



EUROPEAN COMMISSION
Information Society and Media
Internet; Network and Information Security

APPLICATION FOR REIMBURSEMENT OF EXPENSES
(to be sent to the person responsible for the meeting)

Section I

EXPLANATIONS

In order to obtain reimbursement of their expenses, experts must fill in Section II of this form.
- The cost of the journey must be given in the currency concerned and be supported by a copy of the ticket and
- the original travel agency invoice or, failing that, written confirmation of the electronic reservation, giving the amount paid.

Experts who do not have (or have forgotten) their personal identification sticker must fill in the expert identification sheet overleaf (see instructions on the document)

THE DOCUMENT IS ONLY VALID IF SIGNED BY THE EXPERT AND THE MEETING SECRETARY.

Section II

TO BE FILLED IN BY THE EXPERT (In block capitals)

BANK DETAILS

A/C: [REDACTED]
Holder: **KARL THEODOR ZU GUTTENBERG FRHR**
Bank: [REDACTED]
SI2: [REDACTED]

Mr Ms

SURNAME: **ZU GUTTENBERG**
FIRST NAME: **KARL THEODOR**
NATIONALITY: **US**

(Natural Person)

Form of transport used	Outward journey		Return journey		Price paid	Currency
	Dep. time / Arr. time		Dep. time / Arr. time			
<input type="checkbox"/> Train	Newark - Brussels 16/4		Brussels -		5944,65 €	
<input checked="" type="checkbox"/> Air (economy class)	Stockholm 17/4		Stockholm - Newark 19/4		+ 130 €	
<input type="checkbox"/> Private Car	Registration No.		KM (outward/return)		5997,65 €	
<input type="checkbox"/> Other			

TAXI FARES AND PARKING FEES WILL NOT BE REIMBURSED

I certify that I have been informed of the obligation to present the documentation concerning this meeting within thirty calendar days of the end of the meeting.
I certify that these particulars are true and accurate and that I will not be receiving any similar reimbursement from any other or the same institution or public or private organisation in respect of the same journey or stay.

DATE 17/04/2012 SIGNATURE OF THE EXPERT *[Signature]*

Section III

TO BE COMPLETED BY THE MEETING SECRETARY

I certify that the Expert took part ⁽¹⁾ from 17/04/2012 to 18/04/2012 in **MEETING ON NO-DISCONNECTION STRATEGY + CONFERENCE INTERNET FREEDOM FOR GLOBAL DEVELOPMENT** arranged by DG INFSO and that the expenses claimed (dates and amounts) correspond to the attached supporting documents.

Location: Brussels and Stockholm **Expert's departure Point:** NEW YORK, UNITED STATES

Expert invited as: Individual Government representative

Ticket pre-paid by the commission: Yes No

COMMENTS:

Date ⁽³⁾ of submission of the complete file
(if different from the date on which the meeting ends)

16/05/2012

MEETING SECRETARY (2)
Name (block capitals): **ANDREA SERVIDA**
Address: BU33 02/043 Tel: +32 2 2958186

P. O. BETTINA ZINTERL

Date: 17/04/2012
Signature: *[Signature]*

(1) please attach attendance list (2) on behalf of the authorising DG (3) this date will be the baseline date

PAYMENT REQUEST for Invitation nr. IL00101731
MR KARL THEODOR ZU GUTTENBERG
(Natural Person)

A. SUBSISTENCE AND ACCOMMODATION EXPENSES

Day(s)	Euro per day	Coeff*	Location	Total
2	92,00 EUR	100%	Brussels and Stockholm	184,00 EUR
Night(s)	Euro per night	Coeff*		Total
2	100,00 EUR	100%		200,00 EUR

* The subsistence and/or accommodation expenses can be raised with 50% for high level expert by decision motivated by the delegated authorising officer (with minimum of 300€)

B. EXPENSE/TRAVEL COSTS (justified by attached documents/travelsheet)

Ref nr	Description	Amount	Euro Rate	Amount Euro
1	Flight NY - Brussels - Stockholm - NY	5.997,65 EUR	1,0000	5.997,65 EUR
Total for expense/travel				5.997,65 EUR

Amount to be paid to expert	6.381,65 EUR
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Prepared by
INFSO/A3

Date
15 May 2012

**COMMISSION EUROPÉENNE**

Direction générale Société de l'Information

Audiovisuel, Médias, Internet
Le DirecteurBruxelles, le 22/05/2012
INFSO/A3/TM ares(2012)**NOTE A L'ATTENTION DU SERVICE FINANCIER****Objet: Remboursement des frais de voyage pour l'expert convoqué par la DG
Société de l'Information et Média – 17/04-18/04/2012**La DG Société de l'Information et Média - Unité A3 a convoqué dans le cadre de la
réunion "No-Disconnection Strategy" l'expert suivant : Karl-Theodor zu Guttenberg.

1. Date de la convocation: 17/04/2012
Lieu de la convocation: **Bruxelles, Belgique**
Motif de la convocation: Meeting with Karl-Theodor zu Guttenberg
on No-Disconnection Strategy
2. Date de la convocation: 18/04/2012
Lieu de la convocation: **Stockholm, Suède**
Motif de la convocation: Conference "Internet Freedom for Global
Development", as Advisor to Commissioner
Kroes on No-Disconnection Strategy
- Poste budgétaire / Engagement: 09.010211.00.02.20
Nom du responsable de la réunion : Andrea GLORIOSO
N° téléphone direct : 97682
secrétariat : 52753

Noms	Société ou Organisme	Lieu d'origine	Expert privé ou Expert gouvernemental.	Remboursement (V)voyage seul (V+S) voyage + séjour
Mr Karl- Theodor zu Guttenberg	Center for Strategic & International Studies (CSIS)	New York	Expert privé	V + S

Montant à payer à l'expert : 6381.65 EUR

Nous vous prions de bien vouloir faire le nécessaire pour le remboursement des frais à
l'expert dont le nom figure ci-dessus et comme repris dans la colonne remboursement.
Gerard de Graaf

AGENDA

Brussels : 17/04/2012

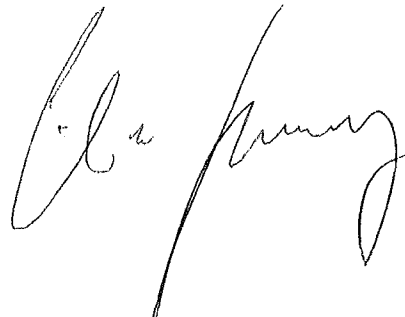
12.30 - 14.00: Meeting with VP Neelie Kroes on No-Disconnection Strategy

14.00 - 15.00: Meeting with Ms Linda Corugedo-Steneberg

Stockholm : 18/04/2012

Attendance as Advisor to VP Neelie Kroes on No-Disconnection Strategy at the Stockholm Internet Forum on Internet freedom for global development

PARTICIPANT



(SIGNATURE)

Karl-Theodor zu Guttenberg

**COMMISSION EUROPÉENNE**

Direction générale Société de l'Information

Audiovisuel, Médias, Internet
Le DirecteurBruxelles, le 10/4/2012
INFSO/A3/TM ares(2012)**NOTE A L'ATTENTION DU SERVICE FINANCIER****Objet: Remboursement des frais de voyage pour l'expert convoqué par la DG
Société de l'Information et Média – 17/04-18/04/2012**La DG Société de l'Information et Média - Unité A3 convoque dans le cadre de la
réunion "No-Disconnection Strategy" l'expert suivant : Karl-Theodor zu Guttenberg.

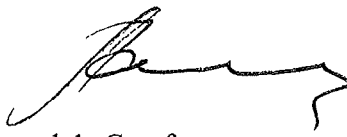
1. Date de la convocation: 17/04/2012
Lieu de la convocation: **Bruxelles, Belgique**
Motif de la convocation: Meeting with Karl-Theodor zu Guttenberg
on No-Disconnection Strategy
 2. Date de la convocation: 18/04/2012
Lieu de la convocation: **Stockholm, Suède**
Motif de la convocation: Conference "Internet Freedom for Global
Development", as Advisor to Commissioner
Kroes on No-Disconnection Strategy
- Poste budgétaire / Engagement: 09.010211.00.02.20
Nom du responsable de la réunion : Andrea GLORIOSO
N° téléphone direct : 97682
secrétariat : 52753

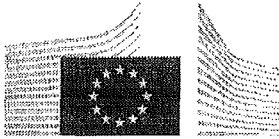
Noms	Société ou Organisme	Lieu d'origine	Expert privé ou Expert gouvernemental.	Remboursement (V)voyage seul (V+S) voyage + séjour
Mr Karl- Theodor zu Guttenberg	Center for Strategic & International Studies (CSIS)	New York	Expert privé	V + S

Estimation Budgétaire : 6.500 EUR

Nous vous prions de bien vouloir faire le nécessaire en prévision du remboursement des
frais à l'expert dont le nom figure ci-dessus et comme repris dans la colonne
remboursement.

Deputising for


Gerard de Graaf



COMMISSION EUROPÉENNE

Direction générale des réseaux de communication, du contenu et des technologies

Coopération
DirecteurBruxelles, le **04 SEP. 2012**
CNECT/D1/CD
cnect.ddg2.d.1(2012)1141075

NOTE A L'ATTENTION DU SERVICE FINANCIER (DOR)

Objet: Remboursement des frais de voyage pour l'expert convoqué par la DG CONNECT – 13/06/2012

La DG CONNECT - Unité D1 a convoqué dans le cadre de la réunion "No-Disconnection Strategy" l'expert suivant : Karl-Theodor zu Guttenberg.

1. Date de la convocation: 13/06/2012
- Lieu de la convocation: Bruxelles, Belgique
- Motif de la convocation: Meetings with Commissioner Kroes and
- Poste budgétaire / Engagement: 09.010211.00.02.20
- Nom du responsable de la réunion : Andrea GLORIOSO
- N° téléphone direct : 97682
- finances : 80739

Noms	Société ou Organisme	Lieu d'origine	Expert privé ou Expert gouvernemental.	Remboursement (V) voyage seul (V+S) voyage + séjour
Mr Karl-Theodor zu Guttenberg	Center for Strategic & International Studies (CSIS)	New York	Expert privé	V + S

L'estimation budgétaire faite antérieurement à la réunion et approuvée le 12/06/2012 par M. Niebel, faisant fonction pour G. de Graaf, alors Directeur INFISO-A, s'élevait à 4.500 EUR.

Le bureau de M. zu Guttenberg (A. Mick) a informé nos collègues du Cabinet Kroes (B. Zinterl) par e-mail le 26/06/2012 (voir Ares(2012)912006) que le montant des frais de voyage avait augmenté, M. zu Guttenberg ayant dû re-programmer son vol en dernière minute suite à de forts vents sur la freeway vers l'aéroport JFK. Les frais prévus étaient de 4.290 EUR et sont passés à 5.047,91 EUR, avec une différence de 757,91 EUR.

La nouvelle estimation budgétaire s'élève à : **5.193,91 EUR**

Nous vous prions de bien vouloir faire le nécessaire en prévision du remboursement des frais à l'expert dont le nom figure ci-dessus et comme repris dans la colonne remboursement.

Linda CORUGEDO STENEBERG



EUROPEAN COMMISSION
Information Society and Media
International Relations

APPLICATION FOR REIMBURSEMENT OF EXPENSES
(to be sent to the person responsible for the meeting)

Section I

EXPLANATIONS

In order to obtain reimbursement of their expenses, experts must fill in **Section II** of this form.

- The cost of the journey must be given in the currency concerned and be supported by a copy of the ticket and - the original travel agency invoice or, failing that, written confirmation of the electronic reservation, giving the amount paid.

Experts who do not have (or have forgotten) their personal identification sticker must fill in the expert identification sheet overleaf (see instructions on the document)

THE DOCUMENT IS ONLY VALID IF SIGNED BY THE EXPERT AND THE MEETING SECRETARY.

Section II

TO BE FILLED IN BY THE EXPERT (in block capitals)

BANK DETAILS

A/C:
Holder: KARL THEODOR ZU GUTTENBERG FRHR
Bank:
SI2:

Mr Ms

SURNAME: ZU GUTTENBERG
FIRST NAME: KARL THEODOR
NATIONALITY: US

(Natural Person)

Form of transport used	Outward journey		Return journey		Price paid	Currency
	Dep. time / Arr. time	Dep. time / Arr. time	Dep. time / Arr. time	Dep. time / Arr. time		
<input type="checkbox"/> Train						
<input checked="" type="checkbox"/> Air (economy class)	<u>12/6: JFK-BRU</u>	<u>1935 - 915 (13/6)</u>	<u>14/6: BRU-JFK</u>	<u>1110 - 1329</u>	<u>5047,91 €</u>	
<input type="checkbox"/> Private Car	Registration No. KM (outward/return)					
<input type="checkbox"/> Other					

TAXI FARES AND PARKING FEES WILL NOT BE REIMBURSED

I certify that I have been informed of the obligation to present the documentation concerning this meeting within thirty calendar days of the end of the meeting.

