

Minutes of Meeting

EASE

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| Meeting Title: | EASE Steering Committee Meeting | Meeting Date/Time: | 02/03/2020 |
| Meeting Type: | Steering Committee | Meeting Location: | BERL 6/A203 |
| Meeting Coordinator: | [REDACTED] (SG.DSG1.C.5) | Issue Date: | 24/03/2020 |

| Attendee Name | Initials | Present | Organisation / Email |
|---------------|------------|-------------------------------------|-------------------------|
| [REDACTED] | [REDACTED] | <input checked="" type="checkbox"/> | [REDACTED]@ec.europa.eu |
| [REDACTED] | [REDACTED] | <input checked="" type="checkbox"/> | [REDACTED]@ec.europa.eu |
| [REDACTED] | [REDACTED] | <input checked="" type="checkbox"/> | [REDACTED]@ec.europa.eu |
| [REDACTED] | [REDACTED] | <input checked="" type="checkbox"/> | [REDACTED]@ec.europa.eu |
| [REDACTED] | [REDACTED] | <input checked="" type="checkbox"/> | [REDACTED]@ec.europa.eu |
| [REDACTED] | [REDACTED] | <input checked="" type="checkbox"/> | [REDACTED]@ec.europa.eu |

Meeting Agenda

1. Project status
2. Budget
3. Planning
4. Analysis recap
5. Project team
6. Q&A / AOB

Meeting Summary

Planning

[REDACTED] and [REDACTED] emphasised that the coordination between the RegDoc and EASE projects is mandatory and sensitive. [REDACTED] explained that meetings were planned at the technical level and that some would also occur between [REDACTED], [REDACTED] and [REDACTED].

[REDACTED] asked why not all documents disclosed following access-to-document requests will be published on RegDoc. [REDACTED] and [REDACTED] answered that only those that fall into the scope of RegDoc and are fully disclosed will be published on RegDoc. All the other documents disclosed following access-to-document requests will be published only on the EASE portal.

[REDACTED] asked whether all disclosed documents could be published. [REDACTED] answered that they could, but there may be a problem with the documents originating from third-parties and copyright or intellectual property rights, if they are applicable. The Legal Service will be consulted regarding this point. When the third-party documents are disclosed to the applicant, the Commission currently adds an appropriate disclaimer in the decision, informing the applicant that intellectual property rights might exist. In this way, the Commission does not assume any responsibility from their further reuse. However, the question is whether this disclaimer would be sufficient protection in case of proactive publication of disclosed documents.

With regards to the involvement of the EU Policymaking Hub/ex-Ariane team for the training sessions. Everyone agreed that they should be involved earlier than what the planning foresees to produce comprehensive documentation.

AOB

[REDACTED] asked whether the Decide team was involved in the analysis of how RegDoc documents are disclosed given that they are the original producers. [REDACTED] and [REDACTED] mentioned that they would contact the Decide team to clear up this point.

| Proposed Agenda for Next Meeting: | Proposed Next Meeting Date: |
|--|------------------------------------|
| <ol style="list-style-type: none">1. Project status2. Roadmap3. Budget4. Schedule5. Q&A / AOB | Week 19 2020 |