

LetsTalkAboutPork (874593)
AGRI-MULTI-2019

Extraction from the Communication center in the System

██████████ (CHAFEA/D) sent a **INFORMAL** to **Consortium** on **17/09/2019 17:03** in context **GAP-874593**:

Dear coordinator

As mentioned in my previous email, please find additional information on the Grant Agreement Preparation (GAP) process (this is the same information sent by e-mail earlier today).

Please remember to confirm the starting date of your project - by 25 September 2019 at the latest.

As foreseen in the invitation letter, for all communications regarding the project please always use the "Communications Centre" within your project space on the "Funding & Tender Opportunities" portal.

However if you need to send me an email for a more flexible communication, please remember to add always in the subject the [project number] and [acronym] putting also on copy CHAFEA-AGRI-GRANTS@ec.europa.eu.

This allows us a better follow up of the project by our team.

Kind regards

██████████

(read more)

██████████ (**Consortium**) sent a **INFORMAL** to **EU** on **02/10/2019 21:59** in context **GAP-874593**:

Dear ██████████

I hope this message finds you well.

We just submitted the Grant Agreement preparation information for the project 874593 - Let's Talk About Pork.

The implementing body has already been chosen through an international call for agencies. Therefore, we filled in the Report on Subcontracting. please find it attached and let me know if this is what is required at this point.

Thank you in advance for your help.

Kind regards,

[REDACTED]

(read more)

[REDACTED] (CHAFEA/D) sent a **INFORMAL** to **Consortium** on **03/10/2019 16:00** in context **GAP-874593**:

Dear [REDACTED]

I have reopened your GAP. Few changes are needed in the system:

In the tab beneficiaries:

- Please define asap the legal signatory for the coordinator and for the beneficiary Agrupalto
- Add the bank account once you know the final coordinates

In the tab WP:

- Please merge the WP Other activities in the Communication tools as suggested by us by email last September 17.
- Efforts are not properly calculated, you should insert the 1 Man-month for all the WP entirely subcontracted

In the tab DLV:

- Please follow our suggestion of DLVs, sent back to you on September 17.
- 49 deliverables in total are really difficult to tackle, we prefer to simplify your project management.
- The final evaluation report (Y3) is missing; please add it.

In addition, in the DOA the changes made on the submitted proposal should be visible for us. Please submit by email a copy in track changes or put the changes in red colour to facilitate our review of the proposal.

I would strongly advise you to not submit your GAP b...

(read more)

[REDACTED] (CHAFEA/D) sent a **INFORMAL** to **Consortium** on **04/10/2019 10:03** in context **GAP-874593**:

Dear [REDACTED]

Unfortunately we cannot accept your report on subcontracting. There are several discrepancies between this document and the detailed budget + the section 8.5 of your proposal (page 66):

- you mention a national rule (**royal decree 38/2017**) while in the report you mark NO;
- the budget indicated for the selection is [REDACTED] while in the proposal's budget (except [REDACTED] the whole subcontracting costs are [REDACTED]. Please explain the difference of [REDACTED] **EUR** not covered by a competitive procedure;
- you mention that [REDACTED] won the competition and you list the WP7 under this report. As you know, legally the **Evaluation** task must be separate by the execution. Your report is therefore incorrect. Provide additional explanation;
- Finally, please be more narrative in the description of each reply without using a simple YES/NO. E.g.: you mention 4 agencies, who were the other three that participated to the competition? How many procedures were organised...

(read more)

[REDACTED] (**Consortium**) sent a **INFORMAL** to **EU** on **04/10/2019 12:58** in context **GAP-874593**:

Dear [REDACTED]

We submitted because we thought this was the way to let you know we had uploaded everything into the platform.
Sorry about the mistake!

We have attributed the PLSIGN's for both organizations (as well as the other two). However, they are not appearing in the Grant Agreement platform.
The bank account is on validation process.

We will merge the WP Other activities in the Communication tools.

Regarding the efforts, for the WP2 to 9, we attributed 1 man-month, per WP, per partner. For WP1 we calculated the man-month for each partner.

For the deliverables, I'm sorry but I'm not entirely sure I understand what you mean. You want us to upload them as per your table of September 17th?
What we did was try follow the GAP Guide that says one deliverable per WP, per Year. However, some WP have different types of deliverables. This is why some WP have more than one.

