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Solon - general test case

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History of document

Version	Date	Comment	Modified Pages
1.0	08/10/2007	Creation of General Test Case Document for first production roll-out	All
1.1	22/01/2008	Insertion of test for the update functions in Solon	All
1.2	07/08/2008	Insertion of test for reference notes and other minor upgrades	All
1.3	15/01/2009	Insertion of tests for Nomcom heading edition and NIF links	All
1.4	7/05/2009	Insertion of a new step for Creation of a new document and items exports plus some minor change and improving the structure of the document by splitting those of test cases who where too long.	All
1.5	27/11/2009	Addition of one step for security. Minor adaptations within the whole document.	All
1.6	6/5/2010	Update of testplan to take in account 'Ares mode' plus change of terminology	All
2.0	8/9/2010	Final version to switch to v2.0 HRS compatible version.	All
2.1	29/3/2011	Modification in File Property Sheet following introduction of eInfraction module plus minor changes.	All
2.2	14/10/2011	Removal of testing steps that are RSJ only – test of ARC documents. Search in 'chroniques de jurisprudence'.	All

1. INTRODUCTION

1.1. Purpose of this document

This is a generic test case to be executed before any production roll-out of the software.

1.2. Objectives

The rationale beyond this document is to provide a set of minimal testing patterns whose completion provides a reasonable insurance about reliability of main software functions.

Those patterns are extensive, meaning that their path covers the main functions of the application. Nevertheless, due to the infinite possibility of data and action sequence combinations within the scope of the application, it cannot be qualified as an exhaustive test.

It is the basic testing procedure to be associated to more specific ones when specific modules are undergoing evolutions.

Unless specified, it can be executed by people having reasonable computer-literacy without any prior knowledge of the software application or its business domain.

1.3. Dependencies

This has been done for a user having at least the following profile :

- Administrator.
- Belonging to IT Group is desirable as some examples require it.
- A second team account is also required to evaluate team changing.
- Having a valid Adonis account not limited to public dossiers is also necessary to evaluate test cases with given examples.

2. OUTLINE OF THE TEST PATTERNS

The test case pattern breakdown is presented in the table hereafter. The different steps are to be executed in sequence.

Each step is itself made of unitary steps. Further to test execution, each unitary step can receive a OK (compliant result) or NOK (non-compliant result) status.

If one of the unitary steps gets a NOK status, it is required as far as possible to resume testing procedure. In case it becomes obviously impossible, the test is stopped and the project leader is to be informed without delay.

As far as possible, the test steps are to be executed with data given as example. In some situations, it will not be possible due to differences between the Test and Production environments. In this case, the step result still can be positive but it is required to keep track of this as a remark in the Result column.

ID	Libelle	Condition 1	Condition 2	Result
1	Hit-list for files			Presentation & accuracy of HL for Files
2	Hit-list for documents			Presentation & accuracy of HL for Documents
3	File search			File search form
4	Document search			Document search form
5	File Property sheet			File property sheet including update
6	Document Property sheet			Document property sheet including update
7	E-Infractions			Infraction search form
8	Reference notes			Reference notes feature
9	Quick search			Quick search through Intranet facility.
10	Administration			Administration & framework menu features
11	Item Export			Export of items to file system
12	Security			Non-functional :

				test of security
13	Item search			Document search form for items

3. TESTS

3.1. STEP 1 – HIT-LIST FOR FILES

3.1.1. Hit-list for dossier>Access from File search

<i>Desc.</i>	<i>Expected Result</i>	<i>OK/NOK</i>
Use the URL provided by the project leader to access Solon (e.g http://sjdapps/apps/solon).	The Solon screen with 'Document search' tab active appears.	OK
Click on the 'File Search' tab on top of the Solon window.	The file search form appears.	OK
In the 'specific code' search field, select 'starting with', type 'T-3' and click on the search button.	The search is executed and the corresponding file lists are displayed (One result list for Ares files and one result list for Solon repository files)	OK
Look at the Ares result list.	The result list is divided in pages of 50 and a page selector allows browsing through the different pages.	OK
Click sequentially on the page number selectors until the file with specific code 'T-36/04' is on screen.	Each click on a page selector refreshes the page with new files being in the page range.	OK
Look at the Solon repository result list.	The result list is divided in pages of 50 and a page selector allows browsing through the different pages.	OK
Click sequentially on the page number selectors until file with reference 'T-36/04' is on screen.	Each click on a page selector refreshes the page with new files being in the page range.	OK

3.1.2. Hit-list for files>Expand and collapse

3.1.2.1. Hit-list for files>Expand and collapse>Ares result list

<i>Desc.</i>	<i>Expected Result</i>	<i>OK/NOK</i>
On the line corresponding to file specific code 'T-36/04', click on the left-side property sheet icon.	The property sheet for file 'T-36/04' appears in a separate window.	OK
On the same line, click on the file (expand) icon.	The file is expanded so that the list of embedded documents is displayed below the file line.	OK
On the line below corresponding to file specific code 'Ares(2010)13848', click on the left-side property sheet icon.	The property sheet for document Ares(2010)13848 appears in a separate window.	OK
On the same line, click on the document (expand) icon.	The document is expanded so that the list of embedded items is displayed below the document line.	OK
On the line below corresponding to item 'NS', click on the left-side format icon.	The item content appears in a separate window.	OK
Click back on the same document and file icons.	The corresponding levels are collapsed	OK

3.1.2.2. Hit-list for files>Expand and collapse>Solon repository result list

<i>Desc.</i>	<i>Expected Result</i>	<i>OK/NOK</i>
On the line corresponding to file specific code 'T-36/04', click on the left-side property sheet icon.	The property sheet for file 'T-36/04' appears in a separate window.	OK
On the same line, click on the file (expand) icon.	The file is expanded so that the list of embedded documents is displayed below the file line.	OK
On the line below corresponding to document registration number 'JURS(2003)011002', click on the left-side property sheet icon.	The property sheet for document JURS(2003)011002 appears in a separate	OK

	window.	
On the same line, click on the document (expand) icon.	The document is expanded so that the list of embedded items is displayed below the document line.	OK
On the line below corresponding to item '00-FR', click on the left-side format icon.	The item content appears in a separate window.	OK
Click back on the same document and dossier icons.	The corresponding levels are collapsed	OK

3.1.3. Hit-list for files>Sorting

3.1.3.1. Hit-list for files>Sorting>Ares result list

<i>Desc.</i>	<i>Expected Result</i>	<i>OK/NOK</i>
Click the SPECIFIC CODE column header upward and downward arrows.	The list of files is refreshed and alternatively sorted ascending and descending by specific code.	OK
Click the TITLE column header upward and downward arrows.	The list of files is refreshed and alternatively sorted ascending and descending by title.	OK
Click the ST/Conf column header upward and downward arrows.	The list of files is refreshed and alternatively sorted ascending and descending by Status.	OK
Click the ACTIVATION DATE column header upward and downward arrows.	The list of files is refreshed and alternatively sorted ascending and descending by activation date.	OK

3.1.3.2. *Hit-list for files>Sorting>Solon repository result list*

<i>Desc.</i>	<i>Expected Result</i>	<i>OK/NOK</i>
Click the SPECIFIC CODE column header upward and downward arrows.	The list of files is refreshed and alternatively sorted ascending and descending by specific code.	OK
Click the TITLE column header upward and downward arrows.	The list of files is refreshed and alternatively sorted ascending and descending by title.	OK
Click the ST/Conf column header upward and downward arrows.	The list of files is refreshed and alternatively sorted ascending and descending by Status.	OK
Click the ACTIVATION DATE column header upward and downward arrows.	The list of files is refreshed and alternatively sorted ascending and descending by activation date.	OK

3.1.4. *Hit-list for files>Pagination*

<i>Desc.</i>	<i>Expected Result</i>	<i>OK/NOK</i>
Click on the 'reset button'	The content of search fields in the form is reset.	OK
In the 'specific code' search field, select 'starting with', type 'NAT' and click on the search button.	The search is executed and the corresponding file lists are displayed	OK
Look at the Ares result list.		
Click on the first page selector.	This refreshes the page with new files being in the first page range.	OK

Click on the last page selector.	This refreshes the page with new files being in the last page range.	OK
Click on the fast backward page selector.	This refreshes the page with new files being in the last page number minus 50 range.	OK
Click on the fast forward page selector.	This refreshes the page with new files being in the first page number plus 50 range.	OK
Look at the Solon repository result list.		
Click on the first page selector.	This refreshes the page with new files being in the first page range.	OK
Click on the last page selector.	This refreshes the page with new files being in the last page range.	OK
Click on the fast backward page selector.	This refreshes the page with new files being in the last page number minus 50 range.	OK
Click on the fast forward page selector.	This refreshes the page with new files being in the first page number plus 15 range.	OK
In the pagination links, click on the '[All]' link.	The file list is not any more divided in pages. All matching files are displayed. The pagination links are replaced by a single [Show pagination] link.	OK
Click on the '[Show pagination]' link.	The pagination links are displayed back to normal.	OK

3.2. STEP2 – HIT-LIST FOR DOCUMENTS

3.2.1. *Hit-list for document> Access from document search*

<i>Desc.</i>	<i>Expected Result</i>	<i>OK/NOK</i>
Use the URL provided by the project leader to access Solon (e.g http://sjdapps/apps/solon).	The Solon screen with 'Document search' tab active appears.	OK
In the 'File specific code' search field, select 'starting with', type 'T-36' and click on the search button.	The search is executed and the corresponding document lists are displayed (One list for Ares and one list for the Solon Repository.)	OK

Ares result list

Look at the Ares result list.	The result list is divided in pages of 50 and a page selector allows browsing through the different pages.	OK
Click sequentially on the pages number selectors until document with registration number 'Ares(2010)11501' is on the page.	Each click on a page selector refreshes the page with new documents being in the page range.	OK

Solon repository result list

Look at the Solon repository result list.	The result list is divided in pages of 50 and a page selector allows browsing through the different pages.	OK
Click sequentially on the pages number selectors until document with registration number 'JUR(2009)000012' is on the page.	Each click on a page selector refreshes the page with new documents being in the page range.	OK

3.2.2. Hit-list for document>Expand and collapse

Ares result list

<i>Desc.</i>	<i>Expected Result</i>	<i>OK/NOK</i>
On the line corresponding to document registration number 'Ares(2010)11501', click on the left-side property sheet icon.	The property sheet for document 'Ares(2010)11501' appears in a separate window.	OK
On the same line, click on the document (expand) icon.	The document is expanded so that the list of embedded items is displayed below the document line.	OK
On the line below corresponding to item 'EN', click on the left-side format icon.	The item content appears in a separate window.	OK
Click back on the same document icon.	The corresponding level is collapsed	OK

Solon repository result list

<i>Desc.</i>	<i>Expected Result</i>	<i>OK/NOK</i>
On the line corresponding to document registration number 'JUR(2009)000012', click on the left-side property sheet icon.	The property sheet for document JUR(2009)000012 appears in a separate window.	OK
On the same line, click on the document (expand) icon.	The document is expanded so that the list of embedded items is displayed below the document line.	OK
On the line below corresponding to item '01-FR', click on the left-side format icon.	The item content appears in a separate window.	OK
Click back on the same document icon.	The corresponding level is collapsed	OK

3.2.3. Hit-list for document>Sorting

Ares result list

<i>Desc.</i>	<i>Expected Result</i>	<i>OK/NOK</i>
Click the REGISTRATION NUMBER column header upward and downward arrows.	The list of documents is refreshed and alternatively sorted ascending and descending by reference.	OK
Click the SUBJECT column header upward and downward arrows.	The list of documents is refreshed and alternatively sorted ascending and descending by title.	OK
Click the REGISTRATION DATE column header upward and downward arrows.	The list of documents is refreshed and alternatively sorted ascending and descending by date.	OK