I certify that these particulars are true and accurate and that I will not be receiving any similar reimbursement from any other or the same institution or public or private organisation in respect of the same journey or stay.

DATE 13.06.2012 SIGNATURE OF THE EXPERT [Signature]

business (>4h)

Section III

TO BE COMPLETED BY THE MEETING SECRETARY

I certify that the Expert took part ⁽¹⁾ on 13/06/2012 in **MEETINGS ON NO DISCONNECT STRATEGY - 13/06/2012** arranged by DG INFSO and that the expenses claimed (dates and amounts) correspond to the attached supporting documents.

Location: Brussels, Belgium Expert's departure Point: NEW YORK, UNITED STATES OF AMERICA

Expert invited as: Individual Government representative

Ticket pre-paid by the commission: Yes No

COMMENTS:

Date ⁽³⁾ of submission of the complete file
(if different from the date on which the meeting ends)

13 AOUT 2012

MEETING SECRETARY ⁽²⁾
Name (block capitals): CATHERINE DELFAR
Address: BU33 05/073 Tel: +32 2 2980739

Date: 13.06.2012
Signature: p.o. \$ Zinter

(1) please attach attendance list (2) on behalf of the authorising DG (3) this date will be the baseline date

PAYMENT REQUEST for Invitation nr. IL00104319
MR KARL THEODOR ZU GUTTENBERG
(Natural Person)

A. SUBSISTENCE AND ACCOMMODATION EXPENSES

Day(s)	Euro per day	Coeff*	Location	Total
3	92,00 EUR	100%	San Francisco, USA	276,00 EUR
Night(s)	Euro per night	Coeff*		Total
3	100,00 EUR	100%		300,00 EUR

* The subsistence and/or accommodation expenses can be raised with 50% for high level expert by decision motivated by the delegated authorising officer (with minimum of 300€)

B. EXPENSE/TRAVEL COSTS (justified by attached documents/travelsheet)

Ref nr	Description	Amount	Euro Rate	Amount Euro
1	Business round-trip airfare NY-Fan Francisco (over 4h flights)	2.178,20 EUR	1,0000	2.178,20 EUR
Total for expense/travel				2.178,20 EUR

Amount to be paid to expert	2.754,20 EUR
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Prepared by
INFSO/A3

Date
26 June 2012

Dear KARL THEODOR ZU GUTTENBERG,

I would like to invite you to a meeting which will take place in San Francisco, USA from 21/05/2012 to 24/05/2012.

The purpose, the agenda and the organisational aspects of the meeting are provided in attachment.

Travelling and subsistence expenses will be reimbursed according to the provisions of the attached rules.

If you have any questions regarding this invitation, do not hesitate to contact Ms. Catherine DELFAR(email: Catherine.DELFAR@ec.europa.eu).

Yours sincerely,
MR. HARTOG Eddy
Authorised Representative of Robert Madelin

EUROPEAN COMMISSION

Directorate General Information Society and Media
Audiovisual, Media, Internet
International Relations

Attachments:

1. Purpose, agenda and organisational aspects of the meeting
2. Rules for reimbursement of travel, subsistence and accommodation expenses
3. The complete set of rules on the reimbursement of expenses (C(2007)5858)
4. Application for reimbursement of expenses
5. Expert identification form including bank details
6. Specific privacy statement for personal data processed in accordance with Regulation (EC) nr 45/2001



APPLICATION FOR REIMBURSEMENT OF EXPENSES
(to be sent to the person responsible for the meeting)

Section I

EXPLANATIONS

In order to obtain reimbursement of their expenses, experts must fill in Section II of this form.
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- the original travel agency invoice or, failing that, written confirmation of the electronic reservation, giving the amount paid.

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THE DOCUMENT IS ONLY VALID IF SIGNED BY THE EXPERT AND THE MEETING SECRETARY.

Section II

TO BE FILLED IN BY THE EXPERT (in block capitals)

<p style="text-align: center;"><u>BANK DETAILS</u></p> <p>A/C: _____ Holder: <u>KARL THEODOR ZU GUTTENBERG FRHR</u> Bank: _____ SI2: _____</p>	<p>Mr <input checked="" type="checkbox"/> Ms <input type="checkbox"/></p> <p>SURNAME: <u>ZU GUTTENBERG</u> FIRST NAME: <u>KARL THEODOR</u> NATIONALITY: <u>US</u></p>
--	---

(Natural Person)

Form of transport used	Outward journey		Return journey		Price paid	Currency
	Dep. time / Arr. time		Dep. time / Arr. time			
<input type="checkbox"/> Train	<u>Newark - San Francisco</u>		<u>San Francisco - Newark</u>		<u>€ 2178,20</u>	
<input checked="" type="checkbox"/> Air (economy class)	<u>21/05/2012, 19.40 -</u>		<u>24/05/2012, 23.42 - 8.00</u>			
<input type="checkbox"/> Private Car	Registration No. <u>23.15</u>		KM (outward/return) _____			
<input type="checkbox"/> Other	_____					

TAXI FARES AND PARKING FEES WILL NOT BE REIMBURSED

I certify that I have been informed of the obligation to present the documentation concerning this meeting within thirty calendar days of the end of the meeting.
I certify that these particulars are true and accurate and that I will not be receiving any similar reimbursement from any other or the same institution or public or private organisation in respect of the same journey or stay.

DATE 24/05/2012 SIGNATURE OF THE EXPERT [Signature]

Section III

TO BE COMPLETED BY THE MEETING SECRETARY

I certify that the Expert took part ⁽¹⁾ from 21/05/2012 to 24/05/2012 in **MEETINGS ON NO DISCONNECT STRATEGY - 21-24/05/2012** arranged by DG INFO and that the expenses claimed (dates and amounts) correspond to the attached supporting documents.

Location: San Francisco, USA Expert's departure Point: NEW YORK, UNITED STATES

Expert invited as: Individual Government representative

Ticket pre-paid by the commission: Yes No

COMMENTS: _____

Date ⁽³⁾ of submission of the complete file
(if different from the date on which the meeting ends)

MEETING SECRETARY ⁽²⁾
Name (block capitals): ANDREA GLORIOSO
Address: BU33 02/084 Tel: +32 2 2997682

Date 25/05/2012
Signature [Signature]

(1) please attach attendance list (2) on behalf of the authorising DG (3) this date will be the baseline date

AERTICKET

Aktiengesellschaft

Berlin, den 16.05.2012

Kunden Nr.: 136694

Ihre Ust-ID: DE182207715

AERTICKET AG, Boppsteesse 10, 10057 Berlin

Reiseclub Imperial, M. von Sayn
Georgenstr. 62

80799 Muenchen

ETIX

Filekey: YOEUAL/Amadeu

CC Rechnung 55268981

alle Angaben in EUR

Vorgang: B20516/3157

Ihre Flugdaten: Sie fliegen mit United Airlines (UA)

Datum	von	nach	Flug	Kl.	Abflug	Ankunft
21.05.12	New York (EWR)	San Francisco (SFO)	UA 1159	Z	19:40	23:15
24.05.12	San Francisco (SFO)	New York (EWR)	UA 1591	Z	23:42	08:00+1

Reiseteilnehmer:

Anrede	Name	Vorname	Ticketnummer	Preis	Tax
ADT	BUHL FREIHERR VON U Z GUTTENBN	K	0169543531672	2005.00	167.17

Summe 2005.00 167.17

Summe Preis+Tax 2172.17

Entgelte	Mwst	Betrag
Ausl. Serv-Entgelt	(nicht steuerpflichtig)	5.00
Disagio CC-Belastung	(nicht steuerpflichtig)	1.03

Stornokosten ab sofort: Stornokosten gemäss IATA, zuzüglich Entgelt laut Liste.

Summe Entgelte 6.03

Leistung gesamt 2178.20

Kreditkartenbelastung durch Airline -2172.17

Kreditkartenbelastung des Kunden -63.00

Gesamtgutschrift -46.97

Kreditkarte

Im Namen und der Rechnung der Airline UA wird die Flugleistung gemäss Paragraph 26 (3) UStG steuerfrei ausgewiesen.

COPIE CONFORME



AERHOTELS: MegaPreissenkung bis zu 20% und ab 12% Sofortprovision. Weitere Informationen unter <http://www.aerticket.de/aerhotels>

AERTICKET AG - HRG Amtsgericht Berlin-Charlottenburg, HRB 82 693, Ust.-Nr. 29/3/5017

Vorstand: Rainer Klee (Vorsitz), Roland Kreling-Bahmanburg, Uwe Zobel

Aufsichtsratsvorsitzender: Gerd Maßheimer

VR | meine Raiffeisenbank eG, BLZ 710 610 09, Konto 91057, IBAN-Nr. DE6471061009000091057, BIC: GENODEF1AOE



Premier Access

NAME: BUHLFREIHERRVONUZ/K
DATE: MON 21 MAY 2012
MileagePlus: LH-992229658144295 / *S

231

FLIGHT: UA 1159 Z

GATE: **C84** Gate May Change
Check Before Departure

Handwritten signature
SEAT: **1F**
1
Boarding Group

CONFIRMATION: EM8QCD



BOARDING PASS

PA
NAME: BUHLFREIHERRVO
DATE: MON 21 MAY 2012 231
MileagePlus LH-992229658144295

FLIGHT: U 1159 Z
Mileage: 256 Miles

GATE: **C84** SEAT: **1F**

DEPART: 7:40 PM
Newark-Liberty Intl
ARRIVE: 11:15 PM
San Francisco
BOARD TIME: 7:05 PM
eTicket 01695435316724

A STAR ALLIANCE MEMBER



Premier Access

NAME: BUHLFREIHERRVONUZ/K
DATE: THU 24 MAY 2012
MileagePlus: LH-992229658144295 / *S

46

FLIGHT: UA 1591 Z

GATE: **90**

Handwritten stamp
MAY 24 2012

SEAT: **1F**

1
Boarding Group

CONFIRMATION: EM8QCD



BOARDING PASS

PA
NAME: BUHLFREIHERRVO
DATE: THU 24 MAY 2012 46
MileagePlus LH-992229658144295

FLIGHT: UA 1591 Z
Mileage: 2565 Miles

GATE: **90** SEAT: **1F**

DEPART: 11:42 PM
San Francisco
ARRIVE: 8:00 AM
Newark-Liberty Intl
BOARD TIME: 11:07 PM
eTicket 01695435316724

A STAR ALLIANCE MEMBER

Do not expose to excessive heat or direct sunlight.
STAPLE HERE
PRINTED IN U.S.A. BY METAL DALLAS, TX. REV. 03/11 FORM 10411411
INSERT

**The Hon. Karl-Theodor zu Guttenberg
Senior Advisor, No Disconnect Strategy
European Commission**

**Visit to the San Francisco Bay Area
May 21-24, 2012**

Latest Agenda

Monday, May 21, 2012

Evening Arrival in San Francisco

Check-in InterContinental Hotel Mark Hopkins
One Nob Hill
San Francisco, CA 94108
Tel: +1 (415) 392-3434

Dinner Dinner (TBD)

Tuesday, May 22, 2012

08:00 – 09:15 am **Breakfast with**
[Redacted]
InterContinental Hotel Mark Hopkins

09:30 – 11:00 am **Meeting with**
[Redacted]
Cafe Flore
2298 Market Street
San Francisco, CA 94114

12:00 – 02:00 pm **Lunch with**
[Redacted]

04:15 – 04:45 pm Meeting at [redacted]

[redacted]

Afterwards TBD

Dinner TBD

Wednesday, May 23, 2012

08:00 – 09:00 am Breakfast with [redacted]

Transfer to Silicon Valley

10:30 – 11:30 am Meeting with [redacted]

[redacted]

12:15 – 01:45 pm Lunch with [redacted]

mauer's Res...
Rosewood Hotel
2825 Sand Hill Road
Menlo Park, CA 94025

02:15 – 03:15 pm Meeting at [redacted]

03:45 – 04:30 pm Meeting with [redacted]

Afterwards TBD

Dinner TBD

Thursday, May 23, 2012

07:00 am Breakfast

08:00 am Meet at hotel / transfer to Silicon Valley

09:30 am – 12:00 pm Meetings at [redacted]

12:30 – 02:00 pm Lunch with [redacted]

[redacted] (varison)
"Zucca"
186 Castro Street
Mountainview, CA 94041

03:30 – 04:30 pm Meeting with

[Redacted]

05:00 – 07:00 pm Meeting and early dinner with

[Redacted]

Late evening Return flights to East Coast (TBC)

+++

Attendance signature
of the expert =

[Handwritten Signature]
10/15/2012

MARAITE Tatjana (INFSO)

From: Antoaneta.ANGELOVA-KRASTEVA@ec.europa.eu
Sent: lundi 21 novembre 2011 10:33
To: annamick@zuguttenberg.com
Cc: MARAITE Tatjana (INFSO); SERVIDA Andrea (INFSO)
Subject: Meeting on No-Disconnection Strategy IL00090372
Attachments: 2-rulesReimbursement.pdf; 3-rulesForReimbursement-complete_set.pdf; 4-applicationForReimbursement.pdf; 5-expertIdentificationSheet.pdf; 6-privacyStatement.pdf; Agenda.doc

Dear KARL THEODOR ZU GUTTENBERG,

I would like to invite you to a meeting which will take place in Brussels on 22/11/2011.

