

GSA MISSION ORDER

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
ABAC bank account key		

Mission justification

This mission has been cancelled

Other comments

Belgium	01/01/2016	01/01/2016
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Daily allowance	Belgium	0.00
Daily allowance (location 2)		
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		0.00

Accommodation	Belgium	0.00
Accommodation (location 2)		
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	0.00
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	0.00

Total mission costs (€)	0.00
Reimbursements to Mission Officer (€)	0.00

Comments Authorising Officer

Due to the unforeseen changes in calendar this mission has been cancelled. The ticket has been already changed previously, therefore there was no possibility to change it again. All supporting emails are attached under supporting. No reimbursement required

Version 2016.2

GSA MISSION ORDER

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.1984
Bank account for reimbursement		

Mission justification

Meeting with Mr. /Mr. - Cooperation between the GSA and ESA ESTEC, and

Dutch government representatives & ESA staff

Other comments

Netherlands 07/01/2016 07/01/2016

Daily allowance	Netherlands	93.00
Daily allowance (location 2)		
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		93.00

Accommodation	Netherlands	0.00
Accommodation (location 2)		
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	513.53
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	30.62

Total mission costs (€)	637.15
Reimbursements to Mission Officer (€)	123.62

Comments Authorising Officer

GSA MISSION ORDER

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.1984
Bank account for reimbursement		

Mission justification

Meetings in Brussels including (Space Conference 2016 speaker, EASE meeting, Directors' Meeting,

Other comments

Belgium	11/01/2016	17/01/2016
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Daily allowance	Belgium	414.00
Daily allowance (location 2)		
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		414.00

Accommodation	Belgium	0.00
Accommodation (location 2)		
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	367.51
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	18.09

Total mission costs (€)	799.60
Reimbursements to Mission Officer (€)	432.09

Comments Authorising Officer

GSA MISSION ORDER

Staff name	<div style="border: 1px solid black; padding: 2px;">ED</div>	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
Bank account for reimbursement		

Mission justification

Galileo Weekly Meeting with EC, , and a meeting with EC

DG GROW Galileo Director

DG GROW DEPUTY DIRECTOR

Other comments

Belgium	21/01/2016*	24/01/2016

Daily allowance	Belgium	138.00
Daily allowance (location 2)		
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		138.00

Accommodation	Belgium	0.00
Accommodation (location 2)		
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	324.51
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	17.83

Total mission costs (€)	480.34
Reimbursements to Mission Officer (€)	155.83

Comments Authorising Officer

Version 2016.1

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Mission number WFID	<div style="border: 1px solid black; padding: 2px;"></div>	From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
Bank account for reimbursement		

Mission justification

Meeting with Commissioner Galileo Weekly meeting with Weekly Space

Other comments

DG GAOS Galileo Director

Belgium	27/01/2016	31/01/2016

Daily allowance	Belgium	230.00
Daily allowance (location 2)		
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		230.00

Accommodation	Belgium	0.00
Accommodation (location 2)		
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	338.51
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	17.91

Total mission costs (€)	586.42
Reimbursements to Mission Officer (€)	247.91

Comments Authorising Officer

Version 2016.1

GSA MISSION ORDER

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
Bank account for reimbursement		

Mission justification

Directors' Meeting in Brussels

Other comments

Belgium	04/02/2016	07/02/2016
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Daily allowance	Belgium	138.00
Daily allowance (location 2)		
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		138.00

Accommodation	Belgium	0.00
Accommodation (location 2)		
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	307.52
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	18.50

Total mission costs (€)	464.02
Reimbursements to Mission Officer (€)	156.50

Comments Authorising Officer

Version 2016.1

GSA MISSION ORDER

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
Bank account for reimbursement		

Mission justification

ERSAT EAV workshop in Rome, meetings with high-level officials in Rome, Heads of Agencies

Other comments

Italy	10/02/2016	12/02/2016
Belgium	12/02/2016	18/02/2016
Belgium	18/02/2016	23/02/2016

