## (CHAFEA/D) sent a INFORMAL to Consortium on 17/09/2019 12:55 in context GAP-874747:

Dear N	<b>A</b> r	

As mentioned in my previous email, please find additional information on the Grant Agreement Preparation (GAP) process (this is the same information sent by e-mail earlier today).

Please remember to confirm the starting date of your project - by 25 September 2019 at the latest.

As foreseen in the invitation letter, for all communications regarding the project please always use the "Communications Centre" within your project space on the "Funding & Tender Opportunities" portal.

However if you need to send me an email for a more flexible communication, please remember to add always in the subject the [project number] and [acronym] putting also on copy CHAFEA-AGRI-GRANTS@ec.europa.eu. This allows us a better follow up of the project by our team.

Please note that for matters concerning technical issues or questions about the portal (i.e. registration, participant role management, etc.), you shall contact directly: EC-SEDIA-SUPPORT@ec.europa.eu or by phone +32

(read more)	(C
context <b>Project</b> :	(Consortium) sent a INFORMAL to EU on 18/09/2019 15:54 in
Dear Mrs.	,

I hope this message finds you well.

I'm writing because we have a small issue with the PIC of our project coordinator: Interporc.

In August Interporc was asked to proceed with the legal entity validation (PIC validation) and LEAR appointment (as were Aligrupo and Agrupalto). However, Interporc's PIC remains as "Declared" and not "Validated".

Interporc has already sent a message thought the messages system but has received no reply.

We are a bit worried as Interporc is signaled in red in the Validation report of the Grant preparation because it's considered "an international organization". Also, Interporc's PIC remains declared only.

Interporc is a Spanish organization and not an international organization and has presented the documents to prove it.

Can you neip us to solve the issue?
Thank you in advance for your help.
Kind regards,
(read more) (CHAFEA/D) sent a INFORMAL to Consortium on 20/09/2019 12:06
in context <b>Project</b> :
Dear Mr. ,
I can see in the system that for Interporc PIC , all documentation have been submitted and the validation team is working in it. The validation process is on going. If any issue appears, they will contact you immediately.
Best regards,
Project Officer
(CHAFEA/D) sent a INFORMAL to Consortium on 23/09/2019 12:34 in context Project:
Dear Mr ,
As discussed with my colleague, and last week REA will take care of the analysis of the documents you sent and validation or request of further documents if necessary. In the meantime you can proceed with the steps of GAP following the communication and e-mail I sent last week.
Kind regards,
Project officer
(read more) (Consortium) sent a INFORMAL to EU on 02/10/2019 12:53 in context GAP-874747:

I hope this message finds you well.
We just submitted the Grant Agreement preparation information for the project 874747 - From Farm To Fork.
The implementing body has already been chosen through an internacional call for agencies. Therefore, we filled in the Report on Subcontracting. please find it attached and let me know if this is what is required at this point.
Thank you in advance for your help.
Kind regards,
(read more)
(CHAFEA/D) sent a INFORMAL to Consortium on 07/10/2019 12:56 in context GAP-874747:
Dear ,
Thanks for your message including the subcontracting report. We will analyse it and come back to you if necessary.
Kind regards,
Project officer
(read more)
(CHAFEA/D) sent a INFORMAL to Consortium on 11/10/2019 16:54 in context GAP-874747:
Dear ,
Thank you for submitting the GAP. Please find below some initial comments to continue with the GAP process. As you can see we have re-opened the grant agreement preparation and it is now in your side. The same comments are submitted via the communication centre In the system:  1. We have noticed that the e-mail address of the contact persons (

<ul><li>6.2.A for eligibility of personnel costs).</li><li>2. Please fill in/select the data corresponding to the bank account and sign Declarations of</li></ul>
honour.  3. We have noticed that the legal signatory AGRUPALTO does not have an e-mail address of Agrupalto. Isn't a member of the staff?  4. Could you explain how the effort/WP has been calculated?  The efforts should be recorded as man-months: the effort in a Work Package equals the nu
(read more)
(CHAFEA/D) sent a INFORMAL to Consortium on 11/11/2019 16:20 in context GAP-874747:
Dear,
We have checked the subcontracting report for the implementing body and we have a doubt concerning the subcontracting amount (value of the procurement procedure). In the report the amount isEUR while the amount for subcontracting of the implementing body in the detailed budget table isEUR. Could you please correct or clarify?
Kind regards,
(read more)  (Consortium) sent a INFORMAL to EU on 18/11/2019 11:33 in context GAP-874747:
Dear,
We checked the report on subcontracting and there was a mistake. I'm really sorry about this.
We added the costs of the implementing agency to the cost of the evaluating body.
Now, when making the corrections, I also detected that there was a 1000€ difference (another mistake).
The breakdown for the project is:
- Proposing organizations: $\in$
- Implementing body:    €
- Evaluation body:€