The purpose, the agenda and the organisational aspects of the meeting are provided in attachment.

Travelling and subsistence expenses will be reimbursed according to the provisions of the attached rules.

If you have any questions regarding this invitation, do not hesitate to contact MR. SERVIDA Andrea (Email: Andrea.Servida@ec.europa.eu)

Yours sincerely,

MD. ANGELOVA-KRASTEVA Antoaneta
Authorised Representative of Robert Madelin

EUROPEAN COMMISSION

Directorate General Information Society and Media
Audiovisual, Media, Internet
Internet; Network and Information Security

Attachments:

1. Purpose, agenda and organisational aspects of the meeting.
2. Rules for reimbursement of travel, subsistence and accommodation expenses.
3. Application for reimbursement of expenses.
4. Expert identification form including bank details.
5. Specific privacy statement for personal data processed in accordance with Regulation (EC) nr 45/2001.

9/01/2012

BRITISH AIRWAYS - BA 183
 DIE 22NOV LONDON GB NEW YORK NY 1955 2245
 NON-STOP BRATHORN JOHN F KENNEDY
 VERKEHRSMITTEL: BOEING 747-400
 BUCHUNG BESTÄTTIGT - D BUSINESS CLASS

BRITISH AIRWAYS - BA 399
 DIE 22NOV BRUSSELS BE LONDON GB 1840 1855
 NON-STOP BRUSSELS AIRPORT BRATHORN
 VERKEHRSMITTEL: AIRBUS INDUSTRIAL A320-100/200
 BUCHUNG BESTÄTTIGT - D BUSINESS CLASS

 SERVICE VON NACH ABLÖS AMOUNT

REISESTADT IMPERIAL
 GEORGENSTRASSE 62
 80799 MÜNCHEN
 TELEFON : 089 2716360 FAX : 089 2711700
 NG

DATUM 15 NOVEMBER 11
 BUCHUNGSNR ZTACKR
 ZU GUTTENBERG/KARL THEODOR BAR

Handwritten signature

de w/3

Georgensplatz 62 / 5. Stock
80799 München
Tel. 089 / 2 71 63 00
Fax 089 / 2 71 71 00

*Ticket anfertigen!
e-mail an Baron zu Guttenberg geschickt*

AA VIELTIEGER BA24225477
BA VIELTIEGER BA24225477

ZU GUTTENBERG/KARL THEODOR BARON
TICKET AA/EKRT 001 5395939047

RESERVIERUNGSPROFILER AA/THXGT

BUCHUNG BESTÄTIGT - D BUSINESS CLASS
SITZ 04E BESTÄTIGT

AMERICAN AIRLINES - AA 172
NON-STOP
NEW YORK NY
BRUSSELS BE
BRUSSELS AIRPORT
BOEING 757
JOHN F KENNEDY
VERKEHRSMITTEL:
1810 0756 22NOV

SERVICE VON NACH ABFLUG ANKUNFT

NY - Brussel

ZU GUTTENBERG/KARL THEODOR BAR

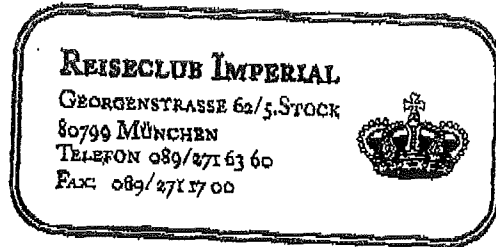
BUCHUNGSNR 27ACMK

#2437 p.001

Handwritten signature

GEORGENSPLATZ 62
80799 MÜNCHEN
TELEFON : 089 2716360
FAX : 089 2711700

TO: NOV 20 09 19:01 009892/11/00



*Frei Therapie - wir helfen.
 besprochen: - Kodierung
 - Flugdaten*

*Bitte geben Sie mir
 Ihre Telefon-Nr.*

18.11.11

BUCHUNGSBESTÄTIGUNG + RECHNUNGS Nr.: 35558 / 2011 / R.S. / 14. NOVEMBER 2011

1 Flugpassage NEW YORK / BRÜSSEL / LONDON / NEW YORK
 Reiseteilnehmer zu GUTTENBERG / Karl Theodor Baron
 Reisetermin 21. - 22. NOVEMBER 2011
 Veranstalter AA/BA - AIRTICKET AG
 Reisezeiten sind bekannt
 Reisepreis „D/J“ Class AA/BA BUSINESS FARE TARIF
 inclusive aller Internationalen Flughafensteuern € 4.801.50
 AA/BA Servicegebühren € 53.00
 GESAMTRECHNUNGSBETRAG € 4.854.50

Im Namen und für Rechnung der Airline AA/BA wird die Flugleistung gemäss Paragraph 26(3) UStG steuerfrei ausgewiesen.

Den Rechnungsbetrag werden wir dankend erhalten über Ihr Konto bei:

~~Caroline von GUTTENBERG~~

Wir danken herzlichst für die Buchung, wünschen einen angenehmen Flug und einen erfolgreichen Aufenthalt in BRÜSSEL.


BEI FOLGENDEN HOTELVEREINIGUNGEN BIETEN WIR CORPORATE RATEN AN:
 LEADING und SMALL LEADING HOTELS of the WORLD, STRIGENBERGER, SMALL LUXURY
 HOTELS OF THE WORLD, LE MERIDIEN, FOUR SEASONS, ORIENT EXPRESS HOTELS TRAINS &
 CRUISES, RELAIS & CHATEAUX, PREFERRED HOTELS & RESORTS, The OETKER HOTEL
 COLLECTION.

Wir hoffen sehr, zufriedenstellend dienlich gewesen zu sein und würden uns freuen, auch in Zukunft Ihnen bei Ihren Reiseplanungen behilflich sein zu können.

Compare to ORIGINAL
021/1/11

Do not expose to excessive heat or direct sunlight.
STAPLE
HERE

PASSENGER TICKET AND BAGGAGE CHECK
SUBJECT TO CONDITIONS OF CONTRACT

American Airlines 

ISS. AGENT ID. **21NOV11** PLACE OF ISSUE **US**

NAME OF PASSENGER (NOT TRANSFERABLE) **ZUGUTTENBERG/KARL THEO** TOUR CODE **FCI**

FLIGHT **47C / JFK** FARE BASIS **NEW YORK JFK**

FROM **BRUSSELS** TO **LONDON HEATHROW** REVALIDATION **BA 399 C 22NOV0640P**

NAME OF PASSENGER **ZUGUTTENBERG/KARL THEO** FROM **BRUSSELS** TO **LONDON HEATHROW**

PNR CODE **BA** CONJ. TKT. NO. **24225477**

CARRIER FLIGHT CLASS DATE TIME **BA 399 C 22NOV0640P**

GATE BOARDING TIME SEAT SMOKE **B4 0600P 4A NO**

ISSUED IN EXCHANGE FOR **BOARDING PASS**

SEAT **4A** **BLUE**

FORM OF PAYMENT **ELECTRONIC**

STOCK CONTROL NUMBER TX **00116300157425**

COUPON AIRLINE **027 ******* FORM SERIAL NO. **2 001 5395939047**

COUPON AIRLINE **BLUE** FORM SERIAL NO. **47C / JFK**

TAXI FEE CHARGE

TOTAL

PRINTED IN U.S.A. BY MAGNETIC TICKET AND LABEL CORP., DALLAS, TX

CPRI118922 REV. 2/11

11 PASSENGER TICKET AND BAGGAGE CHECK
SUBJECT TO CONDITIONS OF CONTRACT

American Airlines 

ISSUE DATE: 21 NOV 11

ISS. AGENT ID: 47C / JFK

PLACE OF ISSUE: NEW YORK JFK

US

NAME OF PASSENGER (NOT TRANSFERABLE): ZUGUTTENBERG/KARL THEO

FCI: BA

24225477

XO FROM: NEW YORK JFK

XO TO: BRUSSELS

CARR: AA

FLIGHT: 172

CLASS: D

DATE: 21 NOV 610P

STATUS: NOT VALID BEFORE — NOT VALID AFTER

PNR CODE: FTHXGY / AA

CONL. TKT. NO.

CARRIER FLIGHT: AA 172

CLASS: D

DATE: 21 NOV 610P

REVALIDATION:

GATE: 7

BOARDING TIME: 530P

SEAT: 4E

SMOKE: NO

ADDITIONAL SEAT INFORMATION:

PCS. CK. WT. UNCK. WT. SEQ. NO. PCS. CK. WT. UNCK. WT.

BAGGAGE ID NR.

COUPON AIRLINE: 47C / JFK

FORM SERIAL NO.

ISSUED IN EXCHANGE FOR: BOARDING PASS

ORIGINAL ISSUE

FARE CALCULATION

DOCS OK
TAXIFEECHARGE DE NM8

TAXIFEECHARGE *****
TAXIFEECHARGE *****
TOTAL *****

PRINTED IN U.S.A. BY N.A.

EQUIV. FARE PAID


FORM OF PAYMENT

STOCK CONTROL NUMBER TX: 00116300157414

COUPON AIRLINE: 1 001 5395939047 2

FORM SERIAL NO. CK

11 PASSENGER TICKET AND BAGGAGE CHECK
SUBJECT TO CONDITIONS OF CONTRACT

American Airlines 

ISSUE DATE: 21 NOV 11

ISS. AGENT ID: 47C / JFK

PLACE OF ISSUE: NEW YORK JFK

US

NAME OF PASSENGER (NOT TRANSFERABLE): ZUGUTTENBERG/KARL THEO

FCI: BA

24225477

XO FROM: LONDON HEATHROW

XO TO: NEW YORK JFK

CARR: BA

FLIGHT: 183

CLASS: J

DATE: 22 NOV 0755P

STATUS: NOT VALID BEFORE — NOT VALID AFTER

PNR CODE: / BA

CONL. TKT. NO.

CARRIER FLIGHT: BA 183

CLASS: J

DATE: 22 NOV 0755P

REVALIDATION:

GATE: 0725P

BOARDING TIME: 0725P

SEAT: 14A

SMOKE: NO

ADDITIONAL SEAT INFORMATION:

PCS. CK. WT. UNCK. WT. SEQ. NO. PCS. CK. WT. UNCK. WT.

BAGGAGE ID NR.

COUPON AIRLINE: 47C / JFK

FORM SERIAL NO.

ISSUED IN EXCHANGE FOR: BOARDING PASS

ORIGINAL ISSUE

FARE CALCULATION

FARE

EQUIV. FARE PAID

FORM OF PAYMENT

STOCK CONTROL NUMBER TX: 00116300157436

COUPON AIRLINE: 3 001 5395939047

FORM SERIAL NO. CK

Caroline

10/11/11

10/11/11

Do not expose to excessive heat or direct sunlight.

STAPLE
HERE

CPN 111822
REV. 2/11
PRINTED IN U.S.A. BY MAGNETIC TICKET AND LABEL CORP., DALLAS, TX



APPLICATION FOR REIMBURSEMENT OF EXPENSES
(to be sent to the person responsible for the meeting)

Section I

EXPLANATIONS

In order to obtain reimbursement of their expenses, experts must fill in Section II of this form.
 - The cost of the journey must be given in the currency concerned and be supported by a copy of the ticket and
 - the original travel agency invoice or, failing that, written confirmation of the electronic reservation, giving the amount paid.