Daily allowance	Italy	142.50
Daily allowance (location 2)	Belgium	0.00
Daily allowance (location 3)	Belgium	276.00
Daily allowance (location 4)		
Total daily allowance		418.50

Accommodation	Italy	0.00
Accommodation (location 2)	Belgium	0.00
Accommodation (location 3)	Belgium	0.00
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	457.66
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	45.00

Total mission costs (€)	921.16
Reimbursements to Mission Officer (€)	463.50

Comments Authorising Officer

Version 2016.1

GSA MISSION ORDER

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
Bank account for reimbursement		

Mission justification

Mission to Brussels to attend the EGPC (GNSS Programmes Committee Meeting) 25-26 February 2016

Other comments

Belgium	24/02/2016	28/02/2016

Daily allowance	Belgium	230.00
Daily allowance (location 2)		
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		230.00

Accommodation	Belgium	0.00
Accommodation (location 2)		
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	279.49
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	19.83

Total mission costs (€)	529.32
Reimbursements to Mission Officer (€)	249.83

Comments Authorising Officer

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Version 2016.1

GSA MISSION ORDER

Staff name	[REDACTED] ED	
Mission number WFID	[REDACTED]	From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
Bank account for reimbursement		

Mission justification

Attending the Munich Satellite Summit event in Germany, Speaker at Plenary, Meeting with AZO (Mr

Other comments

Germany	01/03/2016	02/03/2016

Daily allowance	Germany	186.00
Daily allowance (location 2)		
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		186.00

Accommodation	Germany	115.00
Accommodation (location 2)		
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		115.00

Total travelling costs - via AMEX	455.80
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	50.00

Total mission costs (€)	806.80
Reimbursements to Mission Officer (€)	351.00

Comments Authorising Officer

Version 2016.1

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Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
Bank account for reimbursement		

Mission justification

Attending Weekly Galileo and Space meetings with Mr. _____ and Mr. _____ EC

Other comments

DG GPOW Galileo Director

Belgium	03/03/2016 ¹	06/03/2016 ¹

Daily allowance	Belgium	138.00
Daily allowance (location 2)		
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		138.00

Accommodation	Belgium	0.00
Accommodation (location 2)		
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	186.49
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	17.55

Total mission costs (€)	342.04
Reimbursements to Mission Officer (€)	155.55

Comments Authorising Officer

GSA MISSION ORDER

Staff name	<div style="background-color: black; color: white; padding: 2px;">ED</div>	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
Bank account for reimbursement		

Mission justification

Attending the Directors' Meeting in Brussels, and attending High-Level Meeting with Airbus in Toulouse

Other comments

Belgium	10/03/2016		13/03/2016
France	13/03/2016		14/03/2016
Belgium	14/03/2016		14/03/2016

Daily allowance	Belgium	138.00
Daily allowance (location 2)	France	95.00
Daily allowance (location 3)	Belgium	0.00
Daily allowance (location 4)		
Total daily allowance		233.00

Accommodation	Belgium	0.00
Accommodation (location 2)	France	131.20
Accommodation (location 3)	Belgium	0.00
Accommodation (location 4)		
Total accommodation		131.20

Total travelling costs - via AMEX	799.69
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	18.47

Total mission costs (€)	1182.36
Reimbursements to Mission Officer (€)	382.67

Comments Authorising Officer

Version 2016.1

GSA MISSION ORDER

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
Bank account for reimbursement		

Mission justification

Visit to ESTEC to meet with re: GSA/ESA WA

Other comments

ESA Galileo Director

Netherland	17/03/2016	18/03/2016	
Belgium	18/03/2016	20/03/2016	

Daily allowance	Netherland	139.50
Daily allowance (location 2)	Belgium	0.00
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		139.50

Accommodation	Netherland	116.65
Accommodation (location 2)	Belgium	0.00
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		116.65

Total travelling costs - via AMEX	359.00
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	20.50

Total mission costs (€)	635.65
Reimbursements to Mission Officer (€)	276.65

Comments Authorising Officer

Version 2016.1

GSA MISSION ORDER

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
Bank account for reimbursement		