Solon repository result list

<i>Desc.</i>	<i>Expected Result</i>	<i>OK/NOK</i>
Click the REGISTRATION NUMBER column header upward and downward arrows.	The list of documents is refreshed and alternatively sorted ascending and descending by reference.	OK
Click the SUBJECT column header upward and downward arrows.	The list of documents is refreshed and alternatively sorted ascending and descending by title.	OK
Click the REGISTRATION DATE column header upward and downward arrows.	The list of documents is refreshed and alternatively sorted ascending and descending by date.	OK

3.2.4. Hit-list for document>Pagination

Ares result list

<i>Desc.</i>	<i>Expected Result</i>	<i>OK/NOK</i>
Click on the first page selector.	This refreshes the page with new documents being in the first page range.	OK
Click on the last page selector.	This refreshes the page with new documents being in the last page range.	OK
Click on the fast backward page selector.	This refreshes the page with new documents being in the last page number minus 5 range.	OK
Click on the fast forward page selector.	This refreshes the page with new documents being in the first page number plus 15 range.	OK

Solon repository result list

<i>Desc.</i>	<i>Expected Result</i>	<i>OK/NOK</i>
Click on the first page selector.	This refreshes the page with new documents being in the first page range.	OK
Click on the last page selector.	This refreshes the page with new documents being in the last page range.	OK
Click on the fast backward page selector.	This refreshes the page with new documents being in the last page number minus 5 range.	OK
Click on the fast forward page selector.	This refreshes the page with new documents being in the first page number plus 15 range.	OK
In the pagination links, click on the '[All]' link.	The document list is not any more divided in pages. All matching documents are	OK

	displayed. The pagination links are replaced by a single [Show pagination] link.	
Click on the '[Show pagination link]'.	The pagination links are displayed back to normal.	OK

3.3. STEP3 – FILE SEARCH

3.3.1. *File search>simple search*

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Use the URL provided by the project leader to access Solon (e.g http://sjdapps/apps/solon).	The Solon screen with 'Document search' tab active appears.	OK
Click on the 'File Search' tab on top of Solon window.	The file search form appears.	OK
In the 'specific code' search field, select 'equals', type 'T-36/04' and click on the search button.	The search is executed and the corresponding file is displayed in the Ares list and in the Solon list.	OK
Click on the 'Reset button'.	The content of search fields in the form is reset.	OK
In the 'title' search field, select 'starting with...', type 'test' and click on the search button.	The search is executed and the corresponding file lists are displayed (one for Ares files and one for Solon repository files)	OK
Click on the 'Reset button'.	The content of search fields in the form is reset.	OK
Check on 'Include archive button', type 'ARCF' in 'Specific code' field and click on the search button.	The Solon repository result list presents the list of ARCF files.	OK
Uncheck 'Include archive button', type 'ARCF' in 'Specific code' field and click on the search button.	Result lists are empty.	OK
Click on the 'Reset button'.	The content of search fields in the form is reset.	

3.3.2. File search>advanced search

Ares

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Click on the 'Advanced search button'.	The search form is expanded, allowing using additional criterion.	OK
Click on the search button.	A message is displayed to inform the user that he has to use at least one search criterion	OK
In the 'status' search field, select 'active', click on the search button.	The search is executed and the corresponding file list is displayed. This is the list of all active files in the repository, with eventual limitation to a max. amount of results.	OK
In the 'type' search field, select 'T-', click on the search button.	The search is executed and the corresponding dossier list is displayed. This is the list of all T-type active dossiers in the repository, with eventual limitation to a max. amount of results.	OK
In the 'Lead department' search field, select 'SJ', click on the search button.	The search is executed and the corresponding dossier list is displayed. This is the list of all T-type active dossiers owned by lead department SJ in the repository, with eventual limitation to a max. amount of results.	OK
In the 'date update' search fields, select start:'01-01-2004' and end:'the date of the day', click on the search button.	The search is executed and the corresponding file list is displayed. This is the list of all T-type active files owned by lead department SJ updated in the specified date interval in the repository, with eventual limitation to a	OK

	max. amount of results. Using the page browse features : check presence of file 'T-36/04' in the hit-list.	
In the 'date creation' search fields, select start:'01-01-2004' and end:'the date of the day', click on the search button.	The search is executed and the corresponding file list is displayed. This is the list of all T-type active files owned by lead departement SJ opened in the specified date interval in the repository, with eventual limitation to a max. amount of results.	OK

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Click on the 'Reset buton'.	The content of search fields in the form is reset.	OK
Click on the 'Advanced search button'.	The search form is expanded, allowing using additional criterion.	OK
Click on the search button.	A popup 'Please use search criterion' is displayed.	OK
In the 'content' search field, select 'not empty', click on the search button.	The search is executed and the corresponding file list is displayed. This is the list of all non-empty files in the repository, with eventual limitation to a max. amount of results.	OK
In the 'status' search field, select 'active', click on the search button.	The search is executed and the corresponding file list is displayed. This is the list of all non-empty active files in the repository, with eventual limitation to a max. amount of results.	OK

In the 'type' search field, select 'T-', click on the search button.	The search is executed and the corresponding file list is displayed. This is the list of all T-type non-empty active files in the repository, with eventual limitation to a max. amount of results.	OK
In the 'lead department' search field, select 'SJ', click on the search button.	The search is executed and the corresponding file list is displayed. This is the list of all T-type non-empty active files owned by lead department SJ in the repository, with eventual limitation to a max. amount of results.	OK
In the 'date update' search fields, select start:'01-01-2004' and end:'the date of the day', click on the search button.	The search is executed and the corresponding file list is displayed. This is the list of all T-type non-empty active files owned by lead department SJ updated in the specified date interval in the repository, with eventual limitation to a max. amount of results. Using the page browse features : check presence of file 'T-36/04' in the hit-list.	OK
In the 'date creation' search fields, select start:'01-01-2004' and end:'the date of the day', click on the search button.	The search is executed and the corresponding file list is displayed. This is the list of all T-type non-empty active files owned by lead department SJ opened in the specified date interval in the repository, with eventual limitation to a max. amount of results.	OK

3.4. STEP4 – DOCUMENT SEARCH

3.4.1. Document search>simple search full text

Ares

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Use the URL provided by the project leader to access Solon (e.g http://sjdapps/apps/solon).	The Solon screen with 'Document search' tab active appears.	OK
In the 'Full-text' search field, type 'vision', in the 'Show hit list as' field, select 'Document', and click on the search button.	The search is executed and the corresponding list of document is displayed (One for Ares and one for the Solon repository). This is the list of all documents containing the string 'vision' in at least one of their items.	OK
Click on the 'Reset' button.	The content of search fields in the form is reset.	OK

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Use the URL provided by the project leader to access Solon (e.g http://sjdapps/apps/solon).	The Solon screen with 'Document search' tab active appears.	OK
In the 'Full-text' search field, type 'T\ -36/04', in the 'Show hit list as' field, select 'Document', and click on the search button. NB : do not forget '\' before the '-' to escape the '-' interpretation as minus.	The search is executed and the corresponding lists of documents is displayed (One for Ares and one for the Solon repository). These are the list of all documents containing the string 'T-36/04' in at least one of their items.	OK
Click on the 'Reset' button.	The content of search fields in the form is	OK

	reset.	
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3.4.2. Document search>simple search attributes

Ares

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
In the 'registration number' search fields, select 'Ares(2009)17441' and click on the search button.	The search is executed and the corresponding document is displayed in the Ares result list.	OK
Click on the 'Reset' button.	The content of search fields in the form is reset.	OK
In the 'document subject' search field, select 'containing', type 'test' and click on the search button.	The search is executed and the corresponding document list is displayed. Check presence of document Ares(2009)17441.	OK
Click on the 'Reset' button.	The content of search fields in the form is reset.	OK

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
In the 'registration number' search fields, select 'CONT(2004)001133' and click on the search button.	The search is executed and the corresponding document is displayed in the Solon repository result list.	OK
Click on the 'Reset' button.	The content of search fields in the form is reset.	OK
In the 'document subject' search field, select 'containing', type '231432' and click on the search button.	The search is executed and the corresponding document list is displayed. Check presence of document CONT(2004)001133.	OK

Click on the 'Reset' button.	The content of search fields in the form is reset.	OK
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3.4.3. Document search>simple search file attributes

Desc.	Expected result	OK/NOK
In the 'File specific code' search field, select 'equals', type 'T-36/04' and click on the search button.	The search is executed and the corresponding lists of documents in file T-36/04 are displayed. (One for Ares and one for the Solon repository).	OK
Click on the 'Reset' button.	The content of search fields in the form is reset.	OK

3.4.4. Document search>simple search Include archive

Desc.	Expected result	OK/NOK
Check on the 'Include archive' search field.	Two new document types ARC and ARCS appear in the list of available types.	OK
Select ARC and ARCS types and click on the search button.	The complete list of ARC and ARCS documents appear in the Solon Repository result box.	OK
Uncheck the 'Include archive' search field, type respectively in year and document number '2007' and '23827' corresponding to a valid ARCS document and click on search.	Result lists are empty.	
Click on the 'Reset' button.	The content of search fields in the form is reset.	OK

3.4.5. Document search>advanced search file attributes

Ares

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Click on the 'Advanced search button'.	The search form is expanded, allowing using additional criterion.	OK
In the 'File title' search field, select 'starting with', type 'test2' and click on the search button.	The search is executed and the corresponding list of documents being in a file whose title begins with 'test2' is displayed. Check presence of document Ares(2009)17441.	OK
In the 'File Lead department' search field, select 'SJ' and click on the search button.	The search is executed and the corresponding list of documents being in a file whose title begins with 'test2' and whose owner is lead department SJ.	OK
In the 'File in team' search field, select 'SJ.DDG.003 (IRM)' and click on the search button.	The search is executed and the corresponding list of documents being in a file whose title begins with 'test2' and whose owner is lead department SJ.DDG.003 (IRM).	OK
Unselect value in 'File Lead department'.		OK

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Click on the 'Advanced search button'.	The search form is expanded, allowing using additional criterion.	OK

In the 'File title' search field, select 'starting with', type 'association' and click on the search button.	The search is executed and the corresponding list of documents being in a file whose title begins with 'association' is displayed. Check presence of document CONT(2004)001133.	OK
In the 'Lead department' search field, select 'SJ' and click on the search button.	The search is executed and the corresponding list of documents being in a dossier whose title begins with 'association' and whose owner is lead department SJ.	OK
In the 'Lead department' search field, select 'INST' and click on the search button.	The search is executed and the corresponding list of documents being in a file whose title begins with 'association' and whose owner is lead department INST.	OK
Unselect value in 'File Lead department'.		OK
In the 'Filed' search field, select 'Yes'. Click on the search button.	The search is executed and the corresponding list of filed documents being in a file whose title begins with 'association' is displayed. Check presence of document CONT(2004)001133.	OK

3.4.6. Document search>advanced search links

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
In the 'Document links' search field, select 'With link' and click on the search button.	The search is executed and the corresponding list of documents being in a file whose title begins with 'association' having links to other documents.	OK
In the 'Document links' search field, select 'Without link' and click on the search	The search is executed and the corresponding	OK

button.	list of documents being in a file whose title begins with 'association' having no links to other documents.	
Unselect value in 'Document links'.		OK