remind you that according to the GA, coordination tasks cannot be subcontracted (see art.

Please let us know if there's something else you need from us.

Attached is the corrected report on subcontracting.

We wish you a nice week!
Kind regards,
read more)  (Consortium) sent a INFORMAL to EU on 18/11/2019 22:59 in
context <b>GAP-874747</b> :
Dear ,
We finished all the updated to the DoA. Attached you will find the revised DoA.
We haven't updated it yet to sygma. Should we do it now or do you want to have a look first?
Looking forward to your feedback.
Kind regards,
(read more)  (CHAFEA/D) sent a INFORMAL to Consortium on 19/11/2019 10:28 in context GAP-874747:
Dear ,
Please upload it and submit so that the financial cell can also check. However, you will have to make one single pdf with the DoA and fthe detailed budget table.
Kind regards,
(Consortium) sent a INFORMAL to EU on 19/11/2019 11:00 in context GAP-874747:
Dear ,
Thank you for your feedback.
It's done!

Kind regards,
(read more)
(CHAFEA/D) sent a INFORMAL to Consortium on 19/11/2019 11:20 in context GAP-874747:
Dear ,
We cannot see it on our side. Please check that you have submitted to EU.
Kind regards,
(read more)
(Consortium) sent a INFORMAL to EU on 19/11/2019 11:51 in context GAP-874747:
Dear ,
I don't know what happened. Sorry!
I uploaded it again. Can you please recheck?
Thank you for your help.
Regards,
(read more)  (CHAFEA/D) sent a INFORMAL to Consortium on
19/11/2019 11:57 in context GAP-874747:
Dear ,
I am afraid that we can still see it in your side.

Kind regards,
(read more)  (Consortium) sent a INFORMAL to EU on 19/11/2019 12:09 in
context GAP-874747:
Dear ,
I can see it and I can even download it when I click on the blue arrow. Please see the screen shoots attached.
What else can I do?
Regards,
(read more)
(read more)  (CHAFEA/D) sent a INFORMAL to Consortium on 27/11/2019 14:46 in context GAP-874747:
(CHAFEA/D) sent a INFORMAL to Consortium on
(CHAFEA/D) sent a INFORMAL to Consortium on 27/11/2019 14:46 in context GAP-874747:
(CHAFEA/D) sent a INFORMAL to Consortium on 27/11/2019 14:46 in context GAP-874747:  Dear o,  As regards the report on subcontracting, the amount is now consistent with the detailed budget table. However, please be more narrative in the description of the reply, without using a simple YES/NO E.g. mention the agencies that participated in the competition and the one
(CHAFEA/D) sent a INFORMAL to Consortium on 27/11/2019 14:46 in context GAP-874747:  Dear
(CHAFEA/D) sent a INFORMAL to Consortium on 27/11/2019 14:46 in context GAP-874747:  Dear o,  As regards the report on subcontracting, the amount is now consistent with the detailed budget table. However, please be more narrative in the description of the reply, without using a simple YES/NO E.g. mention the agencies that participated in the competition and the one that was finally selected. The award criteria against which the evaluation was carried out etc.  Kind regards,
(CHAFEA/D) sent a INFORMAL to Consortium on 27/11/2019 14:46 in context GAP-874747:  Dear O,  As regards the report on subcontracting, the amount is now consistent with the detailed budget table. However, please be more narrative in the description of the reply, without using a simple YES/NO E.g. mention the agencies that participated in the competition and the one that was finally selected. The award criteria against which the evaluation was carried out etc.  Kind regards,

