

## Checklist for the establishment of a Commission Expert Group

<b>Name of the Group:</b> <b>AS-IF PROGRAMME COMMITTEE FOR DEFENCE RESEARCH</b>	<b>Unit: GROW/I4</b>
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Version: October 2016

Supporting documents to be included in the file	✓ or N/A
Note to the file explaining the background and envisaged added value of the group in relation to DG GROW's policy priorities	✓
Prior authorisation form for the establishment of a Commission Expert Group	✓
Draft terms of reference (mandatory)*	✓
Draft rules of procedure (mandatory)*	✓
Draft Commission Decision in case of a formal Commission expert group	N/A
Draft call for applications if any (mandatory for selection of Members type A, B or C)*	N/A
Foreseen list of type of members (main group and sub-group(s), if any)	N/A (1)

"General" checks	Yes/No <sup>1</sup>
The group is foreseen to meet more than once	Yes
It has been analysed whether the new group could be merged with an existing expert (sub)group	Yes
The name of the group includes the term "Commission expert group"	No (2)
The envisaged composition of the group is balanced with regard to stakeholder participation, gender and geographical coverage	N/A
If experts are envisaged to be appointed in their personal capacity (members type A), a DOI (Declaration of Interests) has been requested and will be assessed at least at HoU's level	N/A
Have the members applying as members type B (individuals appointed to represent an interest)* and C (organisations)* been invited to register in the Transparency Register (mandatory)*?	N/A

\* see Commission Decision C(2016)3301 and Annexes + Guidance from SG on Collaborative site [Expert groups](#)  
name + date + signature

Desk officer	[REDACTED]
[REDACTED]	[REDACTED]
Director	Philippe BRUNET
R1 reviewer	

R1's opinion without comments	
R1's opinion with comments	

### Numbered comments and their follow-up:

- (1) Group composed only of MS as Members and Norway and the European Defence Agency as Observers - see note
- (2) The name of the group follows the naming convention of the Horizon 2020 Programme Committees but indicates by including "as-if" that this group works within the framework of a Preparatory Action and on a future defence research programme, i.e., outside the scope of an existing programme such as Horizon 2020 and its comitology.

<sup>1</sup> A statement replied with « No » would indicate a non-compliance with the Horizontal rules, please analyse 6.2.8.2.2 of the Manual of financial and budgetary procedures and/or contact GROW.R.1