3.4.7. Document search>advanced search attachments

Ares

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
In the 'Item language' search field, select 'NS' and click on the search button.	The search is executed and the corresponding list of documents being in a file whose title begins with 'test2' and having at least one item in NS is displayed.	OK
Unselect value in 'Item language'		OK
In the 'External ref' search field, select 'starting with' and type 'fdfdfd'. Click on the search button.	The search is executed and the corresponding list of documents being in a file whose title begins with 'test2' and having an external ref. beginning with 'fdfdfd' is displayed..	OK
Remove value in 'External ref' and unselect value in 'Item language'		OK

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
In the 'Item language' search field, select 'FR' and click on the search button.	The search is executed and the corresponding list of documents being in a file whose title begins with 'association' and having at least one item in FR is displayed.	OK

Unselect value in 'Item language'		OK
In the 'Content' search field, select 'With attachment(s)'. Click on the search button.	The search is executed and the corresponding list of documents being in a file whose title begins with 'association' and having at least one item is displayed.	OK
In the 'External ref' search field, select 'starting with' and type '232'. Click on the search button.	The search is executed and the corresponding list of documents being in a file whose title begins with 'association' and having at least one item and having an external ref. beginning with '232' is displayed. Check presence of document CONT(2004)001133.	OK

3.4.8. Document search>advanced search date

Ares

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
In the 'date' search fields, select start:'01-01-2009' and end:'31-12-2009', in the 'date type' select 'Registration', click on the search button.	The search is executed and the corresponding list of documents being in a file whose title begins with 'test2' and having been registered within the specified date interval is displayed.	OK
In the 'date' search fields, select start:'01-01-2009' and end:'31-12-2009', in the 'date type' select 'Document', click on the search button.	The search is executed and the corresponding list of documents being in a file whose title begins with 'test2' and having its date within the specified date interval is displayed.	OK
Click on the 'Reset' button.	The content of search fields in the form is reset.	OK

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
In the 'date' search fields, select start:'01-01-2004' and end:'31-12-2004, in the 'date type' select 'Registration', click on the search button.	The search is executed and the corresponding list of documents being in a file whose title begins with 'association', having at list one item, having an external ref. beginning with '232' , and having been registered within the specified date interval is displayed.	OK
In the 'date' search fields, select start:'01-01-2004' and end:'31-12-2004, in the 'date type' select 'Document', click on the search button.	The search is executed and the corresponding list of documents being in a file whose title begins with 'association', having at list one item, having an external ref. beginning with '232' , and having been registered within the specified date interval is displayed.	OK
Click on the 'Reset' buton.	The content of search fields in the form is reset.	OK

3.4.9. Document search>advanced search misc. attributes

Ares

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Click on the 'Advanced search button'.	The search form is expanded, allowing using additional criterion.	OK
In the 'Registration number' search field, select ARES and JUR as document types and 2009 as year. Click on the search button. NB : use shift+click to multi-select ARES, JUR	The search is executed and the corresponding list of ARES & JUR(2009) documents is displayed.	OK

In the security 'Markings' search field, select 'personal data'. Click the search button.	The search is executed and the corresponding list of ARES & JUR(2009) documents with marking 'personal data' is displayed.	OK
In the security 'Sensitivity Level' search field, select 'Handling restrictions'. Click the search button.	The search is executed and the corresponding list of ARES & JUR(2009) documents with marking 'personal data' and sensitivity level 'Handling restrictions' is displayed.	OK
Click on the 'Reset' button.	The content of search fields in the form is reset.	OK

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Click on the 'Advanced search button'.	The search form is expanded, allowing using additional criterion.	OK
In the 'Registration number' search field, select CONT and CONS as document types and 2004 as year. Click on the search button. NB : use shift+click to multi-select CONS, CONT	The search is executed and the corresponding list of CONS & CONT(2004) documents is displayed.	OK
In the security 'Adonis Confidentiality' search field, select '=0'. Click on the search button.	The search is executed and the corresponding list of non-confidential, non-empty CONS & CONT(2004) documents is displayed.	OK
Click on the 'Reset' button.	The content of search fields in the form is reset.	OK

3.4.10. Document search>advanced search: creator

Ares

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Click on the 'Advanced search button'.	The search form is expanded, allowing use of additional criterion.	OK
In the 'Registration number' search field, select 2009 as year. In the 'Creator/person' field, select [REDACTED]. Click on the search button.	The search is executed and the corresponding list of (2009) documents with creator [REDACTED] is displayed.	OK

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Click on the 'Advanced search button'.	The search form is expanded, allowing use of additional criterion.	OK
Select 'include history' button.	The list of possible values in 'Registered by', 'Transmitted to', 'Received from', 'Sent by' and 'Transmitted to' are refreshed and extended to historical entities and persons.	OK
In the 'Registration number' search field, select 2004 as year. In the 'Creator/organisation service' field, select 'SJ.DDG.003 (IRM)'. Click on the search button.	The search is executed and the corresponding list of (2004) documents with creator in team IRM is displayed.	OK
In the 'Creator/organisation service' field, select 'SJ', in the 'Creator/person' field, select 'Louage'. Click on the search button.	The search is executed and the corresponding list of (2004) documents with creator 'Louage' in team SJ is displayed.	OK

3.4.11. Document search>advanced search: assignee

Ares

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
In the 'Assignee/organisation service ' field, select 'SJ.DDG.003 (IRM)'. Click on the search button.	The search is executed and the corresponding list of documents with creator [REDACTED] and assigned to team 'SJ.DDG.003 (IRM)' is displayed.	OK
In the 'Assignee/person ' field, select [REDACTED]. Click on the search button.	The search is executed and the corresponding list of documents with creator [REDACTED] and assigned to [REDACTED] in team 'SJ.DDG.003 (IRM)' is displayed	OK
Click on the 'Reset' buton.	The content of search fields in the form is reset.	OK

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
In the 'Assignee/organisation service ' field, select 'SJ.F (INST)'. Click on the search button.	The search is executed and the corresponding list of (2004) documents with creator 'Louage' in team SJ and assignee in team INST is displayed.	OK
In the 'Assignee/person ' field, select 'Hartvig'. Click on the search button.	The search is executed and the corresponding list of (2004) documents with creator 'Louage' in team SJ and assignee Hartvig in team INST is displayed. Check presence of document CONT(2004)001133.	OK
Click on the 'Reset' buton.	The content of search fields in the form is reset.	OK

3.4.12. Document search>advanced search: sender

Ares + Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Click on the 'Advanced search button'.	The search form is expanded, allowing using additional criterion.	OK
In the 'Sender/organisation service' field, select 'SJ'. Click on the search button.	The search is executed and the corresponding list of documents sent by team SJ is displayed.	OK
In the 'Sender/person' field, select [REDACTED]. Click on the search button.	The search is executed and the corresponding lists of documents sent by [REDACTED] in team SJ is displayed.	OK
Select 'Sender/external' button. In the 'Sender/service' field, type 'fe'	The select box is populated with services whose name starts with 'fe'.	OK
In the 'Sender/person' field, type 'ad'	The select box is populated with persons whose name starts with 'ad'.	OK
Click on the 'Reset' button.	The content of search fields in the form is reset.	OK

3.4.13. Document search>advanced search: recipient

Ares

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Click on the 'Advanced search button'.	The search form is expanded, allowing use of additional criterion.	OK

In the 'Recipient/ organisation service ' field, select 'SJ'. Click on the search button.	The search is executed and the corresponding list of documents sent by team SJ is displayed.	OK
In the 'Recipient/person ' field, select [REDACTED]. Click on the search button.	The search is executed and the corresponding list of documents with recipient [REDACTED] in SJ is displayed.	OK
Select 'Recipient/external' button. In the 'Recipient/service' field, type 'fe'	The select box is populated with services whose name starts with 'fe'.	OK
In the 'Recipient/person' field, type 'ad'	The select box is populated with persons whose name starts with 'ad'.	OK
Click on the 'Reset' button.	The content of search fields in the form is reset.	OK

3.4.14. Document search>advanced search active/history selectors

Desc.	Expected result	OK/NOK
Select 'active only' button.	The list of possible values in 'Creator', 'Assignee', 'Sender' and 'Recipient' are limited to active entities and persons.	OK
Select 'History' button.	The list of possible values in 'Creator', 'Assignee', 'Sender' and 'Recipient' are extended to historical entities and persons.	OK
Type 'ca' in the 'Creator/person' field.	The select box is populated with a number of persons whose name starts with 'ca'.	OK
Select the 'history' button and type 'ca' in the 'creator/person' field	The select box is populated with a number of persons (more then when the option 'active	

	only' was selected) whose name starts with 'ca'.	
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3.5. STEP5 – FILE PROPERTY SHEET

3.5.1. File property sheet>Overview

Ares

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Use the URL provided by the project leader to access Solon (e.g http://sjdapps/apps/solon).	The Solon screen with 'Document search' tab active appears.	OK
Click on the 'File Search' tab on top of Solon window.	The file search form appears.	OK
In the 'Specific code' search field, select 'equals', type 'IT-IS-TEST2' and click on the search button.	The search is executed and the corresponding file is displayed.	OK
On the single line corresponding to file specific code 'IT-IS-TEST2', click on the left-side property sheet icon.	The property sheet for file IT-IS-TEST2 appears in a separate window. In the property sheet window. Check presence of following information with realistic values : <ul style="list-style-type: none">• A detailed information cartridge• A list of documents	OK

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Use the URL provided by the project leader to access Solon (e.g http://sjdapps/apps/solon).	The Solon screen with 'Document search' tab active appears.	OK
Click on the 'File Search' tab on top of Solon window.	The file search form appears.	OK
In the 'specific code' search field, select 'equals', type 'ACCES DOC' and click on the	The search is executed and the corresponding	OK

search button.	file is displayed.	
On the single line corresponding to file reference 'ACCES DOC', click on the left-side property sheet icon.	<p>The property sheet for file ACCES DOC appears in a separate window.</p> <p>In the property sheet window.</p> <p>Check presence of following information with realistic values :</p> <ul style="list-style-type: none"> • A detailed information cartridge • A list of documents 	OK

3.5.2. File property sheet>links to documents

Ares result list

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
In the list of documents click on the link to 'Ares(2010)5224'	The property sheet for document Ares(2010)5224 appears in the same window.	OK
Use the BACK navigation function to return to dossier property sheet.		OK

Solon repository result list

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
In the list of documents click on the link to 'JUR(2007)055003'	The property sheet for document JUR(2007)055003 appears in the same window.	OK
Use the BACK navigation function to return to file property sheet.		OK

3.5.3. File property sheet>Sorting list of documents

Desc.	Expected result	OK/NOK
Click the DOCUMENT REGISTRATION NUMBER column header upward and downward arrows.	The list of documents is refreshed and alternatively sorted ascending and descending by reference.	OK
Click the CREATED column header upward and downward arrows.	The list of documents is refreshed and alternatively sorted ascending and descending by date of creation.	OK
Click the FILED column header upward and downward arrows.	The list of documents is refreshed and alternatively sorted ascending and descending by date of filing.	OK
Click the SUBJECT column header upward and downward arrows.	The list of documents is refreshed and alternatively sorted ascending and descending by subject.	OK

3.5.4. File property sheet>list of documents pagination

Desc.	Expected result	OK/NOK
In the list of documents, divided into pages, click sequentially on the pages number selectors.	Each click on a page selector refreshes the page with new documents being in the page range.	OK
In the list of documents, divided into pages, click on ALL.	This list of documents is extended to all documents.	OK

