

From: ECHA Committee Risk Assessment
Sent: 28 October 2016 13:33
To: ECHA Committee Risk Assessment; [REDACTED] CEFIC [REDACTED]
[REDACTED]@ecpa.eu)
Cc: [REDACTED]
Subject: RAC-39 Invitation to RAC regular stakeholder observers
Categories: Yellow Category

RAC-39 meeting invitation (28 November-2 December and 7-9 December 2016)

Dear RAC stakeholder observers,

Please find below the link to your invitation and provisional Draft Agenda for **the 39th Meeting of the Committee for Risk Assessment (RAC-39)**. **The meeting** will take place in the Conference Centre at the European Chemicals Agency in Helsinki during these dates:

- **28 November – 2 December 2016** (the meeting will start on Monday 28 November at 14.00 and it will be suspended on Friday 2 December at 13.00, Helsinki time) and
- **7-9 December 2016** (the meeting will re-open on Wednesday 7 December at 09.00 and it will finish on Friday 9 December at 13.00, Helsinki time)

Path: /CircaBC/echa/RAC and SEAC Committees/Library/RAC and SEAC non-confidential/RAC meetings/RAC-39-1

Browse url: <https://webgate.ec.europa.eu/echa-scircabc/w/browse/12bac701-8e89-476f-b4cc-f48a72ba9ab8>

1. Webropol registration with the RAC Secretariat

Please **confirm your attendance (or non-attendance)** at the meeting in advance by filling in the registration web form **by 7 November** at the following link:

<https://www.webropolsurveys.com/S/E8F53756BDC4B322.par>

2. Informal dinner

The informal RAC dinner will be organized on **Wednesday 30 November 2016 at 19.30 at the Restaurant Salve:**

<https://www.raflaamo.fi/en/helsinki/salve> (address: Hietalahdenranta 5 C, Helsinki). The menu has been uploaded to S-CIRCABC:

Path: /CircaBC/echa/RAC and SEAC Committees/Library/RAC and SEAC non-confidential/RAC meetings/RAC-39-1

Browse url: <https://webgate.ec.europa.eu/echa-scircabc/w/browse/12bac701-8e89-476f-b4cc-f48a72ba9ab8>

3. For attention only those stakeholders who are reimbursed by ECHA - Registration with the Travel Agency CWT

CWT Finland Oy / Team9 Hansel
Ruoholahdenkatu 23
00180 Helsinki
Telephone: [REDACTED]
E-mail: [REDACTED]@contactcwt.com
Opening hours : Mo – Fri: **6.00 - 20.00**

Your **travel and hotel arrangements** can be made by using the following links Travel Agency CWT **by 7 November** by using the link below:

https://www.lyyti.in/RAC_39_4833

You may like to refer to the **ECHA reimbursement rules** uploaded to S-CIRCAB:
<https://webgate.ec.europa.eu/echa-scircabc/w/browse/2ba8858d-5663-4f1b-9430-674950b28cf0>

We look forward to welcoming you at the next meeting.

Kind regards,

On behalf of the RAC Secretariat

[REDACTED]
Committee for Risk Assessment (RAC)
Unit B.1 - Committees Secretariat
European Chemicals Agency
Annankatu 18, P.O. Box 400, FI-00121 Helsinki, Finland
Tel. +358 9 17 [REDACTED]
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Helsinki, 27-10-2016
AVH/lk D(2016)3000

Invitation to

39th Meeting of the Committee for Risk Assessment (RAC-39)

28 November-2 December and 7-9 December 2016

ECHA Conference Centre
(Annankatu 18, Helsinki)

For the attention of

RAC regular stakeholder observers (Annex 1)

I am pleased to invite you as the nominated observer representing your stakeholder organisation to **the 39th Meeting of the Committee for Risk Assessment (RAC-39)** which will take place in the Conference Centre at the European Chemicals Agency on:

- **28 November – 2 December 2016** (the meeting will start on Monday 28 November at 14.00 and it will be suspended on Friday 2 December at 13.00, Helsinki time) and
- **7-9 December 2016** (the meeting will re-open on Wednesday 7 December at 09.00 and it will finish on Friday 9 December at 13.00, Helsinki time)

The working language of the meeting will be English.

Registration with the Secretariat

It is important that you inform the Secretariat in advance of your participation. If the nominated person is prevented from participating in the meeting, a replacement may be proposed to the Secretariat **as soon as possible by email to rac@echa.europa.eu**.

Please confirm your attendance (or non-attendance) by filling in the registration web form by 7 November 2016 at the link below:
<https://www.webpolsurveys.com/S/E8F53756BDC4B322.par>

Please be advised that all stakeholder organisations attending the meeting need to be registered on the Commission's Register of Interest Representatives which may be found at the link below: http://europa.eu/transparency-register/index_en.htm

Preparation for the meeting

A provisional Draft Agenda prepared by the RAC Secretariat is attached to this invitation (Annex 2).

Concerning your participation, the ECHA Code of Conduct for observers from stakeholder organisations at ECHA meetings is available in the RAC S-CIRCABC at the following link: <https://webgate.ec.europa.eu/echa-scircabc/w/browse/56d8664b-4386-4cd9-94cb-5e5a1cce0337>

This code of conduct provides you with further guidance regarding your attendance, role and participation at the meetings. **For those of you attending for the first time**, in order to comply with the formalities arising from the code of conduct for observers from stakeholder organisations (paragraph 18), on your arrival at the meeting you will be requested to confirm in writing that you have received, read and accepted the provisions of the document.