I can't access the Grant Agreement Preparation anymore. The link is not appearing.
Can you help me with this?

Tha...

(read more)

[REDACTED] (CHAFEA/D) sent a **INFORMAL** to **Consortium** on **04/10/2019 14:51** in context **GAP-874593**:

Dear [REDACTED]

To reopen a GAP, several internal validation steps are necessary. For this reason, it takes time and we advice you to send us back the DOA first by email and then to fill in the information in the system.

In the meantime, you can forward me the DOA in track changes on my personal mailbox.

As for the deliverables, because there are "reports", you can merge several tools/visuals/report in only one report, sent on yearly basis.

E.g. you have actually: PR offices DLV and Press events DLV that can be merged; OR website merged with social media. We would like to facilitate your reporting and reduce your workload.

You can in the description of the DLV be more explicit on the content of the deliverable and its different components.

Hope it helps.

Have a nice week-end

[REDACTED]

(read more)

[REDACTED] (**Consortium**) sent a **INFORMAL** to **EU** on **04/10/2019 18:42** in context **GAP-874593**:

Dear [REDACTED]

Thank you very much for you kind email and reply.

We are revising the DoA and will send it to you by email on Monday.

Regarding the deliverables, I understand what you have explained. We will correct them accordingly-

Have a wonderful weekend!

Kind regards,

[REDACTED]

(read more)

[REDACTED] (**Consortium**) sent a **INFORMAL** to **EU** on **05/11/2019 12:54** in context **GAP-874593**:

Dear Vincenza,

I hope you are doing well.
It was nice talking to you the other day.

I'm writing to know if the changes in the DoA we sent you are OK.

Looking forward to your feedback.

Kind regards,

[REDACTED]

Phone: +351 [REDACTED]

Email: consult.act.lda@gmail.com

(read more)

[REDACTED] (**CHAFEA/D**) sent a **INFORMAL** to **Consortium** on **06/11/2019 14:44** in context **GAP-874593**:

Dear [REDACTED]

While waiting for the finalisation of the Grant Agreement file in the system and before launching the GA signature, I would like to clarify with you the issue of the GA Article 28 on the financial responsibility of recoveries.

The financial viability of all the partners in your project, 874593 LetsTalkAboutPork, were assessed as good.

Therefore, we will choose OPTION 2 under the Article 28.1, which requires 'limited joint and several liability' of beneficiaries (with individual ceilings). In this case, Article 28.1 will read:

ARTICLE 28 — RECOVERY OF UNDUE AMOUNTS

28.1 Amount to be recovered — Calculation — Procedure

The Agency will —at the payment of the balance or afterwards — claim back any amount that was paid, but is not due under the Agreement.

The coordinator is fully liable for repaying debts of the consortium (under the Agreement), even if it has not been the final recipient of those amounts.

[OPTION 2:]: In addition, the beneficiaries (including the coordinator) are...

(read more)

[REDACTED] (**Consortium**) sent a **INFORMAL** to **EU** on **19/11/2019 18:46** in context **GAP-874593**:

Dear Vincenza,

I hope you are doing well.

Please find attached the report on subcontracting revised, following your comments.

Kind regards,

[REDACTED]

(read more)

[REDACTED] (CHAFEA/D) sent a **INFORMAL** to **Consortium** on **25/11/2019 12:51** in context **Project:**

Dear [REDACTED]

As announced earlier, we are organising in January an inception meeting for all projects starting in 2020. Kindly note that the attendance is mandatory but that related costs can be reimbursed.

Since the capacity of the rooms is limited, the maximum number of participants per project is three.

Please let us know by 2th December which of the following dates are possible for you:

- only 16 January
- only 21 January
- both

We will confirm the date as soon as possible in order to allow you to make your travel arrangements. A detailed agenda and information on the venue will follow as well.

Kind regards

[REDACTED]

(read more)

[REDACTED] (CHAFEA/D) sent a **INFORMAL** to **Consortium** on **26/11/2019 14:59** in context **GAP-874593:**

Dear coordinator

please come back to us with the explanations requested on October 4th about the total amount of subcontracting and the role for the evaluation.