3.5.5. File property sheet>editing file specific code

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Click the pen icon "edit the specific code of the file" next to the file specific code.	A yellow form opens with the current dossier reference in the input field.	OK
Change the specific code from ACCES DOC to 'OR' reference and click 'check'.	A message in red should appear in the yellow box saying that the dossier reference already exists.	OK
While the specific code input field still contains 'OR', click the button 'submit this specific code'.	The message in red remains.	OK
Change the specific code to 'testing ACCES DOC' and click 'check'.	The message in the yellow box should turn green and read "The file specific code is unique".	OK
Click on the button 'submit this specific code'.	While submitting, the message in green should remain till the page refreshes with the new specific code.	OK
Click the icon ' edit the specific code of the file ' again and change the specific code back to 'ACCES DOC' and click 'submit this specific code'.	While submitting, the message in green should remain till the page refreshes with the specific code 'ACCES DOC'.	OK

3.5.6. File property sheet>editing file title

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
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Click the pen icon 'edit file title' next to the file title.	A yellow form opens with the current title in the input field.	OK
Change the title from 'DEMANDE D'ACCES AUX DOCUMENTS' to 'DEMANDE D'ACCES AUX DOCUMENTS testing' and click 'submit this title'.	The pages refreshes with the new title in place.	OK
Change the title back to 'DEMANDE D'ACCES AUX DOCUMENTS' and click 'submit this title'.	The page refreshes with the title 'DEMANDE D'ACCES AUX DOCUMENTS' in place.	OK

3.5.7. File property sheet>editing Nomcom heading

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Click the pen icon 'edit dossier nomcom filing' next to the Nomcom heading.	A yellow form opens with the possibility to pick up a nomcom heading from a tree.	OK
Select '10.02.04.32.005' from the nomcom heading tree and click 'Submit nomcom heading'.	The yellow box is closed and the new value displayed in the 'Filed in nomcom' field.	OK
Click the pen icon 'edit file title' next to the Nomcom heading.	A yellow form opens with the possibility to pick up a nomcom heading from a tree.	OK
In the 'Select Nomcom heading' field, type directly '10.02.05.32.002' and click 'Submit nomcom heading'.	The yellow box is closed and the new value displayed in the 'Filed in nomcom' field.	OK

3.5.8. File property sheet>Copy a list of documents to an existing file

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Click the pen icon 'edit the file list' next to the list of documents.	A yellow form opens with various edition options appears. Documents become	OK

	selectable through checkboxes.	
Select the following documents in the list : 'JUR(2003)055155' and 'JUR(2003)055149'		OK
Click on the 'Copy selected documents to another file' edit option	A yellow sub-form appears allowing to select the destination file.	OK
Uncheck 'Restrict to my team' checkbox.		OK
Type 't-36/06' in the 'Specific code/search field'	The 't-36/06' dossier appears in the 'Selected file field'	OK
Click on the 'Copy' button	The yellow box is closed once the copy is achieved.	OK
Click on the right top corner of the property sheet 'Solon' Logo.	The file search form appears	OK
Type t-36/06 in the 'Specific code' search field.	The search is executed and the corresponding file is displayed.	OK
On the single line corresponding to file specific code 'T-36/06', click on the left-side property sheet icon.	The property sheet for file 'T-36/06' appears in a separate window. In the list of documents, check presence of documents 'JUR(2003)055155' and 'JUR(2003)055149' that have just been copied.	OK

3.5.9. File property sheet>Unfile a list of documents

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Click the pen icon 'edit the file list' next to the list of documents.	A yellow form opens with various edition options appears. Documents become	OK

	selectable through checkboxes.	
Select the following documents in the list : 'JUR(2003)055155' and 'JUR(2003)055149'		OK
Click on the 'Unfile selected documents from this file' edit option		OK
Click on the 'Unfile' button	The yellow box is closed once the action is achieved. Check that unfilled documents have been withdrawn from the list of documents.	OK

3.5.10. File property sheet>Move a list of documents to an existing file

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Click on the right top corner of the property sheet 'Solon' Logo.	The file search form appears	OK
Type 'ACCES DOC' in the 'Specific code' search field.	The search is executed and the corresponding file is displayed.	OK
On the single line corresponding to file specific code ' ACCES DOC ', click on the left-side property sheet icon.	The property sheet for file 'ACCES DOC' appears in a separate window.	OK
Click the pen icon 'edit the file list' next to the list of documents.	A yellow form opens with various edition options appears. Documents become selectable through checkboxes.	OK
Select the following documents in the list : 'JUR(2003)055155' and 'JUR(2003)055149'		OK
Click on the 'Move selected documents to another file' edit option	A yellow sub-form appears allowing to select the destination file.	OK
Uncheck 'Restrict to my team' checkbox.		OK

Type 't-36/06' in the 'Specific code/search field'	The 't-36/06' file appears in the 'Selected file field'	OK
Click on the 'Move' button	The yellow box is closed once the move is achieved. Check that moved documents have been withdrawn from the list of documents.	OK
Click on the right top corner of the property sheet 'Solon' Logo.	The file search form appears	OK
Type 't-36/04' in the 'Specific code' search field.	The search is executed and the corresponding file is displayed.	OK
On the single line corresponding to file specific code 'T-36/06', click on the left-side property sheet icon.	The property sheet for file 'T-36/06' appears in a separate window.	OK
Click the pen icon 'edit the file list' next to the list of documents.	A yellow form opens with various edition options appears. Documents become selectable through checkboxes.	OK
Select the following documents in the list : 'JUR(2003)055155' and 'JUR(2003)055149'		OK
Click on the 'Move selected documents to another file' edit option	A yellow sub-form appears allowing to select the destination file.	OK
Uncheck 'Restrict to my team' checkbox.		OK
Type 'ACCES DOC' in the 'Specific code/search field'	The 'ACCES DOC' file appears in the 'Selected file field'	OK
Click on the 'Move' button	The yellow box is closed once the move is achieved. Check that moved documents have been withdrawn from the list of documents.	OK

3.5.11. File property sheet>Move a list of documents to a new file

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Click on the right top corner of the property sheet 'Solon' Logo.	The file search form appears	OK
Type 'ACCES DOC' in the 'Specific code' search field.	The search is executed and the corresponding file is displayed.	OK
On the single line corresponding to file specific code ' ACCES DOC ', click on the left-side property sheet icon.	The property sheet for file 'ACCES DOC' appears in a separate window.	OK
Click the pen icon 'edit the file list' next to the list of documents.	A yellow form opens with various edition options appears. Documents become selectable through checkboxes.	OK
Select the following documents in the list : 'JUR(2003)055155' and 'JUR(2003)055149'		OK
Click on the 'Move selected documents to a new file' option.	A sub-box allowing to enter new file Specific code, Title and Nomcom heading appears.	OK
Type 'IT-IS-NEW' with the current date and hour appended to it in the file specific code input field, type 'testing' in the file title input field.		OK
Expand the NOMCOM tree down to the following NOMCOM heading : '(10.02.04.32.005) Development, implementation, maintenance and IT systems (Inc. Projects management) (95.10.02.04.32.05)'	The select nomcom heading is displayed right above the nomcom tree.	OK
Select 'IRM' in the team listbox and click the 'Create file and file' button.	The new file is created and selected documents are moved in it.	OK
Copy back the selected document to the ACCES DOC file using the 'Copy a list of documents to an existing file' sub-step.		OK

3.5.12. File property sheet>Copy a list of documents to a new file

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Click on the right top corner of the property sheet 'Solon' Logo.	The file search form appears	OK
Type 'ACCES DOC' in the 'Specific code' search field.	The search is executed and the corresponding dossier is displayed.	OK
On the single line corresponding to file specific code ' ACCES DOC ', click on the left-side property sheet icon.	The property sheet for file 'ACCES DOC' appears in a separate window.	OK
Click the pen icon 'edit the file list' next to the list of documents.	A yellow form opens with various edition options appears. Documents become selectable through checkboxes.	OK
Select the following documents in the list : 'JUR(2003)055155' and 'JUR(2003)055149'		OK
Click on the 'Copy selected documents to a new file' option.	A sub-box allowing to enter new file Specific code, Title and Nomcom heading appears.	OK
Type 'IT-IS-NEW' with the current date and hour appended to it in the file specific code input field, type 'testing' in the file title input field.		OK
Expand the NOMCOM tree down to the following NOMCOM heading : '(10.02.04.32.005) Development, implementation, maintenance and IT systems (Inc. Projects management) (95.10.02.04.32.05)'	The select nomcom heading is displayed right above the nomcom tree.	OK
Select 'IRM' in the team listbox and click the 'Create file and file' button.	The new file is created and selected documents are copied in it.	OK

3.5.13. File property sheet>links to CC

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Click on the 'File Search' tab on top of Solon window.	The file search form appears.	OK
In the 'Specific code' search field, select 'equals', type 'T-36/04' and click on the	The search is executed and the corresponding	OK

search button.	file is displayed.	
On the single line corresponding to file specific code 'T-36/04', click on the left-side property sheet icon.	The property sheet for file 'T-36/04' appears in a separate window.	OK
In the 'Case' field, a link to CC is available. Click on it.	CC is launched on the corresponding case. NB : access to CC is required.	OK

3.5.14. File property sheet>links to RECO

Ares

Desc.	Expected result	OK/NOK
Click on the 'File Search' tab on top of Solon window.	The file search form appears.	OK
In the 'Specific code' search field, select 'equals', type 'REC 32567527' and click on the search button.	The search is executed and the corresponding file is displayed.	OK
On the single line corresponding to file specific code 'REC 32567527', click on the left-side property sheet icon.	The property sheet for file 'REC 32567527' appears in a separate window.	OK
In the 'Case' field, a link to RECO is available. Click on it.	RECO is launched on the corresponding case. NB : access to RECO is required.	OK

Solon repository

Desc.	Expected result	OK/NOK
Click on the 'File Search' tab on top of Solon window.	The file search form appears.	OK
In the 'Specific code' search field, select 'equals', type 'REC 3240020234' and click on the search button.	The search is executed and the corresponding file is displayed.	OK
On the single line corresponding to file specific code 'REC 3240020234', click on the	The property sheet for file 'REC 3240020234'	OK

left-side property sheet icon.	appears in a separate window.	
In the 'Case' field, a link to RECO is available. Click on it.	RECO is launched on the corresponding case. NB : access to RECO is required.	OK

3.5.15. File property sheet>links to WTO-LD

Desc.	Expected result	OK/NOK
Click on the 'File Search' tab on top of Solon window.	The file search form appears.	OK
In the 'Specific code' search field, select 'equals', type 'DS9999' and click on the search button.	The search is executed and the corresponding file is displayed.	OK
On the single line corresponding to file specific code 'DS9999', click on the left-side property sheet icon.	The property sheet for file 'DS9999' appears in a separate window.	OK
In the 'Case' field, a link to WTO LD is available. Click on it.	WTO LD is launched on the corresponding case. NB : access to WTO-LD is required.	OK

3.5.16. File property sheet>links to NAT

Ares

Desc.	Expected result	OK/NOK
Click on the 'File Search' tab on top of Solon window.	The file search form appears.	OK
In the 'Specific code' search field, select 'equals', type 'NAT-2009/9' and click on the search button.	The search is executed and the corresponding file is displayed.	OK
On the single line corresponding to file specific code 'NAT-2009/9', click on the left-side property sheet icon.	The property sheet for file 'NAT-2009/9' appears in a separate window.	OK

