

00119.EIT.2018.D.CC

Ms Luisa Izuzquiza  
Email: [ask+request-5047-f58fe729@asktheeu.org](mailto:ask+request-5047-f58fe729@asktheeu.org)  
*sent by email only*  
7 February 2018  
Ref: 01-2018

**Subject: Your application for access to documents**

We refer to your application received on 16 February 2018 and registered under reference 01-2018.

In your application, you request access to the travel expenses of the EIT Interim Director for the period of 1 January 2016 to 31 December 2016 inclusive, in particular, documents which contain, for each of the trips, the following information:

- Place of origin and destination, and the amount spent on travel or transportation;
- Exact dates and duration of the trip;
- Amount spent on accommodation;
- Amount spent on subsistence;
- Other information, such as possible miscellaneous costs.

You also request to be provided with documents with details on the other travellers (at a minimum, names and job titles), if the travel was by air taxi and a team of people were travelling.

The EIT has carefully examined your request in line with Regulation 1049/2001 of the European Parliament and of the Council regarding public access to European Parliament, Council and Commission documents ('Access to documents Regulation'), which applies to the EIT in accordance with Article 13 paragraph (6) of Regulation 294/2008 of the European Parliament and of the Council establishing the European Institute of Innovation and Technology, as amended by Regulation 1292/2013 of the European Parliament and of the Council ('EIT Regulation').

As a result, the EIT has identified the following document falling within the scope of your request: 'Breakdown of Mission Expenses' for the EIT Interim Director for the year 2016. This document includes an expense report for each mission (detailed costs: transportation, accommodation, allowances, and other related costs) as well as the exact dates and duration of the trip (days), destination and the nature of the mission.

Regarding your request specific to costs "travel by air taxi" please note that no air taxi (charter flight) was commissioned by the EIT in this period.

We are pleased to inform you that the EIT has decided to grant you access to the requested document: 'Breakdown of Mission Expenses' for the EIT Interim Director for 2016.

Enclosed with the letter you will find the above-mentioned document.

Please note that in accordance with Article 7(2) of the Access to documents Regulation, you may, within 15 working days from receiving the present reply, make a confirmatory application, asking the EIT to reconsider its position. Such a confirmatory application should be addressed by post or electronically to the Head of Service & Finance at the following address:

Electronically: EIT-legal@eit.europa.eu  
By post: Head of Service and Finance  
European Institute of Innovation & Technology  
Infopark  
1/E Neuman Janos utca  
1117 Budapest/ Hungary

Yours sincerely  
Tzvetan Zafirov



Head of Services and Finance

Encl: Breakdown of Mission Expenses' for the EIT Interim Director for 2016 (Excel sheet)

Name	Departure	Days	Origin	Destination (*)	Total	Transportation	Subsistence	Accommodation	Miscellaneous*
Kern Martin	19/01/2016	3,0	Budapest	Copenhagen, Berlin	928,90	332,50	306,00	349,08	-58,68
Kern Martin	25/01/2016	4,5	Budapest	Bruxelles	1.485,10	353,60	414,00	560,00	56,90
Kern Martin	03/02/2016	1,5	Budapest	Berlin	454,12	227,73	139,50	115,00	-28,11
Kern Martin	16/02/2016	3,0	Budapest	Luxembourg, Bruxelles	1.160,05	477,43	276,00	419,16	-12,54
Kern Martin	29/02/2016	2,0	Budapest	Bruxelles, Dusseldorf	934,95	580,04	185,00	140,00	19,56
Kern Martin	13/03/2016	1,5	Budapest	Bruxelles	934,08	640,60	138,00	116,80	38,68
Kern Martin	29/03/2016	1,5	Budapest	Paris	680,38	541,26	142,50	150,00	-169,86
Kern Martin	10/04/2016	4,5	Budapest	Berlin, Bruxelles	1.589,98	543,86	415,00	533,70	49,35
Kern Martin	18/04/2016	2,0	Budapest	Amsterdam	759,34	436,30	186,00	148,30	-11,26
Kern Martin	03/05/2016	1,5	Budapest	Bruxelles	921,35	610,92	138,00	140,00	32,43
Kern Martin	12/05/2016	2,0	Budapest	Amsterdam	691,74	403,98	186,00	112,50	-10,74
Kern Martin	24/05/2016	3,0	Budapest	Amsterdam, Bruxelles	1.572,82	888,46	276,50	280,00	37,62
Kern Martin	08/06/2016	2,0	Budapest	Amsterdam, Strasbourg via Munich	1.770,54	1.199,20	188,00	106,65	234,15
Kern Martin	13/06/2016	2,5	Budapest	Bruxelles	860,53	331,19	230,00	280,00	-62,82
Kern Martin	26/06/2016	0,0	Budapest	Bruxelles	43,16	0,00	0,00	0,00	43,16
Kern Martin	28/06/2016	1,5	Budapest	Copenhagen	500,55	198,81	180,00	121,02	0,72
Kern Martin	04/07/2016	1,5	Budapest	Bruxelles	851,76	527,19	138,00	140,00	46,57
Kern Martin	17/07/2016	1,5	Budapest	Sofia via Vienna, Munich	727,30	518,77	87,00	115,12	0,27
Kern Martin	05/09/2016	4,5	Budapest	Bruxelles, Munich	1.410,00	445,92	415,50	535,00	-10,42
Kern Martin	26/09/2016	1,0	Budapest	Bruxelles	779,72	649,19	102,00	0,00	28,53
Kern Martin	04/10/2016	2,5	Budapest	Kiev via Warsaw, Riga	1.129,42	547,82	200,00	380,00	1,60
Kern Martin	12/10/2016	1,5	Budapest	Copenhagen	617,90	219,00	186,00	173,00	39,90
Kern Martin	18/10/2016	3,5	Budapest	Berlin, Alicante via Amsterdam	1.529,51	663,57	317,00	384,00	-33,30
Kern Martin	07/11/2016	2,0	Budapest	Bruxelles	910,08	535,54	204,00	148,00	1,24
Kern Martin	21/11/2016	4,0	Budapest	Bruxelles, Berlin, Barcelona via Amsterdam	2.085,31	1.190,56	379,50	368,50	-19,27
Kern Martin	22/11/2016	0,0	Budapest	Berlin	155,94	155,94	0,00	0,00	0,00
Kern Martin	29/11/2016	1,5	Bruxelles	Bruxelles	882,95	546,54	153,00	148,00	35,41
Kern Martin	12/12/2016	2,0	Strasbourg via Karlsruhe, Amsterdam	Strasbourg via Karlsruhe, Amsterdam	1.470,95	869,92	204,00	180,00	58,73
Kern Martin	20/12/2016	0,0	Munich	Munich	585,07	420,74	0,00	0,00	71,33

\* Miscellaneous cost: difference between planned and the actual cost

