

**EUROPEAN COMMISSION**

Directorate-General for Internal Market, Industry, Entrepreneurship and SMEs

Space Policy, Copernicus and Defence

Director

Brussels,

29 MARS 2018

Members of the Working Group
"Electronic Warfare" under the As-If
Programme Committee for Defence
Research expert group

(sent by e-mail)

Subject: Invitation to the 2nd Meeting of the Working Group "Electronic Warfare" under the As-If Programme Committee for Defence Research on 16 April 2018

Dear Sir / Dear Madam,

I would like to invite you to the second meeting of the Working Group "Electronic Warfare" under the As-If Programme Committee for Defence Research.

The meeting will take place on 16 April in Brussels at the Commission's DG for Internal Market, Industry, Entrepreneurship and SMEs, Avenue d' Auderghem 45, B-1049 Brussels (Belgium), from 10h00 to 16h00 in meeting room M. Ayrat (12th floor). Please note that the meeting will be classified at the level of RESTREINT UE/EU RESTRICTED.

The draft agenda is attached in annex (*Annex 4*).

The 2019 work programme for the Preparatory Action on Defence Research is currently in discussion with Member States in the so-called As-If Programme Committee. The objective of the working group under the As-If Programme Committee shall be to provide advice and input to the Commission on the technical content of the work programme (which will include the text of the call for proposals), in particular on a topic preliminary titled:

"Components and technologies for Electronic Warfare (EW) applications"

and to ensure that the final text will call for proposals which convincingly will demonstrate highly performant and technically relevant solutions.

The members of the working group are appointed by Member States as governmental experts and subject matter experts in the field of the topic listed above. The experts shall be able to actively contribute to the drafting of the work programme. This will require knowledge about

current research done on the topic in Member States and technical knowledge of the research fields in question.

The working group is expected to conclude its work by the end of April.

For security reasons we need to register you in advance with your date of birth, nationality and ID card number (see form to be filled in *Annex 3*). I would be grateful if you could confirm your participation and submit the filled participation form to GROW-15@ec.europa.eu and [redacted] [redacted]@ec.europa.eu) before **Wednesday 11 April, 13.00**.

I would like to remind you that you are being invited as a governmental expert following enclosed rules.

Travel expenses will be reimbursed in accordance with the Commission's applicable rules on this matter (**for one governmental expert per EU Member State**), as annexed to this letter (*Annex 1*). Furthermore, you will find enclosed the form 'Application for reimbursement of expenses' (*Annex 2*) and the followings forms available online:

(1) Financial identification form

http://ec.europa.eu/budget/contracts_grants/info_contracts/financial_id/financial_id_en.cfm)

(2) Legal entities form

(http://ec.europa.eu/budget/contracts_grants/info_contracts/legal_entities/legal_entities_en.cfm)

These documents must be completed, signed, stamped and brought to the meeting, together with original travel tickets, to enable reimbursement. Please note that, in the exceptional case where a business class ticket would be required, prior agreement of the Commission is necessary before reimbursement can be offered.

Important: you must provide the secretary of the meeting with all the documents necessary for your reimbursement, as required by the financial rules applicable in the Commission, by letter, fax or e-mail postmarked or dated no later than 30 calendar days after the final day of the meeting. After this deadline, the Commission will consider that the expert waived his/her right for reimbursement.

Finally, the Commission does not provide any insurance (cancellation, accidents, civil responsibility, etc.) for the experts invited.

I am looking forward to seeing you in Brussels.

[redacted]
Philippe Bruhet
[redacted]