

The Technical Implementation Summary shall include at least the following information¹:

The TIS is NOT a pre-requisite for payment. However it shall be submitted jointly by the Beneficiaries concerned or the designated co-ordinator. Thus, the TIS should be attached to a cover letter duly dated and signed by parties involved.

PART A - GENERAL INFORMATION

Commission Decision Ref.: C(2010)xxx of xxx

Reporting period: dd/mm/yyyy – dd/mm/yyyy

Project²

EEPR project title³ : xxx

Project start/end dates : xxx
(as specified in the Commission Decision)

Project summary description: (if changes have been made compared to the description specified in the Commission Decision)

(Max. 15 lines)

xxx

Action

Action acronym EEPR-2009-INTx-xxx

Max. amount of EEPR xxx.xxx.xxx €

financial aid (€) allocated:

Action start/end dates: dd/mm/yyyy – dd/mm/yyyy

(as specified in the Commission Decision)

Action summary description: (including the Sub-Actions where relevant)

(Max. 15 lines)

xxx

Contact persons

Beneficiary(ies) contact details: Official name – Address / Tel/Fax / Email

Coordinator contact details: Official name – Address / Tel/Fax / Email (if applicable)

Contact person for reports, technical and/or financial issues Name/Function – Address / Tel/Fax / Email

Member State(s) concerned: Member State(s) official name

Contact person in charge of Name/Function – Address / Tel/Fax / Email

¹ For further guidelines, see Section I.3.2 of Annex I to the above-mentioned Commission Decision

² As specified in Section II.4.3 of Annex II to the above-mentioned Commission Decision

³ As specified in Annex A of the EEPR Regulation (No 663/2009)

the project:

PART B - TECHNICAL REPORT

Action executive summary:

Activities (and Sub-Actions) implementation progress:

Sub-Action 1	xx %
Activity 1	xx %
Activity N	xx %

Expected date for the completion of the Action⁴: xxx

Expected date for the submission of the FTIR: xxx

List of all technical reports related to the Action implementation:

xxx

Milestones reached

Sub-Action 1	Date of completed milestones
Milestone 1	xx %
Milestone N	xx %
Sub-Action N	
Milestone 1	xx %
Milestone N	xx %

Action progress:

Detailed description of the activities performed within the reporting period as specified in Part A:
[In particular, any deviation from or change in the activities description as specified in the Commission Decision should be reported]

xxx

Delays and problems encountered:

xxx

Solutions to be undertaken:

xxx

Update of Action implementation timetable:

[If relevant, please provide an update of the Activities summary table as included in Section II.2.3 point 2 and/or of the Milestones table as included in Section II.2.3 point 4 of the grant Decision]

⁴ This shall not constitute a request for modification of the Decision. In addition the acceptance of this report by the Commission shall not bind the Commission to amend the Decision accordingly.

xxx

Project progress:

Brief description of works performed within the reporting period as specified in Part A:

xxx

Work to be undertaken in the next coming years:

xxx

Risk assessment:

[Description of potential problems, delays, deviations from the original targets and short description of the potential solutions]

xxx

Financial implementation follow-up:

(Updated) estimated Project budget:	9.999.999.999,00 €
Rate of consumption of estimated Project budget up to date:	Xx %

Action control management - Description of the management and control system used in accordance with Article 11 of Regulation (EC) No 663/2009:

Xxx

PART C – FINANCIAL SUMMARY

All amounts as specified in this report shall be in euro. Any conversion into euro shall be made at the monthly accounting rate applicable for the month following the end of the reporting period as established by the European Commission and published on its website (see link below).

<http://ec.europa.eu/budget/inforeuro/index.cfm?Language=en>

Action

Table C1.N⁵: Financial status on the Action – Sub-Action No N

Eligible costs related to the Action (€)	Beneficiary No 1		Beneficiary No 2	
	Planned	Actual	Planned	Actual
DIRECT COSTS	999.999.999,00	999.999.999,00	999.999.999,00	999.999.999,00
Activity No 1				
Activity No 2				
Activity No 3				
Activity No N				
TOTAL DIRECT COSTS				
INDIRECT COSTS				
TOTAL ELIGIBLE COSTS				

⁵ Table C1.N shall be duplicated for each Sub-Action

Table C2: Consolidated financial status on the Action⁶

Total eligible costs related to the Action (€)	Beneficiary No 1		Beneficiary No 2		TOTAL per Sub-Action	
	Planned	Actual	Planned	Actual	Planned	Actual
Sub-Action No 1	999.999.999,00	999.999.999,00	999.999.999,00	999.999.999,00	999.999.999,00	999.999.999,00
Sub-Action No 2						
Sub-Action No 3						
Sub-Action No 4						
Sub-Action No 5						
Sub-Action No 6						
TOTAL for the Action						

⁶ For the reporting period of this report

Table C3: Indicative financial forecast – Request(s) for payment⁷

Requests for payment(s)	Beneficiary No 1	Beneficiary No 2	Indicative date and amounts
Interim payment (IP) No 1			MM/YYYY
Sub-Action No 1			
Sub-Action No 2			
Sub-Action No 3			
Sub-Action No 4			
Sub-Action No 5			
Sub-Action No N			
Total IP No 1	999.999.999,00 €	999.999.999,00 €	999.999.999,00 €
Interim payment (IP) No 2			MM/YYYY
Sub-Action No 1			
Sub-Action No 2			
Sub-Action No 3			
Sub-Action No 4			
Sub-Action No 5			
Sub-Action No N			
Total IP No 2	999.999.999,00 €	999.999.999,00 €	999.999.999,00 €
Interim payment (IP) No 3			MM/YYYY
Sub-Action No 1			
Sub-Action No 2			
Sub-Action No 3			
Sub-Action No 4			
Sub-Action No 5			
Sub-Action No N			
Total IP No 3	999.999.999,00 €	999.999.999,00 €	999.999.999,00 €
Final payment			MM/YYYY
Sub-Action No 1			
Sub-Action No 2			
Sub-Action No 3			
Sub-Action No 4			
Sub-Action No 5			
Sub-Action No N			
Total FP	999.999.999,00 €	999.999.999,00 €	999.999.999,00 €

Table C4⁸: Indicative financial forecast – Expenditures rate

Sub-Action	Indicative date when expenditures reach 70% of the maximum total eligible costs set up in the grant Decision for the Action and per Sub-Action
Sub-Action No 1	MM/YYYY
Sub-Action No 2	MM/YYYY
Sub-Action No 3	MM/YYYY
Sub-Action No 4	MM/YYYY
Sub-Action No 5	MM/YYYY
Sub-Action No 6	MM/YYYY
Action	MM/YYYY

⁷ In accordance with the maximum number of interim payment allowed as specified in Section I.2.2 of Annex I to the above-mentioned Commission Decision

⁸ Table C4 shall include the consolidated information regarding all Beneficiaries

