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From: [REDACTED]@wearelumos.org
Sent: jeudi 14 juin 2018 19:26
To: [REDACTED] (CAB-MIMICA); [REDACTED] (DEVCO); [REDACTED] (DEVCO)
Cc: [REDACTED] (CAB-MIMICA); [REDACTED]
Subject: RE: One pager
Attachments: EC and Lumos_NEW.PDF

Dear [REDACTED],

Apologies for the delay. Please find attached the printed version, with highlights as requests.

Best,
[REDACTED]

From: [REDACTED]@ec.europa.eu [mailto:[REDACTED]@ec.europa.eu]
Sent: 13 June 2018 17:17
To: [REDACTED] <[REDACTED]@wearelumos.org>; [REDACTED]@ec.europa.eu; [REDACTED] <[REDACTED]@ec.europa.eu>
Cc: [REDACTED]@ec.europa.eu; [REDACTED] <[REDACTED]@wearelumos.org>
Subject: RE: One pager

[This message is from an external source]

Thanks to all, and many thanks for sending us the final final version, as printed. I.

From: [REDACTED] [mailto:[REDACTED]@wearelumos.org]
Sent: Wednesday, June 13, 2018 4:39 PM
To: [REDACTED] (DEVCO); [REDACTED] (CAB-MIMICA); [REDACTED] (DEVCO)
Cc: [REDACTED] (CAB-MIMICA); [REDACTED]
Subject: RE: One pager

Dear all,

Thanks so much for your speedy turnaround on this. It is now with the Comms team being adjusted.

Kind regards,
[REDACTED]

From: [REDACTED]@ec.europa.eu [mailto:[REDACTED]@ec.europa.eu]
Sent: 13 June 2018 16:14
To: [REDACTED]@ec.europa.eu; [REDACTED] <[REDACTED]@ec.europa.eu>
Cc: [REDACTED] <[REDACTED]@wearelumos.org>; [REDACTED]@ec.europa.eu <[REDACTED]@wearelumos.org>
Subject: RE: One pager

[This message is from an external source]

Now attached, with [REDACTED]'s latest text.

And as mentioned, if it would be possible to put some text in bold (as highlighted in the attached) that would be great.

[REDACTED]

From: [REDACTED] (CAB-MIMICA)
Sent: Wednesday, June 13, 2018 4:10 PM
To: [REDACTED] (DEVCO)
Cc: [REDACTED]; [REDACTED] (CAB-MIMICA); [REDACTED]; [REDACTED] (DEVCO)
Subject: Re: One pager

we do not need all those.. to be shorter use the following as cut below

Sent from my iPhone

On 13 Jun 2018, at 16:05, [REDACTED] (DEVCO) <[REDACTED]@ec.europa.eu> wrote:

In Haiti and Mozambique we are improving the lives of orphans and vulnerable children, promoting the reunification of children with their families.

In Tajikistan, we are promoting de-institutionalisation and support to safe and sustainable families both in rural and urban areas.

Ok?

From: [REDACTED] (CAB-MIMICA)
Sent: Wednesday, June 13, 2018 3:52 PM
To: [REDACTED] <[REDACTED]@wearelumos.org>
Cc: [REDACTED] (DEVCO) <[REDACTED]@ec.europa.eu>; [REDACTED] (CAB-MIMICA) <[REDACTED]@ec.europa.eu>; [REDACTED] <[REDACTED]@wearelumos.org>; [REDACTED] (DEVCO) <[REDACTED]@ec.europa.eu>
Subject: Re: One pager

[REDACTED] i am in meetings so colleagues will also ask for some highlights in the text in addition but we need to get this right

[REDACTED] please let us try to add one more example of our work instead from the bullet you sent me the other day

Sent from my iPhone

On 13 Jun 2018, at 15:49, [REDACTED] <[REDACTED]@wearelumos.org> wrote:

Dear [REDACTED], [REDACTED],

If it is not possible to supply a new example in the next half an hour or so, is there any option to simply exclude it without replacement?

The printer has been very clear to us that if he does not receive the document before 5.30 it will not be printed and the work will then be lost.

And in order for the changes to be made, our Comms team will need to have them by 4.30pm at the absolute latest..