Kind regards

[REDACTED]

(read more)

[REDACTED] (**Consortium**) sent a **INFORMAL** to **EU** on **28/11/2019 18:37** in context **Project**:

Dear [REDACTED]

Both dates are OK for us.

Kind regards,

[REDACTED]

(read more)

[REDACTED] (**Consortium**) sent a **INFORMAL** to **EU** on **29/11/2019 15:15** in context **GAP-874593**:

Dear [REDACTED]

We will have two subcontracting situations.

The implementing body, Tactics, chosen through a call of agencies (as per the report we sent) and the evaluation body.

The call for evaluating body was launched this week. It will be similar to the call for the implementing body: a first phase for agencies interested and a second phase for agencies selected amongst the ones that reply to the first phase.

Since the evaluating body is still not chosen, we made the Report on Subcontracting only for the evaluation body.

The cost breakdowns for the project is:

- Proposing organization: [REDACTED]
- Implementing body: [REDACTED]
- Evaluation body: [REDACTED]

If you think it's best, we can add both values on the "Subcontracting amount" and we'll complete later on when the evaluating body is selected.

If you need any additional information, please let us know.

I wish you a nice weekend!

Kind regards,

[REDACTED]

[REDACTED] (CHAFEA/D) sent a **INFORMAL** to Consortium on **06/12/2019 16:22** in context **Project**:

Dear [REDACTED]

if both dates are ok for you, [REDACTED] and me prefer the 21st January so we have a full hour to spend together and speak about the two projects.

Have a nice week-end

[REDACTED]

(read more)

[REDACTED] (Consortium) sent a **INFORMAL** to EU on **17/12/2019 11:01** in context **Project**:

Dear [REDACTED]

I hope you are doing well!

We received an email with the program for January 21st.

We see that the afternoon is reserved for meetings with project officers. Since we are managing 2 projects, are we going to have a meeting with you and [REDACTED] or 2 separate meetings?

What time would suit you better? We would like to do it right after lunch, if possible.

Another question, we would like to bring a representative of each implementing body to the inception meeting. Is that OK with you?

Looking forward to your feedback.

Kind regards,

[REDACTED]

(read more)

[REDACTED] (CHAFEA/D) sent a **INFORMAL** to Consortium on 18/12/2019 18:37 in context **Project**:

Dear [REDACTED]

Indeed, we will meet on the 21st January. We have scheduled with [REDACTED] a joint meeting for the two multi projects on pork.

As your implementing bodies will be different, do you agree to have both on the same meeting? Or would you prefer to have separate sessions?

At the moment, we have reserved the first slot available, from 15:30 to 16:30.

Kind regards

[REDACTED]

(read more)

[REDACTED] (Consortium) sent a **INFORMAL** to EU on 19/12/2019 17:03 in context **Project**:

Dear [REDACTED]

Thank you for your feedback.

For us, there's no problem in having the 2 implementing bodies together. Thank you for offering the first slot! 15.30-16.30 is great for us. Please confirm that we can have that slot as some people might even be able to catch a flight later that day!

We would like to wish you a Merry Christmas and a Wonderful 2020!

Kindly pass on our wished to [REDACTED]

Kind regards,

[REDACTED]

(read more)

[REDACTED] (Consortium) sent a **INFORMAL** to EU on 20/02/2020 17:19 in context **Project**:

Dear [REDACTED]

I was great to see you in Portugal. I hope you made a safe trip back home.

I'm writing because we have a question regarding the music festivals in France.

As you know, we wanted to have presence in music festivals in France where our “pork ambassador” will cook and deliver tastings to the attendees.

Apparently there are some music festivals that doesn't allow delivering free food sampling and oblige us to sell the samples (mainly because they have other ways to sell food and if we give them for free it will be kind of unfair for the others).

We would like to confirm if we can sell the products in the festivals and then declare the benefits and also if we can donate the benefits to a foundation.

If we can not do it we will search for another festivals.

Thank you for your help.

Kind regards,

[REDACTED]

(read more)

[REDACTED] (CHAFEA/D) sent a **INFORMAL** to **Consortium** on **25/02/2020 15:22** in context **Project**:

Dear [REDACTED]

Thank you, despite two hours of delay, I came back at home late in the evening.

As for your request, could you please provide us more documentation: name, location of the event, and email or letter from the organiser rejecting tastings.

These documents would be useful to take a quick decision.

Kind regards

[REDACTED]

[REDACTED] read more)

[REDACTED] (**Consortium**) sent a **INFORMAL** to **EU** on **28/02/2020 13:45** in context **Project**:

Dear [REDACTED]

For year 1 Inaporc has decided to be in a festival that allows us to have tastings, so the

answer to the question will be helpful for years 2&3

Attached you will find the mail for the organizer of Lollapalooza in Paris rejecting the tastings.

It's just an example but it happens also with other festivals.

I wish you a nice weekend!

Regards,

■

(read more)

■ (CHAFEA/D) sent a **INFORMAL** to **Consortium** on **12/03/2020 16:53** in context **Project**:

Dear beneficiary,

Following the recent outbreak of coronavirus in the EU and elsewhere, I would like to share with you a message from the legal service of Chafea.

“We would like to reassure you that Chafea team will accompany you in the process of adapting the implementation of your project in order to respond to the constantly evolving situation. Such adaptations may be necessary to protect the health and safety of your team and participants to any events planned in the context of your grant, but also to ensure impactful implementation, which in the current context might not be possible.

In relation to events planned under your grant, Chafea recommends to postpone all cross-border events organised by you that are planned until April 13 or to explore the possibility of carrying out these activities remotely, when feasible.

Chafea has decided to apply for the above cases the rules on force majeure pursuant to Article 35 of the grant agreement.

We kindly request you to send an update on the...

(read more)

■ (Consortium) sent a **INFORMAL** to **EU** on **23/03/2020 12:43** in context **Project**:

Dear ■

Regarding your mail, as you can imagine, we are also very concerned with the health alert.

Last week we had a virtual meeting where among other things we talked about the beginning of the campaign in each country taking into account this situation. At the moment, what we're forecasting is:

- France: starting the campaign in June and the first event (music one) will take place in July (hopefully all is overpassed by that dates)
- Portugal: we're expecting to start the campaign in mid-June
- Spain: we're managing starting the campaign in June but as you can imagine, in Spain everything is still up in the air

The idea was to launch the campaign in all countries at the same time, but given the situation we will try to adapt to each country moment.

At the beginning of April, we will assess the situation, according to the evolution of coronavirus in our countries, to reschedule any activity needed. We will keep you informed with the changes.

Keep safe!
Best regards,

[REDACTED]

(read more)

[REDACTED] (**CHAFEA/D**) sent a **INFORMAL** to **Consortium** on **23/03/2020 18:20** in context **Project**:

Dear [REDACTED]

Thank you for this update. Thus, let's get back early April.

Keep safe

[REDACTED]

(read more)

[REDACTED] (**Consortium**) sent a **INFORMAL** to **EU** on **13/04/2020 19:51** in context **Project**:

Dear [REDACTED]

I hope this email finds you well in these challenging and difficult times.

I'm writing to let you know that we are working on the development of our program.

Attached you will find the status and the updated calendar for the three countries taking into account the coronavirus situation in Europe. Although in the document is quite detailed, please find below a summary:

- Site and social media: we are working on it and plan to have it online by beginning-mid May so we can start publishing
- Advertising campaign: all countries postponed until mid June or July
- Face-to-face activities (i.e. spokesman training, presentation events,...): postponed until availability in each country
- **IMPORTANT**: the first music event planned for France has been cancelled due to the coronavirus, we would like to use the budget available for this project for digital activities or

TV partnerships. Is it possible? can we start preparing the plan?

I understand that these are not easy times but I would like...

(read more)

[REDACTED] (CHAFEA/D) sent a **INFORMAL** to Consortium on **16/04/2020 09:34** in context **Project**:

Dear [REDACTED]

Thank you for your message and the update on the LetsTalkAboutPork.

I am fine, and I hope you too and all the project team are healthy and safe. Indeed, we have an important workload caused by the payments and the difficulties affecting all the running projects. I will assess your deliverables soon, giving priority to the communication concept.

As for your last information, I acknowledge receipt of the status of the project. I am glad to see that its development has not been so much disrupted by the Covid19 outbreak. Thus, I notice that the project is not suspended

For the delayed activities, there is no problem; you can postpone activities under WP4 and WP6.1.

