

# EUROPEAN EXTERNAL ACTION SERVICE



MDR Administration and finances  
MDR.C. Human Resources  
MDR.C.6. Rights and obligations

*clotni*  
*le 25/9/13*

## APPLICATION FOR PERMISSION TO ENGAGE IN AN OUTSIDE ACTIVITY

### Article 12b of the Staff Regulations:

1. Subject to Article 15, an official wishing to engage in an outside activity, whether paid or unpaid, or to carry out any assignment outside the Communities, shall first obtain the permission of the Appointing Authority. Permission shall be refused only if the activity or assignment in question is such as to interfere with the performance of the official's duties or is incompatible with the interests of the institution.
2. An official shall notify the Appointing Authority of any changes in a permitted outside activity or assignment, which occur after the official has sought the permission of the Appointing Authority under paragraph 1. Permission may be withdrawn if the activity or assignment no longer meets the conditions referred to in the last sentence of paragraph 1.

### THE OFFICIAL OR AGENT

First name/NAME: **Gerhard SABATHIL**..... Personnel No: **344171**.....

Function and duties within the EEAS: **Director, EEAS I.B...**

### THE ACTIVITY

Name, activity and contact details of the employer/organisation:.....

**College of Europe, Dijver 11, BE 8000 Brugge**

Please describe the nature, duration and frequency of the contemplated activity as well as your position and responsibilities and, if any, the remuneration or other advantages

**8 hours, lecturing on the 'European External Action Service' during the next academical cycle..**

Please detail any direct or indirect, past or present, commercial, financial or contractual links (including grants) between the employer/organisation and yourself or the European Union

**n/a**

Please provide any other relevant information:

Place: *BEL*..... Date: *22/7*..... Signature: *[Signature]*.....

**Please complete, sign and send the form AND copy of the received proposal or invitation, to your superior AND to MDR-C6@eeas.europa.eu at least 30 days before the start of the planned activity**

OPINION OF APPLICANT'S SUPERIOR

First name/NAME: VIOREL ISTICIOAIA BUDURA ..

POSITION: MANAGING DIRECTOR MD I .....

Is the activity such as that it interferes with the performance of the official's duties or is incompatible with the interests of the institution? (If yes please provide details) *no*

Place: Brussels.....Date *23.07.2013* Signature: *[Signature]*

Please complete, sign and send this form via ARES to  
ve\_eas.mdr.c6.rights.obligations, within 15 days

\* \* \*

DECISION OF APPOINTING AUTHORITY / AUTHORITY WITH POWER TO CONCLUDE CONTRACTS

First name/NAME: *D O'SULLIVAN*.....POSITION: *COO*.....

Permission to engage in the above described outside activity is: ☒ GRANTED ☐ REFUSED

In case of refusal please provide grounds.....

Place: *BRUSSELS* Date *6/9/13* Signature: *[Signature]*

# EUROPEAN EXTERNAL ACTION SERVICE



Christine le  
25/8/13

## APPLICATION FOR PERMISSION TO ACCEPT HONOUR, DECORATION, FAVOUR, GIFT OR PAYMENT

*Article 11 of the Staff Regulations (Articles 11, 81 and 124 Conditions of Employment of other agents)*

*An official shall carry out his duties and conduct himself solely with the interests of the Communities in mind; he shall neither seek nor take instructions from any government, authority, organisation or person outside his institution. He shall carry out the duties assigned to him objectively, impartially and in keeping with his duty of loyalty to the Communities.*

*An official shall not without the permission of the appointing authority accept from any government or from any other source outside the institution to which he belongs any honour, decoration, favour, gift or payment of any kind whatever, except for services rendered either before his appointment or during special leave for military or other national service and in respect of such service.*

### THE OFFICIAL OR OTHER SERVANT

Title, First name, NAME: **Gerhard SABATHIL**.....Personnel No: **344171**

Function and duties: **Director, EEAS I.B.**.....

### REQUESTS PERMISSION TO ACCEPT THE FOLLOWING

Description: **Lecturing on EU - external relations service – past, present, future; at College d'Europe in Bruges**  
.....

Estimated value: **8 hours at € 150,-- each**  
.....

Reasons and context (if contextual to a publication of work, a speech or outside activity, please sign, complete and join the relevant form):.....

**5<sup>th</sup> year continuation of the compact seminar during two half days holidays.**

Already received from the same source (description and date, please add pages if necessary): .....  
.....

Date and Signature

25/8/13 [Signature]

AS SOON AS YOU ARE AWARE OF THE OFFER, PLEASE COMPLETE, SIGN AND SEND THIS FORM  
AND COPY OF THE OFFER VIA ARES TO: [VE\\_EEAS.MDR.C6.RIGHTS.OBLIGATIONS](mailto:VE_EEAS.MDR.C6.RIGHTS.OBLIGATIONS)  
(IN CASE YOU DO NOT HAVE ACCESS TO ARES PLEASE E-MAIL TO [MDR-C6@EEAS.EUROPA.EU](mailto:MDR-C6@EEAS.EUROPA.EU))

### DECISION OF THE APPOINTING AUTHORITY / AUTHORITY AUTHORIZED TO CONCLUDE CONTRACTS

APPLICATION IS: ☒ **ACCEPTED** ☐ **REJECTED** (instructions in case of rejection):

**ACTIVITY.... CAN... BE... ACCEPTED..... WITHOUT..... REMUNERATION.....**  
.....

Name/ Position

**D.O'SULLIVAN**  
**COO**

Signature / date

[Signature]