

[REDACTED]

From: [REDACTED]
Sent: 31 March 2016 16:48
To: [REDACTED]
Cc: [REDACTED]
Subject: FW: Ferry and bus service requirements
Attachments: Frontex Bus offer 31.03.2016.pdf

Thank you,

[REDACTED]
Financial Management Coordinator
Financial and Corporate Services Unit
Corporate Governance
[REDACTED]


From: [REDACTED]
Sent: Thursday, March 31, 2016 4:41 PM
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Ferry and bus service requirements

Dear Mr. [REDACTED]


Thank you for your e-mail regarding the Ferry and bus services for Lesvos and Chios island.
Please find in attachment our offer for the Bus transfer services according your requirements.
Our offer for the Ferry services will follow as soon as possible.

We look forward to hearing from you soon and should you need any further information, please do not hesitate to contact me.
Best Regards

[REDACTED]
Marketing Manager
M. Goutou 22
GR- 81108 Mithimna Lesvos
Tel.: +30 2253072291
Fax: +30 2253072292

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From: [REDACTED]
Sent: Thursday, March 31, 2016 3:10 PM
To: [REDACTED]
Cc: [REDACTED]
Subject: Ferry and bus service requirements

To whom it may concern,

Frontex is urgently requesting your reply as soon as possible and not later than 17:00 today. Frontex would like to have an offer for:

1. Charter of 1 or 2 ferry boats between Mytilini and Dikili
2. Charter of 1 or 2 ferry boats between Chios and Dikili.
3. Rental of 1 or more passenger busses from the Reception centres to/from the ports of Mytilini and Chios respectively.

Please be aware that these services should start on Monday the 4th April 2016. Please reply in English.

Please find attached Frontex requirements for ferry and bus services on the islands of Lesbos and Chios. It would be appreciated if you could send your total cost estimate for all requested services. For any clarifications please do not hesitate to contact me or Ms. [REDACTED]

Παρακαλώ βρείτε συνημμένα τις ανάγκες και προϋποθέσεις της Frontex για τις υπηρεσίες ναύλωσης πλοίων και λεωφορείων στα νησιά της Λέσβου και της Χίου. Θα εκτιμηθεί εάν θα μπορούσατε να στείλετε προσφορά συνολική του κόστους για όλες τις ζητούμενες υπηρεσίες. Παρακαλώ απαντήστε το συντομότερο δυνατό και όχι αργότερα από 17:00 σήμερα.
Για τυχόν διευκρινήσεις μην διστάσετε να επικοινωνήσετε μαζί μου.

Thank you,

[REDACTED]
Financial Management Coordinator
Financial and Corporate Services Unit
Corporate Governance
[REDACTED]

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From: [REDACTED]
Sent: 01 April 2016 18:05
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Bus services Chios
Attachments: PO_201 Chios_Bus Lesvorama_1.pdf; legEnt_privComp_en_Lesvorama1.pdf; FI_en_Lesvorama1.pdf; BEBAIOSI ENARKIS.pdf; Approval trade name Lesvorama.pdf

Dear Mr. [REDACTED]

In reply to your email and following our phone conversation we send you the corrected purchase order (PO).
As I inform you at the phone and please reconfirm:

1. That you asked and have the confirmation from the Greek police to protect the staff (drivers & co.) and also the material protection of the busses.
2. That you accept that the price in this purchase order is valid for the requested services (2legs port/or camp to camp/or port for 12busses per day for 3days 04.-05.-06/04/2016) and doesn't change in case of less legs, busses and days.
3. That in case you will need more than these services you agree to cover the extra costs according to the agreed PO per leg.

As attachment we send you:


- Purchase Order
- Financial Identification
- Legal Entity
- VAT Certificate / Company registration certificate
- GNT0 Approval Lesvorama


We wait for your reconfirmation and the contract.

We look forward to hear from you soon and if you should need any further information, please do not hesitate to contact me, my mobile number for any urgent request is [REDACTED]

Best Regards

[REDACTED]
Reservation Team
M. Goutou 22
GR- 81108 Mithimna Lesvos
Tel.: +30 2253072291
Fax: +30 2253072292

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From: [REDACTED]
Sent: Friday, April 1, 2016 3:47 PM
To: [REDACTED]

Cc: [REDACTED]

Subject: Bus services Chios

Dear Madam/Sir,

1. Please find attached the draft Purchase Order (PO) that you are required to check, complete where necessary (contractor details, description, prices...), sign and return to us as soon as possible, preferably by 17:00 Greek time.
2. Please note that additionally we need you to add the cost for catering services on board as noted in the PO.
3. The following documents can be forwarded later. Attached is also the Legal entity and bank account forms that need to fill in, in order to register your company in the financial database of the European Commission.

Due to the urgent nature of these services, I would like to ask you to complete and sign the attached forms with Latin characters.

To validate the information from the forms I would like to ask you to send us scanned copies of:

- the VAT certificate
- extract from the commercial register/company registration certificate

To validate the financial information you can provide copy of the recent bank statement with the bank name, account holder name and the account number.

You can erase all the amounts. Please note that the upper part of the financial identification form should contain the information of the account holder (the company).