In the 'Case' field, a link to NAT is available. Click on it.	NAT is launched on the corresponding case. NB : access to NAT is required.	OK
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Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Click on the 'File Search' tab on top of Solon window.	The file search form appears.	OK
In the 'Specific code' search field, select 'equals', type 'NAT-2000/1' and click on the search button.	The search is executed and the corresponding file is displayed.	OK
On the single line corresponding to file specific code 'NAT-2000/1', click on the left-side property sheet icon.	The property sheet for file 'NAT-2000/1' appears in a separate window.	OK
In the 'Case' field, a link to NAT is available. Click on it.	NAT is launched on the corresponding case. NB : access to NAT is required.	OK

3.5.17. File property sheet>links to GESTDEM

Ares

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Click on the 'File Search' tab on top of Solon window.	The file search form appears.	OK
In the 'title' search field, select 'Containing', type 'GESTDEM 2009/4306' and click on the search button.	The search is executed and the corresponding file is displayed.	OK
On the single line corresponding to file specific code 'GESTDEM 2009/4306', click on the left-side property sheet icon.	The property sheet for file 'GESTDEM 2009/4306' appears in a separate window.	OK
In the 'Case' field, a link to GESTDEM is available. Click on it.	GESTDEM is launched on the corresponding request.	OK

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Click on the 'File Search' tab on top of Solon window.	The file search form appears.	OK
In the 'title' search field, select 'Containing', type 'GESTDEM 5743/2008' and click on the search button.	The search is executed and the corresponding file is displayed.	OK
On the single line corresponding to file specific code 'GESTDEM 5743/2008', click on the left-side property sheet icon.	The property sheet for file 'GESTDEM 5743/2008' appears in a separate window.	OK
In the 'Case' field, a link to GESTDEM is available. Click on it.	GESTDEM is launched on the corresponding request.	OK

3.5.18. File property sheet> NIF

Ares

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Click on the 'File Search' tab on top of Solon window.	The file search form appears.	OK
In the 'Specific code' search field, select 'equals', type 'INFR 09/4685' and click on the search button.	The search is executed and the corresponding file is displayed.	OK
On the single line corresponding to file specific code 'INFR 09/4685', click on the left-side property sheet icon.	The property sheet for file 'INFR 09/4685' appears in a separate window. You can find fields in blue specific to the NIF case (Responsible service, Member state, Last decision, Case). A blue diamond icon is displayed next to the title if the title was updated to correspond to	OK

	<p>the title in the NIF repository.</p> <p>In the document list the NIF documents have a blue background. Each NIF document has an icon in the subject with a link to the specific document and possibly with a link to the translated document.</p>	
In the 'Case' field, a link to NIF is available. Click on it.	<p>NIF is launched on the corresponding INFRACTION.</p> <p>ECAS Login with access to NIF is required.</p>	OK
Close the window with the NIF case that just opened.	You are back at the property sheet.	OK
Select "NIF documents only" in the select box on the right on top of the document list.	Only the NIF documents are shown in the document list.	OK
Click on the icon in the subject of a NIF document.	The NIF document opens.	
Close the window.		

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Click on the 'File Search' tab on top of Solon window.	The file search form appears.	OK
In the 'Specific code' search field, select 'equals', type 'INFR 2003/4091' and click on the search button.	The search is executed and the corresponding file is displayed.	OK
On the single line corresponding to file specific code 'INFR 2003/4091', click on the left-side property sheet icon.	<p>The property sheet for file 'INFR 2003/4091' appears in a separate window.</p> <p>You can find fields in blue specific to the NIF case (Responsible service, Member state, Last decision, Case).</p> <p>A blue diamond icon is displayed next to the</p>	OK

	<p>title if the title was updated to correspond to the title in the NIF repository.</p> <p>In the document list the NIF documents have a blue background. Each NIF document has an icon in the subject with a link to the specific document and possibly with a link to the translated document.</p>	
In the 'Case' field, a link to NIF is available. Click on it.	<p>NIF is launched on the corresponding INFRACTION.</p> <p>ECAS Login with access to NIF is required.</p>	OK
Close the window with the NIF case that just opened.	You are back at the property sheet.	OK
Select "NIF documents only" in the select box on the right on top of the document list.	Only the NIF documents are shown in the document list.	OK
Click on the icon in the subject of a NIF document.	The NIF document opens.	
Close the window.		

3.6. STEP6 – DOCUMENT PROPERTY SHEET

3.6.1. Document property sheet>Overview

Ares

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Use the URL provided by the project leader to access Solon (e.g http://sjdapps/apps/solon).	The Solon screen with 'Document search' tab active appears.	OK
In the 'Registration number' search fields, select 'ARES(2009)17441' and click on the search button.	The search is executed and the corresponding document is displayed.	OK
On the single line corresponding to document reference 'ARES(2009)17441', click on the left-side property sheet icon.	<p>The property sheet for document ARES(2009)17441 appears in a separate window.</p> <p>In the property sheet window.</p> <p>Check presence of following information with realistic values :</p> <ul style="list-style-type: none">• A detailed information cartridge• A list of entities where the document was sent over• A list of item(s) embedded into the document• A list of assignment(s) for the document• A list of file(s) where the document is filed in.• A footer cartridge for registration	OK

	information.	
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Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Use the URL provided by the project leader to access Solon (e.g http://sjdapps/apps/solon).	The Solon screen with 'Document Search' tab active appears.	OK
In the 'Registration number' search fields, select 'JUR(2006)005216' and click on the search button.	The search is executed and the corresponding document is displayed.	OK
On the single line corresponding to document registration number 'JUR(2006)005216', click on the left-side property sheet icon.	<p>The property sheet for document JUR(2006)005216 appears in a separate window.</p> <p>In the property sheet window.</p> <p>Check presence of following information with realistic values :</p> <ul style="list-style-type: none"> • A detailed information cartridge • A list of entities where the document was sent over • A list of item(s) embedded into the document • A list of attribution(s) for the document • A list of file(s) where the document is filed in. • A footer cartridge for registration information. 	OK

3.6.2. Document property sheet>Links to items

Ares + Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
In the item(s) section, click alternatively on view & hide.	The table with item(s) information is expanded and collapsed to provide more or less detail on item(s).	OK
In the Item(s) table, click on the file format 'PDF' item icon.	The item content is displayed in a separate window.	OK

3.6.3. Document property sheet>Assignee details

Ares + Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
In the assignment(s) section, click alternatively on hide & view.	The table with assignment information is collapsed and expanded to provide more or less detail on assignment(s).	OK

3.6.4. Document property sheet>Links to files

Ares

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
In the list of dossiers click on the link to 'IT-IS-TEST2'	The property sheet for dossier IT_IS_TEST2 appears in the same window.	OK
Use the BACK navigation function to return to document property sheet and close it.		OK

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
In the list of files click on the link to 'NB'	The property sheet for file NB appears in the same window.	OK
Use the BACK navigation function to return to document property sheet and close it.		OK

3.6.5. Document property sheet>PDF merge

Ares

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Back to document search form, in the 'Registration number' search fields, select 'Ares(2009)17441' and click on the search button.	The search is executed and the corresponding document is displayed.	OK
On the single line corresponding to document registration number 'Ares(2009)17441', click on the left-side property sheet icon.	The property sheet for document 'Ares(2009)17441' appears in a separate window.	OK
In the Item(s) table, click on the file format 'PDF' item icon in the 'View merged items' entry.	The merged items content is displayed in a separate window.	OK

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Back to document search form, in the 'Registration number' search fields, select 'CONS(2006)003284' and click on the search button.	The search is executed and the corresponding document is displayed.	OK
On the single line corresponding to document registration number 'CONS(2006)003284', click on the left-side property sheet icon.	The property sheet for document 'CONS(2006)003284' appears in a separate	OK

	window.	
In the Item(s) table, click on the file format 'PDF' item icon in the 'View merged items' entry.	The merged items content is displayed in a separate window.	OK

3.6.6. Document property sheet>Links to documents

Ares

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
In the list of links section. Click on link to document 'Ares(2009)15059'.	The property sheet for document 'Ares(2009)15059' appears in the same window. At the bottom of this property sheet, a link back to document 'ARES(2009)17441' is available.	OK
In the list of links section. Click on link to document 'ARES(2009)17441'.	The property sheet for document 'ARES(2009)17441' re-appears in the same window.	OK

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
In the list of links section. Click on link to document 'JUR(2006)015292'.	The property sheet for document 'JUR(2006)015292' appears in the same window. At the bottom of this property sheet, a link back to document 'CONS(2006)003284' is available.	OK
In the list of links section. Click on link to document 'CONS(2006)003284'.	The property sheet for document 'CONS(2006)003284' re-appears in the same window.	OK

3.6.7. Document property sheet>Links to CISNET

Ares

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Use the URL provided by the project leader to access solon.	The Solon screen with 'Document search' tab active appears.	OK
In the 'registration number' search fields, select 'Ares(2010)8149' and click on the search button.	The search is executed and the corresponding document is displayed.	OK
On the single line corresponding to document registration number 'Ares(2010)8149', click on the left-side property sheet icon.	The property sheet for document 'Ares(2010)8149' appears in a separate window. In the property sheet window. Check presence of following item : <ul style="list-style-type: none">• A link to CISNET in the 'external link' section.	OK
Click on one of the CISNET links entering when required your internet ECAS login & password.	If you are a recognised CISNET user, CISNET opens directly on the relevant consultation. NB : the CISNET window may replace the SOLON window.	OK
Close the CISNET window and return to the document property sheet.		OK

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
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Use the URL provided by the project leader to access solon.	The Solon screen with 'Document search' tab active appears.	OK
In the 'registration number' search fields, select 'CONS(2006)006037' and click on the search button.	The search is executed and the corresponding document is displayed.	OK
On the single line corresponding to document registration number 'CONS(2006)006037', click on the left-side property sheet icon.	<p>The property sheet for document 'CONS(2006)006037' appears in a separate window.</p> <p>In the property sheet window.</p> <p>Check presence of following item :</p> <ul style="list-style-type: none"> • A link to CISNET in the 'external link' section. 	OK
Click on one of the CISNET links entering when required your internet ECAS login & password.	<p>If you are a recognised CISNET user, CISNET opens directly on the relevant consultation.</p> <p>NB : the CISNET window may replace the SOLON window.</p>	OK
Close the CISNET window and return to the document property sheet.		OK

3.6.8. Document property sheet>Links to SG VISTA

Ares

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Use the URL provided by the project leader to access solon.	The Solon screen with 'Document search' tab active appears.	OK
In the 'registration number' search fields, select 'Ares(2010)11503' and click on the search button.	The search is executed and the corresponding document is displayed.	OK

On the single line corresponding to document registration number 'Ares(2010)11503', click on the left-side property sheet icon.	<p>The property sheet for document 'Ares(2010)11503' appears in a separate window.</p> <p>In the property sheet window.</p> <p>Check presence of following item :</p> <ul style="list-style-type: none"> • A link to SG VISTA in the 'external link' section. 	OK
Click on the SG VISTA link.	If you are a recognised SG VISTA user, SG VISTA opens directly on the relevant SG document.	OK
Close the SG VISTA window and return to the document property sheet.		OK

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Use the URL provided by the project leader to access solon.	The Solon screen with 'Document search' tab active appears.	OK
In the 'registration number' search fields, select 'SEC(2004)000134' and click on the search button.	The search is executed and the corresponding document is displayed.	OK
On the single line corresponding to document registration number 'SEC(2004)000134', click on the left-side property sheet icon.	<p>The property sheet for document SEC(2004)000134 appears in a separate window.</p> <p>In the property sheet window.</p> <p>Check presence of following item :</p> <ul style="list-style-type: none"> • A link to SG VISTA in the 'external 	OK

	link' section.	
Click on the SG VISTA link.	If you are a recognised SG VISTA user, SG VISTA opens directly on the relevant SG document.	OK
Close the SG VISTA window and return to the document property sheet.		OK