Please find enclosed the Report on subcontracting with more details regarding the implementing body selection.
If you need more information, just let me know.
I wish you a nice weekend!
Kind regards,
(read more)  (Consortium) sent a INFORMAL to EU on 31/01/2020 13:17 in context Project:
Dear ,
I hope you are doing well.
As discussed during the Inception Meeting, we would like to make a change in our project for year 1. We would like to change our presence in the SIAL fair to the FMA fair.
Attached is the justification for this change.
Looking forward to your feedback.
I wish you a nice weekend!
Kind regards,
(read more)  (Congortium) sont a INFORMAL to EU on 31/01/2020 18:27 in
(Consortium) sent a INFORMAL to EU on 31/01/2020 18:37 in context Project:
Dear ,
I just realized that the attachment we sent you earlier is incorrect.

I kindly ask you to please discard that attachment and consider this new one.
Thank you for your help.
Kind regards,
(read more)
(CHAFEA/D) sent a INFORMAL to Consortium on 03/02/2020 15:16 in context Project:
Dear ,
Thanks for your message. We take note of this change. Please remember to explain this change/deviation in the corresponding deliverable and in the periodic report.
Kind regards,
(read more)  (CHAFEA/D) sent a INFORMAL to Consortium on 11/03/2020 11:49 in context Project:
Dear beneficiary,
Following the recent outbreak of coronavirus in the EU and elsewhere, our grant beneficiaries are experiencing increasing difficulties in carrying out implementation of their projects.
We would like to reassure you that Chafea team will accompany you in the process of adapting the implementation of your project in order to respond to the constantly evolving situation. Such adaptations may be necessary to protect the health and safety of your team and participants to any events planned in the context of your grant, but also to ensure impactful implementation, which in the current context might not be possible.
In relation to events planned under your grant, Chafea recommends to postpone all cross-border events organised by you that are planned until April 13 or to explore the possibility of carrying out these activities remotely, when feasible.
Chafea has decided to apply for the above cases the rules on force majeure pursuant to Art 35 of the grant agreement.
We kindly r
(read more)

(Consortium) sent a INFORMAL to EU on 18/03/2020 12:21 in context Project:
Dear ,
I hope you are doing well!
Please find enclosed a document with the changes we are expecting related with the Covid-19 situation.
If you need any additional information, please let us know.
Stay safe!
Kind regards,
(read more) (Consortium) sent a INFORMAL to EU on 18/03/2020 12:25 in context DLV-874747:
Dear ,
I hope you are doing well.
For this project we had a deliverable for 01/04/2020 called "Implementation list of future events". As you know the Covid-19 has been having a big impact on our program.
We just submitted a document with the changes we expect to implement to adapt our program, as a result of the Covid-19 situation.
Would it be possible to postpone the due date of this deliverable until the situation is more defined and calm?
Looking forward to your feedback.
Kind regards,

more)

(Consortium) sent a INFORMAL to EU on 06/04/2020 14:01 in context DLV-874747:
Dear ,
I hope this email finds you well in these challenging and difficult times.
I'm writing to let you know that we are working on the development of our program. The situation in China has improved and we developed some contacts mainly to make progress in the online area.
- Content development. Information to develop the campaign messages and achieve the action objectives, such as:
o Features of the EU pork and its production process. Why it is unique.
o Cuts of the EU pork. o Information about the campaign, planned activities and how to get in touch. o News about the product, the industry or the market.
o Chinese and European style recipes. o What to look for when purchasing pork. How to identify European pork.
o Links to e-commerce platforms filtering to show results only of EU pork.  · Photo and video shooting in the works, to be done in Beijing instead of the EU for now due to the COVID-19 situation. Need approval to refine the shooting plan a
(read more)
(CHAFEA/D) sent a INFORMAL to Consortium on 06/04/2020 14:22 in context DLV-874747:
Dear ,
It is very good news that the activities will be carried out. I will give you feedback to the communication concept by Wednesday EOB. Is this fine?
Kind regards,
(read more)  (Consortium) sent a INFORMAL to EU on 06/04/2020 16:28 in
context <b>DLV-874747</b> :
Dear ,

