



Valletta Harbour, 5 February 2018
EASO/ED/2018/051

Ms. Luisa Izuzquiza
Access Info Europe
Sent by email only: Luisa Izuzquiza <ask+request-5014-052d31c6@asktheeu.org>

**Subject: Access to documents request – Travel expenses of EASO's Executive Director in the year 2016
– Ref. No. 8533**

Dear Ms. Izuzquiza,

Reference is made to your e-mail dated 16 January 2018, in which Access Info Europe made a request for access to documents related to the travel expenses of EASO's Executive Director, for the period from 1st January 2016 until 31st December 2016. Your request has been registered under number 8533.

Your application has been treated as a request falling under the provisions of Regulation No 1049/2001 regarding public access to European Parliament, Council and Commission documents, which also applies for EASO documents, and in accordance with Decision No 6 laying down practical arrangements regarding public access to the documents of EASO, as adopted by its Management Board on 20 September 2011.

Having carefully examined Access Info Europe application, EASO Executive Office was consulted in order to provide you with the desired data. We sincerely hope that the document attached to the present letter answers your queries to EASO, in particular linked to your application.

If you want this position to be reviewed you should write to EASO at the address below, confirming your initial request. Your confirmatory request should be sent within 15 working days from receipt of this letter. I will inform you of the result of this review within 15 working days from the registration of your request, either granting you access to the document or confirming the refusal. In the latter case, you will be informed of how you can take further action. All correspondence should be sent by one of the following methods:

By post:
The Executive Director
European Asylum Support Office (EASO)
MTC Block A, Winemakers Wharf,
Grand Harbour Valletta, MRS 1917
Malta

By electronic mail:
info@easo.europa.eu

Yours sincerely,

José Carreira
Executive Director