



EUROPEAN COMMISSION
DIRECTORATE-GENERAL HOME AFFAIRS

Directorate C: Schengen
Unit C.4: Internal Security Fund

Brussels,

NOTE TO THE FILE

Subject: Proposal for final payment

Grant agreement number: HOME/2010/ISEC/AG/064

The proposal for final payment of the above project follows the methodology established by note "Methodology for final payment checks under grants preceding work programme 2013, Ares(2013).....

1. Preliminary check

Final reports received on	12/02/2014
Preliminary check concluded on	20/02/2014
Time limit for payment suspended on	na
Acknowledgement of receipt sent on	together with the pre-info letter (circulated on 26/03/2014)
Technical evaluation report sent/finalised on	04/02/2014 – 04/03/2014

2. Eligibility check

Each individual item in the cost claim was examined on the basis of the eligibility criteria established by the grant agreement, the Guide for applicants and in comparison with the initial budget. Co-financing was checked and the non-profit rule applied.

- Claims were eligible / co-financing in accordance with provisions/ no profit occurred : first eligibility check was made on the basis of foreseen/not foreseen costs.
 - All the costs have taken place within the eligibility period.
 - All the costs claimed were foreseen.
 - Exchange rate for Latvia has been checked on the basis the following provision written in the GA: By way of derogation from Article II.16.1, any conversion of actual costs into euro shall be made by the beneficiary at the monthly accounting rate established by the Commission and published on its website on the day when the cost was paid.

- Where claims were ineligible, the reasons have been given in the calculation table and in the accompanying pre-info letter sent to the beneficiary

3. Final payment - Level of Analysis and document check

The financial assessment was conducted as follows:

3.1 Limited risk

☐ ex-post audit was carried out in the past three years for the relevant programme

☐ without findings

3.2 Considerable risk

n/a

3.3 Standard Analysis

A sample check of 25% of the costs claimed was undertaken. The selection of items subject to sampling was done as follows:

Result of the sampling is listed on the sampling sheet. Comments or costs refusals are mentioned on the sampling list as well as under the explanations column of the final calculation table. These comments are also reproduced on the pre-info letter.

Other additional information : no major difficulties. Lots of small amounts making it burdensome to check.

Date, 26/03/2014

Name OIA: [REDACTED]

Signature OIA: