



LegisWrite

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<http://www.cc.cec/legiswrite>

1 Illustration: Interinstitutional proposal

COVER PAGE >



Page de couverture

Section break

EXPLANATORY MEMORANDUM >

Exposé des motifs titre

→ **EXPLANATORY MEMORANDUM**

Heading 1

→ **1. CONTEXT OF THE PROPOSAL**

Normal

→ Aid to the EU hard coal industry is regulated by ...

LEGAL TEXT >

ACT TITLE

Statut	→	Proposal for a
Type du document	→	COUNCIL REGULATION
Titre objet	→	on State aid to facilitate the closure of uncompetitive coal mines

PREAMBLE

Institution qui agit	→	THE COUNCIL OF THE EUROPEAN UNION,
Normal	→	Having regard to the Treaty on the Functioning of the European Union, and in particular Article 107(3)(e) thereof,
Normal	→	Having regard to the proposal from the European Commission,
Normal	→	Having regard to ...
Normal	→	Whereas:
Considérant	→	(1) Council Regulation (EC) No 1407/2002 of 23 July 2002 on State aid to the coal industry expires on 31 December 2010.
Considérant	→	(2) The small contribution of subsidised coal to ...
Considérant	→	(3) ...
Formule d'adoption	→	HAS ADOPTED THIS REGULATION:

ENACTING TERMS

SectionTitle	→	SECTION I INTRODUCTORY PROVISIONS
Titre article	→	<i>Article 1</i> <i>Definitions</i>
Normal	→	For the purposes of this Regulation, the following definitions shall apply:
Point 0	→	(a) «coal» means ...
Point 0	→	(b) «closure» means...
Point 0	→	(c) ...

Footnote text → ¹ OJ L 205, 2.8.2002, p. 1.

ENACTING TERMS

SectionTitle	→	SECTION II COMPATIBILITY OF AID
Titre article	→	<i>Article 2</i> <i>Principle</i>
NumPar 1	→	1. In the context of ...
NumPar 1	→	2. Aid shall cover only costs ...
Titre article	→	<i>Article 3</i> <i>Closure aid</i>
NumPar 1	→	1. Aid to an undertaking (...) may be considered compatible with the internal market only if it satisfies the following conditions:
Point 1	→	(a) the operation of the production units concerned must form part of a closure plan the deadline of which does not extend beyond 1 October 2014 ;
Point 1	→	(b) the production units concerned must be closed definitively ...
Titre article	→	<i>Article 4</i>
Normal	→	(...)
Titre article	→	<i>Article 9</i> <i>Entry into force</i>
NumPar 1	→	1. This Regulation shall enter into force on the 20th day following its publication in the Official Journal of the European Union. It shall apply from 1 January 2011.
NumPar 1	→	2. This Regulation shall expire on 31 December 2026.
Application directe	→	This Regulation shall be binding in its entirety and directly applicable in all Member States.

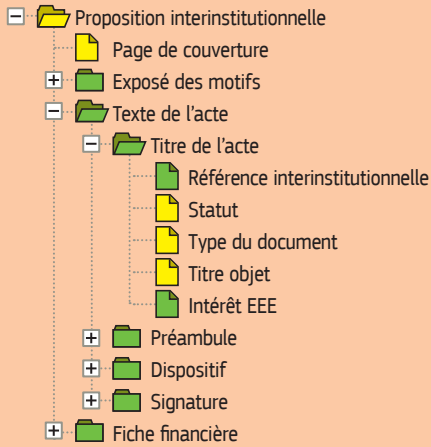
SIGNATURE

Fait à	→	Done at Brussels, [...]
Institution qui signe	→	<i>For the Council</i>
Personne qui signe	→	<i>The President</i> [...]

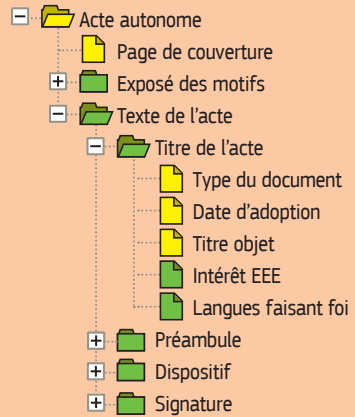
Annexes should be put in a separate document.

