Ms Luisa Izuzquiza
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7 February 2018
EMA/73859/2018
Deputy Executive Director

Dear Ms Izuzquiza

**Subject:** Travel expenses of the Agency’s Executive Director - ASK-37910 – Release letter to the requester

Thank you for your request for access to documents received on 16 January 2018, for which the procedure was initiated on 17 January 2018, in which you apply for copies of the following documents concerning the travel expenses of the Agency’s Executive Director, in particular the documents that contain the following information for the period 1 January to 31 December 2016:

- Place of origin and destination, and the amount spent on travel or transportation;
- Exact dates and duration of the trip;
- Amount spent on accommodation;
- Amount spent on subsistence;
- Other information, such as possible miscellaneous costs
- Details of other travellers if the travel was by air taxi.

Your request has been handled in accordance with Article 7 of Regulation (EC) No 1049/2001 regarding public access to European Parliament, Council and Commission documents (the Regulation)\(^1\) and Article 6 of the Rules for the Implementation of Regulation (EC) No 1049/2001 on access to European Medicines Agency documents (the Agency rules)\(^2\). Moreover, it has been assessed pursuant to Article 4 of the Regulation, Article 3 of the Agency rules and the European Medicines Agency policy on access to documents related to medicinal products for human and veterinary use (the Agency policy)\(^3\).

Having assessed your application, the Agency considers that access to the requested documents should be granted.

The following document has been identified:

- Extract from the Agency’s database with the requested information.

We can also confirm that no air taxi travel took place.

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2. EMEA/MB/203359/2006 Rev 1 Adopted
3. EMA/110196/2006 of 30 November 2010
For any further correspondence on this request, please contact the Agency using the ASK Procedure Number mentioned in the subject line and by completing the webform available at the following link: http://www.ema.europa.eu/ema/index.jsp?curl=pages/about_us/landing/ask_ema_landing_page.jsp&mid=WC0b01ac05806499f0).

Please find attached the document concerned. Please note that this document is made available to you in order to provide you with access in accordance with the Regulation and the Agency rules.

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Yours sincerely,

Head of Document Access and Publication Service
Office of the Deputy Executive Director
(Signature on file)

Legal Administrator
Legal Department
(Signature on file)