You may find additional information at the following links:

http://ec.europa.eu/budget/contracts_grants/info_contracts/legal_entities/legal_entities_en.cfm

http://ec.europa.eu/budget/contracts_grants/info_contracts/financial_id/financial-id_en.cfm

For any clarification please do not hesitate to contact me.

Thank you,

[REDACTED]
Financial Management Coordinator
Financial and Corporate Services Unit
Corporate Governance
[REDACTED]

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[REDACTED]


From: [REDACTED]
Sent: 01 April 2016 15:02
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Ferry and bus service requirements


Dear Mrs. [REDACTED]

In reply to your letter and following our phone conversation, I wait your email about the accommodation and the arrival time on 03/04 to check the transfer price and the availability.
Also about the transfer price per day, as I told you at the phone is not possible to give you a economical daily price, if I don't know how many legs you will make.
Can you please send me how many legs you believe that you need?
Otherwise our offer can be:
1 Bus per day (10 hours using time) from Mytilene Port or Moria camp including all the expenses: 920,00 EUR.

I wait your email and Best regards

[REDACTED]
Marketing Manager
M. Goutou 22
GR- 81108 Mithimna Lesvos
Tel.: +30 2253072291
Fax: +30 2253072292

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From: [REDACTED]
Sent: Thursday, March 31, 2016 8:04 PM
To: [REDACTED]
Cc: [REDACTED]
Subject: FW: Ferry and bus service requirements
Importance: High

Dear Mr [REDACTED]

Thank you for the offer.

Could you please send us the price per bus per 1 day per each Island?

Could you also let us know your availability for the transportation starting on the 3rd of April?

Thank you in advance for your quick reply.

Kind regards,

Senior Assistant
Pooled Resources Unit - Capacity Building Division

From: [REDACTED]
Sent: 31 March 2016 16:48
To: [REDACTED]
Cc: [REDACTED]
Subject: FW: Ferry and bus service requirements

Thank you,

[REDACTED]
Financial Management Coordinator
Financial and Corporate Services Unit
Corporate Governance
[REDACTED]

From: [REDACTED]
Sent: Thursday, March 31, 2016 4:41 PM
To: [REDACTED]
Cc: [REDACTED]

Subject: RE: Ferry and bus service requirements

Dear Mr. [REDACTED]

Thank you for your e-mail regarding the Ferry and bus services for Lesvos and Chios island.
Please find in attachment our offer for the Bus transfer services according your requirements.
Our offer for the Ferry services will follow as soon as possible.


We look forward to hearing from you soon and should you need any further information, please do not
hesitate to contact me.
Best Regards

[REDACTED]
Marketing Manager
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From: [REDACTED]
Sent: Thursday, March 31, 2016 3:10 PM
To: [REDACTED]
Cc: [REDACTED]
Subject: Ferry and bus service requirements

To whom it may concern,

Frontex is urgently requesting your reply as soon as possible and not later than 17:00 today. Frontex would like to have an offer for:

1. Charter of 1 or 2 ferry boats between Mytilini and Dikili
2. Charter of 1 or 2 ferry boats between Chios and Dikili.
3. Rental of 1 or more passenger busses from the Reception centres to/from the ports of Mytilini and Chios respectively.

Please be aware that these services should start on Monday the 4th April 2016. Please reply in English.

Please find attached Frontex requirements for ferry and bus services on the islands of Lesbos and Chios. It would be appreciated if you could send your total cost estimate for all requested services. For any clarifications please do not hesitate to contact me or Ms. [REDACTED]

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Για τυχόν διευκρινήσεις μην διστάσετε να επικοινωνήσετε μαζί μου.

Thank you,

[REDACTED]
Financial Management Coordinator
Financial and Corporate Services Unit
Corporate Governance
[REDACTED]

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[REDACTED]

From:

Sent:

[REDACTED]
02 April 2016 11:34

To:

Cc:

Subject:

[REDACTED]
Απάντηση: RE: Απάντηση: Re: Bus services Chios

Dear [REDACTED]

Thank you, i already spok with Mr. [REDACTED] and we arranged the busses for today and tommorow morning.

We changed already mobiles and he can call me anytime, if are changes etc.

Thank you again and

Best regards

[REDACTED]
Lesvorama

[REDACTED]
Εστάλει από Samsung tablet.

----- Αρχικό μήνυμα -----

Από: [REDACTED]

Ημερομηνία: 02/04/2016 12:17 (GMT+02:00)

Προς: [REDACTED]

Κοιν.: [REDACTED]
[REDACTED]

Θέμα: RE: Απάντηση: Re: Bus services Chios

Dear Sir,

I confirm the appointed person of contact, please kindly liaise with him for further details and don't hesitate to contact me in case of problem.

Kind regards

[REDACTED]
[REDACTED]
Head of Pooled Resources Unit

Capacity Building Division

[REDACTED]
[REDACTED]

[REDACTED]

Director

Capacity Building Division
[REDACTED]
[REDACTED]

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From: [REDACTED] [REDACTED]

Sent: 02 April 2016 08:40

To: [REDACTED]

Cc: [REDACTED]
[REDACTED]

Subject: Απάντηση: Re: Bus services Chios

Dear [REDACTED]

Thanks for your information.

We wait her information about the estimated arrival time to send the busses at the airport.

Dear [REDACTED] please inform me as soon as you know the estimated arrival time.