Mission justification

Mtg with SGDSN in Paris (_____ and _____), with (_____), Weekly Galileo

FRANCE representatives

GSMC Manager

Other comments

Belgium	23/03/2016		31/03/2016
France	31/03/2016		31/03/2016
Belgium	31/03/2016		03/04/2016

Daily allowance	Belgium	230.00
Daily allowance (location 2)	France	47.50
Daily allowance (location 3)	Belgium	138.00
Daily allowance (location 4)		
Total daily allowance		415.50

Accommodation	Belgium	0.00
Accommodation (location 2)	France	0.00
Accommodation (location 3)	Belgium	0.00
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	289.00
Total travelling costs - direct booking by Mission Officer	239.69
Derogations and other costs	40.01

Total mission costs (€)	984.20
Reimbursements to Mission Officer (€)	695.20

Comments Authorising Officer

Version 2016.1

GSA MISSION ORDER

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
Bank account for reimbursement		

Mission justification

Galileo and Space Weekly meetings, Appraisal mtg with

Head of COMMUNICATION

Other comments

Belgium	07/04/2016	11/04/2016
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Daily allowance	Belgium	138.00
Daily allowance (location 2)		
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		138.00

Accommodation	Belgium	0.00
Accommodation (location 2)		
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	450.00
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	40.00

Total mission costs (€)	628.00
Reimbursements to Mission Officer (€)	178.00

Comments Authorising Officer

Version 2016.1

GSA STATEMENT OF EXPENSES

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
Bank account for reimbursement		

Mission justification

Trilateral Directors' Mtg in Brussels (EC/ESA/GSA), Lunch mtg with	BCG (Boston representative)
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Other comments

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Belgium	14/04/2016	18/04/2016
Austria	18/04/2016	19/04/2016

Daily allowance	Belgium	184.00
Daily allowance (location 2)	Austria	142.50
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		326.50

Accommodation	Belgium	0.00
Accommodation (location 2)	Austria	102.17
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		102.17

Total travelling costs - via AMEX	765.61
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	64.85

Total mission costs (€)	1259.13
Reimbursements to Mission Officer (€)	493.52

Comments Authorising Officer

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GSA STATEMENT OF EXPENSES

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
Bank account for reimbursement		

Mission justification

Space&Galileo weekly mtg, Navigation day at ESTEC, MEP mtgs (SEDE) & DR contact in Brussels,

Other comments

Belgium	21/04/2016	25/04/2016
Netherland	25/04/2016	25/04/2016
Belgium	25/04/2016	27/04/2016
Austria	27/04/2016	28/04/2016

Daily allowance	Belgium	138.00
Daily allowance (location 2)	Netherland	46.50
Daily allowance (location 3)	Belgium	230.00
Daily allowance (location 4)	Austria	80.75
Total daily allowance		495.25

Accommodation	Belgium	0.00
Accommodation (location 2)	Netherland	0.00
Accommodation (location 3)	Belgium	0.00
Accommodation (location 4)	Austria	117.72
Total accommodation		117.72

Total travelling costs - via AMEX	783.58
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	71.68

Total mission costs (€)	1468.23
Reimbursements to Mission Officer (€)	684.65

Comments Authorising Officer

Version 2016.1

GSA MISSION ORDER

Staff name	FD.	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
Bank account for reimbursement		

Mission justification

Space&Galileo weekly mtg, Navigation day at ESTEC, MEP mtgs (SEDE) & DR contact in Brussels,

Other comments

Belgium	28/04/2016	01/05/2016
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Daily allowance	Belgium	138.00
Daily allowance (location 2)		
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		138.00

Accommodation	Belgium	0.00
Accommodation (location 2)		
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	0.00
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	0.00

Total mission costs (€)	138.00
Reimbursements to Mission Officer (€)	138.00

Comments Authorising Officer

Version 2016.1

GSA STATEMENT OF EXPENSES

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
Bank account for reimbursement		

Mission justification

Galileo Weekly mtg, Director's mtg, Mtg with **HEAD OF ERA**

Other comments

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Belgium	12/05/2016	15/05/2016