Thank you for your prompt feedback.
That would be great!
Have a nice week!
Trave a fine week:
Regards,
(read more)
(CHAFEA/D) sent a INFORMAL to Consortium on 07/04/2020 17:39 in context DLV-874747:
Dear ,
The deliverable on subcontracting has been revised. It has been rejected because there are some minor comments to be implemented. However, if comments are taken into consideration the campaign looks very nice.
I hope everything is fine and you can go ahead with the activities as planned in your last communication.
Kind regards,
(read more)  (CHAFFA/D) sont a INFORMAL to Consortium on
(CHAFEA/D) sent a INFORMAL to Consortium on 07/04/2020 17:51 in context Project:
Dear,
Thanks for your message describing the changes you can now foresee in the implementation of the project due to Covid-19.
According to the planning that you have sent there may be a need for amendment for Adaptations 4 and 5. However, I propose that for the time being we wait and we revise again the situation in 1 month time to see if the same planning is still valid or it would need further updating.
I hope you agree with this approach.
Kind regards,

(read more)
(CHAFEA/D) sent a INFORMAL to Consortium on 07/04/2020 17:56 in context DLV-874747:
Dear ,
In line with my previous message, we can postpone the date of the deliverable "Implementation list of future events" until the situation is more certain.
Kind regards,
(read more)  (Consortium) sent a INFORMAL to EU on 09/04/2020 13:47 in context DLV-874747:
Dear,
Thank you very much for your prompt feedback.
Do you mean the deliverable on subcontracting or the deliverable of the communication concept (D5.1)?
I saw the letter of rejection for the communication concept deliverable an we will work on all those comments ASAP.
Stay safe!
Kind regards,
(read more)  (CHAFEA/D) sent a INFORMAL to Consortium on 09/04/2020 14:12 in context DLV-874747:
Dear ,
Sorry, I meant the deliverable on the communication concept.
Kind regards,

(read more)  (Consortium) sont a INFORMAL to FIL on 27/04/2020 18:15 in
(Consortium) sent a INFORMAL to EU on 27/04/2020 18:15 in context DLV-874747:
Dear ,
I hope this message find you well.
As per the message we sent you on 06 April, we are developing the E-commerce area of our campaign.
We signed a contract with Chunbo, one of the biggest online platforms in China, to publicize our products.
We expect to start around mid-May (still to be confirmed).
Therefore, we made a document regarding this specific activity with what was foreseen in the DoA and what is being implemented. Please find it attached.
When possible, could you please let us know if this looks OK for you?
Stay safe and well!
Kind regards,
(read more)
(CHAFEA/D) sent a INFORMAL to Consortium on 28/04/2020 12:34 in context DLV-874747:
Dear ,
I am afraid you forgot to attach the document. Could you please re-send it?
Kind regards,
(read more)

(Consortium) sent a INFORMAL to EU on 28/04/2020 20:54 in context DLV-874747:
Dear ,
Sorry about that!
Here it is.
Thank you.
Kind regards,
(read more) (CHAFEA/D) sent a INFORMAL to Consortium on 29/04/2020 13:01 in context DLV-874747:
Dear ,
Many thanks for sending the detailed description of the E-commerce activity of the campaign. This is fine and I hope that the situation with COVID-19 allows the implementation.
Please proceed with the planned activity and remeber to clearly describe it or any changes that could take place in the corresponding deliverable and periodic report.
Kind regards,
(read more) (Consortium) sent a INFORMAL to EU on 07/05/2020 11:09 in
context DLV-874747:
Dear
I hope you are doing well.
The implementing body we are working with,, has some doubts regarding the language to use in certain situations and, they asked us to check directly with you.

We would like to know whether we should use English, Chinese or any indistinctively in the

following situations, and also if the suggested Chinese translations done by us are OK, or we need to wait for an official Chinese translation from CHAFEA.

## **Disclaimer**

Disclaimer in English: The content of this promotion campaign represents the views of the author only and is his/her sole responsibility. The European Commission and the Consumers, Health, Agriculture and Food Executive Agency (CHAFEA) do not accept any responsibility for any use that may be made of the information it contains.

Disclaimer in Chinese (our own translation): 本活动的内容仅代表作者个人的观点,并且仅由他/她承担责任。欧盟委员会以及消费者,卫生,农业和食品执行局(CHAFEA)对其中所含信息的任何使用不承担任何责任。

There is no specific requirement on the language of the disclaimer in the Grant Agreem...

