Dear [Name],

First and foremost we acknowledge receipt of your email and greatly appreciate the opportunity to respond to the EU tender for the development, production, priority-purchasing options and supply of COVID-19 Vaccines for EU Member States. We are very eager to ensure that we provide a robust & complete submission that meets the Sante Procurement Team needs.

To ensure completeness I would like to ask a few questions that will help guide our ability to file a successful submission:

- We understand that if we have questions we are to use this email. We also understand that it could take up to a day for turn-around response. Can you confirm this is the current turn-around times on questions given the upcoming holidays for us both? Will your team be available over the weekend or over the holidays to answer questions?
- Regarding the holidays – like you, we are going to be doing our best to ensure adequate resources to complete the submission on time. To that end, we must kindly ask if there is any consideration that can be given acknowledging the overlap of the upcoming holidays (for us both) by granting an extension of time on the [Name] 18 décembre 2020 15:59

We look forward to hearing back from you. Thank you again for your consideration.

Kindest Regards,

NOVAVAX
Creating Tomorrow’s Vaccines Today

21 Firstfield Road
Gaithersburg, MD 20878
Direct Line: [Direct Line]
Mobile: [Mobile]
Email: [Email]
www.novavax.com

From: [From]
Sent: Thursday, December 17, 2020 1:21 PM
Subject: Call for tenders SANTE/2020/C3/087 for the development, production, priority-purchasing options and supply of COVID-19 Vaccines for EU Member States

Dear [Name],

I am pleased to request you to submit a tender in response to the call for tenders in the subject.

Please find enclosed for your consideration the following procurement documents:

1. Invitation to tender
2. Tender specifications
3. Annex 6 – Financial offer
4. Annex 7 – Commission Decision on approving the agreement with Member States on procuring COVID-19 vaccines on behalf of the Member States and related procedures

If you are interested to submit a final tender, please send your offer by e-mail to [email] by [Date].

Best regards,
On Behalf of Sandra Gallina

European Commission
DG Health and Food Safety