)
Job no. 225634 in EPSC.A.2
Valid from 24/09/2015 until

Job Holder

Name
Elisabeth ARDAILLON-POIRIER

Job Profile

Position
DIRECTOR LEVEL

Job title
Principal Adviser

Domains

Generic domain
INSTITUTION DECISION-MAKING MANAGEMENT and SUPPORT

Specific domain

Job Family
Management and Advisory Staff

Sensitive job
No

Overall purpose
To advise the President and the EPSC Management on communication issues, both strategic and operational; to outreach and liaise with relevant communication multipliers, and opinion shapers, helping to promote and support President’s Juncker priorities and policies. To conceive, implement and follow up strategic communication plan for certain Members States, in particular for France.

Functions and duties

+ COMMUNICATION and PUBLICATION - External and Internal Relations

• Communication and publication to liaise, cooperate and provide information with relevant interlocutors for the purposes described above
• To organise the action plan on strategic communication in close cooperation with the bureau in Paris.
• Participation in the general communication strategy of EPSC, and contributing to the promotion of its activities.

Job requirements

Experience

Languages

11/01/2016
Knowledge

Competences

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<th>Job Environment</th>
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<tr>
<td><strong>Organisational entity</strong></td>
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<td><strong>Type:</strong></td>
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<td><strong>Gender balance (within the entity):</strong></td>
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**Job related issues**

[ ] Atypical working hours

**Missions**

[ ] Frequent, i.e. 2 or more missions / month

[ ] Long duration, i.e. missions lasting more than a week

**Comments:**

**Workplace, health & safety related issues**

[ ] Noisy environment

[ ] Physical effort / materials handling

[ ] Work with chemicals / biological materials

[ ] Radioprotection area

[ ] Use of personal protective equipment

[ ] Other

**Comments:**

**Other**

**Comments:**