Daily allowance	Belgium	138.00
Daily allowance (location 2)		
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		138.00

Accommodation	Belgium	0.00
Accommodation (location 2)		
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	305.82
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	17.48

Total mission costs (€)	461.30
Reimbursements to Mission Officer (€)	155.48

Comments Authorising Officer

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Version 2016.1

GSA STATEMENT OF EXPENSES

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
Bank account for reimbursement		

Mission justification

Galileo Weekly & Meeting with

Head of GSA Communication

Other comments

Belgium	19/05/2016	22/05/2016
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Daily allowance	Belgium	138.00
Daily allowance (location 2)		
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		138.00

Accommodation	Belgium	0.00
Accommodation (location 2)		
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	222.82
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	18.15

Total mission costs (€)	378.97
Reimbursements to Mission Officer (€)	156.15

Comments Authorising Officer

Version 2016.1

GSA STATEMENT OF EXPENSES

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
ABAC bank account key		

Mission justification

European Space Solutions in The Hague, European Business Summit, weekly Space mtg and

Other comments

Belgium	26/05/2016	30/05/2016
Netherland	30/05/2016	01/06/2016
Belgium	01/06/2016	07/06/2016
France	07/06/2016	07/06/2016

Daily allowance	Belgium	0.00
Daily allowance (location 2)	Netherland	232.50
Daily allowance (location 3)	Belgium	230.00
Daily allowance (location 4)	France	95.00
Total daily allowance		557.50

Accommodation	Belgium	0.00
Accommodation (location 2)	Netherland	274.80
Accommodation (location 3)	Belgium	0.00
Accommodation (location 4)	France	0.00
Total accommodation		274.80

Total travelling costs - via AMEX	0.00
Total travelling costs - direct booking by Mission Officer	1234.42
Derogations and other costs	72.00

Total mission costs (€)	2138.72
Reimbursements to Mission Officer (€)	2138.72

Comments Authorising Officer

Version 2016.1

GSA STATEMENT OF EXPENSES

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
ABAC bank account key		

Mission justification

European Space Solutions in The Hague, European Business Summit, weekly Space mtg and

Other comments

Belgium	07/06/2016	12/06/2016

Daily allowance	Belgium	322.00
Daily allowance (location 2)		
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		322.00

Accommodation	Belgium	0.00
Accommodation (location 2)		
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	387.30
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	21.79

Total mission costs (€)	731.09
Reimbursements to Mission Officer (€)	343.79

Comments Authorising Officer

Version 2016.1

GSA STATEMENT OF EXPENSES

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
ABAC bank account key		

Mission justification

Galileo & Space weekly mtg 16.6.2016 in Brussels

Other comments

Belgium	16/06/2016	19/06/2016
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Daily allowance	Belgium	138.00
Daily allowance (location 2)		
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		138.00

Accommodation	Belgium	0.00
Accommodation (location 2)		
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	174.10
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	17.50

Total mission costs (€)	329.60
Reimbursements to Mission Officer (€)	155.50

Comments Authorising Officer

Version 2016.1

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Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
ABAC bank account key		

Mission justification

European Space Expo in Paris, 20.06.2016

Other comments

France	20/06/2016	20/06/2016
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Daily allowance	France	95.00
Daily allowance (location 2)		
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		95.00

Accommodation	France	0.00
Accommodation (location 2)		
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	208.94
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	115.35

Total mission costs (€)	419.29
Reimbursements to Mission Officer (€)	210.35

Comments Authorising Officer

Version 2016.1

GSA STATEMENT OF EXPENSES

Staff name	<div style="border: 1px solid black; padding: 2px;">ED</div>	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
ABAC bank account key		

Mission justification

Galileo weekly meeting on Friday 24th June

Other comments

Belgium	23/06/2016	26/06/2016

Daily allowance	Belgium	138.00
Daily allowance (location 2)		
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		138.00

Accommodation	Belgium	0.00
Accommodation (location 2)		
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	270.10
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	27.20

