



EUROPEAN COMMISSION

Directorate-General for European Civil Protection and Humanitarian Aid Operations (ECHO)

The Director-General

Brussels,
ECHO.D1 LD Ares(2016)

***By registered letter with
acknowledgment of receipt***

Ms W. van Nunen
Access Info Europe
Cava de San Miguel 8, 4C
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Advance copy by email :

[ask+request-3272-
2fc88c15@asktheeu.org](mailto:ask+request-3272-2fc88c15@asktheeu.org)

Subject: Your application for access to documents – Ref GestDem No 2016/4894

Dear Madam,

We refer to your e-mail dated 2/09/2016 in which you make a request for access to documents, registered on 2/09/2016 under the above mentioned reference number.

The Directorate-General for Civil Protection and Humanitarian Aid Operations (ECHO) does not have any guidelines, operational procedures or a handbook in relation with your request as ECHO only applies the central instructions and guidelines by the Secretariat-General of the European Commission, who will reply to you separately.

Indeed, as specified in Article 2(3) of Regulation 1049/2001, the right of access as defined in that regulation applies only to existing documents in the possession of the institution.

Given that no such documents have been identified, we are not in a position to handle your request.

In accordance with Article 7(2) of Regulation 1049/2001, you are entitled to make a confirmatory application requesting the Commission to review this position.

Such a confirmatory application should be addressed within 15 working days upon receipt of this letter to the Secretary-General of the Commission at the following address:

European Commission
Secretary-General
Transparency unit SG-B-4
BERL 5/282
B-1049 Bruxelles

or by email to: sg-acc-doc@ec.europa.eu

Yours faithfully,

Monique PARIAT