2 Structure of the 4 document categories

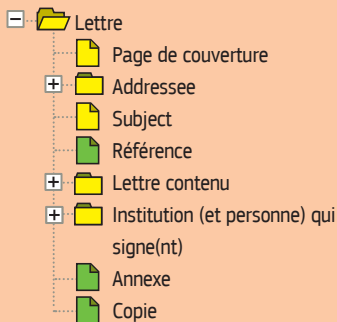
INTERINSTITUTIONAL PROPOSAL >



AUTONOMOUS ACT >



LETTER >



ANNEXES >

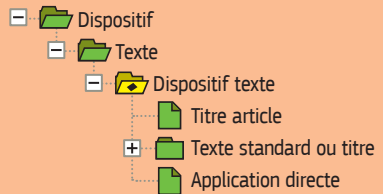


3 Structure of the common elements

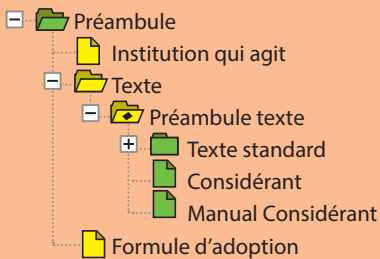
EXPLANATORY MEMORANDUM >



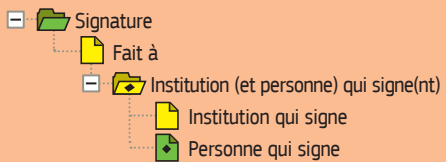
ENACTING TERMS >



PREAMBLE >



SIGNATURE >



LEGEND >

[Folder] [Folder] Compulsory group which has to appear only once in the legislative document

[Folder] [Folder] Optional group which may appear only once in the legislative document

[File] Compulsory style which must appear, but only once in the group

[Folder] [Folder] Compulsory group which has to appear once or several times in the legislative document

[Folder] [Folder] Optional group which may appear only once or several times in the legislative document

[File] Compulsory style which may appear once in the group

4 Formatting styles

A detailed description is available on: <http://www.cc.cec/legiswrite>

STANDARD TEXT >

Not numbered

- Normal
- Normal Centered
- Normal Left
- Normal Right
- Text 1-4
- Tiret 0-4
- Bullet 0-4

Manually numbered

- Manual NumPar 1-4
- Point 0-4
- PointDouble 0-4
- PointTriple 0-4

Automatically numbered

- NumPar 1-4
- Point 0-4 (letter)
- Point 0-3 (number)

TITLE >

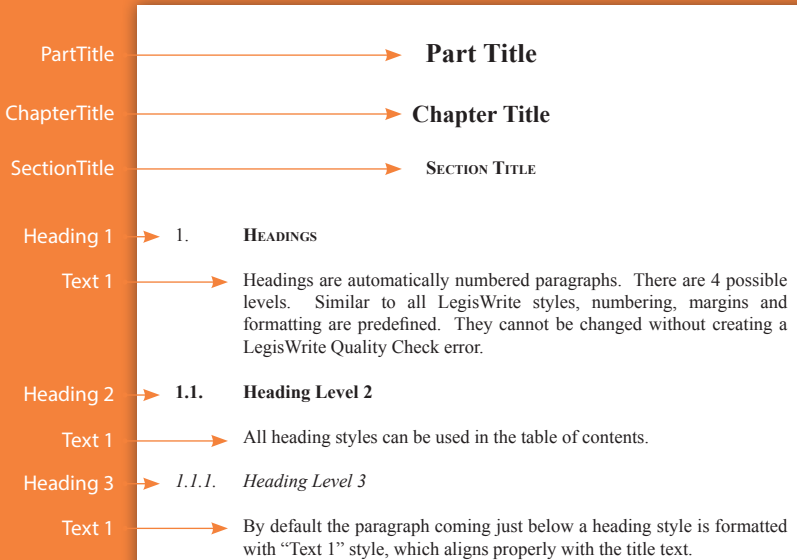
- PartTitle
- ChapterTitle
- SectionTitle
- Heading 1-4
- Manual Heading 1-4

Used for creating the table of contents.