Total mission costs (€)	435.30
Reimbursements to Mission Officer (€)	165.20

Comments Authorising Officer

Version 2016.1

GSA STATEMENT OF EXPENSES

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
ABAC bank account key		

Mission justification

DG mtg, Weekly space mtg, Ad Hoc Directors' mtg in Brussels on 30.06.2016, mtg with _____ and Galileo

Head of Communication of GSA

Other comments

Belgium	29/06/2016	06/07/2016
France	06/07/2016	06/07/2016
Belgium	06/07/2016	08/07/2016
Belgium	08/07/2016	10/07/2016

Daily allowance	Belgium	230.00
Daily allowance (location 2)	France	47.50
Daily allowance (location 3)	Belgium	0.00
Daily allowance (location 4)	Belgium	92.00
Total daily allowance		369.50

Accommodation	Belgium	0.00
Accommodation (location 2)	France	0.00
Accommodation (location 3)	Belgium	0.00
Accommodation (location 4)	Belgium	0.00
Total accommodation		0.00

Total travelling costs - via AMEX	693.17
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	18.88

Total mission costs (€)	1081.55
Reimbursements to Mission Officer (€)	388.38

Comments Authorising Officer

GSA STATEMENT OF EXPENSES

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
ABAC bank account key		

Mission justification

Director Level Inauguration of GSC, Madrid

Other comments

Spain	11/07/2016	12/07/2016
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Daily allowance	Spain	130.50
Daily allowance (location 2)		
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		130.50

Accommodation	Spain	77.00
Accommodation (location 2)		
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		77.00

Total travelling costs - via AMEX	427.56
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	63.59

Total mission costs (€)	698.65
Reimbursements to Mission Officer (€)	271.09

Comments Authorising Officer

Version 2016.1

GSA STATEMENT OF EXPENSES

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
ABAC bank account key		

Mission justification

Weekly space meeting in Brussels, 15.07.2016

Other comments

Belgium	14/07/2016	17/07/2016
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Daily allowance	Belgium	138.00
Daily allowance (location 2)		
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		138.00

Accommodation	Belgium	0.00
Accommodation (location 2)		
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	174.07
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	0.00

Total mission costs (€)	312.07
Reimbursements to Mission Officer (€)	138.00

Comments Authorising Officer

GSA STATEMENT OF EXPENSES

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
ABAC bank account key		

Mission justification

Weekly space meeting in Brussels, 22.07.2016

Other comments

Belgium	21/07/2016	24/07/2016

Daily allowance	Belgium	138.00
Daily allowance (location 2)		
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		138.00

Accommodation	Belgium	0.00
Accommodation (location 2)		
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	171.07
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	17.85

Total mission costs (€)	326.92
Reimbursements to Mission Officer (€)	155.85

Comments Authorising Officer

Version 2016.1

GSA STATEMENT OF EXPENSES

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
ABAC bank account key		

Mission justification

GSMC Staff Assembly & GSMC Visit in Paris - 28.07.2016, Meeting with ESA Director

Other comments

Belgium	27/07/2016	28/07/2016
France	28/07/2016	28/07/2016
Belgium	28/07/2016	28/08/2016

Daily allowance	Belgium	92.00
Daily allowance (location 2)	France	47.50
Daily allowance (location 3)	Belgium	92.00
Daily allowance (location 4)		
Total daily allowance		231.50

Accommodation	Belgium	0.00
Accommodation (location 2)	France	0.00
Accommodation (location 3)	Belgium	0.00
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	421.19
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	43.74

Total mission costs (€)	696.43
Reimbursements to Mission Officer (€)	275.24

Comments Authorising Officer

Version 2016.1

GSA STATEMENT OF EXPENSES

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
ABAC bank account key		

Mission justification

Director's mtg & mtg with n BRU (2/9), Bilateral mtgs - EC/ESA in Paris (6/9), Ad Hoc

Other comments

Head of Communication of GSA

Belgium	01/09/2016	06/09/2016
France	06/09/2016	06/09/2016
Belgium	06/09/2016	07/09/2016