As regards your questions:

I am fine and I hope you are also doing well.

- 1. Disclaimer: The GA Art. 22.1.3 does not specify the obligation to include the disclaimer in the language of the target market so it can be either in English or Chinese (free translation since official translation is not provided).
- 1. Text accompanying EU Emblem: The GA Art. 22.1.2.1 specifies the obligation to include the text in the language of the target market (Chinese). For Chinese no official translation is provided.

Please go ahead with your translations.

(read more)

(Consortium) sent a INFORMAL to EU on 21/05/2020 13:21 in context DLV-874747:

Thank you for your feedback.

Dear,

Kind regards,
(read more)  (Consortium) sent a INFORMAL to EU on 19/08/2020 13:56 in context Project:  Dear,
I hope you are doing well.
I'm writing with an update regarding the changes in the implementation of the project due to Covid-19.
In March we had submitted a document with the foreseeable planing. At the time, you gave us the following feedback regarding adaptations 4 and 5:
"According to the planning that you have sent there may be a need for amendment for Adaptations 4 and 5. However, I propose that for the time being we wait and we revise again the situation in 1 month time to see if the same planning is still valid or it would need further updating."
The situation, in China and Europe, has evolved with some "ups and downs"!
We prepared a new document with a few changes we would like to implement to our project. Please find it attached.  Changes 1 and 2 are an update of the adaptations 4 and 5 of the first document. Changes 3 and 4 correspond to a new activity we would like to implement.
We would like to have your feedback before we go ahead with any of the changes.
Looking forw (read more)  (CHAFEA/D) sent a INFORMAL to Consortium on 20/08/2020 12:02 in context Project:
Dear ,

I hope you are also doing fine.

Thanks for your detailed message explaining the changes foreseen in view of the adaptations of the project due to the Covid-19 situation. As I understand, there will be no changes in the overall budget nor in the entire amount of Direct costs of subcontracting but only some budget shifts within this category. From this point of view an amendment would not be necessary.

On the other hand, considering that new activities will be introduced, the grant agreement will, most likely, have to be amended.

I would like to suggest that as a first step, you send me by e-mail a revised Annex I with all changes necessary due to the situation in track changes. The amendment has to provide for any modifications that may be necessary to adapt the action to the new implementation conditions (all changes suggested in your message and any others that you may foresee).

The revision of the DoA (section 6) will surely have an impact in other sections of Annex I su...

(read more)

(Consortium) sent a INFORMAL to EU on 14/09/2020 12:47 in
context Project:
Good morning ,
I hope you are doing well.
We are developing all the activities that are possible, within the context of Covid.  Unfortunately, some activities are impossible to carry out this year, due to the situation of Covid and the restrictions of movement of people.
We tried to do a deep analysis, and very realistic, of what it is possible for us to do or not.
Attached, is document with changes to some activities, without changes to the approved budget.  As requested, I also send the DoA with all changes duly noted.
As requested, I also send the DoA with all changes duly noted.
If you need any more information, fell free to ask.
Looking forward to your feedback.  Kind regards,
(read more)
(CHAFEA/D) sent a INFORMAL to Consortium on 14/09/2020 15:36 in context Project:
Dear .

Thanks for sending the detailed planning. I am out of office for the rest of the week so i will send you some feedback upon my return.
Kind regards,
(read more)  (Consortium) sent a INFORMAL to EU on 24/09/2020 13:48 in context Project:
Dear ,
I hope you are doing well.
I'm writing regarding our presence in the CIIE fair in China. This fair was included in our program since the beginning and will take place in November 2020.
The fair's organization has been posing some problems to our implementing body, Eibens.
CIIE's organization started by saying that they wouldn't allow the use of the EU flag, the national flags of Spain and Portugal nor the Interporc logo as it has the colors of the Spanish flags. According to them, the EU logo could not be included as we are not an EU official pavilion.
This limitation would conflict directly with Chafea's rules on logos use and was included unilaterally by the organizers yesterday since neither the contract nor the exhibitor handbook indicates anything about it.
Eibens studied carefully the contract and exhibitor's handbook, which makes no reference to these limitations and after long discussions with them seems that they will accept EU flag as long as we have authorization lett
(read more)  (CHAFEA/D) sent a INFORMAL to Consortium on 25/09/2020 09:40 in context Project:
Dear ,
I take note of this and I am consulting it internally since, as far as I know, we never had a similar case.
I will come back to you as soon as I receive some feedback.
Kind regards,
(read more)