Best regards,
[REDACTED]

Εστάλει από Samsung tablet.

----- Αρχικό μήνυμα -----

Από: [REDACTED]

Ημερομηνία: 02/04/2016 08:58 (GMT+02:00)

Προς:
Κοιν.:

Θέμα: Re: Bus services Chios

Dear

I have shared your contact details to my colleague

Operational Officer

She will be your first point of contact.

Kind regards,

----- Original message -----

From:
Date: 01/04/2016 21:12 (GMT+01:00)
To:
Cc:

Subject: RE: Bus services Chios

Dear

We are coming back to you very soon with a person of contact on the island,

Best regards

Director

Capacity Building Division

[REDACTED]
[REDACTED]

From: [REDACTED]

Sent: 01 April 2016 21:12

To: [REDACTED]

Cc: [REDACTED]
[REDACTED]

Subject: RE: Bus services Chios

Dear Mrs. [REDACTED]

Thank you for your e-mail of 01st April regarding the confirmation to the PO 201/2016.

Please find as attachment the PO for the groups of guest officers at -

- Saturday 2 April, and

- Sunday 3 April.

We wait the contact details of the person responsible on the spot to organize the Airport – Hotels transfer for tomorrow and aftertomorrow.

As I wrote to Mr. [REDACTED] you can use anytime my mobile phone, my mobile number for any urgent request is [REDACTED]

Best Regards

[REDACTED]

Reservation Team

M. Goutou 22

GR- 81108 Mithimna Lesvos

Tel.: +30 2253072291

Fax: +30 2253072292

[REDACTED]

From: [REDACTED]

Sent: 06 April 2016 11:48

To: [REDACTED]

Cc: [REDACTED]

Subject: RE: Bus services Chios

Dear Mrs. [REDACTED]

Dear Mrs. [REDACTED]

Today is the last day of are agreed services.

According to [REDACTED] call yesterday and today, we are going to be your partners for the transportations at Chios Island for the next period / days.

For the days that have past, as soon as things didn't go as you expected and you didn't transfer all days people, we, as Lesvorama, believe that as a will of good cooperation, we offer you free of charge for the next 2 days till Friday 08/04/2016 another day (1 Day) of transportations you may need (up to 12 legs).

Please send me the exact details including the VAT nr. In order to prepare the invoice's for the PO's since today. In the invoices all days will be charged as agreed.

Please reconfirm our offer and we wait to send us the new PO with the contract extension.

Thank you very much for choosing us and we are really glad to be your partners.

Best regards

[REDACTED]
Reservation Team

M. Goutou 22

GR- 81108 Mithimna Lesvos

Tel.: +30 2253072291

Fax: +30 2253072292



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From: [REDACTED]

Sent: Wednesday, April 6, 2016 12:32 PM

To: [REDACTED]

Cc: [REDACTED]

Subject: RE: Bus services Chios

Dear Sirs,

We thank you for your services rendered so far and would like to ask you if they could be prolonged also for 7 and 8 April (2 days). All other requirements remain exactly the same as the ones agreed in P.O. 201.

In case you can meet this request, please confirm it by written as soon as possible and we will prepare the corresponding amendment to the Purchase Order 201. This amendment shall be signed still today.

In case you can offer us a discount for the services, we will be most grateful.

Thank you in advance,
Kind regards,

[REDACTED]
**Pooled Resources Unit
Capacity Building Division**
[REDACTED]

FRONTEX
Plac Europejski 6
00-844 Warsaw
POLAND
Tel: +48 22 205 9500
Fax: +48 22 205 9500
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From: [REDACTED]
Sent: 01 April 2016 18:05
To: [REDACTED]
Cc: [REDACTED]
[REDACTED]

Subject: RE: Bus services Chios

Dear Mr. [REDACTED]

In reply to your email and following our phone conversation we send you the corrected purchase order (PO).

As I inform you at the phone and please reconfirm:

1. That you asked and have the confirmation from the Greek police to protect the staff (drivers & co.) and also the material protection of the busses.
2. That you accept that the price in this purchase order is valid for the requested services (2legs port/or camp to camp/or port for 12busses per day for 3days 04.-05.-06/04/2016) and doesn't change in case of less legs, busses and days.
3. That in case you will need more than these services you agree to cover the extra costs according to the agreed PO per leg.

As attachment we send you:

- Purchase Order
- Financial Identification
- Legal Entity
- VAT Certificate / Company registration certificate

- GNT0 Approval Lesvorama

We wait for your reconfirmation and the contract.

We look forward to hear from you soon and if you should need any further information, please do not hesitate to contact me, my mobile number for any urgent request is [REDACTED]

Best Regards


[REDACTED]
Reservation Team
M. Goutou 22
GR- 81108 Mithimna Lesvos
Tel.: +30 2253072291
Fax: +30 2253072292

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From: [REDACTED]
Sent: Friday, April 1, 2016 3:47 PM
To: [REDACTED]
Cc: [REDACTED]
Subject: Bus services Chios

Dear Madam/Sir,

1. Please find attached the draft Purchase Order (PO) that you are required to check, complete where necessary (contractor details, description, prices...), sign and return to us as soon as possible, preferably by 17:00 Greek time.
2. Please note that additionally we need you to add the cost for catering services on board as noted in the PO.
3. The following documents can be forwarded later. Attached is also the Legal entity and bank account forms that need to fill in, in order to register your company in the financial database of the European Commission.
Due to the urgent nature of these services, I would like to ask you to complete and sign the attached forms with Latin characters.