Daily allowance	Belgium	138.00
Daily allowance (location 2)	France	47.50
Daily allowance (location 3)	Belgium	138.00
Daily allowance (location 4)		
Total daily allowance		323.50

Accommodation	Belgium	0.00
Accommodation (location 2)	France	0.00
Accommodation (location 3)	Belgium	0.00
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	671.22
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	23.30

Total mission costs (€)	1018.02
Reimbursements to Mission Officer (€)	346.80

Comments Authorising Officer

GSA STATEMENT OF EXPENSES

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
ABAC bank account key		

Mission justification

Additional 3D mtg, GSA State of Play on 09/09/2016 in Brussels

Other comments

Belgium	08/09/2016	12/09/2016
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Daily allowance	Belgium	138.00
Daily allowance (location 2)		
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		138.00

Accommodation	Belgium	0.00
Accommodation (location 2)		
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	306.10
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	19.50

Total mission costs (€)	463.60
Reimbursements to Mission Officer (€)	157.50

Comments Authorising Officer

Version 2016.1

GSA STATEMENT OF EXPENSES

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
ABAC bank account key		

Mission justification

Regular Space weekly mtg & Initial services accreditation and PRS - 16.09. in BRU, Meeting with

Other comments

Belgium	15/09/2016	17/09/2016
Italy	17/09/2016	19/09/2016

Daily allowance	Belgium	138.00
Daily allowance (location 2)	Italy	47.50
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		185.50

Accommodation	Belgium	0.00
Accommodation (location 2)	Italy	0.00
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	447.87
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	14.00

Total mission costs (€)	647.37
Reimbursements to Mission Officer (€)	199.50

Comments Authorising Officer

Version 2016.1

GSA STATEMENT OF EXPENSES

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
ABAC bank account key		

Mission justification

Galileo & Space weekly mtg, Mtg with _____ y, Mtg with _____ on 23.09.2016

Other comments

*Head of
GSA Communication*

DG GROW Deputy Director for Space

Belgium	22/09/2016†	25/09/2016†

Daily allowance	Belgium	138.00
Daily allowance (location 2)		
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		138.00

Accommodation	Belgium	0.00
Accommodation (location 2)		
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	254.10
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	21.46

Total mission costs (€)	413.56
Reimbursements to Mission Officer (€)	159.46

Comments Authorising Officer

Version 2016.1

GSA STATEMENT OF EXPENSES

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
ABAC bank account key		

Mission justification

EGNOS Annual Workshop 26/09 - 27/09 in Warsaw, GSMC Staff Assembly 29/09 in GSMC, Space

Other comments

Poland	26/09/2016	27/09/2016
Belgium	27/09/2016	29/09/2016
France	29/09/2016	29/09/2016
Belgium	29/09/2016	02/10/2016

Daily allowance	Poland	108.00
Daily allowance (location 2)	Belgium	0.00
Daily allowance (location 3)	France	47.50
Daily allowance (location 4)	Belgium	138.00
Total daily allowance		293.50

Accommodation	Poland	145.00
Accommodation (location 2)	Belgium	0.00
Accommodation (location 3)	France	0.00
Accommodation (location 4)	Belgium	0.00
Total accommodation		145.00

Total travelling costs - via AMEX	683.44
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	48.45

Total mission costs (€)	1170.39
Reimbursements to Mission Officer (€)	486.95

Comments Authorising Officer

GSA STATEMENT OF EXPENSES

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
ABAC bank account key		

Mission justification

GNSS Programmes Committee mgt, Weekly Galileo and Space mtgs in BRU, GSA Progress Meeting

Other comments

Belgium	05/10/2016	09/10/2016
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Daily allowance	Belgium	255.00
Daily allowance (location 2)		
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		255.00

Accommodation	Belgium	0.00
Accommodation (location 2)		
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	256.57
Total travelling costs - direct booking by Mission Officer	143.81
Derogations and other costs	17.68

Total mission costs (€)	673.06
Reimbursements to Mission Officer (€)	416.49

Comments Authorising Officer

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Version 2016.2

GSA STATEMENT OF EXPENSES

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
ABAC bank account key		

Mission justification

European Parliament: the "Italian contribution to the European Space Strategy" in BRU, 18.10.2016

Other comments

Belgium	17/10/2016 ¹	18/10/2016 ¹

Daily allowance	Belgium	153.00
Daily allowance (location 2)		
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		153.00

Accommodation	Belgium	0.00
Accommodation (location 2)		
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	334.43
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	20.79

Total mission costs (€)	508.22
Reimbursements to Mission Officer (€)	173.79

Comments Authorising Officer

Version 2016.2

GSA STATEMENT OF EXPENSES

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
ABAC bank account key		

Mission justification

Galileo weekly mtg, 3D meeting in Brussels, 21.10.2016

Other comments

Belgium	20/10/2016	23/10/2016

Daily allowance	Belgium	153.00
Daily allowance (location 2)		
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		153.00

Accommodation	Belgium	0.00
Accommodation (location 2)		
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	254.45
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	24.79

Total mission costs (€)	432.24
Reimbursements to Mission Officer (€)	177.79

Comments Authorising Officer

Version 2016.2

GSA STATEMENT OF EXPENSES

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
ABAC bank account key		

Mission justification

Spce Strategy – with Commissioners _____ and TBC: _____ and _____ AB Prep.

Other comments

responsible for space

ESA Director

EU High Representative

Belgium	25/10/2016 ➔	26/10/2016
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Daily allowance	Belgium	153.00
Daily allowance (location 2)		
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		153.00

Accommodation	Belgium	0.00
Accommodation (location 2)		
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	450.44
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	23.72

Total mission costs (€)	627.16
Reimbursements to Mission Officer (€)	176.72

Comments Authorising Officer

Version 2016.2

GSA STATEMENT OF EXPENSES

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
ABAC bank account key		

Mission justification

Mtgs in Berlin: secr of state lunch with:

German State representatives for Space Programmes.

Other comments

Germany	02/11/2016 06:30	02/11/2016 18:50
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Daily allowance	Germany	97.00
Daily allowance (location 2)		
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		97.00

Accommodation	Germany	0.00
Accommodation (location 2)		
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	470.25
Total travelling costs - direct booking by Mission Officer	284.39
Derogations and other costs	18.35

Total mission costs (€)	869.99
Reimbursements to Mission Officer (€)	399.74

Comments Authorising Officer

Version 2016.2

GSA STATEMENT OF EXPENSES

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
ABAC bank account key		

Mission justification

Galileo weekly mtg, Mtg with Mr _____ Mtg with Business Bridge Europe 4.11.2016

Other comments

*DG Grow deputy
Spoke - direct*

Belgium	03/11/2016	06/11/2016
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Daily allowance	Belgium	153.00
Daily allowance (location 2)		
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		153.00

Accommodation	Belgium	0.00
Accommodation (location 2)		
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	270.45
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	27.50

Total mission costs (€)	450.95
Reimbursements to Mission Officer (€)	180.50

Comments Authorising Officer

GSA STATEMENT OF EXPENSES

Staff name	<div style="background-color: yellow; height: 1.2em; display: inline-block;"></div> ED	
Mission number WFID	<div style="background-color: yellow; height: 1.2em; display: inline-block;"></div>	From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
ABAC bank account key		

Mission justification

Directors' Meeting ESA/GSA/GROW, ITRE Hearing, Galileo & Space weekly mtg

Other comments

Belgium	09/11/2016	13/11/2016

Daily allowance	Belgium	255.00
Daily allowance (location 2)		
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		255.00

Accommodation	Belgium	0.00
Accommodation (location 2)		
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	241.45
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	18.46

Total mission costs (€)	514.91
Reimbursements to Mission Officer (€)	273.46

Comments Authorising Officer

Version 2016.2

GSA STATEMENT OF EXPENSES

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
ABAC bank account key		

Mission justification

Travel from Prague to Paris to meet with EC Delegation for launch in Kourou, and then on to Dubai to