Experts who do not have (or have forgotten) their personal identification sticker must fill in the expert identification sheet overleaf (see instructions on the document)

THE DOCUMENT IS ONLY VALID IF SIGNED BY THE EXPERT AND THE MEETING SECRETARY.

Section II

TO BE FILLED IN BY THE EXPERT (in block capitals)

PLEASE ATTACH AND INITIAL YOUR IDENTIFICATION STICKER TO CONFIRM THAT YOUR DETAILS ARE CORRECT

Mr Ms
 SURNAME: **ZU GUTTENBERG**
 FIRST NAME: **KARL THEODOR**
 NATIONALITY: **GERMANY**

(Natural Person)

Form of transport used	Outward journey		Return journey		Price paid	Currency
	Dep. time / Arr. time		Dep. time / Arr. time			
<input type="checkbox"/> Train	JFK - BRU		BRU - LHR - JFK			
<input checked="" type="checkbox"/> Air (business class)	21.11.18 ⁴⁰ - 22.11.7 ⁵⁵		22.11.18 ⁴⁰ - 22.11.22 ⁴⁵		4854,50	€
<input type="checkbox"/> Air (economy class)	Registration No.		KM (outward/return)			
<input type="checkbox"/> Private Car						
<input type="checkbox"/> Other						

TAXI FARES AND PARKING FEES WILL NOT BE REIMBURSED

I certify that I have been informed of the obligation to present the documentation concerning this meeting within thirty calendar days of the end of the meeting.
 I certify that these particulars are true and accurate and that I will not be receiving any similar reimbursement from any other or the same institution or public or private organisation in respect of the same journey or stay.

DATE 22.11.2011 SIGNATURE OF THE EXPERT

Section III

TO BE COMPLETED BY THE MEETING SECRETARY

I certify that the Expert took part ⁽¹⁾ on 22/11/2011 in MEETING ON NO-DISCONNECTION STRATEGY arranged by DG INFSO and that the expenses claimed (dates and amounts) correspond to the attached supporting documents.

Location: Brüssels Expert's departure Point: NEW YORK, USA

Expert invited as: Individual Government representative

Ticket pre-paid by the commission: Yes No

COMMENTS:

Date ⁽³⁾ of submission of the complete file (if different from the date on which the meeting ends)

4/1/2012

MEETING SECRETARY ⁽²⁾
 Name (block capitals): ANDREA SERVIDA P.O. BETTINA ZINTELL
 Address: BU33 02/043 Tel: +32 2 2958186 BERL 10/232
TEL 94724

Date: 22.11.2011
 Signature:

(1) please attach attendance list (2) on behalf of the authorising DG (3) this date will be the baseline date

Discussion on upcoming policy initiatives

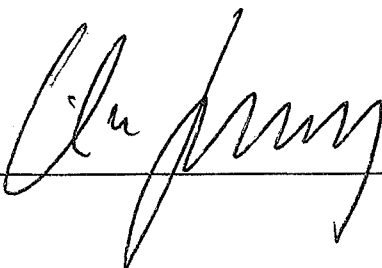
Tuesday, 22 November 2011

12.30 – 13.30

Participants:

External participant:

Karl-Theodor Freiherr zu Guttenberg



Internal participants:

Neelie Kroes, Vice President

Peter Power, Member of Cabinet

Andrea Glorioso, DG INFSO

The No-Disconnection Strategy meeting will be attended by Vice-President Neelie Kroes. It will take place on 22nd November 2011 at the Berlaymont building, 10th floor, room 224 from 12:30 to 13:30.



COMMISSION EUROPÉENNE

Direction générale Société de l'Information

Audiovisuel, Médias, Internet
Le DirecteurBruxelles, le 18 XI 2011
INFSO/A3/TM ares(2011)

NOTE A L'ATTENTION DU SERVICE FINANCIER

Objet: Remboursement des frais de voyage pour l'expert convoqué par la DG Société de l'Information et Média - 22/11/2011

La DG Société de l'Information et Média - Unité A3 convoque dans le cadre de la réunion "No-Disconnection Strategy" l'expert suivant : Karl-Theodor zu Guttenberg.

Date de la convocation : 22/11/2012
Lieu de la convocation : Bruxelles, Belgique
Motif de la convocation : Meeting with Karl-Theodor zu Guttenberg on No-Disconnection Strategy
Poste budgétaire / Engagement : 09.010211.00.02.20
Nom du responsable de la réunion : Andrea GLORIOSO
N° téléphone direct : 97682
secrétariat : 52753

Noms	Société ou Organisme	Lieu d'origine	Expert privé ou Expert gouvernemental.	Remboursement (V)voyage seul (V+S) voyage + séjour
Mr Karl-Theodor zu Guttenberg	Center for Strategic & International Studies (CSIS)	New York	Expert privé	V + S

Estimation Budgétaire : 4.901 EUR

Nous vous prions de bien vouloir faire le nécessaire en prévision du remboursement des frais à l'expert dont le nom figure ci-dessus et comme repris dans la colonne remboursement.


Gerard DE GRAAF

PAYMENT REQUEST for Invitation nr. IL00090372
MR KARL THEODOR ZU GUTTENBERG
 (Natural Person)

A. SUBSISTENCE AND ACCOMMODATION EXPENSES

Day(s)	Euro per day	Coeff*	Location	Total
1	92,00 EUR	100%	Brüssels	92,00 EUR
Night(s)	Euro per night	Coeff*		Total
0	100,00 EUR	100%		0,00 EUR

* The subsistence and/or accommodation expenses can be raised with 50% for high level expert by decision motivated by the delegated authorising officer (with minimum of 300€)

B. EXPENSE/TRAVEL COSTS (justified by attached documents/travelsheet)

Ref nr	Description	Amount	Euro Rate	Amount Euro
i	Flight New York - Brussels - London - New York	4.854,50 EUR	1,0000	4.854,50 EUR
Total for expense/travel				4.854,50 EUR

Amount to be paid to expert	4.946,50 EUR
------------------------------------	---------------------

Prepared by
 INFSO/A3

Date
 09 January 2012

**COMMISSION EUROPÉENNE**

Direction générale Société de l'Information

Audiovisuel, Médias, Internet
Le DirecteurBruxelles, le 20/11/2012
INFSO/A3/TM ares(2011)**NOTE A L'ATTENTION DU SERVICE FINANCIER****Objet: Remboursement des frais de voyage pour l'expert convoqué par la DG
Société de l'Information et Média - 22/11/2011**La DG Société de l'Information et Média - Unité A3 convoque dans le cadre de la
réunion "No-Disconnection Strategy" l'expert suivant : Karl-Theodor zu Guttenberg.

Date de la convocation : 22/11/2011
Lieu de la convocation : Bruxelles, Belgique
Motif de la convocation : Meeting with Karl-Theodor zu Guttenberg
on No-Disconnection Strategy
Poste budgétaire / Engagement: 09.010211.00.02.20
Nom du responsable de la réunion : Andrea GLORIOSO
N° téléphone direct : 97682
secrétariat : 52753

Noms	Société ou Organisme	Lieu d'origine	Expert privé ou Expert gouvernemental.	Remboursement (V)voyage seul (V+S) voyage + séjour
Mr Karl- Theodor zu Guttenberg	Center for Strategic & International Studies (CSIS)	New York	Expert privé	V + S

Estimation Budgétaire : 4.946.50 EUR

Nous vous prions de bien vouloir faire le nécessaire pour le remboursement des frais à
l'expert dont le nom figure ci-dessus et comme repris dans la colonne remboursement.
Gerard DE GRAAF

REISE CLUB IMPERIAL

Reiseclub Imperial – Georgenstraße 62 / V – D – 80799 München

S.Hwgb.
Baron Karl Theodor
von und zu GUTTENBERG

Georgenstraße 62 / V
D – 80799 München
Tel.Nr.: 089 271 63 60
Fax Nr.: 089 271 17 00

Öffnungszeiten:

Mo. – Fr. 10 – 19 Uhr

Bankverbindung:

Stadtparkasse München

Konto Nr.: 88 – 143 920

BLZ: 701 500 00

IBAN: DE 46 7015 0000 0088 1439 20

BIC: SSKMDEM3333

BUCHUNGSBESTÄTIGUNG und RECHNUNGS Nr.: 35688 / 2011 / R.S. / 11. DEZEMBER 2011

1 Flugpassage	MÜNCHEN / BRÜSSEL		
Reiseteilnehmer	VON UND ZU GUTTENBERG / K.T. Freiherr		
Reisetermin	12. DEZEMBER 2011		
Veranstalter	LH - AERTICKET AG		
Reisezeiten	sind bekannt		
Reisepreis	" Y " CLASS LH APEX ECO ONE WAY TARIF		
	inclusive aller Internationalen Flughafensteuern	€	455.75
	LH Servicegebühren	€	38.00
	GESAMTRECHNUNGSBETRAG	€	493.75

Im Namen und für Rechnung der Airline LH wird die Flugleistung gemäss Paragraph 26(3) UStG steuerfrei ausgewiesen.

~~Der GESAMTRECHNUNGSBETRAG werden wir dankend erhalten über Ihr Konto bei:~~

Cardholder: Baron K. T. von GUTTENBERG

Wir danken herzlichst für die Buchung, wünschen einen angenehmen Flug und einen erfolgreichen Aufenthalt in BRÜSSEL.

BEI FOLGENDEN HOTELVEREINIGUNGEN BIETEN WIR CORPORATE RATEN AN:
LEADING und SMALL LEADING HOTELS of the WORLD, STEIGENBERGER, SMALL LUXURY
HOTELS OF THE WORLD, LE MERIDIEN, FOUR SEASONS, ORIENT EXPRESS HOTELS TRAINS &
CRUISES, RELAIS & CHATEAUX, PREFERRED HOTELS & RESORTS, The OETKER HOTEL
COLLECTION.

Wir hoffen sehr, zufriedenstellend dienlich gewesen zu sein und würden uns freuen, auch in Zukunft Ihnen bei Ihren Reiseplanungen behilflich sein zu können.

www.Reiseclub-Imperial.de - FRA: 70923 - Ust.ID-Nr.: DE 182207715 - e-mail: post@reiseclub-imperial.de

11. DEZ. 2006 12:45 0049892711700
EISECLUB IMPERIAL
BOGENSTRASSE 62
0799 MÜNCHEN
TELEFON : 089 2716360
FAX : 089 2711700

REISECLUB IMPERIAL
BUCHUNGSNR 76E7ZZ

#002 27001

VON UND ZU GUTTENBERG/K T BARO

SERVICE	VON	NACH	ABFLUG	ANKUNFT
LUFTHANSA - LH 2282				
VON 12DEC	MUNICH DE	BRUSSELS BE	0655	0820
VON-STOP	MUNICH INTERNATIONA	BRUSSELS AIRPORT		
	VERKEHRSMITTEL:	CANADAIR REGIONAL JET 900		
	SITZ 07D BESTÄTIGT			
	DURCHGEFÜHRT VON: CL LUFTHANSA CITYLINE			
	CHECK-IN BIS 0625			
	BUCHUNG BESTÄTIGT - C BUSINESS CLASS			

RESERVIERUNGSNUMMER LH/76E7ZZ LX/RR38AH

VON UND ZU GUTTENBERG/K T BARON

TICKET LH/ETKT 220 5397356600

Your current account statement

Miles & More
Lufthansa













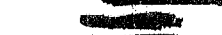







































Mr. 

Date: 21/12/2011
Miles & More customer number: 361284181
Your current status: Frequent Traveller
Status validity until: February 2014
Current account balance:
Award miles 110,361
Status miles 80,568
Number of status relevant flights 10

Buy the award miles you still need!