To validate the information from the forms I would like to ask you to send us scanned copies of:
-the VAT certificate
-extract from the commercial register/company registration certificate

To validate the financial information you can provide copy of the recent bank statement with the bank name, account holder name and the account number.
You can erase all the amounts. Please note that the upper part of the financial identification form should contain the information of the account holder (the company).

You may find additional information at the following links:

http://ec.europa.eu/budget/contracts_grants/info_contracts/legal_entities/legal_entities_en.cfm

http://ec.europa.eu/budget/contracts_grants/info_contracts/financial_id/financial-id_en.cfm

For any clarification please do not hesitate to contact me.

Thank you,


Financial Management Coordinator
Financial and Corporate Services Unit
Corporate Governance


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[REDACTED]

From: [REDACTED]
Sent: 19 May 2016 16:53
To: [REDACTED]
Cc: [REDACTED]
Subject: Bus in Lesbos island tomorrow

Dear Colleagues,

As per contract Frontex/NP/230/2016, Frontex will need the following transportation services tomorrow, 20 May:

- 1 bus on standby at the harbour Lesvos 07.45 to transfer Frontex officers to Moria
- 2 buses at Moria 08.00hrs to transfer migrants to the Ferry (Mitilini Port)

Thank you in advance,
Kind regards,

[REDACTED]
Pooled Resources Unit
Capacity Building Division

[REDACTED]

FRONTEX
Plac Europejski 6
00-844 Warsaw
POLAND
Tel: +48 22 205 9500
Fax: +48 22 205 9500
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[REDACTED]

From: [REDACTED]
Sent: 15 April 2016 10:45
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Bus services Chios

Dear Mr. [REDACTED]

Thank you for your email. Please send the invoice to frontex@europa.frontex.eu and cc to me.

Currently our contact point on the spot is [REDACTED] email here in cc), please be in touch with her in case of need.

Kind regards,
[REDACTED]

[REDACTED]
Pooled Resources Unit
Capacity Building Division
[REDACTED]

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From: [REDACTED]
Sent: 11 April 2016 10:32
To: [REDACTED]
Cc: [REDACTED]

Subject: RE: Bus services Chios

Dear Mrs. [REDACTED]


I hope you are well.


As we spoke with Mr. [REDACTED] at Saturday we offered him 2 days free extension of the PO 201, for Saturday and Sunday. He didn't use it so we can offer you for the next extension or the new PO again 12 legs free for one fay.

Please inform me also which person is responsible for the invoice and where we can send the invoice and please also the invoice details.

In awaiting your information we remain at your disposal
Best regards

[REDACTED]
Marketing Manager
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From: [REDACTED]
Sent: Wednesday, April 6, 2016 9:51 PM
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Bus services Chios

Dear Mrs. [REDACTED]

Please find as attachment the signed Purchase Order 201.


We have an everyday contact with Mr. [REDACTED] and he can call me any time for your needs.

And if you need any further information, please do not hesitate to contact me, my mobile number for any urgent request is [REDACTED]

Best Regards

[REDACTED]
Marketing Manager
M. Goutou 22
GR- 81108 Mithimna Lesvos
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Fax: +30 2253072292

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From: [REDACTED]

Sent: Wednesday, April 6, 2016 8:43 PM

To: [REDACTED]

Cc: [REDACTED]

Subject: RE: Bus services Chios

Dear Sirs,

Please find attached the extension of Purchase Order 201. Please sign it and send it back to me.

For any practical details please note the contact point remains Mr [REDACTED] on the spot (tel + [REDACTED])

Kind regards,

[REDACTED]
**Pooled Resources Unit
Capacity Building Division**

FRONTEX
Plac Europejski 6
00-844 Warsaw
POLAND
Tel: +48 22 205 9500
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[REDACTED]

From: [REDACTED]
Sent: 15 April 2016 19:00
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Results of the tender - Transport services by bus - Frontex/NP/230/2016
Attachments: Contract NP_23_2016_singed.pdf

Dear Mrs. [REDACTED]

Thank you for your e-mail of 15st April regarding the confirmation of the contract NP/230/2016.

Please find as attachment the contract.

We have a question, in the contract we miss the pages 8,9, can you send it?

We worked before with Mr. [REDACTED] so he has my contact details and my mobile phone.

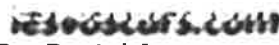
As I wrote to before you can contact us anytime and you can use anytime also my mobile phone, my mobile number for any urgent request is [REDACTED]

We wish you a nice weekend and

Best Regards

[REDACTED]
Marketing Manager
M. Goutou 22
GR- 81108 Mithimna Lesvos
Tel.: +30 2253072291
Fax: +30 2253072292

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From: [REDACTED]
Sent: Friday, April 15, 2016 6:32 PM
To: [REDACTED]
Cc: [REDACTED]
Subject: Results of the tender - Transport services by bus - Frontex/NP/230/2016

Dear Sirs,

We are pleased to inform you that your bid has been selected for the award of the above procurement contract.

Please find attached the scan of the service contract. Kindly counter-sign it and send us back by return e-mail as soon as possible.

The originals will follow by courier services.

Information will also be sent to the unsuccessful tenderers, explaining the grounds for the rejection of their bid or application and informing them that they may obtain additional information from us, including the characteristics and relative advantages of your bid, as well as your name.

The contact person for operational execution of the contract is [REDACTED] and invoicing matters [REDACTED]

Kind regards,

[REDACTED]
Procurement Assistant
Finance and Corporate Services Unit
Corporate Governance
[REDACTED]

From: [REDACTED]
Sent: 14 April 2016 21:04
To: [REDACTED]
Subject: RE: Transportation services by bus - Frontex/NP/230/2016 - Invitation to submit an offer

Dear Sir/Madam,

We appreciate your interest in our company and we assure you, that we will be very glad to serve you with the excellent service.

According your specific requirements please find in attachments our offer.

This email offer includes the following documents and annexes:

- a) Technical Proposal
 - 1. Detailed description of the equipment offered (buses)
 - 2. Contact details for notifying by Frontex the request for services
- b) Financial Proposal
 - 3. Appendix 1
 - 4. Terms of Reference and Comments
- c) Supporting documentation
 - 5. Tenderer's Declaration of Honour (Annex III) together with the scans of documentary evidence requested therein.
 - 6. Tender Submission Form
 - Selection criteria documentation with
 - 7. Legal Entity Form Lesvorama
 - 8. Self-declaration economic and financial capacity Lesvorama
 - 9. Financial Identification
 - 10. Bank statement last quarter 2015
 - 11. Registration & approval of trade name by G.N.T.O.
 - 12. Certificate on start-up for natural person in the TAX register
 - 13. Company profile
 - 14. Certificate of specialization from the University for Management Travel Agency & Tour Operator
 - 15. Representation Services for Companies

We are looking forward to receive your answer soon and if you should need any further information, please do not hesitate to contact me, my mobile number for any urgent request is [REDACTED]
Best Regards

[REDACTED]
Marketing Manager
M. Goutou 22
GR- 81108 Mithimna Lesvos
Tel.: +30 2253072291
Fax: +30 2253072292

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From: [REDACTED]
Sent: Wednesday, April 13, 2016 7:16 PM
To: [REDACTED]
Subject: Transportation services by bus - Frontex/NP/230/2016 - Invitation to submit an offer

Dear Sir/Madam,

Frontex – European Agency for the Management of Operational Cooperation at the External Borders of the Member States of the European Union, based in Warsaw (<http://www.frontex.europa.eu/>) intends to award a contract for:

Provision of transport by bus ref. No: Frontex/NP/230/2016.

to be implemented for the period as of contract signature till the end of May 2016.

Your company has been preselected and we would like to invite you to submit us your offer.

All details regarding the services required and contract conditions are in the attached tender documents. Please read these documents carefully before submitting your offer.

If you are interested in the contract, please submit an offer by e-mail to tender@frontex.europa.eu **by 15 April 2016, 10h00 Warsaw time.**

Offers submitted after the deadline shall not be considered.

Please remember to indicate the ref. number of this procedure in the subject of your e-mail.

Please note that the maximum size of attachments must not exceed 20 MB. Do not deliver unnecessary documents, leaflets or commercial material. If necessary, send the offer in parts by means of several consecutive e-mails.

Any related enquiries/questions should be directed to the e-mail address: procurement@frontex.europa.eu and sent no later than on **14 April at 17.00 Warsaw time**, 2016. At this stage, this is the only allowed form of contact.

Following documents have been attached to this Invitation:

- A formal **Invitation to Tender** (signed by the Authorising Officer; that signed version may be delivered to you at the contract signature in case of award)
- Annex I – **Tender Specifications (TS)**,
- Annex II – **Terms of Reference (ToR)**, describing mutual obligations between the Parties after conclusion of the contract,
- Annex III – **Tenderer's Declaration of Honour**, to be completed by you and included in your offer
- Annex IV – **Tenderer Submission Form** (to be completed by you and included in your offer).
- Annex V – **draft contract** (for you to know how the mutual relationships between the future contractor and Frontex will be legally described).

Please do not forward this invitation to anybody outside of the team preparing the offer.

We are looking forward to receiving your offer.

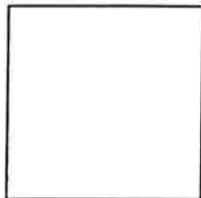
Kind regards,

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[REDACTED]


From: [REDACTED]
Sent: 25 May 2016 12:11
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Final payment for bus transportation services-PO 201/2016 FRO.20573

Thank you very much!

Best regards,

[REDACTED]
Reservation Team
M. Goutou 22
GR- 81108 Mithimna Lesvos
Tel.: +30 2253072291
Fax: +30 2253072292

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From: [REDACTED]
Sent: Wednesday, May 25, 2016 12:46 PM
To: [REDACTED]
Subject: Re: Final payment for bus transportation services-PO 201/2016 FRO.20573

Dear [REDACTED]

The payment was approved on Monday, you should receive the money soon.
Best regards,

[REDACTED]
Assistant
Pooled Resources Unit - Capacity Building Division

On 25.05.2016, at 11:32, [REDACTED] wrote:

Dear Mrs. [REDACTED]

I hope you are fine!

