

8th Forum on the Rights of the Child (17-18 December 2013) Invitation Privacy Statement

Description: Personal data related to this invitation will be processed in accordance with Regulation (EC) n° 45/2001 of the European Parliament and of the Council on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

Purpose: The purpose of the processing of personal data is: Management of the meeting, including management of: lists and mailings-lists for contacts, invitations, participants, reports, distribution of reports, feedback on reports, meeting follow-up, follow-up meetings, follow-up actions, photographs/pictures, presentations, audio and video recording (in particular on Day 1, 17 December) of speakers and participants, news and publications.

Personal data collected and further processed are:

- data necessary for the organisation and management of the meeting: gender (needed for the right title) / name / surname / organisation / postal and e-mail addresses / phone number / special requirements (i.e. mobility) and dietary needs.
- identity/passport n°/date of birth (for access control purpose by security guards to the Commission's premises for those who have no right to enter with their service badge and travel arrangements)
- pictures, presentations, and audio and video recording of speakers and participants, (participants who prefer their images are not published should inform the organisers in responding to this invitation).

Controller: Head of Unit DG JUSTICE.C1 Salla Saastamoinen

Recipients: The access to all personal data as well as all information collected in the context of this meeting, and the organisation thereof, is only granted through UserID/Password to a defined population of users, without prejudice to a possible transmission to the bodies in charge of a monitoring or inspection task in accordance with Community legislation. These users typically are: the chairman and the secretary of the meeting, both supported by a team in the operational services inside the DG as well as the external contractor in charge of logistics. Pictures, presentations, and/or audio and video recording of speakers, participants and organisers, and their contact details, may be made available freely on the internet in the framework of European Commission activities. Some of your personal data (pictures and films taken during the event) may be published on the web. If you do not agree with this publication of your personal data, please inform the data controller by using the Contact Information below explicitly specifying your request. **(See additional notice below.)** Your request is not granted if publication is required by law. No personal data is added for interventions not on the agenda (e.g. questions from the public).

Data retention: Your personal data will be part of a list of contact details shared internally amongst the Commission services for the purpose of contacting data subjects in the future in the context of the Commission's activities. If you do not agree with this, please contact the Controller by using the Contact Information mentioned in the invitation letter and by explicitly specifying your request. All other personal data will generally be deleted from databases 1 year after the last action in relation to the meeting. Reports containing personal data will be archived according to the relevant Commission's legal framework.

Contact: Please contact the organisers of the event: JUST-CHILDREN-RIGHTS@ec.europa.eu

Recourse: Remarks can be addressed to the [Commission Data Protection Officer](#)

Complaints, in case of conflict, can be addressed to the [European Data Protection Supervisor](#)

Filming/photos of the event

We would like to inform you that parts of the event will be video-recorded and that photos will be taken for professional use only and with respect to people's integrity for publication on the websites of the European Commission and other media channels.

You may opt not to have your image published by writing to the Children's rights team in DG JUSTICE, indicating in the subject line "OPT-OUT FOR PHOTOS/FILMING" to JUST-CHILDREN@ec.europa.eu **deadline 02.12.2012.** If you do not indicate otherwise, we will consider that you have given your approval for this event.