Unzug in die Zukunft

Ab Ende Januar 2012 wird Miles & More für noch bessere Services auf eine technisch neue Plattform gestellt. Während dieses kurzen Zeitraums wird es Einschränkungen geben, z. B. bei Präferenzbuchungen. Aktuelle Informationen finden Sie unter www.miles-and-more.com/move

Date	Activity / Partner code/Flight no. / Booking class	Award miles	Status miles
			
			
			
			
			
X 12/12/2011	Zürich-New York Executive Bonus LX18LX18 Business Class, C	+ 7,882 + 582	+ 7,882 + 582
X 12/12/2011	Brüssel-Zürich Executive Bonus LX781LX781 Business Class, C	+ 2,000 + 500	+ 2,000 + 500
X 12/12/2011	München-Brüssel Executive Bonus LH282LH282 Business Class, C	+ 2,000 + 500	+ 2,000 + 500
X 09/12/2011	New York-München LH411LH411 Business Class, C	+ 8,070	+ 8,070
			
			
			
			
			
			
			
			

Your current account balance:



MARAITE Tatjana (INFSO)

From: [REDACTED] behalf of bru.excellence.ec4@aexp.se
Sent: mardi 17 janvier 2012 19:07
To: MARAITE Tatjana (INFSO)
Subject: RE: Vol Munich Bruxelles

Bonsoir Tatjana,

le tarif en aller simple fully flexible est à 601.58 eur, avec un retour fictif 521.82 eur

Meilleures salutations,

European Commission Explant Centre | Unit 3

American Express Business Travel | Lenneke Marelaan 6 | 1932 St Stevens Woluwe | Belgium
Tel: +32 (0) 2 727 26 04 | Fax: +32 (0) 2 725 14 60 | e-mail: bru.excellence.ec4@aexp.se | www.americanexpress.com/businesstravel

<Tatjana.MARAITE@ec.europa.eu>

To <bru.excellence.ec4@aexp.se>

2012-01-17 15:45

cc

Subject RE: Vol Munich Bruxelles

Il s'agissait du 12/12/11. Comme il n'est plus possible de faire une simulation pour cette date déjà passée, pourriez-vous la faire pour un vol dans le futur?

From: [REDACTED] **On Behalf Of** bru.excellence.ec4@aexp.se
Sent: Tuesday, January 17, 2012 3:20 PM
To: MARAITE Tatjana (INFSO)
Subject: Re: Vol Munich Bruxelles

Bonjour,

Merci de nous communiquer les dates afin que nous puissions faire la simulation.

Cordialement

<Tatjana.MARAITE@ec.europa.eu>

2012-01-17 12:01

To <bru.excellence.ec4@aexp.se>

cc

18/01/2012

Subject: Vol Munich Bruxelles

Madame,
Monsieur,


Pour le remboursement d'un expert, pourriez-vous me communiquer le prix d'un vol Munich - Bruxelles en "full economy"?


Merci d'avance.
Bien à vous,

Tatjana Maraite


DG Information Society and Media

Internet, Network and Information Security

 +32.2.2952753

 +32.2.2969229

 tatjana.maraite@ec.europa.eu

 Office: BU33 2/22

18/01/2012

MARAITE Tatjana (INFSO)

From: Antoaneta.ANGELOVA-KRASTEVA@ec.europa.eu
Sent: vendredi 9 décembre 2011 9:43
To: [REDACTED]
Cc: MARAITE Tatjana (INFSO); SERVIDA Andrea (INFSO)
Subject: Meeting on No-Disconnection Strategy (12/12/2011)
Attachments: 2-rulesReimbursement.pdf; 3-rulesForReimbursement-complete_set.pdf; 4-applicationForReimbursement.pdf; 5-expertIdentificationSheet.pdf; 6-privacyStatement.pdf; Agenda1.doc

Dear Mr zu Guttenberg,

I would like to invite you to a meeting on No-Disconnection Strategy, which will take place in Brussels on 12/12/2011.

The purpose, the agenda and the organisational aspects of the meeting are provided in attachment.

Travelling and subsistence expenses will be reimbursed according to the provisions of the attached rules.

If you have any questions regarding this invitation, do not hesitate to contact Ms. Tatjana Maraite (Email: Tatjana.Maraite@ec.europa.eu)

Yours sincerely,

MD. ANGELOVA-KRASTEVA Antoaneta
Authorised Representative of Robert Madelin

EUROPEAN COMMISSION

Directorate General Information Society and Media
Audiovisual, Media, Internet
Internet; Network and Information Security

Attachments:

1. Purpose, agenda and organisational aspects of the meeting.
2. Rules for reimbursement of travel, subsistence and accommodation expenses.
3. Application for reimbursement of expenses.
4. Expert identification form including bank details.
5. Specific privacy statement for personal data processed in accordance with Regulation (EC) nr 45/2001.

16/02/2012

PAYMENT REQUEST for Invitation nr. IL00091971
MR KARL THEODOR ZU GUTTENBERG
 (Natural Person)

A. SUBSISTENCE AND ACCOMMODATION EXPENSES

Day(s)	Euro per day	Coeff*	Location	Total
1	92,00 EUR	100%	Brussels	92,00 EUR
Night(s)	Euro per night	Coeff*		Total
0	100,00 EUR	100%		0,00 EUR

* The subsistence and/or accommodation expenses can be raised with 50% for high level expert by decision motivated by the delegated authorising officer (with minimum of 300€)

B. EXPENSE/TRAVEL COSTS (justified by attached documents/travelsheet)

Ref nr	Description	Amount	Euro Rate	Amount Euro
1	Flight Munich - Brussels	493,75 EUR	1,0000	493,75 EUR
Total for expense/travel				493,75 EUR
Amount to be paid to expert				585,75 EUR

Prepared by
 INFSO/A3

Date
 16 February 2012

Press conference

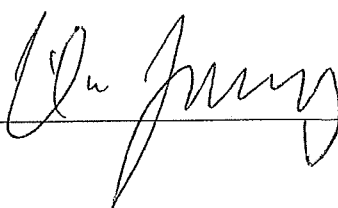
No Disconnect Strategy

Monday, 12 December

Participants:

Vice-President Neelie Kroes

Karl Theodor Freiherr zu Guttenberg



A handwritten signature in cursive script, appearing to read 'K. Theodor zu Guttenberg', is written over a horizontal line.

The No-Disconnection Strategy Press Conference will be attended by Vice-President Neelie Kroes and Vice-President Catherine Ashton. It will take place on 12th December 2011 at the Berlaymont building, 10th floor, room 224 from 11:00 to 13:00.



COMMISSION EUROPÉENNE

Direction générale Société de l'Information

Audiovlsuel, Médias, Internet
Le Directeur

Bruxelles, le
INFSO/A3/TM ares(2012)

NOTE A L'ATTENTION DU SERVICE FINANCIER

**Objet: Remboursement des frais de voyage pour l'expert convoqué par la DG
Société de l'Information et Média – 12/12/2011**

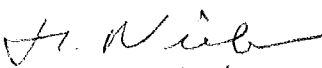
La DG Société de l'Information et Média - Unité A3 a convoqué dans le cadre de la
réunion "No-Disconnection Strategy" l'expert suivant : Karl-Theodor zu Guttenberg.

Date de la convocation : 12/12/2011
Lieu de la convocation : Bruxelles, Belgique
Motif de la convocation : Press Conference with Karl-Theodor zu Guttenberg
on No-Disconnection Strategy
Poste budgétaire / Engagement: 09.010211.00.02.20
Nom du responsable de la réunion : Andrea GLORIOSO
N° téléphone direct : 97682
secrétariat : 52753

Noms	Société ou Organisme	Lieu d'origine	Expert privé ou Expert gouvernemental.	Remboursement (V)voyage seul (V+S) voyage + séjour
Mr Karl- Theodor zu Guttenberg	Center for Strategic & International Studies (CSIS)	New York	Expert privé	V + S

Montant à payer à l'expert : **585,75 EUR**

Nous vous prions de bien vouloir faire le nécessaire pour le remboursement des frais à
l'expert dont le nom figure ci-dessus et comme repris dans la colonne remboursement.


Deputising for **M. Niebel**
Gerard de Graaf



COMMISSION EUROPÉENNE

Direction générale Société de l'Information

Audiovisuel, Médias, Internet
Le Directeur

Bruxelles, le 08/12/11
INFSO/A3/TM ares(2011) 1328377

NOTE A L'ATTENTION DU SERVICE FINANCIER

Objet: Remboursement des frais de voyage pour l'expert convoqué par la DG Société de l'Information et Média – 12/12/2011

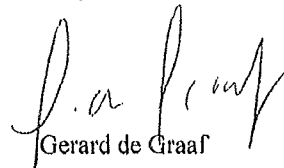
La DG Société de l'Information et Média - Unité A3 convoque dans le cadre de la réunion "No-Disconnection Strategy" l'expert suivant : Karl-Theodor zu Guttenberg.

Date de la convocation : 12/12/2011
Lieu de la convocation : Bruxelles, Belgique
Motif de la convocation : Press Conference with Karl-Theodor zu Guttenberg on No-Disconnection Strategy
Poste budgétaire / Engagement: 09.010211.00.02.20
Nom du responsable de la réunion : Andrea GLORIOSO
N° téléphone direct : 97682
secrétariat : 52753

Noms	Société ou Organisme	Lieu d'origine	Expert privé ou Expert gouvernemental.	Remboursement (V)voyage seul (V+S) voyage + séjour
Mr Karl-Theodor zu Guttenberg	Center for Strategic & International Studies (CSIS)	New York	Expert privé	V + S

Estimation Budgétaire : 5.600 EUR

Nous vous prions de bien vouloir faire le nécessaire en prévision du remboursement des frais à l'expert dont le nom figure ci-dessus et comme repris dans la colonne remboursement.


Gerard de Graaf

DOSSIER PRINCIPAL

SUITE AU DOSSIER PRINCIPAL

NOMBRE DE DEMANDES DE REMBOURSEMENT CI-JOINTES: 1

NOMBRE DE DEMANDES DE REMBOURSEMENT EN ATTENTE 0

Date de réception par le PMO

Ref. Ares(2012)205600 - 22/02/2012



FICHE PEX



Transmission des demandes pour Paiements Experts

PMO/5 – Secteur experts – DRB - B2/87

CODE REUNION	1	1	3	0	0	0	DATE(S) DE REUNION	12/12/2011
A CHARGE DG	INFSO							
POSTE(S) BUDG-(1)	BGUE – B2011 – 09.01.02.11.00.02.20							
N° ENGAGEMENT:	SI2.586336 - 2011							

Ce dossier comprend les originaux des formulaires de remboursements accompagnés de la fiche SINCOM confirmant la validation des coordonnées bancaires par le service « Fichier Tiers » (DG BUDG) ainsi que:

- La demande d'organisation de la réunion (DOR) ou note autorisant la prise en charge
- La [les] lettre[s] de convocation (lettre type avec liste des invités ou lettre individuelle) *Uniquement pour le PMO/5*
- La liste de présence des experts
- Le cas échéant, les dérogations au nombre et à la qualité d'experts autorisés à être pris en charge
- Les pièces justificatives (copies des billets et factures où le prix, la classe du transport ainsi que les horaires du voyage soient clairement indiqués)

REMARQUES

Press Conference on No-Disconnection Strategy

SECRETAIRE DE REUNION:

NOM: Maralite Tatjana

ADRESSE: BU33 2/22

TELEPHONE: 52753

TRANSMIS AU PMO LE:

SIGNATURE:

(1) Par exemple: BGUE- B2007 - 20.010211.00.02.20 – (C1 – TRADE:PMO)



COMMISSION EUROPÉENNE
 Direction générale Société de l'Information
 Audiovisuel, Médias, Internet
 Le Directeur

Bruxelles, le 10/4/2012
 INFSO/A3/TM ares(2012)

NOTE A L'ATTENTION DU SERVICE FINANCIER

Objet: Remboursement des frais de voyage pour l'expert convoqué par la DG Société de l'Information et Média – 17/04-18/04/2012

La DG Société de l'Information et Média - Unité A3 convoque dans le cadre de la réunion "No-Disconnection Strategy" l'expert suivant : Karl-Theodor zu Guttenberg.

1. Date de la convocation: 17/04/2012
Lieu de la convocation: **Bruxelles, Belgique**
Motif de la convocation: Meeting with Karl-Theodor zu Guttenberg on No-Disconnection Strategy
2. Date de la convocation: 18/04/2012
Lieu de la convocation: **Stockholm, Suède**
Motif de la convocation: Conference "Internet Freedom for Global Development", as Advisor to Commissioner Kroes on No-Disconnection Strategy
- Poste budgétaire / Engagement: 09.010211.00.02.20
Nom du responsable de la réunion : Andrea GLORIOSO
N° téléphone direct : 97682
secrétariat : 52753

Noms	Société ou Organisme	Lieu d'origine	Expert privé ou Expert gouvernemental.	Remboursement (V)voyage seul (V+S) voyage + séjour
Mr Karl-Theodor zu Guttenberg	Center for Strategic & International Studies (CSIS)	New York	Expert privé	V + S

Estimation Budgétaire : 6.500 EUR

Nous vous prions de bien vouloir faire le nécessaire en prévision du remboursement des frais à l'expert dont le nom figure ci-dessus et comme repris dans la colonne remboursement.

Deputising for

Gerard de Graaf

Dear KARL THEODOR ZU GUTTENBERG,

I would like to invite you to a meeting which will take place in San Francisco, USA from 21/05/2012 to 24/05/2012.