Could you please check if the payment procedure of the invoice PO 201/2016 FRO.20573 – 11.880,00 EUR is on its way and everything is ok?

I am waiting your answer and thank you in advance.

Best regards,

[REDACTED]
Reservation Team
M. Goutou 22
GR- 81108 Mithimna Lesvos
Tel.: +30 2253072291
Fax: +30 2253072292

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From: [REDACTED]
Sent: Friday, May 20, 2016 1:24 PM
To: [REDACTED]
Subject: RE: Final payment for bus transportation services-PO 201/2016 FRO.20573

Dear Mrs. [REDACTED]

Thank you for your telephone informing me about the payment procedure.

We do agree that it is better that we make 1 invoice with the total amount at 01/06/16.

Thank you also for checking about the payment of the invoice PO 201/2016 FRO.20573 – 11.880,00 EUR and it will be made next week.

Thank you again and have a nice weekend!

Best regards,

[REDACTED]
Reservation Team
M. Goutou 22
GR- 81108 Mithimna Lesvos
Tel.: +30 2253072291
Fax: +30 2253072292

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From: [REDACTED]
Sent: Friday, May 20, 2016 12:35 PM
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Final payment for bus transportation services-PO 201/2016 FRO.20573

Dear Mrs. [REDACTED]

Good morning from me too!

We didn't know we have to send something because at the contract Frontex/NP/230/2016, Article 1.4.1. Pre-financing it says that within 15 days of the date of the contract, a pre-financing payment of 30% (38.190€), shall be made.

I am waiting your answer and thank you in advance.

Thank you,

[REDACTED]
Reservation Team
M. Goutou 22
GR- 81108 Mithimna Lesvos
Tel.: +30 2253072291
Fax: +30 2253072292

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From: [REDACTED]
Sent: Friday, May 20, 2016 11:37 AM
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Final payment for bus transportation services-PO 201/2016 FRO.20573

Dear Mr [REDACTED]

With regard to the pre-payment you mentioned in your e-mail - we did not receive any request for advance payment from you.
Could you please send it again?

Thank you,

[REDACTED]
Senior Assistant
Pooled Resources Unit - Capacity Building Division

From: [REDACTED]
Sent: 19 May 2016 17:03
To: [REDACTED]

Cc: [REDACTED]

Subject: FW: Final payment for bus transportation services-PO 201/2016 FRO.20573

Dear Colleagues,

Due to the overload of our financial services, the payment has not been executed yet. We have requested to prioritize the payment of your invoice and hope you can receive the payment by next week.

We are sorry for the inconveniences this delay may have caused.

Kind regards,

[REDACTED]
**Pooled Resources Unit
Capacity Building Division**

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From: [REDACTED]

Sent: 19 May 2016 13:06

To: [REDACTED]

Subject: Fwd: Final payment for bus transportation services-PO 201/2016 FRO.20573

Begin forwarded message:

From: [REDACTED]

Date: 19 maja 2016 12:01:18 CEST

To: [REDACTED]

Cc: [REDACTED]

Subject: RE: Final payment for bus transportation services-PO 201/2016
FRO.20573

Dear Mrs. [REDACTED]


Good morning from Lesvos,

Can you please inform us at which stage is the payment of the PO 201/2016
FRO.20573 – 11.880,00 EUR?

Till today we received only the payment for the POXXX/2016 – 660,00 EUR.

Also we have the same request about the prepayment of the contract
Frontex/NP/230/2016.

We wait your information.
Best Regards


Marketing Manager
M. Goutou 22
GR- 81108 Mithimna Lesvos
Tel.: +30 2253072291
Fax: +30 2253072292

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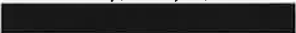
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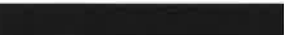
From: Info Lesvorama [<mailto:info@lesvorama.gr>]
Sent: Monday, May 2, 2016 2:36 PM
To: 
Subject: RE: Final payment for bus transportation services

Dear Mrs. 

Thanks for informing me.

That is ok, we wait as long as it needs.

Best regards,


Marketing Manager
M. Goutou 22
GR- 81108 Mithimna Lesvos
Tel.: +30 2253072291
Fax: +30 2253072292

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From: 
Sent: Monday, May 2, 2016 2:23 PM
To: 
Subject: Re: Final payment for bus transportation services

Dear Mr [REDACTED]

Thank you for the clarification. The payment is in the circulation.

We have now public holidays in Poland so it may take a bit longer to receive it.

Best regards,

[REDACTED]
Assistant

Pooled Resources Unit - Capacity Building Division

On 02.05.2016, at 12:41, [REDACTED] wrote:

Dear Mrs. [REDACTED]

Please confirm that you received our below email answering yours and inform us in which stage our payment is.

I am waiting your answer and thank you in advance.

Best regards,

[REDACTED]
Marketing Manager
M. Goutou 22
GR- 81108 Mithimna Lesvos
Tel.: +30 2253072291
Fax: +30 2253072292

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From: [REDACTED]

Sent: Thursday, April 28, 2016 11:58 AM

To: [REDACTED]

Cc: [REDACTED]

Subject: RE: Final payment for bus transportation services

Dear Mrs. [REDACTED]

For your clarification about the invoice's for the PO 201/2016 FRO.20573 and POXXX/2016.

Our mutual agreement after my extra request was, that even Frontex will not need all the busses or the services for the requested days, we will provide the services as requested and we will charge for all of them. About this matter / question please find as attachment the confirmation email from Mrs. [REDACTED]

Following this agreement our invoices are correct and we wait from your side to proceed as we agreed to the payments.
For any further clarification, do not hesitate to contact me.
Best regards

[REDACTED]
Marketing Manager
M. Goutou 22
GR- 81108 Mithimna Lesvos
Tel.: +30 2253072291
Fax: +30 2253072292

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From: [REDACTED]
[REDACTED]
Sent: Thursday, April 28, 2016 10:37 AM
To: [REDACTED]
Subject: Final payment for bus transportation services

Dear Mr [REDACTED]

I would like to clarify the final amounts indicated on the invoices for the bus transportations services during 02-08.04.2016:

1. Could you please confirm that all requested transfers were executed on 02-03.04 (3 legs on each day).
2. As there were only 2 readmission operations conducted on the 4th and 8th of April, I assume that the bus transportation services were not executed on the other days (5th, 6th and 7th of April) and therefore Frontex should not pay for it.

Please be so kind and adjust the final amounts to the real costs occurred (if applicable) and please issue a corrective invoices to the invoices we have received, this is very important for our accountancy purposes.

Thank you,
[REDACTED]
[REDACTED]

Senior Assistant
Pooled Resources Unit - Capacity Building Division
[REDACTED]

From: [REDACTED]
Sent: 11 April 2016 10:32
To: [REDACTED]
Cc: [REDACTED]
[REDACTED]

Subject: RE: Bus services Chios

Dear Mrs. [REDACTED]

I hope you are well.

As we spoke with Mr. [REDACTED] at Saturday we offered him 2 days free extension of the PO 201, for Saturday and Sunday. He didn't use it so we can offer you for the next extension or the new PO again 12 legs free for one fay.

Please inform me also which person is responsible for the invoice and where we can send the invoice and please also the invoice details.

In awaiting your information we remain at your disposal
Best regards

[REDACTED]
Marketing Manager
M. Goutou 22
GR- 81108 Mithimna Lesvos
Tel.: +30 2253072291
Fax: +30 2253072292

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From: [REDACTED]
Sent: Wednesday, April 6, 2016 9:51 PM
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Bus services Chios

Dear Mrs. [REDACTED]

Please find as attachment the signed Purchase Order 201.
We have an everyday contact with Mr. [REDACTED]
and he can call me any time for your needs.
And if you need any further information, please do not
hesitate to contact me, my mobile number for any urgent
request is [REDACTED]
Best Regards

[REDACTED]
Marketing Manager
M. Goutou 22
GR- 81108 Mithimna Lesvos
Tel.: +30 2253072291
Fax: +30 2253072292

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info@lesvoscars.com

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From: [REDACTED]
Sent: Wednesday, April 6, 2016 8:43 PM
To: [REDACTED]
Cc: [REDACTED]
[REDACTED]

Subject: RE: Bus services Chios

Dear Sirs,

Please find attached the extension of Purchase Order 201. Please sign it and send it back to me.

For any practical details please note the contact point remains Mr [REDACTED] on the spot [REDACTED]

Kind regards,

[REDACTED]
Pooled Resources Unit
Capacity Building Division
[REDACTED]

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[REDACTED]

From: [REDACTED]
Sent: 02 June 2016 11:26
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Transportation services by bus-Frontex/NP/230/2016-Invoice

Dear [REDACTED]

Thank you for the invoice, it was transferred to our financial services for registration and payment. Usually such procedure takes around 10 working days and according to our contract the period of payment shall be within 30 days after the invoice submission.

Please do not hesitate to contact me in case you would have any other questions.

Kind regards,

[REDACTED]
Pooled Resources Unit
Capacity Building Division
[REDACTED]

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From: [REDACTED]
Sent: 01 June 2016 18:30
To: [REDACTED]
Cc: [REDACTED]
Subject: Transportation services by bus-Frontex/NP/230/2016-Invoice

Dear Mrs. [REDACTED]

From our side we thank you for a fruitful and successful cooperation and we hope that also from your side was the same.

Our transportation services by bus for Lesvos and Chios has finished yesterday and will be not extended according our mutual contract Frontex/NP/230/2016.

After my telephone conversation with Mrs. [REDACTED] we will charge for the whole time, even for the operation days, only the stand by transfer service per day.

Please find as attachment our Invoice for these services.

Please confirm that the invoice is well received, checked and is being registered by your financial services.

As I wrote you before you can contact us anytime for any kind of services you may need in the Greek area, also in other parts of Greece or in other kind of services.

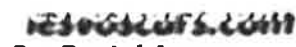
We wish you a nice month and
Best Regards

Marketing Manager
M. Goutou 22
GR- 81108 Mithimna Lesvos
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Fax: +30 2253072292

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[REDACTED]

From: [REDACTED]
Sent: 07 June 2016 13:09
To: [REDACTED]
Subject: RE: Transportation services by bus on Chios on 08/06
Attachments: Frontex PAI 147 2016 Signed.pdf

Dear Mrs. [REDACTED]

Please find in attachment the signed PO PAI-147/2016.