In line with the rules of procedure of the Committee for Risk Assessment, **those of you who will attend the RAC meeting for the first time** are requested to sign a declaration of confidentiality (Annex 3). This form, duly filled in and signed, needs to be returned to the Secretariat in advance of your participation (and prior to the distribution of meeting documentation) by mail, addressed to the RAC Secretariat.

An informal RAC dinner will be organized on **Wednesday 30 November 2016 at 19.30 at the Restaurant Salve**: <https://www.raflaamo.fi/en/helsinki/salve> (address: Hietalahdenranta 5 C, Helsinki). The menu has been uploaded to S-CIRCABC.

Meeting documents

All meeting documents will be made available on S-CIRCABC at the latest 10 days before the meeting. However, should you have any problems accessing the documents, please, contact the RAC Secretariat for assistance.

Practicalities

In order to make your travel and hotel arrangements, stakeholder observers that are eligible and applying for reimbursement are requested to use the on-line services provided by CWT Travel Agency Ltd and to follow the instructions on their web site at the following link: https://www.lyyti.in/RAC_39_4833

The payment of your travel and hotel expenses will be based on the rules set out in the Guide for the Reimbursement of Travel and Accommodation Expenses and Payment of Subsistence Allowances (MB/33/2015 FINAL) Where pre-paid tickets and hotel vouchers are provided by ECHA, they should be used and the individuals entitled to reimbursement should arrange their travel with the service provider (CWT Travel Agency) and in a way that is compliant with sound financial management.

Stakeholder observers not eligible for reimbursement are kindly asked to make their own travel and hotel arrangements. A list of local hotels is available on request.

Please note also that if you are using CWT Travel services, you are requested to make your **travel arrangements by 7 November 2016 which is the deadline indicated in the electronic booking system of CWT Travel Agency.**

Once the booking has been made any changes or cancellations need to be done via email to travelhelp@cwt-me.com. If there are any other matters related to the service please either contact Area directly by email travelhelp@cwt-me.com or the Secretariat of the Committee for Risk Assessment rac@echa.europa.eu.

On arrival at the meeting, please provide your boarding pass(es) to the reception of the Conference Centre.

In addition, for your information the current reimbursement rules and other useful general information have been uploaded to S-CIRCABC.

Oral Declarations of Interests

Meeting participants are invited to declare any conflicts of interests at the beginning of the meeting and any declared interests will be recorded in the minutes.

Data protection notice

This meeting will be video recorded for minute taking purposes. The recordings will only be accessible to the Secretariat and will be permanently deleted once no longer needed. Please note that the minutes, which are published on the ECHA website, include a list of participants. The European Chemicals Agency will ensure on its part that your personal data is processed as required by Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data. You have the right to access and rectify that data. To exercise these rights, please contact the data controller at rac@echa.europa.eu.

For any further information or assistance you may need, please contact RAC Secretariat (rac@echa.europa.eu).

I look forward to seeing you here in Helsinki.



Jukka MALM
Deputy Executive Director

Enclosures:	Annex 1	List of RAC regular stakeholder observers
	Annex 2	RAC-39 provisional Draft Agenda
	Annex 3	Form for Declaration of Confidentiality

[REDACTED]

From: ECHA Committee Risk Assessment
Sent: 08 November 2016 09:42
To: [REDACTED] ECHA Committee Risk Assessment
Subject: RAC39_Invitation industry substance expert observers_ECPA

Categories: Yellow Category

RE: RAC-39 B (7-9 December 2016)

Dear [REDACTED],

On behalf of the RAC Chair, we would like to invite ([REDACTED])
(Glyphosate task force) at [REDACTED] (Bayer Crop Science, Spirodiclofen) to the
RAC-39 B meeting (7-9 December 2016). They are kindly invited to accompany the regular ECPA
stakeholder observer for these specific discussions.

Data protection notice

This meeting will be video recorded for minute taking purposes. The recordings will only be accessible to the Secretariat and will be permanently deleted once no longer needed. Please note that the minutes, which are published on the ECHA website, include a list of participants. The European Chemicals Agency will ensure on its part that your personal data is processed as required by Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data. You have the right to access and rectify that data. To exercise these rights, please contact the data controller at rac@echa.europa.eu.

With regard to your question on the glyphosate attendance the Chairman will review the overall attendance of all glyphosate stakeholders, and we should be able to come back to you later this week.

**Could you please still send the updated Declaration of Confidentiality for [REDACTED]
[REDACTED] (RAC declaration).**

Kind regards,
[REDACTED]

[REDACTED]
Committee for Risk Assessment (RAC)
Unit B.1 - Committees Secretariat
European Chemicals Agency
Annankatu 18, P.O. Box 400, FI-00121 Helsinki, Finland
Tel. +358 [REDACTED]
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From: [REDACTED] [mailto:[REDACTED]@ecpa.eu]
Sent: 07 November 2016 11:45
To: ECHA Committee Risk Assessment <rac@echa.europa.eu>

Cc: [REDACTED]@echa.europa.eu: [REDACTED]

Subject: Industry Substance expert observers for RAC 39

Dear [REDACTED] there is my list of substance experts for RAC 39. I am still waiting on BSC to nominate someone for mesosulfuron-methyl but anticipate they may not send anyone.

New to RAC will be [REDACTED] covering asulam. Her CV and signed statement of confidentiality are attached.

All the other observers have been before including [REDACTED] representing the Glyphosate task force for the glyphosate presentations.

Regarding the session on glyphosate has a decision been made as to how many observers will be allowed per STO for the presentation session?

Best regards

[REDACTED]
ECPA aisbl
European Crop Protection Association
6 Avenue E. Van Nieuwenhuyse
1160 Brussels
Belgium

Tel M [REDACTED]
ECPA [REDACTED]
[REDACTED]