

Brussels, 22.4.2016
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ANNEX 1

ANNEX

to the

COMMUNICATION TO THE COMMISSION

**TRANSLATION AS PART OF THE COMMISSION'S DECISION-MAKING
PROCESS**

Translation deadlines

The following deadlines apply, according to the type of adoption procedure:

Pages	Oral procedures / Expedited and urgent written procedures	Ordinary written procedures	Other procedures and documents
0.5 – 1	≤ 2 working days	2 working days	3 working days
2 – 4	≤ 4 working days	4 working days	6 working days
5 – 10	≤ 7 working days	7 working days	11 working days
11 – 20	≤ 10 working days	10 working days	16 working days
21 – 30	≤ 15 working days	15 working days	21 working days
31 – 50	≤ 20 working days or To be agreed	20 working days	31 working days
51 – 100	To be agreed	30 working days	41 working days
≥ 101	To be agreed	To be agreed	To be agreed

The symbol \leq for oral procedures and expedited and urgent written procedures indicates that deadlines can be shortened depending on real political needs, assessed by both the requesting DG and DGT.

The deadlines for ordinary written procedures cannot be further shortened and will only apply if texts are submitted after ISC and are stable (otherwise deadlines for other procedures and documents will apply).