



**EUROPEAN COMMISSION**  
OFFICE FOR THE ADMINISTRATION AND PAYMENT OF INDIVIDUAL ENTITLEMENTS

The Director

Brussels,  
PMO/ML/AV

**07 DEC. 2015**

**Sent by registered mail:**

Ms Helen DARBISHIRE  
Access Info Europe  
Calle Cava de San Miguel 8, 4c  
28005 Madrid  
SPAIN

Copy by e-mail:  
ask+request-2401-e72b8dc1@asktheeu.org

**Subject: Your application for access to documents – Ref GestDem N° 2015/6011,**

We refer to your e-mail dated 16 November 2015 registered the following day, under the reference number mentioned above, in which you request access to documents.

You request access to documents containing information on the financial management system by which the Commissioners' expenses are processed and information regarding the database in which these expenses are handled. More specifically, you would like to obtain documents which would allow you to understand by whom and how expenses are processed, as well as documents on the database structure in itself.

Your request covers a particularly broad area embracing totally different expenses namely the payment of Commissioners' salaries, the reimbursement of mission costs and the reimbursement of their medical expenses. The Commissioners' remuneration consists of a net basic salary and allowances which are paid according to the fulfilment of conditions laid down in the Staff Regulations. Mission costs include travel costs, accommodation costs, daily subsistence allowances and any other expenses which are eligible for reimbursement according to the Guide to Missions for officials and other servants of the Commission, completed with the rules of the Code of conduct for Commissioners. Finally, as far as medical expenses are concerned, the members of the Commission benefit from the joint sickness and accident insurance coverage of the Commission.

In light of the above, the description given in your application does not enable us to identify specific documents which would correspond to your request. Furthermore, it should be stressed that there is no single, exhaustive global database dedicated to Commissioners' expenses.

We therefore invite you, pursuant to Article 6(2) of Regulation (EC) No 1049/2001 regarding public access to documents, to provide us with more detailed information on the documents which you seek to obtain.

If you need assistance in clarifying or specifying your application, you can contact us:

- by email to: [helene.triby@ec.europa.eu](mailto:helene.triby@ec.europa.eu)
- by telephone to: (+32) (0) 22 96 96 34

The 15 working days the time limit for handling your application will start running when we receive the requested clarifications.

Thank you in advance for your understanding.

Yours faithfully,



Marc Lemaître