ARTICLE >

- Titre Article

5 Examples of formatting styles



Heading 4	→	1.1.1.1. Heading Level 4
Text 1	→	Heading 4 is the last possible level of heading.
Manual Heading	→	1 BIS. MANUAL HEADING
Text 1	→	In order to change the numbering of a given heading, the corresponding “Manual Heading” style can be used. In such a case, the desired number must be typed manually and must be followed by a tab.
Heading 1	→	2. ARTICLES
Text 1	→	Articles in a legal text begin with the article number which is formatted with the style “titre article”. When using a manual line break (Shift+Enter) after the “titre article” an optional title can be added on the following line that has just been created.
Titre Article	→	<i>Article 1</i> <i>Optional Title</i>
NumPar 1	→	1. The content of the article may be subdivided into numbered paragraphs. The style “NumPar” will be used for this purpose.
NumPar 2	→	1.1. Up to 4 levels of sub-numbering are available.
NumPar 1	→	2. NumPar style is defined with Arabic numbers followed by a full stop.
Manual NumPar 1	→	2bis. As for heading styles, “Manual Numpar” styles are provided for a specific numbering.
NumPar 1	→	3. The NumPar styles are not indented. This means that the numbers will always be aligned along the left margin of the text.
Titre Article	→	<i>Article 2</i> <i>Renumbering</i>
Normal	→	Article numbers are inserted manually. The LegisWrite function “Renumber Articles” allows changing the number of a series of articles in one go. This is helpful in case a new article has to be inserted in the middle of the existing ones.
Heading 1	→	3. ENUMERATIONS
Text 1	→	Specific families of styles have been defined for enumerations : Point, Bullet and Tired styles. These styles feature indentation : changing their level will change the alignment with regard to the left margin.
Heading 2	→	3.1. Automatic numbering
Text 1	→	Point styles offer two possibilities of automatic numbering : “Point (number)” and “Point (letter)”
Point 1 (number)	→	(1) This paragraph is formatted with “Point 1 (number)”. The level 1 has been chosen to achieve a proper alignment with the preceding text.
Text 2	→	A new paragraph without any number can be inserted. The style “Text 2” aligns with the text of the Point 1 style.

Point 1 (number)	→	(2) Another list is included in the following lines :
Point 2 (letter)	→	(a) Point (letter) style with a level 2 has been chosen.
Text 3	→	“Text 3” style at this position allows some text without any number.
Point 2 (letter)	→	(b) Point (letter) produces an alphabetic list of items.
Point 2 (letter)	→	(c) It is defined with small Latin letters as well as two surrounding brackets
Heading 2	→	3.2. Manual numbering
Text 1	→	For more numbering possibilities, the “Point” styles offer a manual mode:
Point 1	→	i) The style name is “Point” followed by the desired indentation level.
Point 1	→	ii) The numbering must be typed at the beginning of each line followed by a tab.
Point 2	→	a) Indentation is made possible by changing the level of the style.
Point 2	→	b) Manual numbering allows you to choose any combination of brackets
Point 1	→	iii) The LegisWrite function “renumber list” helps you to renumber manual lists.
Heading 2	→	3.3. Bullets and Dashes
Text 1	→	The styles “Bullet” and “Tiret” are used for non-numbered lists.
Tiret 1	→	— Tiret 1 aligns below Text 1 style
Tiret 1	→	— Another list is indented below
Bullet 2	→	• Bullet style has been chosen here.
Bullet 2	→	• Up to 4 level are available.
Heading 2	→	3.4. Advanced numbering
Text 1	→	“PointDouble” and “PointTriple” styles allow having two or three numbers at the beginning of the line.
PointTriple 1	→	I. A) (i) PointTriple 1 has one indentation from the margin and is foreseen for 3 manually inserted numbers before the text. Each of them is followed by a tab.