

From: MARCHETTI Ettore (EMPL)
Sent: vendredi 11 octobre 2013 12:24
To: @lumos.org.uk
Cc: DREMEL Constanze (EMPL)
Subject: Clarifications on the TWIA contract, financial report

Categories:

Gulnara,

As regards the financial report, our financial officers have found some issues, hereafter.

1. Local coordinator for Bulgaria, planned days 220, working days now 366.05. This can only be if she worked almost the whole project but they mention only 15 (evt 18) months as duration. So maybe it is a clerical error. In case not, we need to cut these costs. Can you please clarify how many months she has worked?
2. Project coordinator and other staff from Pardubice region, there are no names of the person in the budget. Can you confirm the names?

Could you please send me clarifications, as to the number of days worked by your Bulgarian coordinator (was it only one person) and the name of the worker in Pardubice?

regards

ettore marchetti
demography
DG EMPL - Unit D1: Social policy Innovation and Governance
European Commission

From: info@lumos.org.uk
Sent: mardi 15 octobre 2013 17:05
To: MARCHETTI Ettore (EMPL)
Cc: DREMEL Constanze (EMPL);
Subject: Clarifications on the TWIA contract, financial report

Dear Ettore,

Many thanks for your email. I have consulted our records.

1. Your question about Bulgaria

I can confirm that [REDACTED], the Bulgarian Local Coordinator worked for the TWIA project from the 4th of January 2012 till the end of March 2013, thus making it 15 months or about 320 days altogether.

However the confusion arises due to changes in [REDACTED] salary and the fact that we could not record this in the SWIM system. We did not include this explanation in the comments section of our reports which was an oversight for which I sincerely apologise.

- [REDACTED] was paid 1000 EUR (local currency eqv) monthly at the equivalent of 50 EUR per day until July 2012.
- In August 2012 her salary was increased to 1482,65 Euro per month or about 74 EUR per day following her request for an increase. We agreed to this bring her salary into line with her substantial work experience and due to the fact that as we had not used the budget line for the Project Manager, Georgette Mulheir, we understood that we had space within the budget to make this change. (Lumos financial committee approved this change in salary in November 2012 but her increase was backdated to August.)
- In other words [REDACTED] worked about 148 days with a daily rate of 50 EUR and 170 days with daily rate of 74 EUR.
- The total expenditure on [REDACTED]'s salary as listed in our reports is correct but due to the different rates we could not put an accurate daily rate or number of days as SWIM does not allow us to change the daily rate.
- We can provide excerpts from our accounts to confirm all of these salary payments. Please let me know if you would like me to provide these.
- Our overall expenditure for heading 1 Staff Costs was 99 903.22 EUR and we spent 95 732.19 EUR at the end of the project.

2. Your Question about Czech Republic:

I can confirm that the name of the Local Co-ordinator in the Czech Republic was [REDACTED].

I do hope that these answers your questions and that these costs are approved. Please do not hesitate to contact me or Nolan for any follow up information which we would of course be happy to provide.

Many thanks,

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