



EUROPEAN COMMISSION  
DIRECTORATE-GENERAL  
CLIMATE ACTION  
The Director-General

Brussels,

*By registered letter with acknowledgment of receipt*

Vicky CANN  
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1050 Bruxelles

*Advance copy by email:*

[ask+request-3374-4b2b6d67@asktheeu.org](mailto:ask+request-3374-4b2b6d67@asktheeu.org)

**Subject: Your request for access to documents - GestDem 2016/5733**

Dear Ms Cann,

I refer to your e-mail dated 12 October 2016 in which you make a request for access to documents, registered on 13 October 2016 under the above mentioned reference number.

You request access to minutes of all meetings held on the topic of the emissions trading scheme (ETS), between officials of the Directorate General for Climate Action excluding myself, and different groups of interest representatives for the period from 1 November 2014 to 12 October 2016.

By email dated 25 October 2016, my services have informed you that the description in your application did not enable us to identify concrete documents which would correspond to your request. We have invited you to provide more detailed information on the documents which you seek to obtain, such as the names of the entities that you mention in your application, or document references.

By email dated 1 November 2016, you have expressed your disagreement with our assessment of your request, and you have reiterated your initial request without giving further specifications.

Carrying out a normal and routine search based solely on the key words and the time period you have defined does not produce a meaningful result. Therefore I regret to confirm that it is not possible to identify concrete documents without a more precise indication of search parameters.

Taking account of the elements that you have provided in your request, such parameters could consist of naming the specific entities you are interested in rather than indicating groups of entities. Whereas the institutions' registers do provide for key-word search functions and date specifications, it is not possible to refine such search on the basis of a group of entities (e.g. show all minutes from meetings with 'think tanks').

Given that no documents could be identified, the Commission is not in a position to handle your request in its current form.

Bearing in mind that you are requesting meeting minutes on the topic of ETS which is an important policy dealt with by the Directorate General for Climate Action, I would therefore invite you to submit a new application with the identification by name of the '*companies, consultancies and law firms, trade/business/professional associations, think tanks and NGOs*'. This would enable my services to conduct a meaningful search of our documents and identify those that correspond to the aforementioned description.

In accordance with Article 7(2) of Regulation 1049/2001, you are entitled to make a confirmatory application requesting the Commission to review the position taken in your present request.

Such a confirmatory application should be addressed within 15 working days upon receipt of this letter to the Secretary-General of the Commission at the following address:

European Commission  
Secretary-General  
Transparency unit SG-B-4  
BERL 5/282  
B-1049 Bruxelles

or by email to: [sg-acc-doc@ec.europa.eu](mailto:sg-acc-doc@ec.europa.eu)

Yours faithfully,



Jos DELBEKE