Please forward per email our request to Mr. [REDACTED] if it is not possible inform me and I will try to contact him by phone.

Dear Mr. [REDACTED]

Our bus will be at 08:45 at the airport, if you can tell me how many persons will be and with which flight they will come, will be helpful.

If you know more about the bus movements please inform us to prepare in advance everything.

We are in your disposal at any time, my mobile for urgent calls is [REDACTED]

Thank you in advance and

Best regards

[REDACTED]
Marketing Manager
M. Goutou 22
GR- 81108 Mithimna Lesvos
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From: [REDACTED]
Sent: Tuesday, June 7, 2016 1:14 PM
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Transportation services by bus on Chios on 08/06
Importance: High

Dear Mr. [REDACTED]

I attach the purchase order for tomorrow's operation. Please be so kind and send us the signed version.

We kindly ask you to prepare a bus for the escorts' transportation at 09:00, in front of the airport, from Chios airport to Chios harbour. The escorts arrive at Chios airport around 09:00.

Contact point is Mr. [REDACTED]. He will come to Chios with the same plane tomorrow morning. You may need to contact him today and agree the details.

Thank you,

Senior Assistant
Pooled Resources Unit - Capacity Building Division

From: [REDACTED]
Sent: 06 June 2016 10:53
To: [REDACTED]
Subject: RE: Transportation services by bus on Chios on 08/06


Dear Mrs. [REDACTED]

Of course we can confirm the availability for a possible readmission operation on 8th of June on Chios island.
Price per bus per day 220,00 EUR, total 220X2= 440,00

We wait your answer and more details.
Thank you in advance.
Best Regards

[REDACTED]
Marketing Manager
M. Goutou 22
GR- 81108 Mithimna Lesvos
Tel.: +30 2253072291
Fax: +30 2253072292

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From: [REDACTED]
Sent: Monday, June 6, 2016 11:09 AM
To: [REDACTED]
Subject: Transportation services by bus on Chios on 08/06

Dear Sirs,

I would like to kindly ask you for the availability of 2 buses (for the whole day) for the possible readmission operation on 8th of June on Chios island.

If yes, could you please send us your financial offer.

Thank you,

Senior Assistant
Pooled Resources Unit - Capacity Building Division

[REDACTED]

From: [REDACTED]
Sent: 10 June 2016 12:55
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Transportation services by bus-Frontex PAI147/2016-Invoice
Attachments: 821 Invoice FRONTEx PAI147.pdf

Dear Mrs. [REDACTED]


Good afternoon from Lesvos.


As attachment I send you the invoice of PAI147/2016 FRO 21174.

Thank you,

Best regards,

[REDACTED]
Accounting Dep.
M. Goutou 22
GR- 81108 Mithimna Lesvos
Tel.: +30 2253072291
Fax: +30 2253072292

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From: [REDACTED]
Sent: Thursday, June 9, 2016 7:29 PM
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Transportation services by bus-Frontex/NP/230/2016-Invoice

Dear Mrs. [REDACTED]

It is not a problem, please find in attachment the signed Acceptance form.

Thank you also and
Best regards

[REDACTED]
Marketing Manager
M. Goutou 22
GR- 81108 Mithimna Lesvos
Tel.: +30 2253072291

Fax: +30 2253072292

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From: [REDACTED]
Sent: Thursday, June 9, 2016 5:22 PM
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Transportation services by bus-Frontex/NP/230/2016-Invoice

Dear [REDACTED]

Would you please be so kind and sign the attached acceptance form? It is required to process the payment.

Thank you!

[REDACTED]
[REDACTED]
Senior Assistant
Pooled Resources Unit - Capacity Building Division
[REDACTED]

FRONTEX

www.frontex.europa.eu

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From: [REDACTED]
Sent: 02 June 2016 11:26
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Transportation services by bus-Frontex/NP/230/2016-Invoice

Dear [REDACTED]

Thank you for the invoice, it was transferred to our financial services for registration and payment. Usually such procedure takes around 10 working days and according to our contract the period of payment shall be within 30 days after the invoice submission.

Please do not hesitate to contact me in case you would have any other questions.

Kind regards,

[REDACTED]
[REDACTED]
Pooled Resources Unit
Capacity Building Division
[REDACTED]

FRONTEX

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POLAND
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From: [REDACTED]
Sent: 01 June 2016 18:30
To: [REDACTED]
Cc: [REDACTED]
Subject: Transportation services by bus-Frontex/NP/230/2016-Invoice

Dear Mrs. [REDACTED]

From our side we thank you for a fruitful and successful cooperation and we hope that also from your side was the same.

Our transportation services by bus for Lesvos and Chios has finished yesterday and will be not extended according our mutual contract Frontex/NP/230/2016.

After my telephone conversation with Mrs. [REDACTED], we will charge for the whole time, even for the operation days, only the stand by transfer service per day.

Please find as attachment our Invoice for these services.

Please confirm that the invoice is well received, checked and is being registered by your financial services.

As I wrote you before you can contact us anytime for any kind of services you may need in the Greek area, also in other parts of Greece or in other kind of services.

We wish you a nice month and

Best Regards

[REDACTED]
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