Other comments

France	15/11/2016	16/11/2016
French Guiana	16/11/2016	18/11/2016
France	18/11/2016	19/11/2016
United Arab Emirates	19/11/2016	22/11/2016

Daily allowance	France	102.00
Daily allowance (location 2)	French Guiana	137.50
Daily allowance (location 3)	France	102.00
Daily allowance (location 4)	United Arab Emirates	168.00
Total daily allowance		509.50

Accommodation	France	160.65
Accommodation (location 2)	French Guiana	0.00
Accommodation (location 3)	France	0.00
Accommodation (location 4)	United Arab Emirates	585.00
Total accommodation		745.65

Total travelling costs - via AMEX	3259.66
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	0.00

Total mission costs (€)	4514.81
Reimbursements to Mission Officer (€)	1255.15

Comments Authorising Officer

GSA STATEMENT OF EXPENSES

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
ABAC bank account key		

Mission justification

Ad Hoc EGPC Meeting (GNSS Programmes Committee), GSOP mtg with Galileo

DG GROW deputy director

Other comments

Belgium	22/11/2016	25/11/2016	
Belgium	25/11/2016	27/11/2016	

Daily allowance	Belgium	153.00
Daily allowance (location 2)	Belgium	102.00
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		255.00

Accommodation	Belgium	0.00
Accommodation (location 2)	Belgium	0.00
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	306.48
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	21.46

Total mission costs (€)	582.94
Reimbursements to Mission Officer (€)	276.46

Comments Authorising Officer

Version 2016.2

GSA STATEMENT OF EXPENSES

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
ABAC bank account key		

Mission justification

Space/Security dialogue, Bilateral DG meeting in Brussels on 06.12.2016

Other comments

Belgium	05/12/2016	06/12/2016
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Daily allowance	Belgium	122.40
Daily allowance (location 2)		
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		122.40

Accommodation	Belgium	0.00
Accommodation (location 2)		
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	379.43
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	22.13

Total mission costs (€)	523.96
Reimbursements to Mission Officer (€)	144.53

Comments Authorising Officer

Version 2016.2

GSA STATEMENT OF EXPENSES

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
ABAC bank account key		

Mission justification

3D meeting, Mtg with re: Initial Services on 09.12.2016 + EGPC meeting - GNSS

Other comments

Head of Communications of GSA

Belgium	08/12/2016	12/12/2016
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Daily allowance	Belgium	204.00
Daily allowance (location 2)		
Daily allowance (location 3)		
Daily allowance (location 4)		
Total daily allowance		204.00

Accommodation	Belgium	0.00
Accommodation (location 2)		
Accommodation (location 3)		
Accommodation (location 4)		
Total accommodation		0.00

Total travelling costs - via AMEX	267.93
Total travelling costs - direct booking by Mission Officer	0.00
Derogations and other costs	20.03

Total mission costs (€)	491.96
Reimbursements to Mission Officer (€)	224.03

Comments Authorising Officer

GSA STATEMENT OF EXPENSES

Staff name	ED	
Mission number WFID		From Paperless
Mission type	Normal	
Responsible unit/cost centre GSA	OED	GSA.2199
ABAC bank account key		

Mission justification

Signature of WA for Galileo, Galileo Initial Services Declaration Event, IS declaration in Brussels on

Other comments

Belgium	14/12/2016		16/12/2016
France	16/12/2016		16/12/2016
Belgium	16/12/2016		18/12/2016

Daily allowance	Belgium	173.40
Daily allowance (location 2)	France	20.40
Daily allowance (location 3)	Belgium	0.00
Daily allowance (location 4)		

Total daily allowance	193.80
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Accommodation	Belgium	0.00
Accommodation (location 2)	France	0.00
Accommodation (location 3)	Belgium	0.00
Accommodation (location 4)		

Total accommodation	0.00
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Total travelling costs - via AMEX	434.57
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Total travelling costs - direct booking by Mission Officer	0.00
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Derogations and other costs	17.82
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Total mission costs (€)	646.19
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Reimbursements to Mission Officer (€)	211.62
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Comments Authorising Officer

Version 2016.2