Best wishes,

From: [REDACTED] <[REDACTED]@ec.europa.eu [mailto:[REDACTED]@ec.europa.eu]>
Sent: 13 June 2018 15:44
To: [REDACTED] <[REDACTED]@wearelumos.org>
Cc: [REDACTED] <[REDACTED]@ec.europa.eu>; [REDACTED] <[REDACTED]@ec.europa.eu>; [REDACTED] <[REDACTED]@wearelumos.org>; [REDACTED] <[REDACTED]@ec.europa.eu>
Subject: Re: One pager

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[REDACTED] please advise., otherwise we will add another example then.

Sent from my iPhone

On 13 Jun 2018, at 15:42, [REDACTED] <[REDACTED]@wearelumos.org> wrote:

Dear [REDACTED],

Just to quickly add on the below, [REDACTED] has asked if we could please remove the last part of the EC side, as it doesn't mention the country and relates to work that we have not made public yet:

Another example is our work with Lumos, the Charities Aid Foundation Trust and the Family for Every Child Foundation to reform children's institutions through state and

private efforts, and support de-institutionalisation and inclusive and targeted community-based services.

Is that ok?

Kind regards,
[REDACTED]

From: [REDACTED]
Sent: 13 June 2018 14:47
To: '[REDACTED]@ec.europa.eu'
Cc: [REDACTED] <[REDACTED]@ec.europa.eu>;
[REDACTED]@ec.europa.eu; [REDACTED] <
[REDACTED]@wearelumos.org>; <[REDACTED]
@ec.europa.eu>
Subject: FW: One pager

Dear [REDACTED],

Please find attached the designed 1-pager document.

Please do let us know if there are any issues. If possible, it would be really helpful if you could feed back as soon as possible, as if we are to include it in the packs we will really need to get it sent to the printers today.

Kind regards,
[REDACTED]

From: [REDACTED]
Sent: 13 June 2018 14:36
To: [REDACTED] <[REDACTED]
@wearelumos.org>; [REDACTED] <[REDACTED]
@wearelumos.org>
Cc: [REDACTED] <[REDACTED]
@wearelumos.org>; [REDACTED] <[REDACTED]
@wearelumos.org>
Subject: Re: One pager

Hi all,

Please see the one-pager attached.
Any issues, let me know.

Thanks



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From: [REDACTED] <[REDACTED]@wearelumos.org>
Sent: jeudi 14 juin 2018 19:34
To: [REDACTED] (CAB-MIMICA)
Cc: [REDACTED] (DEVCO); [REDACTED]
Subject: Final pieces of information
Attachments: SeatingPlanV7.docx; [REDACTED] Run of Show14.06.18v4.docx; 180614 Young people recsv2.docx; Youth Profiles version 2.docx

Dear [REDACTED],

I am sending you attached the documents we discussed today:

- Seating plan
- [REDACTED] run of show describing what is happening during the day
- The recommendations of the young self-advocates for the first session
- Young people's profiles.

In the meeting with the Commissioner one of them will ask him the following question:

Have you ever put yourself in the shoes of children and young people in institutions?

Another self-advocate will make a brief statement with main message that *the EU should stop funding institutions*.

A third self-advocate will ask JKR the following questions:

Is having such a level of influence is a blessing or a curse?

What is your dream for children around the world? Do you think that the situation of children in institutions has improved?

The self-advocates came up with these questions and messages.

Finally, the Ambassador of Rwanda is going to speak instead of Rwandan speaker who couldn't make it.

I hope you have some rest tonight.

[REDACTED]

[REDACTED]

EU Advocacy Manager
Rue de l'Arbre Bénit / Gewijde-Boomstraat 44 b.7
B-1050 Brussels
Belgium

Mob.: [REDACTED]

Email: [REDACTED]@wearelumos.org



Protecting Children. Providing Solutions.

With your help, we can change the lives of millions of children



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Lumos Foundation (Lumos) is a company limited by guarantee registered in England and Wales number: 5611912 | Registered charity number: 1112575 | Registered office: Gredley House, 1-11 Broadway, Stratford, London, E15 4BQ.

