

**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** acknowledgment of receipt of the Final Report - Action 8.3-0019-DKPL-S-M-15  
**Attachments:** Sampling and Procurement table\_8.3-0019-DKPL-S-M-15.xlsx

Dear [REDACTED],

The agency acknowledges receipt of the Final Report and Financial Statement for the Action mentioned above on 15/12/2017 and I am pleased to inform you that the assessment of your report has started.

On the basis of article II.24.3 of the Grant Agreement, a sample of transactions (see detail in Annex) has been selected, for which you are requested, to provide supporting documentation:

- Direct costs: copy of the invoices;
- Public procurement (if any): complete the pre-filled attached Excel file on procurement procedures (see Annex - In case of non-applicable fields, please insert 'n/a'). Where relevant, provide for each of the concerned items (in the comments column of the table, or in a separate document):
  - a) Justification for the increase of the aggregated value of the contract, if such an increase is higher than 50% than original amount;
  - b) Justification for the absence of an EU wide tendering process when the value of the contract is above EU thresholds or for use of negotiated procedures without prior publication;
  - c) Justification for the absence of the reference of publication(s) in the Official Journal (contract award notice);
  - d) Information on any applicable framework contract;
  - e) When below EU thresholds, confirm best value for money.
  - f)
- Selected procurement procedure: Out of the transactions of the sampling, item number 2 and 3 have been selected 5 (in blue) for a more detailed assessment of the procurement procedure applied. Therefore, depending on the procurement procedure followed, you are requested to provide the Agency with (i) the report on the award procedure as per Art 43 of Directive 2004/18/EC, or (ii) information concerning contract awards as per Art 50 of Directive 2004/17/EC, or (iii), detailed justification of the steps followed for selection of the contractor. If you are a private company or this item is below the EU thresholds (see website link in the sampling table for information on threshold amounts) - please provide explanation/documentation on applying the best-value for money rule in the procurement process. In particular, for large contracts concluded by private entities, such documents as requests for offers from contractors, the received offers and their comparison analysis, a signed contract etc. should be submitted. If you have already provided relevant information to the agency concerning tendering procedure, please make a reference to this in your reply.
- Staff costs: Please fill the attached declaration only for the staff costs indicated in the sampling, if any.

Finally, please confirm the bank accounts for the payments related to this Action:

- **for Energinet:**

Name of bank: [REDACTED]

Address of branch: [REDACTED]  
Precise denomination of the account holder: [REDACTED]  
Full account number (including bank codes): [REDACTED]  
IBAN code: [REDACTED]

- **for Operator Gazociągów Przesyłowych GAZ-SYSTEM S.A.:**

Name of bank: [REDACTED]  
Address of branch: [REDACTED]  
Precise denomination of the account holder: [REDACTED]  
Full account number (including bank codes): [REDACTED]  
IBAN code: [REDACTED]

Please send the relevant supporting documentation at the latest **within 30 days** following the date of this email and note that the period foreseen for approving your reports according to Annex II, Article II.23.2 of the Grant Agreement is suspended until all the supporting documentation requested is received.

Upon receipt of the supporting documents, the Agency will assess the eligibility of the costs according to Annex II, Article II.19 of the Grant Agreement and will reject costs considered not to meet these criteria.

I take this opportunity to wish you a nice Christmas period and an excellent start of 2018.

Yours sincerely,

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[REDACTED]

Project Manager  
Unit C4 - CEF (Connecting Europe Facility) Energy & ICT



**European Commission**

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[REDACTED]

[REDACTED]

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