For the two events in France under WP6.2, we can accept that the estimated budget for *Les Vieilles Charrues* and *Rock en Seine* (TBC) is transferred to other WPs. You can start to prepare the media plan.

However, you have also the possibility to postpone those festival participations to Y2: considering than that Ina...

(read more)

[REDACTED] (Consortium) sent a **INFORMAL** to EU on **23/06/2020 17:59** in context **DLV-874593**:

Dear [REDACTED]

I hope this message finds you well and in good health.

We have been reviewing the activities foreseen for year 1 due to the COVID situation in all European countries.

In the case of France, we had 2 music festivals foreseen in year 1 and, as you know, at the moment it'll be impossible to manage this type of activity. Therefore, we propose postponing one of the festivals for year 2 and changing the other for a digital communication through a very famous influencer in France.

Please find attached the proposal including KPIs and Budget review.

We would like to know the viability of the proposed changes as soon as you can in order to start with the activity proposed for this year as soon as possible.

Thank you in advance for your help.

Stay Safe!
Kind regards,

[REDACTED]

(read more)

[REDACTED] (CHAFEA/D) sent a **INFORMAL** to **Consortium** on **24/06/2020 13:57** in context **DLV-874593**:

Dear [REDACTED]

I have analysed your request. To sum up, you intend to:

- transfer to Y2, the whole activity and the budget for Rock en Seine festival
- increase the budget of the WP3.2 social media with a partnership by the reinforcing the presence of Instagram toward the French young targets. This means that you are transferring budget from WP6.2 to WP3.2

OR

- reinforce activity WP6.1 workshop in France transferring the budget from WP6.2 to WP6.2.

This last point is still unclear for me since, in the Grant agreement, under WP6 you have for France in Y1: an event and a workshop.

Please be more precise in the future, mentioning the relevant WPs in your communication.

Looking forward to hearing from you

Kind regards

(read more)

[REDACTED] (Consortium) sent a **INFORMAL** to EU on **30/06/2020 11:58** in context **DLV-874593**:

Dear [REDACTED]

Thank you for your prompt feedback.

I'm sorry the document we sent wasn't very clear.

Regarding your question, the budget will be moved to reinforce activity 6.1 Let's Talk with Influencers workshops.

Therefore, in year one we will have 2 workshops (one online and the other "live") and none music events; and in year 2 we will have 1 workshop (as foreseen) and 2 music festivals (the one foreseen + the postponed one)

Kind regards,

[REDACTED]

(read more)

[REDACTED] (CHAFEA/D) sent a **INFORMAL** to Consortium on **03/07/2020 10:47** in context **DLV-874593**:

Dear [REDACTED]

It is ok, you could go ahead with this change.

Please remember to report it on the Technical report Y1 under Deviation, by the time of its submission, quoting our exchange on end June 2020.

Kind regards

[REDACTED]

(read more)

[REDACTED] (**Consortium**) sent a **INFORMAL** to EU on **03/07/2020 12:50** in context **DLV-874593**:

Dear [REDACTED]

Thank you for your feedback.

I wish you a nice weekend!

Kind regards,

[REDACTED]

(read more)

[REDACTED] (**Consortium**) sent a **INFORMAL** to EU on **31/08/2020 17:56** in context **Project**:

Dear [REDACTED]

[REDACTED] hope this message finds you well and in good health.

I'm writing regarding the Press Kits for our program. Attached is a document with the press kit we plan to produce for each country.

Before launching production we would to know if you have any comments regarding the materials.

Looking forward to your feedback.

Stay safe and well!

Kind regards,

[REDACTED]

(read more)

[REDACTED] (**CHAFEA/D**) sent a **INFORMAL** to **Consortium** on **01/09/2020 10:45** in context **Project**:

Dear [REDACTED]

Concerning the pre-deliverable on press kits, please note that only the final approval of the deliverable at the end of the year is foreseen by the GA.

I could here just provide you with my interpretation of the provisions on EU visibility:

- The beneficiaries' logos should be equal or less prominent than the EU flag (please verify p.8)
- All the materials (except for the disclaimer of the small gadgets) must bear the compulsory logos. This would be the case as well for the phone case (goodies pp. 12 or 18).