3.6.9. Document property sheet>Links to CURIA

Ares

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Use the URL provided by the project leader to access solon.	The Solon screen with 'Document Search' tab active appears.	OK
In the 'registration number' search fields, select 'Ares(2010)', in the 'Document subject' field select 'starting with' 'ARRET' and click on the search button.	The search is executed and the corresponding list of documents is displayed.	OK
On the single line corresponding to first document registration number, click on the left-side property sheet icon.	The property sheet for the document appears in a separate window. In the property sheet window. Check presence of following item : <ul style="list-style-type: none">• A link to Curia in the 'external link' section.	OK
Click on the Curia link.	The Arrêt (judgement in EN) opens up in Curia.	OK
Close the Curia window and return to the document property sheet.		OK

Click on the Solon logo to return to the document search form.		OK
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Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Use the URL provided by the project leader to access solon.	The Solon screen with 'Document Search' tab active appears.	OK
In the 'registration number' search fields, select 'CONT(2006)', in the 'Document subject' field select 'starting with' 'ARRET' and click on the search button.	The search is executed and the corresponding list of documents is displayed.	OK
On the single line corresponding to first document registration number, click on the left-side property sheet icon.	The property sheet for the document appears in a separate window. In the property sheet window. Check presence of following item : <ul style="list-style-type: none">• A link to Curia in the 'external link' section.	OK
Click on the Curia link.	The Arrêt (judgement in EN) opens up in Curia.	OK
Close the Curia window and return to the document property sheet.		OK
Click on the Solon logo to return to the document search form.		OK
Click on the 'Document Search' tab on top of Solon window.	The document search form appears.	OK
In the 'Registration number' search fields, select 'CONT(2006)', in the 'Document subject' field select 'starting with' 'CONCLUSION' and click on the search button.	The search is executed and the corresponding list of documents is displayed.	OK
On the single line corresponding to first document registration number, click on the left-side property sheet icon.	The property sheet for the document appears in a separate window.	OK

	In the property sheet window. Check presence of following item : <ul style="list-style-type: none"> • A link to Curia in the 'external link' section. 	
Click on the Curia link.	The Conclusion (opinion in EN) opens up in Curia.	OK
Close the Curia window and return to the document property sheet.		OK
Click on the Solon logo to return to the document search form.		OK
Click on the Solon logo to return to the document search form.		OK
Click on the 'Document Search' tab on top of Solon window.	The document search form appears.	OK
In the 'Registration number' search fields, select 'CONT(2006)', in the 'Document subject' field select 'starting with' 'ORDONNANCE' and click on the search button.	The search is executed and the corresponding list of documents is displayed.	OK
On the single line corresponding to first document registration number, click on the left-side property sheet icon.	The property sheet for the document appears in a separate window. In the property sheet window. Check presence of following item : <ul style="list-style-type: none"> • A link to Curia in the 'external link' section. 	OK
Click on the Curia link.	The Ordonnance (order in EN) opens up in Curia.	OK
Close the Curia window and return to the document property sheet.		OK

3.6.10. Document property sheet>Editing document subject

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Use the URL provided by the project leader to access solon.	The Solon screen with 'Document Search' tab active appears.	OK
In the 'Show hit list as' field, select 'Document'.		OK
In the 'Registration number' search fields, select 'JURS(2003)011002' and click on the search button.	The search is executed and the corresponding document is displayed.	OK
On the single line corresponding to document registration number 'JURS(2003)011002', click on the left-side property sheet icon.	<p>The property sheet for document JURS(2003)011002 appears in a separate window.</p> <p>In the property sheet window.</p> <p>Check presence of following edit pen buttons in front of the following fields or sections :</p> <ul style="list-style-type: none">• Document subject,• Items,• Attributions,• Dossiers,• Links.	OK
Click on the icon 'edit the document subject'.	A yellow form opens with the subject in the input field.	OK
Append 'testing' to the current subject name' and click 'submit this subject'.	The document property sheet is displayed with the new subject in place.	OK
Click on the icon 'edit the document subject'.	A yellow form opens with the subject in the	OK

	input field.	
Remove 'testing' form the subject and click 'submit this subject'.	The document property sheet is displayed with the former title back in place.	OK
Click on the icon 'edit the document subject'.	A yellow form opens with the subject in the input field.	OK
Click on the close button in the yellow box.	The yellow form is closed.	OK

3.6.11. Document property sheet>Editing document date

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Click on the icon 'edit the document date'.	A yellow form opens with the date in the input field.	OK
Type current date and click 'submit this date'.	The document property sheet is displayed with the new date in place.	OK

3.6.12. Document property sheet>Editing document sender

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Click on the icon 'edit the document sender'.	A yellow form opens with a list of Organisations/persons to pick-up.	OK
Select a new sender e.g. [REDACTED] (IRM).	The document property sheet is displayed with the new sender in place.	OK

3.6.13. Document property sheet>Editing document destinees

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Click on the icon 'edit the document destinees'.	A yellow form opens with a list of Organisations/persons to pick-up.	OK
Select a new destinees e.g. [REDACTED] (IRM).	The document property sheet is displayed with the new destinee.	OK

3.6.14. Document property sheet>Editing document received from

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Go to an incoming document e.g; by activating a link a subsequent document CONS(2006)3284.		OK
Click on the icon 'edit the document sender'.	A yellow form opens with a list of Organisations/persons to pick-up.	OK
Select a new receiver e.g. [REDACTED] (IRM).	The document property sheet is displayed with the new value for 'received from'.	OK

3.6.15. Document property sheet>Editing document items

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Click on the icon 'edit the document items'.	A yellow form 'add or modify item' opens .	OK
Type 0 in the input field 'annex number', select the language of the existing annex 'FR', select the radio button 'new language', select language 'CS' and click the submit	The document property sheet is displayed with an annex with number 0 and language	OK

button.	CS, instead of FR.	
Change the language of annex 0 with language 'CS' back to 'FR' with the same method as previous two step.		OK
Click on the icon 'edit the document items'.	A yellow form 'add or modify item' opens.	OK
Type 0 in the input field 'annex number', select the language of the existing annex 'FR', click on the 'browse' button and select a pdf document to test with and click 'open' in the browser window. Click the 'submit' button.	A popup shows up to ask you if you want to replace the existing item.	OK
Click the cancel button of the popup window.	The popup disappears and no action is taken.	OK
Type 100 (or n > 100 if already taken) in the input field 'annex number and click the submit button.	A new item is added to the list of items.	OK

3.6.16. Document property sheet>Editing assignments

Solon repository

Desc.	Expected result	OK/NOK
Click the icon 'edit the document assignment'.	The icon 'create a new assignment' appears.	OK
Click the icon ' create a new assignment'.	A yellow form 'create a new assignment' appears.	OK
Select 'IRM' in the 'my team' select box, select 'IRM' in the 'assigned to org/serv' select box, select [REDACTED] in the person select box.		OK
Select the code 'A' in the code select box.	The deadline date changes and is set according to default duration for A assignments.	OK
Click on the button next to the deadline date.	A calendar popup opens.	OK
Select a date from the calendar.	The deadline date changes to the date you	OK

	selected.	
Select the code 'TR' in the code select box.	The deadline date changes and is set according to a default duration for TR assignments.	OK
Click on the 'create assignment' button.	A new assignment is added to the attribution list.	OK
Click on the icon 'Close this assignment and write a memo' next to the assignment you just created.	A yellow form 'close assignment and write a memo' appears.	OK
Write some text in the memo field and click 'close assignment'.	In the assignment list the date 'answered on' contains the date of to day for the closed assignment.	OK
On the newly created assignment line, click on 'Edit assignment' button.	A yellow box appears with various edition options.	OK
Click on 'Modify memo text' button.	A yellow form opens with the memo in the input field.	OK
Append 'testing' to the current memo text and click 'submit this memo text'.	The document property sheet is displayed with the new memo text in place.	OK
On the newly created attribution line, click on 'Edit assignment' button.	A yellow box appears with various edition options.	OK
Click on 'Reopen assignment button' button.	The document property sheet is displayed with the assignment pending : no more closing date and 'close assignment' button available.	OK
On the re-opened assignment line, click on 'delete assignment' button.	A yellow box appears with various edition options.	OK
Click on 'delete assignment' and validate the confirmation message.	The document property sheet is redisplayed with the assignment line withdrawn.	OK

3.6.17. Document property sheet>Editing file in existing file

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Click on the icon 'edit the dossier specific code'.	The icon 'file in existing file' appears. And since you are an admin or archivist the icon 'file in new file' appears too.	OK
Click on the icon 'file in existing file'.	A yellow form 'file in existing file' opens.	OK
Type 'IT-IS_TESTS' in the input field 'Search field ref./title'.	The selectbox 'file specific code' shows ' IT-IS_TESTS ', the file title field is empty.	OK
Click on the listbox 'file specific code' to select the dossier.	The box for selected file now holds ' IT-IS-TESTS - TESTS '.	OK
Click the button 'file'.	File 'IT-IS-TESTS' is added to the list of file references.	OK
In the list of file references: click on the icon 'remove this file specififc code' next to dossier 'IT-IS-TESTS'.	A popup for confirmation appears.	OK
Click ok in the confirmation popup window.	The file specific code is removed.	OK

3.6.18. Document property sheet>Editing file in new file

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Click on the icon 'file in new file'.	A yellow form 'Create a new file and File in' appears.	OK

Type 'IT-IS-TESTS' in the file specific code input field, type 'testing' in the file title input field.		OK
Click on the box 'select nomcom heading', click on the '+' box of the second node.	The tree opens up and child nodes are displayed.	OK
Expand the tree down to the following NOMCOM heading : '(10.02.04.32.005) Development, implementation, maintenance and IT systems (Inc. Projects management) (95.10.02.04.32.05)'	The select nomcom heading is displayed right above the nomcom tree.	OK
Select 'IRM' in the team listbox and click the 'check' button.	A red dialog box appears saying that the file specific code already exists.	OK
Change the file specific code to 'ESSAI' and click the button 'create file and file document'.	The new file that is created is listed in the file reference list.	OK
Click the icon 'remove this file specific code' next to the newly created dossier.	A popup window asking for confirmation appears.	OK
Click 'ok' in the popup window.	The file reference is removed.	OK

3.6.19. Document property sheet>Editing document links

Solon repository

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Click on the icon 'edit the document links'.	A line of text with two icons appears.	OK
Click on the link 'create a link to an initiating document'.	A yellow form 'new initiating document' appears.	OK
Select '2006' as document year, select 'CONS' as document type and '3284' as document number and click the button 'Add link'.	CONS(2006)003284 is added to the list of initiating documents	OK
Click on the icon 'remove this link to an initiating document' in front of the newly created link 'CONS(2006)003284'	A confirmation popup appears	OK

Click OK in the confirmation popup window	CONS(2006)003284 is removed from the list of initiating documents.	OK
Click on the link 'create a link to an subsequent document'	A yellow form 'new subsequent document' appears.	OK
Select '2006' as document year, select 'CONS' as document type and '3284' as document number and click the button 'Add link'.	CONS(2006)003284 is added to the list of subsequent documents	OK
Click on the icon 'remove this link to an subsequent document' in front of the newly created link 'CONS(2006)003284'	A confirmation popup appears	OK
Click OK in the confirmation popup window	CONS(2006)003284 is removed from the list of subsequent documents.	OK

3.7. STEP 7 – E-INFRACTIONS

3.7.1. E-Infractions > Search

<i>Desc.</i>	<i>Result</i>	<i>OK/NOK</i>
Use the URL provided by the project leader to access Solon (e.g http://sjdapps/apps/solon).	The Solon screen with 'Document Search' tab active appears.	OK
Click on the 'e-Infractions' tab.	A search form with two fields (year, number) is displayed.	OK

Ares

<i>Desc.</i>	<i>Result</i>	<i>OK/NOK</i>
Select "2009" in the field "year"	The search is executed and the corresponding list of files is displayed.	OK
Select "2010" in the field "year" and enter "2" in the field "number"	The search is executed and the corresponding list of files is displayed. (infr files from year 2010 with a number starting with 2)	OK
Click on the open file property sheet icon in front of file INFR 10/2058	The file property sheet is displayed with on top the detailed information. NIF documents belonging to the file are displayed on a blue background; SJ documents have a gray background. The select box on the right top of the documents is set at displaying all documents.	OK

In the detailed information click on the legal basis number link	The Directive application opens in a new window.	OK
Close the Directive application window		OK
In the detailed information click on the navigate to the NIF case link	The Infractions application opens	OK
Close the Infractions application window		OK
In the select box on the right top of the document listing select "NIF documents only"	Only the NIF documents are listed in the file property sheet.	OK
In the select box on the right top of the document listing select "SJ documents only"	Only the SJ documents are listed in the file property sheet.	OK

Solon repository

<i>Desc.</i>	<i>Result</i>	<i>OK/NOK</i>
Select "2002" in the field "year"	The search is executed and the corresponding list of files is displayed.	OK
Select "2002" in the field "year" and enter "013" in the field "number"	The search is executed and the corresponding list of files is displayed. (infr files from year 2002 with a number starting with 013)	OK
Click on the open file property sheet icon in front of file INFR 02/0132	The file property sheet is displayed with on top the detailed information. NIF documents belonging to the file are displayed on a blue background; SJ documents have a gray background. The select box on the right top of the documents is set at displaying all documents.	OK
In the detailed information click on the legal basis number link	The Directive application opens in a new	OK

	window.	
Close the Directive application window		OK
In the detailed information click on the navigate to the NIF case link	The Infractions application opens	OK
Close the Infractions application window		OK
In the select box on the right top of the document listing select "NIF documents only"	Only the NIF documents are listed in the file property sheet.	OK
In the select box on the right top of the document listing select "SJ documents only"	Only the SJ documents are listed in the file property sheet.	OK

3.8. STEP 8 – REFERENCE NOTES

3.8.1. Reference notes>Overview

<i>Desc.</i>	<i>Result</i>	<i>OK/NOK</i>
Use the URL provided by the project leader to access Solon (e.g http://sjdapps/apps/solon).	The Solon screen with 'Document Search' tab active appears.	OK
Click on the 'Reference notes' tab.	A list of shortcut links is provided with at least the following entries : - Lignes à suivre - Notes bleues - Arrêts signalés (chrono) - Arrêts signalés (Thématique)	OK

3.8.2. Reference notes>Lignes à suivre

Ares

<i>Desc.</i>	<i>Result</i>	<i>OK/NOK</i>
Click on the 'Lignes à suivre' shortcut	The list of 'Lignes à suivre' files is displayed. These are all the files whose specific code begins with 'LS/'. This is only visible through the property sheets as the specific codes are hidden in the list.	OK

Solon repository

<i>Desc.</i>	<i>Result</i>	<i>OK/NOK</i>
Click on the 'Lignes à suivre' shortcut	The list of 'Lignes à suivre' files is displayed. These are all the files whose specific code begins with 'LS/'. This is only visible through the property sheets as the specific codes are hidden in the list.	OK
On the line corresponding to file title 'Relation extérieures', click on the file (expand) icon.	The file is expanded so that the list of embedded files is displayed below the file line. These are all the files whose specific code begins with 'LS/CFSP/'	OK
Click on the document (icon) of one of the embedded files.	Check expansion to the level of documents.	OK

3.8.3. Reference notes>Notes bleues

<i>Desc.</i>	<i>Result</i>	<i>OK/NOK</i>
Click on the 'Notes bleues' shortcut.	The lists of 'Notes bleues' documents is displayed. These are all the documents filed in the 'NB' file.	OK

3.8.4. Reference notes>Arrêts signalés

<i>Desc.</i>	<i>Result</i>	<i>OK/NOK</i>
Click on the 'Arrêts signalés (Chrono)' shortcut.	The lists of 'Arrêts signalés' documents is displayed. These are all the documents filed in file whose specific code begins with 'AS/'.	OK

3.8.5. Reference notes>Chroniques de jurisprudence (Search)

Desc.	Result	OK/NOK
Click on the 'Chroniques de jurisprudence (Search)' shortcut.	A dedicated search form is displayed.	OK
Type 'discrimination and vieillesse' in text search field and click on the search button.	The list of all 'chroniques de jurisprudence' containing both 'discrimination' and 'vieillesse' in fulltext is displayed.	OK

3.8.6. Reference notes>Chroniques de jurisprudence (Chrono)

Desc.	Result	OK/NOK
Click on the 'Chroniques de jurisprudence (Chrono)' shortcut.	The lists of 'Chroniques de jurisprudence documents' is displayed. These are all the documents corresponding to a certain combination of full-text patterns and meta-data criterion. Their title begins with 'Chroniques de jurisprudence'.	OK

3.9. STEP 9 – QUICK SEARCH

3.9.1. Quick search>overview

Ares + Solon repository

<i>Desc.</i>	<i>Result</i>	<i>OK/NOK</i>
Use the URL provided by the project leader to test page holding the Solon 'Quick Search' feature e.g. http://sjdapps/apps/solon/quicksearch_test.cfm .	The welcome page is displayed with a quick access for Solon tool available.	OK

3.9.2. Quick search>search for dossier

Ares

<i>Desc.</i>	<i>Result</i>	<i>OK/NOK</i>
In the 'Quick access' search field type 't-36/04'	A progress animation is displayed in the 'go' button before property sheet for dossier 't-36/04' appears.	OK
Close the property sheet and go back to the test page.		OK

Solon repository

<i>Desc.</i>	<i>Result</i>	<i>OK/NOK</i>
In the 'Quick access' search field type 'TEST NOMCOM DOSSIER REF'	A progress animation is displayed in the 'go' button before property sheet for dossier 'TEST NOMCOM DOSSIER REF' appears.	OK
Close the property sheet and go back to the test page.		OK

3.9.3. Quick search>search for document

Ares

<i>Desc.</i>	<i>Result</i>	<i>OK/NOK</i>
In the 'Quick access' search field type 'ARES(2009)17441'	A progress bar is displayed before property sheet for document 'ARES(2009)17441' appears.	OK
Close the property sheet and go back to the test page.		OK

Solon repository

<i>Desc.</i>	<i>Result</i>	<i>OK/NOK</i>
In the 'Quick access' search field type 'CONT(2004)1133'	A progress animation is displayed in the 'go' button before property sheet for dossier 't-36/04' appears.	OK
Close the property sheet and go back to the test page.		OK

3.9.4. Quick search> search for full-text

Ares + Solon repository

<i>Desc.</i>	<i>Result</i>	<i>OK/NOK</i>
In the 'Quick access' search field type 'vision'	A progress animation is displayed in the 'go' button before a docsearch providing full-text search result for 'vision' is displayed.	OK

3.10. STEP 10 – ADMINISTRATION

3.10.1. Administration>Overview

<i>Desc.</i>	<i>Result</i>	<i>OK/NOK</i>
Use the URL provided by the project leader to access Solon.	The Solon screen with 'Document search' tab active appears.	OK
Click on 'Administration' tab.	A list of shortcut links is provided with at least the following entries : - Solon editing control switch	OK

3.10.2. Administration>Editing control

<i>Desc.</i>	<i>Result</i>	<i>OK/NOK</i>
Click on 'Solon editing control switch'.	A box allowing to set 'Meta-data' editing and 'Document upload' off.	OK
Set 'Meta-data' editing and 'Document upload' off by selecting the corresponding 'Not allowed' radio buttons and clicking on 'Submit settings'.	A list of shortcut links is provided with at least the following entries : - Solon editing control switch	OK
Click on the 'File Search' tab on top of Solon window.	The file search form appears.	OK
In the 'Specific code' search field, select 'equals', type 'IT-IS-TEST2' and click on the search button.	The search is executed and the corresponding file is displayed.	OK
Click on the property sheet icon of the file listed in the Solon repository list.	The property sheet of the file appears but the usual editing tools are not available.	OK
Close the file property sheet.		OK
Expand the first non-empty file in the Solon repository list to documents. Click the	The property sheet of the document appears	OK

first document property sheet.	but the usual editing tools are not available.	
Click on 'Administration' tab.	A list of shortcut links is provided with at least the following entries : - Solon editing control switch	OK
Click on 'Solon editing control switch'.	A box allowing to set 'Meta-data' editing and 'Document upload' off.	OK
Set 'Meta-data' editing on and 'Document upload' off by selecting the corresponding 'Allowed' and 'Not allowed' radio buttons and clicking on 'Submit settings'.	A list of shortcut links is provided with at least the following entries : - Solon editing control switch	OK
Click on the 'File Search' tab on top of Solon window.	The file search form appears.	OK
In the 'Specific code' search field, select 'equals', type 'IT-IS-TEST2' and click on the search button.	The search is executed and the corresponding file is displayed.	OK
Click on the property sheet icon of the file listed in the Solon repository list.	The property sheet of the file appears and the usual editing tools are available.	OK
Close the file property sheet.		OK
Expand the first non-empty file in the Solon repository list to documents. Click the first document property sheet.	The property sheet of the file appears and the usual editing tools are available.	OK
In the document property sheet click on the 'edit the document items' tool.	The 'edit document items' yellow box misses the browse button making it impossible to upload a document.	OK
Close the document property sheet.		OK
Click on 'Administration' tab.	A list of shortcut links is provided with at least the following entries : - Solon editing control switch	OK
Click on 'Solon editing control switch'.	A box allowing to set 'Meta-data' editing and	OK

	'Document upload' off.	
Set 'Meta-data' editing on and 'Document upload' on by selecting the corresponding 'Allowed' and radio buttons and clicking on 'Submit settings'.	A list of shortcut links is provided with at least the following entries : - Solon editing control switch	OK

3.10.3. Administration>Framework menu

Desc.	Result	OK/NOK
Click on the 'Show menu' link in the Solon banner.	The common 'Framework menu' appears on the top with at least the following headings and items : Application>About Application>Sitemap Solon>Reference notes Solon>File Search Solon>Document Search Solon>Administration Security>Security Reset Security>Profile Information Security>User list Projets>Issues management The features provided by these menus are conforming to the framework basic features.	OK
Click on the 'Hide menu' link in the Solon banner.	The common 'Framework menu' disappears	OK

3.11. STEP 11 – ITEM EXPORT (SOLON REPOSITORY)

3.11.1. Item Export>Processing

Desc.	Result	OK/NOK
Use the URL provided by the project leader to access Solon (e.g http://sjdapps/apps/solon).	The Solon screen with 'Document Search' tab active appears.	OK
In the 'Full-text' search field, type 'olive oil', select JUR as document type, 2006 as year and click on the search button.	The search is executed and the corresponding list of items is displayed. . This is the list of all items containing the string 'olive oil' and being in a JUR type document. In the result list of Solon repository an 'export items' button is available on top of the list of items.	OK
Click on the 'Export items' buton in the Solon repository result list.	A progress showing export of items progression is displayed.	OK
Wait until export of items is complete.	A message stating that the exported items have been copied to a given directory is displayed.	OK