The purpose, the agenda and the organisational aspects of the meeting are provided in attachment.

Travelling and subsistence expenses will be reimbursed according to the provisions of the attached rules.

If you have any questions regarding this invitation, do not hesitate to contact Ms. Catherine DELFAR(email: Catherine.DELFAR@ec.europa.eu).

Yours sincerely,

MR. HARTOG Eddy

Authorised Representative of Robert Madelin

EUROPEAN COMMISSION

Directorate General Information Society and Media

Audiovisual, Media, Internet

International Relations

Attachments:

1. Purpose, agenda and organisational aspects of the meeting
2. Rules for reimbursement of travel, subsistence and accommodation expenses
3. The complete set of rules on the reimbursement of expenses (C(2007)5858)
4. Application for reimbursement of expenses
5. Expert identification form including bank details
6. Specific privacy statement for personal data processed in accordance with Regulation (EC) nr 45/2001

Press conference

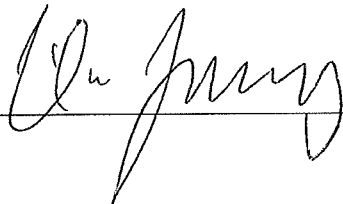
No Disconnect Strategy

Monday, 12 December

Participants:

Vice-President Neelie Kroes

Karl Theodor Freiherr zu Guttenberg



A handwritten signature in black ink, written over a horizontal line. The signature is cursive and appears to read 'K. Theodor zu Guttenberg'.

The No-Disconnection Strategy Press Conference will be attended by Vice-President Neelie Kroes and Vice-President Catherine Ashton. It will take place on 12th December 2011 at the Berlaymont building, 10th floor, room 224 from 11:00 to 13:00.

PAYMENT REQUEST for Invitation nr. IL00091971
MR KARL THEODOR ZU GUTTENBERG
(Natural Person)

A. SUBSISTENCE AND ACCOMMODATION EXPENSES

Day(s)	Euro per day	Coeff*	Location	Total
1	92,00 EUR	100%	Brussels	92,00 EUR

Night(s)	Euro per night	Coeff*		Total
0	100,00 EUR	100%		0,00 EUR

* The subsistence and/or accommodation expenses can be raised with 50% for high level expert by decision motivated by the delegated authorising officer (with minimum of 300€)

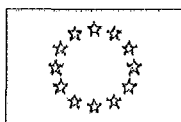
B. EXPENSE/TRAVEL COSTS (justified by attached documents/travelsheet)

Ref nr	Description	Amount	Euro Rate	Amount Euro
1	Flight Munich - Brussels	493,75 EUR	1,0000	493,75 EUR
Total for expense/travel				493,75 EUR

Amount to be paid to expert	585,75 EUR
------------------------------------	-------------------

Prepared by
INFSO/A3

Date
16 February 2012



APPLICATION FOR REIMBURSEMENT OF EXPENSES
(to be sent to the person responsible for the meeting)

Section I

EXPLANATIONS

In order to obtain reimbursement of their expenses, experts must fill in Section II of this form.

- The cost of the journey must be given in the currency concerned and be supported by a copy of the ticket and the original travel agency invoice or, failing that, written confirmation of the electronic reservation, giving the amount paid.

Experts who do not have (or have forgotten) their personal identification sticker must fill in the expert identification sheet overleaf (see instructions on the document)

THE DOCUMENT IS ONLY VALID IF SIGNED BY THE EXPERT AND THE MEETING SECRETARY.

Section II

TO BE FILLED IN BY THE EXPERT (in block capitals)

PLEASE ATTACH AND INITIAL YOUR IDENTIFICATION STICKER TO CONFIRM THAT YOUR DETAILS ARE CORRECT

Mr Ms

SURNAME:

ZU GUTTENBERG

FIRST NAME:

KARL THEODOR

NATIONALITY:

UNITED STATES
GERMAN

(Natural Person)

Form of transport used	Outward journey		Return journey		Price paid	Currency
	Dep. time / Arr. time		Dep. time / Arr. time			

Train

Air (economy class)

Private Car

Other

MUNICH - BRUSSELS 6⁵⁵ - 8¹⁰ 493,75 €

Registration No. KM (outward/return)

TAXI FARES AND PARKING FEES WILL NOT BE REIMBURSED

I certify that I have been informed of the obligation to present the documentation concerning this meeting within thirty calendar days of the end of the meeting.

I certify that these particulars are true and accurate and that I will not be receiving any similar reimbursement from any other or the same institution or public or private organisation in respect of the same journey or stay.

DATE 12/12/2011

SIGNATURE OF THE EXPERT

[Handwritten Signature]

Section III

TO BE COMPLETED BY THE MEETING SECRETARY

I certify that the Expert took part ⁽¹⁾ on 12/12/2011 in PRESS CONFERENCE ON NO-DISCONNECTION STRATEGY arranged by DG INFSO and that the expenses claimed (dates and amounts) correspond to the attached supporting documents.

Location: Brussels Expert's departure Point: NEW YORK, UNITED STATES

Expert invited as: Individual Government representative

Ticket pre-paid by the commission: Yes No

COMMENTS:

Date ⁽³⁾ of submission of the complete file (if different from the date on which the meeting ends)

16/02/2012

MEETING SECRETARY ⁽²⁾

Name (block capitals): ANDREA SERVIDA

Address: BU33 02/043 Tel: +32 2 2958186

p.o. B. ZINTERER

Date: 12/12/2011

Signature

B. Zinterer

(1) please attach attendance list (2) on behalf of the authorising DG (3) this date will be the baseline date

REISE CLUB IMPERIAL

Reiseclub Imperial – Georgenstraße 62 / V – D – 80799 München

Baron Karl Theodor
von und zu GUTTENBERG

Georgenstraße 62 / V
D – 80799 München
Tel.Nr.: 089 271 63 60
Fax Nr.: 089 271 17 00

Öffnungszeiten:
Mo. – Fr. 10 – 19 Uhr

Bankverbindung:
neu: Bankhaus Donner & Reuschel
Konto Nr.: 217547 200
BLZ: 200 303 00
IBAN: DE 92 2003 0300 0217 5472 00
BIC: CHDBDE33XXX

Booking Confirmation & INVOICE Nr.: 36210 / 2012-MVA-04. April 2012

1 Flightpassage : Newark / Brussels / Stockholm / Newark

Reiseteilnehmer : Freiherr K T von und zu GUTTENBERG

Reisettermin : April 16. + 17. + 19, 2012

Reiseveranstalter : United Airlines - AER TICKET AG

Reisepreis : „D“ Class United Airlines Trans Atlantik Business Special
„Y“ Class Scandinavian Economy Class one way Tarif
incl. USA + Belgium + Swedish Airporttaxe € 5,944.65
UA Service + Ticketcharge € 53,00

GESAMTRECHNUNGSBETRAG : € 5.997.65

Im Namen und für Rechnung der Airlines UA & SK wird die Flugleistung gemäß Paragraph 26 (3) UstG steuerfrei ausgewiesen.

Den Rechnungsbetrag werden wir dankend erhalten über Ihre Mastercard

Wir danken herzlichst für Ihre Buchung, wünschen einen angenehmen Flug und einen erfolgreichen Aufenthalt in Brüssel und Schweden.

Bei folgenden Hotelvereinigungen bieten wir Corporate Rate an : **Orient Express Hotels**, **Leading and Leading Small Hotels of the World**, **Relais & Chateaux**, **Starwood Luxury Collection**, **Small Luxury Hotels of the World**, **Fours Seasons**, **Le Meridien Hotels**, **Mandarin Oriental Hotels**, **The OETKER Hotel Collection**, **The MAYBOURNE Group**, **The PLAZA Athenae New York**.

www.Reiseclub-Imperial.de - HRA: 70923 - Ust.ID-Nr.: DE 182207715 - e-mail: post@reiseclub-imperial.de

REISECLUB IMPERIAL
GEORGENSTRASSE 62
80799 MUENCHEN
TELEFON : 089 2716360
FAX : 089 2711700

DATUM 04APRIL12
BUCHUNGSNR ZA45WF

VON UND ZU GUTTENBERG/K T FREI

SERVICE	VOM	NACH	ABFLUG	ANKUNFT
UNITED AIRLINES - UA 960				
MON 16APR	NEW YORK NJ	BRUSSELS BE	1816	0745
NON-STOP	NEWARK LIBERTY INTL	BRUSSELS AIRPORT		17APR
	VERKEHRSMITTEL:	BOEING 777-200/300		
	SITZ 07H BESTAETIGT			
	BUCHUNG BESTAETIGT - D BUSINESS CLASS			

RESERVIERUNGSNUMMER SK/ZA45WF UA/ASL2ZX

UA VIELFLIEGER LH992229658144295

SK VIELFLIEGER LH992229658144295

>

FLIGHT INFORMATION

BRUSSELS to STOCKHOLM
 Scandinavian Airlines | SK 1590 confirmed

Tuesday 17 April 2012 | duration 2:10

Dep: **18:00** Brussels, Belgium | Brussels Airport BRU
 Arr: **20:10** Stockholm, Sweden | Arlanda ARN | Terminal 5

Flight Number: **Scandinavian Airlines - SK 1590**

Fare type: **Economy Restricted**
 Aircraft: **Boeing 737-700 (Winglets)**
 Meal: **FOOD AND BEVERAGES FOR PURCHASE**
 Baggage: **1 piece(s) per traveller**
 Last check in: **information not available**

K T Frøhørr Von Und Zu Guttenberg
 Meal preferences: **No special meal**

STOCKHOLM to NEW YORK
 United Airlines | UA 089 confirmed

Thursday 19 April 2012 | duration 8:55

Dep: **09:05** Stockholm, Sweden | Arlanda ARN
 Arr: **12:00** New York, USA | Newark Liberty International EWR | Terminal B

Flight Number: **United Airlines - UA 089**

Fare type: **Business**
 Aircraft: **Boeing 757-200**
 Meal: **LUNCH**
 Baggage: **information not available**
 Last check in: **information not available**

K T Frøhørr Von Und Zu Guttenberg
 Meal preferences: **No special meal**
 Seat assignment: **1F**

NEW YORK to MUNICH
 Lufthansa | LH 411 confirmed

Thursday 10 May 2012 | duration 8:15

Dep: **17:40** New York, USA | John F Kennedy JFK | Terminal 1
 Arr: **07:55 (+1 day)** Munich, Germany | Munich International MUC | Terminal 2

Confirmation Number: **Lufthansa ZA45WF**
 Flight Number: **Lufthansa LH 411**

Fare type: **Business**
 Aircraft: **Airbus Industrie A330-300**
 Meal: **MEAL (NON SPECIFIC)**
 Baggage: **3 piece(s) per traveller**
 Last check in: **information not available**

K T Frøhørr Von Und Zu Guttenberg
 Meal preferences: **No special meal**
 Seat assignment: **15K**

CONDITIONS OF CONTRACT AND OTHER IMPORTANT NOTICES
 PASSENGERS ON A JOURNEY INVOLVING AN ULTIMATE DESTINATION OR A STOP IN A COUNTRY OTHER THAN THE COUNTRY OF DEPARTURE ARE ADVISED THAT INTERNATIONAL TREATIES KNOWN AS THE MONTREAL CONVENTION, OR ITS PREDECESSOR, THE WARSAW CONVENTION, INCLUDING ITS AMENDMENTS (THE WARSAW CONVENTION SYSTEM), MAY APPLY TO THE ENTIRE JOURNEY, INCLUDING ANY PORTION THEREOF WITHIN A COUNTRY. FOR SUCH PASSENGERS, THE APPLICABLE TREATY, INCLUDING SPECIAL CONTRACTS OF CARRIAGE EMBODIED IN ANY APPLICABLE TARIFFS, GOVERNS AND MAY LIMIT THE LIABILITY OF THE CARRIER.

Do not expose to excessive heat or direct sunlight.