(CHAFEA/D) sent a INFORMAL to Consortium on 28/09/2020 10:41 in context Project:
Dear ,
The provisions that allow/oblige the beneficiaries to use the EU emblem and Enjoy signature with the EU flag are included in the GA - article 22. You could maybe provide this text to the organisers of CIIE fair. Otherwise, I could also send you an e-mail with this text.
(Consortium) sent a INFORMAL to EU on 28/09/2020 12:30 in context Project:
Dear ,
Thank you for your feedback.
CIIE won't accept a part of our Grant Agreement (we won't send them the full GA).
Would it possible for you to send us as email with all this information so we can forward it to the CIIE's organization.
Thank you for your help on this.
Kind regards,
(read more)
(CHAFEA/D) sent a INFORMAL to Consortium on 29/09/2020 12:35 in context Project:
Dear,
I have sent you an e-mail highlighting the obligation to follow the GA. Please let me know if this is fine.
Kind regards,
(read more)

(Consortium) sent a INFORMAL to EU on 29/09/2020 12:43 in context Project:
Dear ,
Thank you very much for your help on this subject.
We'll forward the email to CIIE and hopefully all will be clear for them.
Kind regards,
(read more)  (CHAFEA/D) sent a INFORMAL to Consortium on 29/09/2020 14:21 in context Project:
Dear ,
After analysing the revised DoA with track changes, I can see that the solutions that have been found to continue the project taking into consideration the limitations due to Covid-19 crisis do not include entirely new activities but it is more directed towards the re-enforcement of already existing activities. This has led to a re-shuffling of the budget within the subcontracting costs but there hasn't been an increase in this cost category.
Considering the above, I don't think that an amendment of the GA would be necessary. I would however, like to remind you to include and explain the changes carried out during the reporting phase in the 1st interim report.
Kind regards,
(read more)  (Consortium) sent a INFORMAL to EU on 07/10/2020 12:58 in context Project:
Dear ,
I hope you are doing well.

As I told you, we sent your email to CIIE organization. They didn't accept it. They replied "well received" but, on the phone, stated that they need an actual document signed with an actual signature (they stressed they wouldn't accept a digital one).

Attached you will find a letter similar to the one they are requesting. This example was made by CHAFEA to Eibens regarding another campaign Eibens is running in China. The exemples are in both Chinese and English. Where it says, it should say INTERPORC and AGRUPALTO, or just remove that part entirely, as the body of the message should be enough.
I'm really sorry to bother you with this but, we already invested in this fair (booth, rental, etc) and they say that if we don't provide something like this they won't allow us to participate and they won't reimburse us.
If If you think it's easier, we can talk on the phone regarding this.
Thank you again for your support on this matter.
Looking forward
(read more)
(CHAFEA/D) sent a INFORMAL to Consortium on 09/10/2020 17:48 in context Project:
Dear,
Please find attached a letter for translation into Chinese. I hope this will be fine.
The English version will be signed by my Head of Unit and the Chinese version will be attached as Annex.
Please send me the Chinese version so that I can forward her both.
Kind regards,

(CHAFEA/D) sent a INFORMAL to Consortium on

Dear Beneficiary,

20/11/2020 17:42 in context **Project**:

DG RTD has organised the H2020 COORDINATORS' Day - Amendments / Reporting and Payments. Is a one day training on 27 November 2020. Deadline registration is 25th November.

The participation is online only and free of charge. May be you or one of your partners is interested. Please keep in mind that although most of the processes are the same some explanations might be specific for the research H2020 programme.

## Registration:

<u>https://ec.europa.eu/digital-single-market/events/cf/coordinators-day-on-amendments-and-reporting/register.cfm</u>

Registered participants will receive by email a link to the online session the day before of the event

Agenda and presentations of the event will be available after the event under

https://ec.europa.eu/research/participants/data/ref/h2020/other/events/2020-11-27/h2020-coordinators-day-agenda\_en.pdf

Best regards,

Chafea Grants Team

(read more)