Minutes of the tender evaluation committee

Call for tenders JLS/2009/ERFX/PR/1005

concerning

"Study on the feasibility of establishing a mechanism for the relocation of beneficiaries of international protection".

1. Composition of tender analysis committee

   President: B4
   Members: B4, B2, C4

2. Selection of tenderers

   a) Verification of exclusion criteria mentioned in the invitation to tender:

      All bids satisfied the exclusion criteria.

      In addition, after verification, none of the tenderers appear in the EWS (Early Warning System).

   b) The Committee proceed to the selection of the bids according to the selection criteria mentioned in the invitation to tender:
<table>
<thead>
<tr>
<th>Tenderers</th>
<th>Economic and financial capacity</th>
<th>Technical capacity</th>
<th>Result</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>at least 3 years of professional experience in the area covered by the study or in the area of policy and legal studies more specifically targeted to immigration and asylum activities</td>
<td>experience of managing complex multi-country studies</td>
<td>a university degree (at least Master level) or equivalent, in economics, law, political sciences or similar for the key persons involved in the project</td>
</tr>
<tr>
<td>1- Andersson Elffers Felix and the VU University Amsterdam (consortium)</td>
<td>Ok</td>
<td>Ok</td>
<td>Ok</td>
</tr>
<tr>
<td>2- Matrix Insight Ltd</td>
<td>Ok</td>
<td>Ok</td>
<td>Ok</td>
</tr>
<tr>
<td>3- Ramboll Management Consulting and Eurasylum Ltd. (consortium)</td>
<td>Ok</td>
<td>Ok</td>
<td>Ok</td>
</tr>
<tr>
<td>4- T.M.C. Asser Instituut in cooperation with IOM, International Organization for Migration, The Hague.</td>
<td>Ok</td>
<td>Ok</td>
<td>Ok</td>
</tr>
</tbody>
</table>

All bids satisfied the selection criteria.

3. **Evaluation of tenders**

The committee has carried out the evaluation of the selected tenders. Each tender was evaluated in respect of the following criteria, as set out in the tender specifications:

<table>
<thead>
<tr>
<th>No</th>
<th>Award Criteria</th>
<th>Minimum requested for each criterion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Understanding of objectives and tasks</td>
<td>18 out of 30</td>
</tr>
<tr>
<td>2</td>
<td>Quality and appropriateness of the approach, methodology and working methods proposed for the tasks required</td>
<td>24 out of 40</td>
</tr>
<tr>
<td>3</td>
<td>Project management: clarity of milestones, soundness of work plan and work method/soundness of resource allocation</td>
<td>18 out of 30</td>
</tr>
</tbody>
</table>
1) **Tender 1: Andersson Elfers Felix and the VU University Amsterdam (consortium)**

a) *Understanding of objectives and tasks*

Comments: 

Score achieved: 

b) *Quality and appropriateness of the approach, methodology and working methods proposed for the tasks required*

Comments: 

Score achieved: 

c) *Project management: clarity of milestones, soundness of work plan and work method/soundness of resource allocation*

Comment: 

Score achieved: 

**Total score achieved:** 11/100

**Total amount:** EUR 12

The contract will be awarded to the tender which offers the **best value for money**. The evaluation will be made by awarding each tender a number of points calculated as follows:

\[
\text{Number of "quality" points} \times 10000 \\
\text{Price of the tender}
\]

**FINAL SCORE:**
2) **Tender 2: Matrix Insight Ltd**

  a) *Understanding of objectives and tasks*

  Comments: [black box]

  Score achieved: [TBC]

  b) *Quality and appropriateness of the approach, methodology and working methods proposed for the tasks required*

  Comments: [black box]

  Score achieved: [TBC]

  c) *Project management: clarity of milestones, soundness of work plan and work method/soundness of resource allocation*

  Comments: [black box]

  Score achieved: [TBC]

  **Total score achieved:** [TBC]

  **Total amount:** EUR [TBC]
The contract will be awarded to the tender which offers the **best value for money**. The evaluation will be made by awarding each tender a number of points calculated as follows:

\[
\text{Number of "quality" points} \times 10000 \quad \frac{\text{Price of the tender}}{
\]

**FINAL SCORE:** [ ]
3) Tender 3: Ramboll Management Consulting and Eurasyum Ltd. (consortium)

a) Understanding of objectives and tasks

Comments: 

Score achieved:  

b) Quality and appropriateness of the approach, methodology and working methods proposed for the tasks required

Comments: 

Score achieved:  

c) Project management: clarity of milestones, soundness of work plan and work method/soundness of resource allocation

Comments: 

Score achieved:  

Total score achieved:  
Total amount: EUR  

6
The contract will be awarded to the tender which offers the **best value for money**. The evaluation will be made by awarding each tender a number of points calculated as follows:

\[
\text{Number of "quality" points} \times 10000 = \frac{\text{Price of the tender}}{}
\]

**FINAL SCORE:** □□□
4) **Tender 4: T.M.C. Asser Instituut in cooperation with IOM, International Organization for Migration, The Hague.**

   a) *Understanding of objectives and tasks*

   Comments: [blackened text]

   Score achieved: [blackened text]

   b) *Quality and appropriateness of the approach, methodology and working methods proposed for the tasks required*

   Comments: [blackened text]

   Score achieved: [blackened text]

   c) *Project management: clarity of milestones, soundness of work plan and work method/soundness of resource allocation*

   Comments: [blackened text]

   Score achieved: [blackened text]

   **Total score achieved:** [blackened text]

   **Total amount:** EUR [blackened text]

The contract will be awarded to the tender which offers the **best value for money**. The evaluation will be made by awarding each tender a number of points calculated as follows:

\[
\text{Number of "quality" points} \times 10000 \quad \text{Price of the tender}
\]

**FINAL SCORE:** [blackened text]
3.1 Proposals of abnormal low price cost:
Did the Committee exclude proposals of abnormally low price? No

<table>
<thead>
<tr>
<th>Tenderers</th>
<th>Criterion 1</th>
<th>Criterion 2</th>
<th>Criterion 3</th>
<th>Total points</th>
<th>Total price</th>
<th>FINAL score</th>
</tr>
</thead>
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<tr>
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</table>

4. Conclusions of the evaluation Committee

In light of the evaluation, the committee has established the following list based on merit.

<table>
<thead>
<tr>
<th>Soumissionnaires</th>
<th>Final score</th>
</tr>
</thead>
<tbody>
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<td>Andersson Elffers Felix and the VU University Amsterdam (consortium)</td>
<td></td>
</tr>
<tr>
<td>T.M.C. Asser Instituut</td>
<td></td>
</tr>
</tbody>
</table>

5. Justification for choice of contractor

Therefore, the evaluation committee proposes to award this contract to:

Ramboll Management Consulting A/S
Public Limited Company

Commercial register
Ramboll Management Consulting A/S
Oluf Palmes Allé 20
8200 Aarhus N
DK – Denmark

in consortium with:

Eurasylum Limited
Private Limited Company
VAT No.: [redacted]
Commercial register [redacted]

Eurasylum Limited
Carpenter Court, 1 Maple Road, Bramhall
Cheshire, SK7 2DH

If known, the proportion of the contract or the framework contract which the contractor intends to subcontract to third parties: 0%

Date 29/09/2009

Signature of the Members of the Evaluation Committee