

**From:** [REDACTED]  
**Sent:** 04 September 2017 17:39  
**To:** INEA CEF GAS  
**Cc:** [REDACTED]  
**Subject:** Re: End of Action - new templates for the final payment request 6.9.1-0021-EL-S-M-14

Dear [REDACTED]

please find herebelow the link of the announcement we published regarding the completion of the FEED in our official website (<http://www.gastrade.gr/en>)

[http://www.gastrade.gr/en/the-company/news-press-releases/front-end-engineering-design-\(feed\)-for-the-Ing-terminal-in-alexandroupolis-has-been-completed.aspx](http://www.gastrade.gr/en/the-company/news-press-releases/front-end-engineering-design-(feed)-for-the-Ing-terminal-in-alexandroupolis-has-been-completed.aspx)

I will let you know for any other publication at the media.

Thank you and regards,

[REDACTED]



GASTRADE S.A.  
[REDACTED]

197,Kifissias Ave. & 40-42 Anavryton str.  
Maroussi 151 24  
Greece

[REDACTED]

[http://](#) **Error! Hyperlink reference not valid.**

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**From:** "[REDACTED]"  
**To:** "INEA-CEF-GAS" <[INEA-CEF-GAS@ec.europa.eu](mailto:INEA-CEF-GAS@ec.europa.eu)>  
**Cc:** "[REDACTED]"  
**Sent:** Friday, September 1, 2017 4:08:33 PM  
**Subject:** Re: End of Action - new templates for the final payment request 6.9.1-0021-EL-S-M-14

Dear [REDACTED]

thank you for your prompt reply. We will review the templates and let you know if we need any clarification.

Regarding, the closing of the Action, we are preparing an announcement to be published in our official website. I will send you the link on Monday and if you want I can send you the link of any other website that may reproduce the announcement.

Thank you and regards,



GASTRADE S.A.



Business Development Analyst

197, Kifissias Ave. & 40-42 Anavryton str.  
Maroussi 151 24  
Greece



[http:// Error! Hyperlink reference not valid.](#)

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**From:** "INEA-CEF-GAS" <[INEA-CEF-GAS@ec.europa.eu](mailto:INEA-CEF-GAS@ec.europa.eu)>

**To:**

**Sent:** Friday, September 1, 2017 3:44:43 PM

**Subject:** RE: End of Action - new templates for the final payment request 6.9.1-0021-EL-S-M-14

Dear ,

Thank you for letting me know and congratulations on the good news!

As regards the Final Report and the request for the final balance. In order to proceed with the payment in a timely manner, it would be helpful to receive the draft final report in advance.

To support the preparation of all the necessary documents, please note the following:

- The requirements for the Final Report set in Article II.23.2.2 of the GA;
  
- The templates of the final report available on INEA's website <https://ec.europa.eu/inea/connecting-europe-facility/useful-documents-and-forms>. Please note that ASR is not applicable to the final payment
  
- Documents needed:
  - Final report (Word doc)
  - Financial statement (Excel docs)
  - Certification by the concerned Member State
  - Audit certificate (GA Annex VII)
  
- Some tips:
  - Carefully read the templates, guidelines, Grant agreement and supporting materials
  - Always check for the latest version of the template
  - Fill in all columns of the Excel sheets
  - Check if costs are eligible and fall within the eligibility period
  - Send INEA a draft of the final payment request in order to receive feedback before official submission

Please submit the documents by email to: [gastrade@inea.europa.eu](mailto:gastrade@inea.europa.eu).

Following the submission of the final payment request, INEA will come back to Gastrade with the sampling request (invoices and procurement). In this time any other question related to the payment request may be posed. INEA is committed to conduct payments within 90 days. Please note that the clock stops while we wait for your replies.

In addition, should you have any publicity arrangements linked to the completion of the Action, please let me know.

Best regards,

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**From:** ■  
**Sent:** Friday, September 01, 2017 12:19 PM  
**To:** INEA CEF GAS  
**Cc:** ■  
**Subject:** Re: End of Action - new templates for the final payment request 6.9.1-0021-EL-S-M-14

Dear ■

we are happy to announce that yesterday 31.08.2017 we had the close out meeting with ■  
■

All reports will be finalised by 22.09.2017.

Could you please advice what documents do you need from our side and when we need to complete the ASR and the financial statement templates.

Thank you and regards,



GASTRADE S.A.

Business Development Analyst

197, Kifissias Ave. & 40-42 Anavryton str.  
Maroussi 151 24  
Greece

[http://](#) **Error! Hyperlink reference not valid.**

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**From:** "INEA-CEF-GAS" <[INEA-CEF-GAS@ec.europa.eu](mailto:INEA-CEF-GAS@ec.europa.eu)>

**To:** [Redacted]

**Sent:** Thursday, June 15, 2017 5:34:18 PM

**Subject:** End of Action - new templates for the final payment request 6.9.1-0021-EL-S-M-14

Dear [Redacted]

INEA has published a revised set of financial statement templates applicable to the CEF Energy programme: <http://ec.europa.eu/inea/connecting-europe-facility/useful-documents-and-forms>

These templates are to be used to submit your request of the payment of the balance.

The principle updates, which aim at streamlining the reporting requirements, address;

- Feedback received by beneficiaries on the use of previous templates;
- Simplification on how to complete the financial statements;
- Detailed references to the relevant articles of the grant agreement stipulating each reporting requirement;
- An option for you, and where possible, to flag those declared items that have been used for drawing up the Certificate on the Financial Statements (when submitted). This indication will allow for a better Key Item selection at the level of control performed by the Agency;
- Simplification for those beneficiaries who have their general accounts in a NON EUR currency. You need to indicate the calculated ex-change rate in a dedicated field. Based on this ex-change rate all declared costs items will automatically be calculated into EUR. A link to calculate the correct exchange rate as required by the Grant Agreement is provided for in the guidelines.

Unless you have already prepared your Final payment claim, you are requested to use these new templates with immediate effect.

Should you have any questions when reading the guidelines, or using the templates, please contact me.

Kind regards,



**Project Manager**

Unit C4 - CEF (Connecting Europe Facility) Energy & ICT



**European Commission**  
**Innovation and Networks Executive Agency (INEA)**  
Chaussée de Wavre 910  
W910 01/113  
B-1049 Brussels



<http://inea.ec.europa.eu/>

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