3.11.2. Item Export>Exported files self-containing structure

Desc.	Result	OK/NOK
Launch a file manager and point it to the exported items directory	The file structure is made of an index.htm file at the directory root and a set of sub-directories : one per document holding at	OK

	least an item.	
Click on the 'index.htm' file.	The file is launched in the Internet Browser and consists in a set of links : one per item.	OK
Click on a item link.	The relevant item is launched in the dedicated viewer.	OK

3.12. STEP12 : SECURITY (Solon repository)

3.12.1. Access for an incoming Legal advice document in a closed team

Desc.	Result	OK/NOK
Launch document cons(2008)3	Check validity of property sheet.	OK
Click on the 'key' icon at the bottom of the window.	A popup window is launched showing all the users having access to the document. This must be a limited number of persons (~100) mainly in CONC and SJ teams.	OK
Click on the containing dossier link.	Check validity of the property sheet.	OK
Click on "Edit the file special access rights".	A form to edit the special access rights opens.	OK
Select "Public" from the list of users and click 'select user'.	'Public' is added to the list of special access rights.	
Navigate back to document cons(2008)3		OK
Click on the 'key' icon at the bottom of the window.	A popup window is launched showing all the users having access to the document. This must all persons having an Adonis account (~400).	OK
Click on the containing dossier link.	Check validity of the property sheet.	OK

Click on "Edit the file special access rights".		OK
Select "Remove all"	Public derogation disappears from the list.	OK
Navigate back to document cons(2008)3		OK
Click on the 'key' icon at the bottom of the window.	A popup window is launched showing all the users having access to the document. This must be a limited number of persons (~100) mainly in CONC and SJ teams.	OK
Click on the containing file link.	Check validity of the property sheet.	OK
Click on "Edit the file special access rights".		OK
Select a user that was initially not allowed e.g. [REDACTED].	The user is added to the list of derogations.	OK
Navigate back to document cons(2008)3		OK
Click on the 'key' icon at the bottom of the window.	A popup window is launched showing all the users having access to the document. This must be a limited number of persons (~100) mainly in CONC and SJ teams. The user with a personal derogation is present.	OK
Click on the containing dossier link.	Check validity of the property sheet.	OK
Click on "Edit special access rights".		OK
Select "Remove all"	Personal derogation disappears from the list.	OK

3.12.2. Access for an outgoing Legal advice document in a closed team

<i>Desc.</i>	<i>Result</i>	<i>OK/NOK</i>
Launch document jur(2008)20018	Check validity of property sheet.	OK
Click on the 'key' icon at the bottom of the window.	A popup window is launched showing all the	OK

	users having access to the document. This must be a limited number of persons (~100) mainly in CONC and SJ teams.	
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3.12.3. Access for an incoming Litigation document in a closed team

Desc.	Result	OK/NOK
Launch document cont(2008)12	Check validity of property sheet.	OK
Click on the 'key' icon at the bottom of the window.	A popup window is launched showing all the users having access to the document. This must be a limited number of persons (~100) mainly in CONC and SJ teams.	OK

3.12.4. Access for an outgoing Litigation document in a closed team

Desc.	Result	OK/NOK
Launch document jurm(2007)4300	Check validity of property sheet.	OK
Click on the 'key' icon at the bottom of the window.	A popup window is launched showing all the users having access to the document. This must be a limited number of persons (~100) mainly in CONC and SJ teams.	OK

3.13. STEP13 – ATTACHMENT SEARCH (Solon repository result list)

3.13.1. Attachment search>simple search full text

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Use the URL provided by the project leader to access Solon (e.g http://sjdapps/apps/solon).	The Solon screen with 'Document Search' tab active appears.	OK
In the 'Full-text' search field, type 'T\ -36/04' , in the 'Show hit list as' field, select 'Attachments', and click on the search button. NB : do not forget '\' before the '-' to escape the '-' interpretation as minus.	The search is executed and the corresponding list of attachments is displayed. . This is the list of all Attachments containing the string 'T-36/04'.	OK
Click on the 'Reset' buton.	The content of search fields in the form is reset.	OK

3.13.2. Attachment search>simple search attributes

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
In the 'Registration number' search fields, select 'CONT(2004)001133', in the 'Show hit list as' field, select 'Attachments', and click on the search button.	The search is executed and the corresponding list of attachments is displayed.	OK
Click on the 'Reset' buton.	The content of search fields in the form is reset.	OK
In the 'document subject' search field, select 'containing', type '231432', in the 'Show hit list as' field, select 'Attachments', and click on the search button.	The search is executed and the corresponding attachments list is displayed. Check presence of attachments in document CONT(2004)001133 through items	OK

	references.	
Click on the 'Reset' button.	The content of search fields in the form is reset.	OK

3.13.3. Attachment search>simple search file attributes

Desc.	Expected result	OK/NOK
In the 'File specific code' search field, select 'equals', type 'T-36/04', in the 'Show hit list as' field, select 'Attachments', and click on the search button.	The search is executed and the corresponding list of attachments in documents in file T-36/04 is displayed.	OK
Click on the 'Reset' button.	The content of search fields in the form is reset.	OK

3.13.4. Attachment search>advanced search file attributes

Desc.	Expected result	OK/NOK
Click on the 'Advanced search button'.	The search form is expanded, allowing use of additional criterion.	OK
In the 'File title' search field, select 'starting with', type 'association', in the 'Show hit list as' field, select 'Attachments', and click on the search button.	The search is executed and the corresponding list of attachments being in a document filed in a file whose title begins with 'association' is displayed. Check presence of attachment(s) in document CONT(2004)001133 through attachment references.	OK
In the 'File Lead department' search field, select 'SJ' and click on the search button.	The search is executed and the corresponding list of attachments being in a document being	OK

	in a file whose title begins with 'association' and whose owner is lead department SJ.	
In the 'File Lead department' search field, select 'SJ.F' and click on the search button.	The search is executed and the corresponding list of attachments being in a document being in a file whose title begins with 'association' and whose owner is lead department SJ.F.	OK
Unselect value in 'File Lead department'.		OK
In the 'Filed' search field, select 'Yes'. Click on the search button.	The search is executed and the corresponding list of attachments being in a document being in a file whose title begins with 'association'.	OK

3.13.5. Attachment search>advanced search links

Desc.	Expected result	OK/NOK
In the 'Document links' search field, select 'With link' and click on the search button.	The search is executed and the corresponding list of attachments being in a document being in a file whose title begins with 'association' having links to other documents.	OK
In the 'Document links' search field, select 'Without link' and click on the search button.	The search is executed and the corresponding list of attachments being in a document being in a file whose title begins with 'association' having no links to other documents.	OK
Unselect value in 'Document links'.		OK

3.13.6. Attachment search>advanced search item language

Desc.	Expected result	OK/NOK
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In the 'Item language' search field, select 'FR' and click on the search button.	The search is executed and the corresponding list of attachments being in a document filed in a file whose title begins with 'association' and in FR language is displayed.	OK
Unselect value in 'Item language'		OK
In the 'External ref' search field, select 'starting with' and type '232'. Click on the search button.	The search is executed and the corresponding list of attachments being in a document filed in a file whose title begins with 'association' and having an external ref. beginning with '232' is displayed.	OK

3.13.7. Attachment search>advanced search date

Desc.	Expected result	OK/NOK
In the 'date' search fields, select start:'01-01-2004' and end:'31-12-2004', in the 'date type' select 'Registration', click on the search button.	The search is executed and the corresponding list of attachments being in a document filed in a file whose title begins with 'association', in FR language, and being in a document having been registered within the specified date interval is displayed.	OK
In the 'date' search fields, select start:'01-01-2004' and end:'31-12-2004', in the 'date type' select 'Document', click on the search button.	The search is executed and the corresponding list of attachments being in a document filed in a file whose title begins with 'association', in FR language, and being in a document whose date is within the specified date interval is displayed.	OK
Click on the 'Reset' button.	The content of search fields in the form is reset.	OK

3.13.8. Attachment search>advanced misc. attributes

Desc.	Expected result	OK/NOK
Click on the 'Advanced search button'.	The search form is expanded, allowing to use additional criterion.	OK
In the 'Registration number' search field, select CONT as document type and 2004 as year and in the 'Show hit list as' field, select 'Attachments'. Click on the search button.	The search is executed and the corresponding list of attachments in CONT(2004) documents is displayed.	OK
In the 'Confidentiality' search field, select '=0'. Click on the search button.	The search is executed and the corresponding list of attachments in non-confidential CONT(2004) documents is displayed.	OK
Click on the 'Reset' button.	The content of search fields in the form is reset.	OK

3.13.9. Attachment search>advanced search: creator

Desc.	Expected result	OK/NOK
Click on the 'Advanced search button'.	The search form is expanded, allowing use additional criterion.	OK
Select 'include history' button. In the 'Registration number' search field, select JUR(2004) as year. In the 'creator/organisation service' field, select 'SJ.J (SOC)' and in the 'Show hit list as' field, select 'Attachments'. Click on the search button.	The search is executed and the corresponding list of attachments in JUR(2004) documents with creator in team SJ.J (SOC) is displayed.	OK
Unselect document type (JUR), change team to SJ, in the 'creator/person' field, select 'Louage'. Click on the search button.	The search is executed and the corresponding list of attachments in (2004) documents with creator 'Louage' in team SJ is displayed.	OK

3.13.10. Attachment search>advanced search: assignee

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
In the 'Assignee/organisation service ' field, select 'SJ.F (INST)'. Click on the search button.	The search is executed and the corresponding list of attachments in (2004) documents with creator 'Louage' in team SJ and assigned to team SJ.F (INST) is displayed.	OK
In the 'Assignee/person ' field, select 'Hartvig'. Click on the search button.	The search is executed and the corresponding list of attachments in (2004) documents creator 'Louage' in team SJ and assigned to 'Hartvig' in team SJ.F (INST) is displayed. Check presence of item(s) in document CONT(2004)001133 through items references.	OK
Click on the 'Reset' button.	The content of search fields in the form is reset.	OK

3.13.11. Attachment search>advanced search: sender, recipient

<i>Desc.</i>	<i>Expected result</i>	<i>OK/NOK</i>
Click on the 'Advanced search button'.	The search form is expanded, allowing use of additional criterion.	OK
Select 'Include history' option on the bottom of the form. In the 'Sender/organisation service' field, select 'SJ.DDG.003 (IRM)' , in the 'Show hit list as' field, select 'Attachments'. Click on the search button.	The search is executed and the corresponding list of attachments in documents sent by team SJ.DDG.003 (IRM) is displayed.	OK
Change team to SJ.F (INST) and in the 'Sender/person' field, select 'aalto Pekka'. Click on the search button.	The search is executed and the corresponding list of attachments in documents sent by	OK

	'aalto Pekka' in team SJ.F (INST) is displayed.	
In the 'Recipient/ organisation service ' field, select 'SG'. Click on the search button.	The search is executed and the corresponding list of attachments in (2004) documents sent by 'aalto Pekka' in team SJ.F (INST) to SG is displayed. Check presence of items in document JUR(2004)030065.	OK
In the 'Recipient/person ' field, select 'LOWE'. Click on the search button.	The search is executed and the corresponding list of attachments in (2004) documents sent by 'aalto Pekka' in team SJ.F (INST) to 'LOWE' in SG is displayed.	OK
Click on the 'Reset' button.	The content of search fields in the form is reset.	OK

TEST EXECUTED BY [REDACTED] FROM MAY 21ST TO 25TH 2012.