STAPLE
HERE

REV. 1/11
CS1057
PRINTED IN U.S.A. BY MAGNETIC TICKET AND LABEL CORP., DALLAS, TX

UNITED 

I **** PREMIER**
**** ACCESS ****

VONUNDZUGUTTENBERG/KTFRE

16APR

992229658144295LH

ASBZFL

UA 960J

C108



72495410836446
BRU ETICKET

STAR SILVER

80



10J

BOARDING GROUP: **1**

235

VONUNDZUGUTTEN

~~16APR~~

235

992229658144295LH

STAR SILVER

UA 960J

C108

10J

616P

NEWARK

745A

BRUSSELS

526P

72495410836446

A STAR ALLIANCE MEMBER ☆

Conforme à l'original



Boarding Pass

Conforme à l'original

K T Freiherr Vonundzuguttenberg

PNR: ZA45WF

Flight	Date	Time	From	To	Class	Seq#	Gate	Seat	Boarding
SK1590	17APR	18:00	Brussels	Stockholm	M	BN12	A	08F	17:30
Scandinavian Airlines			BRU	ARN	Economy				

Ticket# 11795411589471



Frequent flyer program: LH Silver, LH*S

Your next steps

Baggage



Checked Baggage

-Baggage tags can be claimed at SAS Self-Service Kiosk. (at baggage drop to/from USA).
 -Baggage drop closes 40 minutes before departure. (60 minutes from USA and Asia).
 -Check rules for checked in baggage and hand baggage

Security



Allow enough time to get through security.

SAS Fast track is available for international departures at Stockholm, Oslo and Copenhagen airports for Business, Economy Extra and EuroBonus Gold passengers traveling with SAS, Blue 1 or Widerøe

Gate



Gate closes 20 minutes before departure (25 minutes to/from USA and Asia).

To make sure your flight leaves on time, please be present at gate before closing time.

Fly



Departure: 18:00
Enjoy your flight!

Passenger baggage must not contain:

Explosives
Fireworks

Compressed flammable gases

Oxidizing Materials

Flammable solids

Radioactive materials

Matches/lighter - permitted on your person but not in baggage

Flammable liquids

Other dangerous goods
Magnetized materials

Poisonous materials

Corrosive materials
Spillable batteries, Acid, Mercury



Passenger Ticket and Baggage Check

Limits of liability: The applicable limits of liability for your journey on a flight operated by a carrier of the SAS Group are as follows:

* There are no financial limits for death or bodily injury and the air carrier may make an advance payment to meet immediate economic needs of the person entitled to claim compensation.

* In the case of destruction, loss of, or damage or delay to baggage, 1,131 Special Drawing Rights, and if the value of your baggage is greater than this limit, you should inform the carrier at check-in or ensure that it is fully insured prior to travel; and

* In case of delay to your journey, 4694 Special Drawing Rights. If your journey also involves carriage by airlines that are not part of the SAS Group, you should contact them for information on their liability. This notice conforms to the requirements of the European Community Regulation (EC) no. 889/2002. Dangerous articles in passenger baggage: For safety reasons, certain articles may not be carried in passenger baggage. For detailed information, see the carrier's Conditions of Carriage, the carrier's website, and posters displayed. Notice to passengers:

Your journey is subject to the terms and conditions laid down in the Conditions of Carriage issued by the carrier operating the flight.

The Conditions of Carriage may be obtained from any SAS Group ticket office and is also published on the relevant air carrier's website.

NAME: VONUNDZUGUTTEN
DATE: 19 APR 88
FF: 992220658144295LH
MILEAGE:
STAR SILVER
FLIGHT: UA 69J

GATE: 18 SEAT: 1F
DEPART: 905A
STOCKHOLM
ARRIVE: 1200N
NEWARK
BOARD TIME: 730A
01695411589631
A STAR ALLIANCE MEMBER ☆

Conforme à l'original

MARAITE Tatjana (INFISO)

From: Antoaneta.ANGELOVA-KRASTEVA@ec.europa.eu
Sent: 12 April 2012 12:29
To: [REDACTED]
Cc: MARAITE Tatjana (INFISO); SERVIDA Andrea (INFISO)
Subject: Invitation to Brussels and Stockholm on 17-18/04/2012
Attachments: 2-rulesReimbursement.pdf; 3-rulesForReimbursement-complete_set.pdf; 4-applicationForReimbursement.pdf; 5-expertIdentificationSheet.pdf; 6-privacyStatement.pdf; AGENDA.doc

Dear Mr. zu Guttenberg,

I would like to invite you to a meeting on No-disconnection Strategy with VP Neelie Kroes in Brussels (Berlaymont building) on 17/04/2012 as well as to the Stockholm Internet Forum on Internet Freedom for Global Development as an advisor to VP Neelie Kroes, which will take place in Stockholm on 18/04/2012.

The purpose, the agenda and the organisational aspects of the meeting are provided in attachment.

Travelling and subsistence expenses will be reimbursed according to the provisions of the attached rules.

If you have any questions regarding this invitation, do not hesitate to contact MD. MARAITE Tatjana (email: tatjana.maraite@ec.europa.eu).

Yours sincerely,

MD. ANGELOVA-KRASTEVA Antoaneta
Authorised Representative of Robert Madelin


EUROPEAN COMMISSION

Directorate General Information Society and Media
Audiovisual, Media, Internet
Internet; Network and Information Security

Attachments:

1. Purpose, agenda and organisational aspects of the meeting
2. Rules for reimbursement of travel, subsistence and accommodation expenses
3. The complete set of rules on the reimbursement of expenses (C(2007)5858)
4. Application for reimbursement of expenses

5. Expert identification form including bank details

6. Specific privacy statement for personal data processed in accordance with Regulation (EC) nr 45/2001 

ZINTERL Bettina (CAB-KROES)

Subject: FW: Verkaufsbeleg 13628948 / ZU GUTTENBERG/KARL T / 12.06.2012 / 4KT3EG

-----Original Message-----

From: ([REDACTED]) [mailto: [REDACTED]@zuguttenberg.com]
Sent: Tuesday, June 26, 2012 9:22 AM
To: ZINTERL Bettina (CAB-KROES)
Subject: Re: Verkaufsbeleg 13628948 / ZU GUTTENBERG/KARL T / 12.06.2012 / 4KT3EG

Dear Ms Zinterl,

on 12/06/2012, Mr. zu Guttenberg attended several meetings in Brussels in his capacity for EU Commissioner Neelie Kroes. Due to strong winds on the freeway to John F Kennedy airport in New York, Mr. zu Guttenberg was compelled to book another flight at short notice, in order to keep the appointments. As a result, additional costs arose in relation to his flight expenses. We request that this circumstance be considered.

Yours sincerely,



COMMISSION EUROPÉENNE

Direction générale Société de l'Information

Audiovisuel, Médias, Internet
Le Directeur

Bruxelles, le 08/12/11
INFSO/A3/TM ares(2011) 1328377

NOTE A L'ATTENTION DU SERVICE FINANCIER

Objet: Remboursement des frais de voyage pour l'expert convoqué par la DG Société de l'Information et Média - 12/12/2011

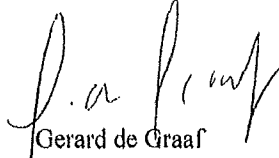
La DG Société de l'Information et Média - Unité A3 convoque dans le cadre de la réunion "No-Disconnection Strategy" l'expert suivant : Karl-Theodor zu Guttenberg.

Date de la convocation : 12/12/2011
Lieu de la convocation : Bruxelles, Belgique
Motif de la convocation : Press Conference with Karl-Theodor zu Guttenberg on No-Disconnection Strategy
Poste budgétaire / Engagement: 09.010211.00.02.20
Nom du responsable de la réunion : Andrea GLORIOSO
N° téléphone direct : 97682
secrétariat : 52753

Noms	Société ou Organisme	Lieu d'origine	Expert privé ou Expert gouvernemental.	Remboursement (V)voyage seul (V+S) voyage + séjour
Mr Karl-Theodor zu Guttenberg	Center for Strategic & International Studies (CSIS)	New York	Expert privé	V + S

Estimation Budgétaire : 5.600 EUR

Nous vous prions de bien vouloir faire le nécessaire en prévision du remboursement des frais à l'expert dont le nom figure ci-dessus et comme repris dans la colonne remboursement.


Gerard de Graaf

**COMMISSION EUROPÉENNE**

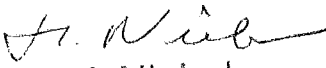
Direction générale Société de l'Information

Audiovisuel, Médias, Internet
Le DirecteurBruxelles, le
INFSO/A3/TM ares(2012)**NOTE A L'ATTENTION DU SERVICE FINANCIER****Objet: Remboursement des frais de voyage pour l'expert convoqué par la DG
Société de l'Information et Média – 12/12/2011**La DG Société de l'Information et Média - Unité A3 a convoqué dans le cadre de la
réunion "No-Disconnection Strategy" l'expert suivant : Karl-Theodor zu Guttenberg.

Date de la convocation : 12/12/2011
Lieu de la convocation : Bruxelles, Belgique
Motif de la convocation : Press Conference with Karl-Theodor zu Guttenberg
on No-Disconnection Strategy
Poste budgétaire / Engagement: 09.010211.00.02.20
Nom du responsable de la réunion : Andrea GLORIOSO
N° téléphone direct : 97682
secrétariat : 52753

Noms	Société ou Organisme	Lieu d'origine	Expert privé ou Expert gouvernemental.	Remboursement (V)voyage seul (V+S) voyage + séjour
Mr Karl- Theodor zu Guttenberg	Center for Strategic & International Studies (CSIS)	New York	Expert privé	V + S

Montant à payer à l'expert : **585,75 EUR**Nous vous prions de bien vouloir faire le nécessaire pour le remboursement des frais à
l'expert dont le nom figure ci-dessus et comme repris dans la colonne remboursement.


Deputising for **M. Niebel**
Gerard de Graaf



APPLICATION FOR REIMBURSEMENT OF EXPENSES
(to be sent to the person responsible for the meeting)

Section I

EXPLANATIONS

In order to obtain reimbursement of their expenses, experts must fill in **Section II** of this form.
- The cost of the journey must be given in the currency concerned and be supported by a copy of the ticket and
- the original travel agency invoice or, failing that, written confirmation of the electronic reservation, giving the amount paid.

Experts who do not have (or have forgotten) their personal identification sticker must fill in the expert identification sheet overleaf (see instructions on the document)

THE DOCUMENT IS ONLY VALID IF SIGNED BY THE EXPERT AND THE MEETING SECRETARY.

Section II

TO BE FILLED IN BY THE EXPERT (in block capitals)

PLEASE ATTACH AND INITIAL YOUR IDENTIFICATION STICKER TO CONFIRM THAT YOUR DETAILS ARE CORRECT

Mr Ms
 SURNAME: ZU GUTTENBERG
 FIRST NAME: KARL THEODOR
 NATIONALITY: UNITED STATES
 GERMAN

(Natural Person)

Form of transport used	Outward journey	Return journey	Price paid	Currency
	Dep. time / Arr. time	Dep. time / Arr. time		
<input type="checkbox"/> Train			
<input checked="" type="checkbox"/> Air (economy class)	MUNICH - BRUSSELS	6 ⁵⁵ - 8 ¹⁰	493,75	€
<input type="checkbox"/> Private Car	Registration No.	KM (outward/return)		
<input type="checkbox"/> Other			

TAXI FARES AND PARKING FEES WILL NOT BE REIMBURSED

I certify that I have been informed of the obligation to present the documentation concerning this meeting within thirty calendar days of the end of the meeting.
 I certify that these particulars are true and accurate and that I will not be receiving any similar reimbursement from any other or the same institution or public or private organisation in respect of the same journey or stay.

DATE 12/12/2011 SIGNATURE OF THE EXPERT *Karl Gutenberg*

Section III

TO BE COMPLETED BY THE MEETING SECRETARY

I certify that the Expert took part ⁽¹⁾ on 12/12/2011 in **PRESS CONFERENCE ON NO-DISCONNECTION STRATEGY** arranged by DG INFSO and that the expenses claimed (dates and amounts) correspond to the attached supporting documents.

Location: Brussels Expert's departure Point: NEW YORK, UNITED STATES

Expert invited as: Individual Government representative

Ticket pre-paid by the commission: Yes No

COMMENTS:

Date ⁽³⁾ of submission of the complete file (if different from the date on which the meeting ends)
 16/02/2012

MEETING SECRETARY ⁽²⁾
 Name (block capitals): ANDREA SERVIDA
 Address: BU33 02/043 Tel: +32 2 2958186
P.O. B. ZINTERL

Date: 12/12/2011
 Signature: *B. Zinterl*

(1) please attach attendance list (2) on behalf of the authorising DG (3) this date will be the baseline date

REISE CLUB IMPERIAL

Reiseclub Imperial – Georgenstraße 62 / V – D – 80799 München

S.Hwgb.
Baron Karl Theodor
von und zu GUTTENBERG

Georgenstraße 62 / V
D – 80799 München
Tel.Nr.: 089 271 63 60
Fax Nr.: 089 271 17 00

Öffnungszeiten:
Mo. – Fr. 10 – 19 Uhr
Bankverbindung:

Stadtparkasse München
Konto Nr.: 88 – 143 920
BLZ: 701 500 00

IBAN: DE 46 7015 0000 0088 1439 20
BIC: SSKMDEMM

BUCHUNGSBESTÄTIGUNG und RECHNUNGS Nr.: 35688 / 2011 / R.S. / 11. DEZEMBER 2011

1 Flugpassage	MÜNCHEN / BRÜSSEL		
Reiseteilnehmer	VON UND ZU GUTTENBERG / K.T. Freiherr		
Reisetermin	12. DEZEMBER 2011		
Veranstalter	LH - AERTICKET AG		
Reisezeiten	sind bekannt		
Reisepreis	" Y " CLASS LH APEX ECO ONE WAY TARIF		
	inclusive aller Internationalen Flughafensteuern	€	455.75
	LH Servicegebühren	€	38.00
	GESAMTRECHNUNGSBETRAG	€	493.75

Im Namen und für Rechnung der Airline LH wird die Flugleistung gemäss Paragraph 26(3) UStG steuerfrei ausgewiesen.

