

Minutes of Meeting

EASE

Meeting Title:	EASE Steering Committee Meeting	Meeting Date/Time:	05/12/2019
Meeting Type:	Steering Committee	Meeting Location:	BERL 6/A203
Meeting Coordinator:	[REDACTED] (SG.DSG1.C.5)	Issue Date:	16/12/2019

Attendee Name	Initials	Present	Organisation / Email
[REDACTED]	[REDACTED]	<input checked="" type="checkbox"/>	[REDACTED] @ec.europa.eu
[REDACTED]	[REDACTED]	<input checked="" type="checkbox"/>	[REDACTED] @ec.europa.eu
[REDACTED]	[REDACTED]	<input type="checkbox"/>	[REDACTED] @ec.europa.eu
[REDACTED]	[REDACTED]	<input checked="" type="checkbox"/>	[REDACTED] @ec.europa.eu
[REDACTED]	[REDACTED]	<input checked="" type="checkbox"/>	[REDACTED] @ec.europa.eu
[REDACTED]	[REDACTED]	<input checked="" type="checkbox"/>	[REDACTED] @ec.europa.eu

Meeting Agenda

1. Project status
2. Compass Corporate
3. Budget
4. **Schedule**
5. Q&A / AOB

Meeting Summary

Project status

[REDACTED] explained that despite the fact that the confirmatory application process had become paperless, that some parts were not smooth because the preparation of documents could lead to inconsistencies. [REDACTED] and [REDACTED] mentioned that the blue ink signature is still required for adoption of the decision and that it could lead to data protection issues due to incorrect redactions.

Regarding the postal address change request, [REDACTED] mentioned that it would be best to wait until the Legal Service approved the change before asking Deloitte to incorporate it into the analysis.

Compass Corporate

[REDACTED] expressed concern with regard to the adoption of building blocks involving DIGIT. [REDACTED] answered that the Compass Corporate integration activities were not on the critical path of the project's planning.

Schedule

[REDACTED] and [REDACTED] mentioned that the architecture overview document would be submitted to the January or February ITCB meeting. [REDACTED] explained that it would be best for the future contractor to have the ability to weigh in on the document's contents as well.

[REDACTED] confirmed that the integration with Decide was planned for 2022.

Decisions taken

Decision Id	Description	Date of Decision Taken	Decision Owner
Actions			

Action Id	Creation Date	Description	Status	Target Resolution Date	Owner

Proposed Agenda for Next Meeting:	Proposed Next Meeting Date:
<ol style="list-style-type: none">1. Project status2. Roadmap3. Budget4. Schedule5. Q&A / AOB	Week 5 2020