Report of the Evaluation Committee
to the Authorising Officer

Report of the Evaluation Committee

Procurement title: “IT consultancy for advice, studies, software development
and software maintenance”

Procurement reference no: OJ/25/06/2014-PROC/2014/023

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1. **Source of the proposal**

Name: European Centre for Disease Prevention and Control (ECDC)
Address: Tomtebodavagen 11A, 171 83 Stockholm, Sweden

Unit: ICT
Project manager: [Redacted]

2. **Nature of the contract**

2.1 **Title**
IT consultancy for advice, studies, software development and software maintenance

2.2 **Description and objectives**
Provision of skilled times and means consultancy to participate in project teams to contribute to the delivery of IT services to the Centre.

2.3 **Type of contract**
Framework Service Contract.

2.4 **Duration**
4 years.

2.5 **Place of performance**
ECDC's premises.

2.6 **Estimated budget**
20,000,000 EUR

3. **Legal basis of the operation**


4. **Tendering procedure summary**

4.1 **Choice of the tendering procedure**
Open call (estimated amount above 60,000 EUR)

4.2 **Contract Notice for open procedures**
Nr. 2014/S 128- 128-227739 08/07/2014
Nr. 2014/S 142- 142- 253797 26/07/2014 (corrigendum)
4.3 Invitation to tender
The tender documents were published on the ECDC website on 08/07/2014.
70 questions were received. Questions and answers were published on the website.

4.4 Submission of tenders
The deadline for submission of tenders was 26/08/2014.

5. Selection of tenderers and award of the contract

5.1 Composition of opening committee

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<tr>
<th>Opening Committee Members</th>
<th>Unit</th>
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<td>ICT</td>
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Appointed on 19/08/2014

5.2 Opening of tenders
The opening of tenders took place on 02/09 and 03/09/2014 on the premises of ECDC in Stockholm.
10 tenders were received.

The following tenders were declared in order:
5.3 Composition of evaluation committee

<table>
<thead>
<tr>
<th>Evaluation Committee Members</th>
<th>Unit</th>
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<tbody>
<tr>
<td>Exclusion criteria and Selection criteria (legal, economic and financial capacity)</td>
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<td>Selection criteria (Technical and professional capacity) and Technical evaluation</td>
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<td>RMC</td>
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<td>RMC</td>
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Appointed on 19/08/2014

5.4 Selection of tenderers

The Evaluation Committee for the selection of tenders took place on 23/09/2014. The Committee started its evaluation by checking if the tenderers had provided satisfactory documentation regarding:

1) Their legal position (section 3.2.1 of the Tender Specifications);
2) The exclusion criteria (section 3.1 of the Tender Specifications);
3) Their Economic and financial capacity (section 3.2.2 of the Tender Specifications) and Technical and professional capacity (section 3.2.3 of the Tender Specifications);
4) An abnormally low price;
5) Adherence to the Tender Specifications.

Comments on the financial proposals:

The second page of the financial proposal which is an automatic scenario calculation based on the already submitted information has not been submitted. It has been requested.

The second page of the financial proposal which is an automatic scenario calculation based on the already submitted information, is not matching the information already submitted. The difference is 117 Euros. A corrected second page of the financial proposal has been requested.

The calculation of the financial scenario is not matching. The difference is 16 Euros. A corrected second page of the financial proposal has been requested.

The calculation of the financial scenario is not matching. The difference is 8.62 Euros. A corrected second page of the financial proposal has been requested.

¹ A member of the procurement team in the Legal and Procurement section, RMC.
The following tenders were declared eligible according to the selection criteria (See Annex 1 – the Common Evaluation Grid for Selection and Exclusion):

The following tenders were declared non eligible according to the selection criteria (See Annex 1 – the Common Evaluation Grid for Selection and Exclusion):

(technical and professional capacity: see annex A)
(technical and professional capacity: see annex B)
(technical and professional capacity: see annex J)

5.5 Evaluation of tenders/award criteria

Each tender was evaluated with respect to the following award criteria, as indicated in the Tender Specifications (section 4.2 of the Tender Specifications):

The weighting of quality and price will be applied as follows:

Final Score: cheapest price/price x 40 + score / 100 x 60

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<tr>
<th>Tenderers</th>
<th>Award criterion 1 (30)</th>
<th>Award criterion 2 (30)</th>
<th>Award criterion 3 (20)</th>
<th>Award criterion 4 (20)</th>
<th>Total</th>
<th>Financial proposal</th>
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The following tenders were eliminated from further evaluation (scored under 60% at any criteria or under 70 totally):
Refer to Annex 2 (Evaluation Overview Table) for more detail.

5.6 Negotiated procedures
n/a

5.7 Proposed contractor

Therefore, the Evaluation Committee proposes to award this contract to:

Unisystem Systèmes Informatiques (consortium)
Square de Meeus 38/40
Rue du Luxembourg
B-1000 Brussels
Belgium

Cybel Consortium (consortium represented by Unisys Belgium S.A)
Avenue du Bourget 20
1130 Brussels
Belgium

European Dynamics Luxembourg SA (consortium)
12 Rue Jean Engling
L-1466 Luxembourg
Luxembourg

Infereurope S.A
62 rue Charles Martel
2134 Luxembourg
Luxemburg

6. Budgetary impact

6.1 Expenditure

The envisaged maximum expenditure is 20,000,000 EUR.

6.2 Allocation of expenditure

The financial commitment for this contract will be charged to budget lines BL 2114/3005.
7. **Conclusion**

The tender Evaluation Committee considers that the tenders proposed fulfil the selection criteria and are the most economically advantageous in accordance with the award criteria mentioned in the terms of reference. There was agreement among the members of the Evaluation Committee that these tenders should be awarded the contract for IT consultancy for advice, studies, software development and software maintenance for a maximum total amount of 20,000,000 Euros.

Stockholm, 29/09/2014

<table>
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<tr>
<th>Committee Members</th>
<th>Date</th>
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<tr>
<td><strong>Secretary</strong></td>
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<tr>
<td>Name of tender</td>
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