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RESTREINT

CIREFI 22

NOTE

from: Presidency

to: CIREFI Group

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Subject: Exchange of information forms

Exchange of information forms

1. Combating illegal immigration and smuggling of persons into Community countries

Report form: Trafficking routes
Report form: Trafficking methods
Report form: Ad hoc warning of "pressure of migration"
Report form: Travel documents found to be irregular
Report form: Users of counterfeit documents
Report form: Ad hoc warning of "false documents"

2. Removal

Report form: Procurement of documents for the journey home
Report form: Coordination of deportation measures (for the "Information Exchange") along with attached list of countries

(Draft)
Report form: "trafficking routes"

Member State and reporting department: _____

Date of report: _____

Report for the period:

Indication of the **routes** most commonly used for trafficking at present (in the order of the cases detected)

Route	Routes and means of transport used								
	from ⁽¹⁾	to ⁽¹⁾	with ⁽²⁾	from	to	with	from	to	with
I									
II									
III									
IV									
V									

on route	Number of cases of trafficking	Number of facilitated persons	Number of facilitators
I			
II			
III			
IV			
V			

on route	Nationalities of the facilitated persons together with numbers	Nationalities of the facilitators together with numbers
I	/	/
II	/	/
III	/	/
IV	/	/
V	/	/

Additional information available from: _____ Telephone number: _____

Contact person : _____ Name

⁽¹⁾ Please use the usual international country codes (if air travel is involved: IATA airport codes).

⁽²⁾ Means of transport, please enter letter code: Plane = A, Bus = D

Boat = B, Car = E

Rail/train = C, not known = O.

(Draft)
Report form: "Trafficking methods"

Member State and reporting department:

Date of report: _____

Report for the period:

How is trafficking organized on the abovementioned routes?
(please mark with a cross)

Route

		I	II	III	IV	V
(a)	looked after by facilitator					
(b)	accompanied by facilitator up to:					
	1. Intermediate point					
	2. Intermediate point					
	3. Intermediate point/country of destination					
(c)	facilitated persons cross the border					
	with facilitator					
	without facilitator					
	not known					
(d)	facilitated persons recruited by:					
	newspaper adverts in the home country					
	promise of work					
	word-of-mouth					
	coercive measures					
	publicity leaflets					
	not known					
(e)	Trafficking also used for:					
	transporting drugs					
	transporting weapons, documents, etc.					

Which documents were used at the various stages on the five most frequently used routes?

Route	Stage on the route	counterfeit/falsified visa	counterfeit/falsified passport	without visa	without travel document	expired visa	expired passport	other
I	1							
	2							
	3							

II	1							
	2							
	3							

III	1							
	2							
	3							

IV	1							
	2							
	3							

	1							
V	2							
	3							

Additional information available from: Telephone number :

Contact person :

(Draft)
Report form: ad hoc warning "pressure of migration"

Member State and reporting department: _____

Date of report: _____

Findings for the period from: _____ to: _____

Main route (and means of transport) used: ⁽³⁾

from	to	with	from	to	with	from	to	with

Main border crossing point: _____

and/or section of border: _____

Nationality of the migrants (in the order of cases):

Order	number	nationality ⁽⁴⁾	of which:				
			refusal of entry at the border	application for asylum made	without valid travel documents	with counterfeit/ falsified travel documents ⁽⁵⁾	trafficking detected
1							
2							
3							
4							
5							

Additional information available from: telephone number: _____

Contact person: _____
Name

⁽³⁾ Please use IATA airport codes if air travel is involved and the following letters for the means of transport used: plane = A bus = D
boat = B car = E
rail/train = C not known = O

⁽⁴⁾ please use the usual international country code

⁽⁵⁾ where appropriate, also complete "ad hoc warning concerning relevant forgeries being produced at present"!

(Draft)
Report form: "document found to be irregular"

Member State and reporting department: _____

Date of report: _____

Report for the period	
Number of irregular documents detected in the reporting period	
Number of irregular documents detected during comparable period of the previous year	
Percentage change (%): increase/decrease	

Documents found to be irregular

Order according to number of types of document detected in each case:

Order	Nationality and type of document	Total number	of which			
			Counterfeit documents	Falsified documents	Indirect false authentication	Blank forms seized
1						
2						
3						
4						
5						

Additional information available from: telephone number: _____

contact person: _____

Name

(Draft)
Report form: "users of counterfeit documents"

Member State and reporting department: _____

Date of report: _____

Report for the period:	
Number of users of counterfeit documents in the reporting period	
Number of users of counterfeit documents detected during comparable period of previous year	
Percentage change (%) (increase/decrease)	

Users of counterfeit documents:

Order according to the nationality of the users in each case (please use usual international code)

Order	Nationality of users	Number of users	Type of counterfeit used			
			Counterfeit documents	Falsified documents	Indirect false authentication	Blank forms seized
1						
2						
3						
4						
5						

Additional information available from: telephone number: _____

contact person: _____

Name

(Draft)

Report form: ad hoc warning of "false documents"

Member State and reporting department:

Date of report:

1. User-specific details (please use, where possible, internationally accepted codes).

1	Type of document	
2	Nationality of document	
3	Nationality of users	
4	Places of issue	
5	Transit countries	
6	Places of entry	
7	Means of transport (where appropriate, include names of airlines)	
8	Number detected to date	

II. Characteristics of forgery (please mark with a cross)

1	0	0	Counterfeit recognizable by:	
1	1	0	–counterfeit UV safeguards	
1	2	0	–counterfeit watermark	
1	5	0	–counterfeit special security techniques such as:	
1	5	1	– hologram	
1	5	2	– kinegram	
1	5	3	– optically variable ink (OVI)	
1	5	4	– security threads	
1	5	5	– scrambled indicia	
1	5	6	– bar code	
1	5	7	– security fibres	
1	5	8	– fluorescent inks	
1	5	9	– planchettes	
1	6	0	– metameric motifs	
2	0	0	Falsification recognizable by:	
2	1	0	–photo exchanged	
2	2	0	–Falsification of personal data, such as:	
2	2	1	– date of birth	
2	2	2	– surname	

2	2	3	– first name	
2	2	4	– sex	
2	2	5	– height	
2	3	0	–Counterfeiting of document data:	
2	3	1	– document number	
2	3	2	– page number	
2	4	0	– date of issue	
2	4	1	– place of issue	
2	4	2	– validity	
2	5	0	–Exchange of document pages containing	
2	5	1	– personal details	
2	5	2	– visa(s)	
2	5	3	– sticker containing personal details	
4	0	0	Indirect false authentication by:	
4	1	0	– deception	
4	2	0	– bribery	
5	0	0	Seized blank forms:	
5	1	0	–found blank	
5	2	0	–already fraudulently issued	

Additional information available from: telephone number:

Contact person:

Name

(Draft)
Report form: "procurement of documents for the journey home"

Member State and reporting document

Date of report

Report for the period:

Cat. I: Countries which frequently refuse to accept applications for the issue of documents for the return journey on political grounds

Order	Country ⁽⁶⁾	Number of applications submitted	Number of documents issued	Number of refusals	Number of applications still pending	Proportion of documents not issued
1						%
2						%
3						%
4						%
5						%

Cat. II: Countries which make it impossible in practice for passport replacement papers to be issued because they set a range of requirements/conditions

Type of requirements for the submission of an application ⁽⁷⁾										
Order	Country	Passport	Identity card	Birth certificate	Military passport	Telephone interview with the alien	Presentation of the alien at the embassy	Evidence of voluntary return	Other conditions	Proportion of documents not issued
1										%
2										%
3										%
4										%
5										%

Cat. III: Countries which require a lengthy period for issuing documents for the return journey

Average processing time ⁽⁸⁾						
Order	Country	over 3 months	2-3 months	1-2 months	up to 1 month	Proportion of documents not (yet) issued
1						%
2						%
3						%
4						%
5						%

Additional information available from: telephone number:

Contact person:

- ⁽⁶⁾ please use internationally accepted country code
⁽⁷⁾ please put a cross in the appropriate box
⁽⁸⁾ please put a cross in the appropriate box

(Draft)
Report form: "coordination of deportation measures"
 (for the "Information Exchange")

Member State and reporting department:

Date of report:

Country of destination:	Destination:	Alternative destination:
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Routing	Departure airport	Transit airport(s)			Destination airport	Airline(s)			Type of flight (°)		Own deportation charter flights possible (°)	
		IATA Airport code	IATA Air-port code	IATA Air-port code		IATA Airport code	IATA Airline code	IATA Airline code	IATA Airline code	Regular	Charter	Yes
1												
2												
3												
4												
5												

Routing	Airline provides own security escort		Official security escort always required (°)		Official security escort required only where necessary		Through routing approval required (°)		Documents required for the alien usual international code if possible
	Yes	No	Yes	No	Yes	No	Yes	No	
1									
2									
3									
4									
5									

Routing	Flight costs (°)			Reservation possible		Booking office (address/accessibility)
	Deportee (one-way flight)	Security escort (outward and return flight)	Currency	Direct with airline	Only via travel agency	
1						
2						
3						
4						
5						

X = Please put x in appropriate box in each case

(Draft)
**List of countries for the Information Exchange on the
coordination of deportation measures**

1. Romania
2. Bulgaria
3. Federal Republic of Yugoslavia
4. Croatia
5. The former Yugoslavian Republic of Macedonia
6. Bosnia and Herzegovina
7. Poland
8. Turkey
9. Russia
10. Ukraine
11. Georgia
12. Belarus
13. Moldova
14. Armenia
15. Azerbaijan
16. Kazakhstan
17. Uzbekistan
18. Tajikistan
19. Estonia
20. Latvia
21. Lithuania
22. Albania
23. Algeria
24. Tunisia
25. Morocco
26. Senegal
27. The Gambia
28. Ghana
29. Nigeria
30. Côte d'Ivoire
31. Liberia
32. Togo
33. Benin
34. Cameroon
35. Congo
36. Zaïre
37. Angola
38. Sudan
39. Ethiopia
40. Lebanon
41. Syria
42. Jordan
43. Iraq
44. Iran
45. Afghanistan
46. Pakistan
47. India
48. China
49. Vietnam
50. Sri Lanka