Den **GESAMTRECHNUNGSBETRAG** werden wir dankend erhalten über Ihr Konto bei:

Cardholder: Baron K.T. von GUTTENBERG

Wir danken herzlichst für die Buchung, wünschen einen angenehmen Flug und einen erfolgreichen Aufenthalt in BRÜSSEL.

BEI FOLGENDEN HOTELVEREINIGUNGEN BIETEN WIR CORPORATE RATEN AN:
LEADING und SMALL LEADING HOTELS of the WORLD, STEIGENBERGER, SMALL LUXURY
HOTELS OF THE WORLD, LE MERIDIEN, FOUR SEASONS, ORIENT EXPRESS HOTELS TRAINS &
CRUISES, RELAIS & CHATEAUX, PREFERRED HOTELS & RESORTS, The OSTKER HOTEL
COLLECTION.

Wir hoffen sehr, zufriedenstellend dienlich gewesen zu sein und würden uns freuen, auch in Zukunft Ihnen bei Ihren Reiseplanungen behilflich sein zu können.

www.Reiseclub-Imperial.de - HRA: 70923 - Ust.ID-Nr.: DE 182207715 - e-mail: post@reiseclub-imperial.de

11. DEZ. 2008 12:45 0046832711700
EISECLUB IMPERIAL
BOERGENSTRASSE 62
0799 MUENCHEN
ELEFON : 089 2716360
FAX : 089 2711700

EISECLUB IMPERIAL
BUCHUNGSNR 76E7ZZ
VON UND ZU GUTTENBERG/K T BARO

SERVICE	VON	NACH	ABFLUG	ANKUNFT
LUFTHANSA - LH 2282	MUNICH DE	BRUSSELS BE	0655	0820
NON-STOP	MUNICH INTERNATIONAL	BRUSSELS AIRPORT		
	VERKEHRSMITTEL:	CANADAIR REGIONAL JET 900		
	STUHL 07D BESTAETIGT			
	DURCHFUEHRT VON: CL LUFTHANSA CITYLINE			
	CHECK-IN BIS 0625			
	BUCHUNG BESTAETIGT - C BUSINESS CLASS			

RESERVIERUNGSNUMMER LH/76E7ZZ LX/RR38AH

VON UND ZU GUTTENBERG/K T BARON

TICKET LH/ETKT 220 5397356600

)>

Your current account statement

Miles & More
Lufthansa



Mr. Karl von und zu Gutenberg



Date: 21/12/2011
Miles & More customer number: 361261151

Your current status: Frequent Traveller
Status validity until: February 2014

Current account balance:
Award miles 110,361
Status miles 80,568
Number of status relevant flights 10

Buy the award miles you still need!

Umzug in die Zukunft

Ab Ende Januar 2012 wird Miles & More für noch bessere Services auf eine technisch neue Plattform gestellt. Während dieses kurzen Zeitraums wird es Einschränkungen geben, z. B. bei Prämienbuchungen. Aktuelle Informationen finden Sie unter www.miles-and-more.com/move

Date	Activity / Partner code/flight no. / Booking class	Award miles	Status miles
[Redacted]	[Redacted]	[Redacted]	[Redacted]
X 12/12/2011	Zürich-New York Executive Bonus LX18/LX18 Business Class, C	+ 7,862	+ 7,862
		+ 582	+ 582
X 12/12/2011	Brüssel-Zürich Executive Bonus LX7B/LX7B1 Business Class, C	+ 2,000	+ 2,000
		+ 500	+ 500
X 12/12/2011	München-Brüssel Executive Bonus LH2292/LH2292 Business Class, C	+ 2,000	+ 2,000
		+ 500	+ 500
X 09/12/2011	New York-München LH411/LH411 Business Class, C	+ 8,070	+ 8,070
[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]

Your current account balance: [Redacted]

MARAITE Tatjana (INFSO)

From: [redacted] n behalf of bru.excellence.ec4@aexp.se
Sent: mardi 17 janvier 2012 19:07
To: MARAITE Tatjana (INFSO)
Subject: RE: Vol Munich Bruxelles

Bonsoir Tatjana,

le tarif en aller simple fully flexible est à 601.58 eur, avec un retour fictif 521.82 eur

Meilleures salutations,

European Commission Explant Centre | Unit 3

American Express Business Travel | Lenneke Marelaan 6 | 1932 St Stevens Woluwe | Belgium
Tel: +32 (0) 2 727 26 04 | Fax: +32 (0) 2 725 14 60 | e-mail: bru.excellence.ec4@aexp.se | www.americanexpress.com/businesstravel

<Tatjana.MARAITE@ec.europa.eu>

To <bru.excellence.ec4@aexp.se>

cc

2012-01-17 15:45

Subject RE: Vol Munich Bruxelles

Il s'agissait du 12/12/11. Comme il n'est plus possible de faire une simulation pour cette date déjà passée, pourriez-vous la faire pour un vol dans le futur?

From: [redacted] **On Behalf Of** bru.excellence.ec4@aexp.se
Sent: Tuesday, January 17, 2012 3:20 PM
To: MARAITE Tatjana (INFSO)
Subject: Re: Vol Munich Bruxelles

Bonjour,

Merci de nous communiquer les dates afin que nous puissions faire la simulation.

Cordialement

<Tatjana.MARAITE@ec.europa.eu>

To <bru.excellence.ec4@aexp.se>

cc

2012-01-17 12:01

18/01/2012

Subject Vol Munich Bruxelles

Madame,
Monsieur,


Pour le remboursement d'un expert, pourriez-vous me communiquer le prix d'un vol Munich - Bruxelles en "full economy"?


Merci d'avance.
Bien à vous,


Tatjana Maraite


DG Information Society and Media

Internet, Network and Information Security

 +32.2.2952753

 +32.2.2969229

 tatjana.maraite@ec.europa.eu

 Office: BU33 2/22

18/01/2012

MARAITE Tatjana (INFISO)

From: Antoaneta.ANGELOVA-KRASTEVA@ec.europa.eu
Sent: vendredi 9 décembre 2011 9:43
To: @zuguttenberg.com
Cc: MARAITE Tatjana (INFISO); SERVIDA Andrea (INFISO)
Subject: Meeting on No-Disconnection Strategy (12/12/2011)
Attachments: 2-rulesReimbursement.pdf; 3-rulesForReimbursement-complete_set.pdf; 4-applicationForReimbursement.pdf; 5-expertIdentificationSheet.pdf; 6-privacyStatement.pdf; Agenda1.doc

Dear Mr zu Guttenberg,

I would like to invite you to a meeting on No-Disconnection Strategy, which will take place in Brussels on 12/12/2011.

The purpose, the agenda and the organisational aspects of the meeting are provided in attachment.

Travelling and subsistence expenses will be reimbursed according to the provisions of the attached rules.

If you have any questions regarding this invitation, do not hesitate to contact Ms. Tatjana Maraite (Email: Tatjana.Maraite@ec.europa.eu)

Yours sincerely,

MD. ANGELOVA-KRASTEVA Antoaneta
Authorised Representative of Robert Madelin

EUROPEAN COMMISSION

Directorate General Information Society and Media
Audiovisual, Media, Internet
Internet; Network and Information Security

Attachments:

1. Purpose, agenda and organisational aspects of the meeting.
2. Rules for reimbursement of travel, subsistence and accommodation expenses.
3. Application for reimbursement of expenses.
4. Expert identification form including bank details.
5. Specific privacy statement for personal data processed in accordance with Regulation (EC) nr 45/2001.

16/02/2012



Ref. Ares(2012)912006 - 26/07/2012
Wir danken für den Auftrag. Die Abrechnung erfolgt namens, Im Auftrag und für Rechnung des jeweiligen Leistungsträgers.

Ust.-ID-Nr.: DE 813 5928 79
Steuernummer: 047 220 11013

HERRN
BARON K.T. GUTTENBERG

AMERICAN EXPRESS INT., INC.
MEMBERSHIP TRAVEL SERVICE
THEODOR-HEUSS-ALLEE 112
60486 FRANKFURT

RECHNUNG NR. 000501010 | 120613 | Bei Zahlung angeben 13628948 | Seite 1

Reisender: ZU GUTTENBERG/KARL T
Reise-Datum: 12.06.12
Besteller: 4KT3EG
Auftrags-Datum: 12.06.12
Exp. 1628
Kunden-Nr.: 088916
Datum: 13.06.12
Gegenkonto: Auszifferung

Exp.-Nr.	Leistgs-Code	Leistungsbezeichnung	Dokumenten-Nr.	Anzahl	Preis in EUR	+ M	MwSt. in EUR
5	9990	E TICKET INTERNAT.	0069544986481	1	5.047,91	+ 0	
		REISENDER: ZU GUTTENBERG/KARL T					
5	9990	9913 AX KREDITKARTE	75088XXXXX4002	1	5.047,91	- 0	
		NEW YORK /BRUSSELS /NEW YORK					
		TRANSACTIONFEE					
5	1628	5649 ETIX INTERCONT	0069544986481	1	20,00	+ 0	
		LTR: Eigenleistung					
5	1628	9604 AX 975321		1	20,00	- 0	
		REISENDER: ZU GUTTENBERG/KARL T					
		BRU1					
		Nettosumme zu 0,00%	5.067,91+				

Die Mehrwertsteuer wird im Namen und auf Rechnung des jeweiligen Verkehrs- und Leistungsträgers ausgewiesen.

19% MwSt. EUR	7% MwSt. EUR	MwSt. gesamt EUR	Gesamtbetrag EUR
0,00+	0,00+	0,00+	0,00+

M = 1 voller MwSt.-Satz
M = 2 ermäßigter MwSt.-Satz

American Express International, Inc. Zweigniederlassung einer Aktiengesellschaft nach dem Recht des Staates Delaware, USA, mit Sitz in New York. Board of Directors: Douglas Buckminster, Alexander Filshie, Carol V. Schwartz. Amtsgericht Frankfurt a.Main 57783

PAYMENT REQUEST for Invitation nr. IL00106631
MR KARL THEODOR ZU GUTTENBERG
(Natural Person)

A. SUBSISTENCE AND ACCOMMODATION EXPENSES

Day(s)	Euro per day	Coeff*	Location	Total
0.5	92,00 EUR	100%	Brussels, Belgium	46,00 EUR
Night(s)	Euro per night	Coeff*		Total
1	100,00 EUR	100%		100,00 EUR

* The subsistence and/or accommodation expenses can be raised with 50% for high level expert by decision motivated by the delegated authorising officer (with minimum of 300€)

B. EXPENSE/TRAVEL COSTS (justified by attached documents/travelsheet)

Ref nr	Description	Amount	Euro Rate	Amount Euro
1	Business round-trip New York-Brussels (over 4h flights)	5.047,91 EUR	1,0000	5.047,91 EUR
Total for expense/travel				5.047,91 EUR

Amount to be paid to expert	5.193,91 EUR
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Prepared by
CNECT/D1

Date
13 August 2012

Press conference

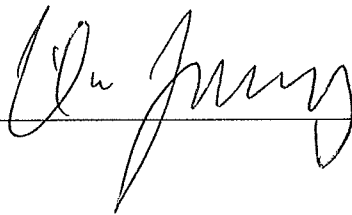
No Disconnect Strategy

Monday, 12 December

Participants:

Vice-President Neelie Kroes

Karl Theodor Freiherr zu Guttenberg



The No-Disconnection Strategy Press Conference will be attended by Vice-President Neelie Kroes and Vice-President Catherine Ashton. It will take place on 12th December 2011 at the Berlaymont building, 10th floor, room 224 from 11:00 to 13:00.