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JOINT RESEARCH CENTRE
Competences I.03

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EMM and OSINT

Administrative Arrangement (AA)

Inception Report

Administrative Arrangement
N° JRC.34424-2017 NFP, N° HOME/2017/ISFP/AA/SCRZ/0034
Between
DG HOME AFFAIRS
And
Joint Research Centre (DG JRC)



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1 Executive Summary

This report outlines planned tasks to perform the work packages outlined in the Administrative Arrangement (AA) “EMM and OSINT”. The aim of the Administrative Arrangement is the support of the Strategic Analysis and Response capability (STAR) which has been established within DG HOME Unit A4.

The work packages contain clear deliverables or describe a more continuous support activity for the duration of the arrangement:

- WP1: Maintain JRC Tools for Star
- WP2: Workshops Open Source and Social Media Information
- WP3: Disseminate and Enhance EMM OSINT Suite
- WP4 (optional): Improve Social Media Monitoring capabilities of STAR
- WP5: Management and Reporting

In the following paragraph we describe the planned work for the different packages in the first 8 month of the arrangement until the interim report will take stock and outline the work plan for the rest of the 15 month duration.

2 Work Plan

2.1 WP1: Maintain JRC Tools for STAR

2.1.1 Description and Tasks

This work package describes tasks which are part of a continuous support activity for STAR.

For the duration of the AA and the next month the following activities are planned:

- EMM Software Tools for STAR kept operational
- Support for definition and refinement of categories and news sources
- Installation of new modules and training as they become available
- (on request) integration of third party open source provides

2.1.2 Work Plan

The support activities have commenced as planned and are ongoing.

2.2 WP2: Workshops Open Source and Social Media Information

2.2.1 Description and Tasks

This work package describes the two planned events for Social Media Information Mining (also known as Social Media Intelligence – SOCMINT) and Open Source exploitation.

The JRC supports DG HOME in organising a SOCMINT workshop in Brussels in March which is a continuation of previous SOCMINT events organised by EU institutions. The JRC provides input to the contents and helps executing the event.

A second meeting is planned for September which deals also with social media information and the broader Open Source exploitation at JRC's site in Ispra. The JRC provides input to the contents, invites speakers and performs hands-on exercises.

2.2.2 Work Plan

The SOCMINT workshop is planned to be organised in March and the second event is scheduled to take place in September. During February and March, the SOCMINT workshop will be organised. Starting in May the Open Source Workshop in Ispra will be organised.

2.3 WP3: Disseminate and Enhance EMM OSINT Suite

2.3.1 Description and Tasks

The EMM OSINT Suite software is used for training purposes and some operational work within the law enforcement community in Europe. To broaden the application of the software tools certain tasks were defined to keep it operational and also opening it up for better integration into existing tool chains of Member States' authorities.

2.3.2 Work Plan

For the first eight month of the AA the following deliverables are planned:

- On-Site training with existing and prospective users in the Netherlands
- Modularisation of software, standalone modules
- Web site kept up-to-date

2.4 WP4 (optional): Improve Social Media Monitoring capabilities of STAR

2.4.1 Description and Tasks

On request by DG HOME the EMM System for STAR will be extended to improve the social media monitoring functions. The SOCMINT event will be used to clarify the need for improvements. The exact scope will be defined with DG HOME.

2.4.2 Work Plan

- Gather requirements for social media functions at the SOCMINT workshop
- Decide whether new functions are needed and define scope
- Start implementing new social media functions
- Roll-out of new modules to STAR along with needed training

2.5 WP5: Management and Reporting

2.5.1 Description and Tasks

The JRC coordinates the various tasks within the Administrative Arrangement to ensure that the work is completed, and deliverables are provided on time.

2.5.2 Work Plan

- Kick-off Meeting and Inception Report

- First Interim Report July 2018
- Second Interim Report September 2018

3 Team Composition

The core team performing the planned activities is as follows:

- [REDACTED]
- [REDACTED]
- [REDACTED]

Additionally, officials and contractors of the Unit I.03 of the JRC may be involved in performing sub tasks of the outlined activities. The JRC makes sure that all involved persons have the needed security clearances to perform work under this AA.

4 Discussion of Status and Outlook

The AA has commenced as planned. This finalisation of this inception report was delayed since the organisation of the SOCMINT event in March needed full attention. An informal kick-off meeting was then held on the 15.03.2018 in Brussels. The results of this meeting are reflected in this document. All activities described in the technical annex of the AA were started as planned and are ongoing.

We see no immediate risks for the execution of the AA in the first eight months of the duration.