EC	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
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[illegible]

LEFT

						
(timekeeper for panels)						

		EC	EC		EC	EC	EC	EC
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10:00 AM

10:30 AM

11:00 AM

11:30 AM

12:00 PM

12:30 PM

1:00 PM

1:30 PM

2:00 PM

RIGHT best for wheelchair


	 -Lumos Comms	 -JKR PR	JKR	 -LUMOS CEO		 -Lumos deputy-CEO
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Youth Rep WC	Lumos Staff	Lumos Staff	Lumos Staff	Lumos Staff	Lumos Staff	 -Lumos	Lumos Staff
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STEP

Youth reps	Youth Reps	Youth Reps	EC	EC	EC	EC	EC	 -Lumos	 -Lumos
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Youth Reps	Youth Reps	Youth Reps							
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Seats reserved for Youth reps mean that they can sit in the front with speakers and at the middle with other youth as and when they are speaking, with a chair further forward reserved in case  decides to speak

7th row right hand side is for wheelchair access, remove 4 chairs for wheelchairs. This will be the best place for delegates who use wheelchairs

Create 21 reserved signs for Youth delegates, 2 wheelchairs

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

LUMOS EU Commission Conference
No child left behind: Families not institutions -
EU external action championing children's rights

Briefing Document

Date: Friday 15th June 2018

Arrival: Please arrive ready for the event, at the venue for 8.45am with time to get through security. **You will need your passport to successfully pass through the security at the venue.**

End: 4.00pm

Dress code: Smart business attire

Venue: European Commission, Charlemagne building, Rue de la Loi 170, 1000 Bruxelles, Belgium

Brief description of the event:

This conference will bring together the voices of young people, leading experts and international decision and policy-makers, this high-level conference will examine the role of the EU and the international community in ensuring all children across the world can realise their right to live safely within families.

Conference Objectives:

- To promote global leadership in tackling the institutionalisation of children and explore how the EU and the international community can continue to drive and support deinstitutionalisation including quality child care and protection reform around the world through 1) policy leadership and 2) changing donor practice from funding institutions to funding deinstitutionalisation (including community care services).
- To explore the drivers of institutionalisation, including orphanage trafficking, as well as cross-cutting issues such as gender and disability; to explore the solutions and the alternative to institutionalisation.
- To ensure children and young people who have experienced institutionalisation play a lead role in influencing the EU and international child rights agenda.

Timings

- 8.00am - Lumos staff team on site
- 09.00am - Event space ready
- 09:00 – 09:30 am – Irena and Georgette meet
- 09:30am - Guests Arriving
- 10.30am - Conference Starts
- 12:45-1.30pm - Lunch Break
- 1.30pm – Conference Starts
- 3:00-4:00 - Networking Reception
- 4.00pm - Guests Leave
- 5.30pm – Lumos Staff Depart

Full working team

[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Core Conference Team:

[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

10:55-11:00	Video: Short animation 'families not orphanages'			to introduce film and then take assigned seat on the stage. will support on indicating timing at the front of the audience 10:55-11:00am - to stay seated on the stage during film.
10:45am	Lumos Team member to identify speakers, (move them to AV Desk-TBC) then move speakers to front row	Neven MIMICA Christos STYLIANIDES J.K. ROWLING Remind all speakers to be seated on the front row at by 10:55am	10:55am JKR enters conference hall with and Takes assigned seat in front row. 11.00am (as soon as film is finished) JKR takes assigned seat on stage	11.00am - to stay in seat for the panel discussion.
10:59/11.00am	Lumos Team	JKR to be escorted to the stage. At the same time the 2 Commissioners are also taking their place on the stage.	11.00am JKR to be escorted to the stage	
11:00-11:45	No Child Left Behind	Discussion – scripted and agreed with all participants – no audience questions. Neven MIMICA, European Commissioner for International Cooperation and Development Christos STYLIANIDES, European Commissioner for Humanitarian Aid & Crisis Management J.K. ROWLING, author, Founder and Life President Lumos Chaired by Georgette MULHEIR	11-11.45am JKR on stage to participate in group conversation – seat will be assigned and next to George.	This is a panel discussion. George facilitates the session. Order of assigned seating on the stage will be as follows: JK Rowling George Commissioner Mimica Commissioner Stylianides Irina P will support on indicating timing at the front of the audience

Run of Show:

Red – Lumos team support/actions

Blue – Actions for JKR

Green – Actions for George

Time	Session	Speakers	JKR	GM
8am	Lumos team arrive at venue, sign in and [REDACTED] delivers a staff briefing for the day.			9.00 - 9.30am [REDACTED] to meet with [REDACTED] (Neven Mimica Deputy Head of Cabinet) to go over the introduction that they will deliver together. [REDACTED] will facilitate and remain as required.
9:30 – 10:30	Networking coffee			9.30-10.15am [REDACTED] may wish to meet specific people during this time, or network. Conference Team will pull together a suggest list of key guests by 13 June and [REDACTED] will introduce [REDACTED] to these key people.
10:25am	Lumos Team member to identify speakers, (move them to AV Desk -venue dependant -TBC) then move speakers to stage	[REDACTED] Youth representative – Names TBC on the 14 th June	10.20am approx. JKR arrives once all delegates are in the conference hall. Greeted by [REDACTED]. Taken through security and to the VIP room	10:20am [REDACTED] has taken her seat in the front row of the hall (which will be assigned), ready to take the stage at 10:30am [REDACTED] will support on indicating timing at the front of the audience
10:30-10:55 –	Introduction and opening remarks	[REDACTED], Deputy Head of Cabinet for Commissioner Mimica (5 mins) Youth representative, Global Youth Leaders' Summit (10-15 mins) [REDACTED], CEO, Lumos (5 mins)		10:30 – 10:55 George on stage. [REDACTED] speaks first, then the youth rapporteurs from the day before then George to speak at the lectern.

11:45am	Lumos Team member to move speakers to assigned front row seats		11.45am-12pm JKR takes assigned seat in front row for George's speech	George stays on stage and moves to the lectern.
11:45-12:00	Joining forces to end institutionalisation	Georgette MULHEIR, CEO, Lumos		George on stage speaking Irina P will support on indicating timing at the front of the audience
12:00-12:10	Short films highlighting reform around the world			George takes place in the audience on assigned front row seat, next to JKR
12:00am	Lumos Team member to identify speakers, (move them to AV Desk, TBC) then move speakers to stage	Lotte KNUDSEN Zornitsa ROUSSINOVA, H.E. Amandin RUGIRA, Ambassador of Rwanda Aaron GREENBERG, UNICEF	12pm JKR escorted from hall and taken to VIP room •	12pm George to leave the hall. George to meet with JKR to chat for 5 min
12:10-12:45	Strengthening child protection systems around the world	(Chair) Lotte KNUDSEN, Human Rights, Global and Multilateral Issues Zornitsa ROUSSINOVA, Deputy Minister of Labour and Social Policy, Bulgaria H.E. Amandin RUGIRA, Ambassador of Rwanda Aaron GREENBERG, Senior Regional Advisor for Europe and Central Asia, Child Protection, UNICEF Questions if time	12.05-12.10 JKR to briefly meet with George in VIP room JKR has lunch and refreshment privately in VIP room 12.40pm – JKR escorted from VIP room to Aquarium Room 12:45 – 12:55pm JKR interview with BBC R4 in Aquarium Room (TBC)	12.05-12.10 JKR to briefly meet with George and discuss Mimica 12:10-12.40 -George to lunch in Atrium 12:53pm George escorted to Aquarium room for meeting with JKR, Commissioner Mimica; and then for the meet and greet with the young people.

12:30	Lumos Team member to check Food & Beverage set up for lunch		
12:45-13:30	Lunch	<p>12.55 – 13.10pm JKR meets Commissioner Mimica (with George) privately in Aquarium room (By 13.10pm Young people ready waiting outside aquarium room)</p> <p>13.10 – 13.30pm JKR and Commissioner (with George) Mimica meet young people in Aquarium room</p> <p>13.28 (2 two photos (one with VP/one of C. Mimica/George and JKR)</p> <p>Run of Show:</p> <p>13.10- 13.11 -intro [REDACTED]</p> <p>13.11-13.20 - Q&A with JKR and C. Mimica</p> <p>13.20-13.25 – JKR Book signing for young people and George to speak to Commissioner Mimica.</p> <p>13.28 – photos x 2</p> <p>13.30-ends</p>	<p>12.55 - 13.10pm JKR and George meet Commissioner Mimica in Aquarium Room</p> <p>13.10 – 13.30 – JKR, George and Commissioner Mimica meet the Young Leaders in Aquarium Room</p> <p>13.28 (2 two photos (one with VP/one of C Commissioner Mimica/George and JKR)</p> <p>Run of Show:</p> <p>13.10- 13.11 -intro (Nancy)</p> <p>13.11-13.20 - Q&A with JKR and C. Mimica</p> <p>13.20-13.25 – JKR Book signing for young people and George to speak to Commissioner Mimica.</p> <p>13.28 – photos x 2</p> <p>13.30-ends</p>

13:15	15 Minute warning for commencement – 3 x Lumos Team Members		
13:15	Lumos Team member to identify speakers, (move them to AV Desk then-TBC) move speakers to stage	Sophie MORGAN (chair) Dr. Charles ZEANAH, Dr Manfred NOWAK, Mihaela IVANOVA	
13:25	5 Minute warning for commencement - 3 x Lumos Team Members		
13:30-13:55	The human and financial cost of institutionalisation	(Chair) Sophie MORGAN, Lumos Ambassador Dr. Charles ZEANAH, Mary Sellars-Polchow Chair in Psychiatry; Vice Chair, Child & Adolescent Psychiatry, Tulane University School of Medicine (VIDEO) Dr Manfred NOWAK, Independent Expert leading the UN Global Study Children Deprived of Liberty (5 mins) ██████████, self-advocate, representative, Global Youth Leaders' Summit (10 mins) Questions if time Sophie intro the film	13:30pm JKR escorted to VIP room 13:30pm George escorts JKR to VIP room and then returns to audience (should get in just in time)
13:55-14:05	Short films highlighting reform around the world		14:00 JKR returns to conference hall and takes assigned seat in front row
13:55	Lumos Team member to identify speakers, (move them to AV Desk then move TBC) speakers to stage	Cecile KYENGE, MEP, HRH Prince MIREID of Jordan Myria VASSILIADOU, EU Anti-Trafficking Coordinator Sophie MAGENNIS, UNHCR	14:00 George in conference room

14:05-14:30	Emerging responses Panel highlighting examples of responses to different drivers of institutionalisation	(Chair) Cecile KYENGE, MEP, Vice Chair of the Delegation to the ACP-EU Joint Parliamentary Assembly HRH Prince MIRED of Jordan (5 mins) Myria VASSILIADOU, EU Anti-Trafficking Coordinator (5 mins) Sophie MAGENNIS, Officer in Charge, UNHCR Regional Representation for EU Affairs (5 mins) Questions if time	JKR remains seated in assigned seat during panel discussion	George remains seated on assigned seat in audience
14:25	Lumos Team member to identify speakers, (move them to AV Desk – TBC) then move speakers to stage	Georgette Mulheir (chair) Neven MIMICA J.K. ROWLING Elisabeth RIEDERER, Perm Rep of Austria to the EU Paul D'AUCHAMP, OHCHR Youth rapporteur – Name TBC on the 14 th June	14.29 JKR goes to the stage with the other speakers to deliver closing remarks (assigned seat) 5 mins.	14.29 George goes to the stage to chair the session and wrap up with the other speakers. (assigned seat)
14:30-15:00	Vision & commitments	George (Chair, open discussion, introduce speakers) Neven MIMICA, European Commissioner for International Cooperation and Development (5 mins) J.K. ROWLING, author, Founder and Life President Lumos (5 mins) Elisabeth RIEDERER, Deputy Head PSC/POL Department, Permanent Representation of Austria to the EU (3 mins) Paul D'AUCHAMP, Deputy Regional Representative for Europe, OHCHR (3 mins) Youth rapporteur, Global Youth Leaders' Summit (5 mins) Georgette Mulheir roundup (will be going overtime so max 4 mins)	14.30-15.00pm - stage.	George on stage as part of the panel Chairs, speaks last, delivering a wrap up of the day and key messages Please keep them to time!! Irina P will support on indicating timing at the front of the audience
14:45	Lumos Team member to check Food & Beverage set up for the reception			
15:00-16:00	Networking reception			15.00-14.00- George networking