Furthermore, our Press services have closely follow the press launching of your campaign in July, and we noticed that in the PT version of the PR release the translation was not the same than in the FR and ES versions.

We monitored also the clippings from the press and the doubtful comments from the PT press. Please for the future, we advise you to bear in mind that this is a project led by your consortium and only cofunded by the EU.

Thanks in advance.

Kind regards

[REDACTED]

(read more)

[REDACTED] (**Consortium**) sent a **INFORMAL** to **EU** on **01/09/2020 18:10** in context **Project**:

Dear [REDACTED]

Thank you for your prompt feedback.

Weâ€™ll revise the press kits according to your comments.

Regarding the press launching of the campaign we apologize immensely for what happened in Portugal.

We clarified the situation with the EU delegation in Lisbon and are in close contact with them. Also, no further press release will be published without first being sent to the press services of the EU delegation in Lisbon.

Kind regards,

[REDACTED]

(read more)

[REDACTED] (**Consortium**) sent a **INFORMAL** to **EU** on **03/12/2020 13:03** in context **Project**:

Dear [REDACTED]

I hope this email finds you well and in good health.

We have been developing the activities included in our program for year 1. However, due to the pandemic, we were unable to develop some of the activities, mainly the ones that are based on face-to-face events.

Bearing in mind the evolution of the pandemic situation and the uncertainty it creates, we would like to make some changes to some activities on our program. Attached is a file with the changes we would like to implement.

I would like to ask you to have a look and give your feedback if it's OK for you we go ahead with these changes.

Thank you in advance for your help.

Kind regards,

[REDACTED]

(read more)

[REDACTED] (CHAFEA/D) sent a **INFORMAL** to **Consortium** on **04/12/2020 09:35** in context **Project**:

Dear [REDACTED]

Considering the quantities of changes and their large scope (not only face-to-face activities but adv as well), we cannot go for a simple adaptation.

The coordinator should introduce an **amendement** request (bottom on the top right with a "+"), please follow the provisions of the GA article 39 and the online guidance to get familiar with the process:

- **Online Manual** https://ec.europa.eu/research/participants/docs/h2020-funding-guide/grants/grant-management/amendments_en.htm (left side of your main page My Project)

Kind regards

[REDACTED]

(read more)

[REDACTED] (CHAFEA/D) sent a **INFORMAL** to **Consortium** on **10/12/2020 17:02** in context **Project**:

Dear [REDACTED]

Thanks for the amendment submitted. However, please be aware that some tasks still need to be carried out:

- Include in sygma, in the justification, the pdf you sent via the communication centre with changes on activities 2020 & 2021.
- Include all the changes that you propose in the pdf, in Annex 1 – DoA (Part B). The changes should be implemented in section 6 (DoA), section 7 and other, if necessary, you may need to update also the detailed budget table since there are changes of budget from one year to another. Please include a table History of Changes at the start with all changes. You can send first, via e-mail, a word document with track changes. The revised DoA has to be uploaded in the system.
- In sygma, under the tab Deliverables, please change the description accordingly, in line with the changes made in the DoA.
- Once all changes implemented submit the amendment “for consultation with officer”.
- In order to have a general overview of the chan...

(read more)

[REDACTED] (**Consortium**) sent a **INFORMAL** to **EU** on **10/12/2020 17:29** in context **Project**:

Dear [REDACTED]

Thank you for your message.

Yes, we launched the amendment today after the fruitful session we had in the morning.

I was going to write to you about it but was caught up in a meeting until now. I think AT21 is the good option for us and I saw it had to be ticked from your side so, thank you for that.

Regarding the PDF with the changes, I can't find a way, in the justification, to include it. Can you help me?

I understand that we must update the deliverables in order to reflect the changes. What about the Working Packages? Should we also update them in order to reflect the changes?

Thank you in advance for your help.

Regards,

[REDACTED]

(read more)

[REDACTED] (**CHAFEA/D**) sent a **INFORMAL** to **Consortium** on **10/12/2020 17:49** in context **Project**:

Dear [REDACTED]

As regards the pdf, perhaps you can try to copy/paste it.

For the work packages, please update them if needed. All the information in sygma tabs should be consistent with the DoA.

Kind regards,

[REDACTED]